LIFT

Community Action Agency, Inc.

Board of Directors Meeting

OCTOBER 13, 2026 • 10:00 AM

HEAD START ADMINISTRATION OFFICE

1005 S. 5TH STREET - HUGO, OKLAHOMA

Our Mission:

To improve the lives of low-income individuals and families through service and collaboration leading to self-sufficiency.

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, October 13, 2026 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

A. Call to Order and Invocation

B. Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests

C. Finance/Audit/Loan Committee Report

Consent Docket *- The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

D. Vote to Approve September 2026 Regular Meeting Minutes (*Organizational Standard 5.5*)

E. Vote to Approve August 2026 Financial Reports; Distribution of September 2026 Financials for November 2026 Consideration and Vote (*OS 8.7*)

F. Vote to Approve Submission of Resolutions/Grant Applications – **$2,083,843.57**
1. Local Giving Request (Holiday Food Baskets) to International Paper, Valliant Mill - ***$3,000***
2. 2026 Self-Monitoring Blood Pressure Initiative Application to National Institute for Children's Health Quality - ***$16,000***
3. Child and Adult Care Food Program Grant Application to Oklahoma Department of Education - ***$2,064,843.57*** (*Head Start/Early Head Start – $756,855; Early Learning Centers – $130,751.56; CACFP – $1,177,237.01*)

G. Vote to Approve Acceptance of Grants/Contracts/Awards – **$1,051,136.49**
1. Rural Communities Opioid Response Program – Impact Grant Award from Health Resources Services Administration - ***$750,000***
2. Local Program Partner Stabilization Grant Award (Dolly Parton Imagination Library Initiative) from Oklahoma Partnership for School Readiness - ***$14,742***
3. Local Giving Award (Holiday Food Baskets) from International Paper, Valliant Mill - ***$3,000***
4. FY 2026 Base Grant Award from Oklahoma Court Appointed Special Advocates (CASA) Association - ***$30,711.96***
5. 2026 Victims of Crime Act Grant Award (CASA) from Oklahoma District Attorneys Council - ***$14,679.58***
6. 2026 VOCA Grant Award (Victim Advocacy Services) from Oklahoma DAC - ***$22,312.95***
7. Public Transit Revolving Fund Award from Oklahoma Dept. of Transportation - ***$215,690***

H. Consideration and Possible Action to Enter into Executive Session to Review/Discuss the Following Items (*Oklahoma Statute Title 25 § 307(B)(1)*):
1. Executive and Personnel Committee's Performance Evaluation of Rebecca Porter, LIFT CAA Executive Director (*OS 7.4)*
2. Employment Contract Renewal and Compensation of Rebecca Porter as Executive Director of LIFT CAA (*OS 7.5*)

I. Consideration and Possible Action to Adjourn Out of Executive Session and the Regular Board Meeting Be Reconvened

J. Consideration and Possible Action to Approve the Performance Evaluation of Rebecca Porter, LIFT CAA Executive Director (*OS 7.4)*

K. Consideration and Possible Action to Approve the Renewal of Contract, Employment, and Compensation of Rebecca Porter as LIFT CAA Executive Director (*OS 7.5*)

L. Consideration and Possible Action to Approve Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Quality Improvement Plan

M. Consideration and Possible Action to Approve Fiscal Quality Improvement Plan

N. Consideration and Possible Action to Approve LIFT CAA Board of Directors Regular Meeting Dates for 2027 (*OS 5.5)*

O. Consideration and Possible Action to Approve Policy Council Operating Procedures and Conflict Resolution/Impasse Policy

P. 2026 LIFT CAA Customer Satisfaction Report: 2nd & 3rd Quarter Results *(OS 1.3 & 6.4)*

Q. Policy Council Report (*OS 2.1 & 5.9*)

R. Recognition of October 2026 Employee of the Month:
Angela Mayes, Driver – Transit Program

S. Recognition of Service Awards
Five Years: Melinda Robinson, Center Director – Early Learning Centers
Ten Years: Inell Spencer, Cook – Early Head Start Program
Thirty Years: Tonja Tomlinson, Caregiver 2 – Early Learning Centers

T. Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports (Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis); Grants to Prevent and Respond to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Against Children and Youth Program No-Cost Extension Approval; Head Start Awareness Month; Domestic Violence Awareness Month (*OS 5.9*)

U. Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)

V. Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____

LIFT COMMUNITY ACTION AGENCY, INC.
209 NORTH 4TH STREET
HUGO, OKLAHOMA 74743

MINUTES
BOARD OF DIRECTORS MEETING
September 8, 2026
Head Start Administration Office - Hugo, Oklahoma

The Board of Directors of LIFT Community Action Agency, Inc. met in a regular meeting session on Tuesday, September 8, 2026 at 10:08 a.m. The meeting was held at LIFT CAA's Head Start Administration Office, located at 1005 S. 5th Street in Hugo, Oklahoma. The notice of time, place, and an agenda for the meeting were posted 24 hours prior within prominent view at the main office (209 N. 4th St., Hugo, Oklahoma) and the meeting site (1005 S. 5th St., Hugo, Oklahoma) as well as online at https://liftca.org/board/.

The meeting was called to order by Chairman William Smith.

The Invocation was given by Board Member Brent Franks.

Roll Call was taken, and a quorum was established (16 Board Members present, 8 absent). The following Board Members were present at the meeting site: Tami Barnes, Colby Bryant, Brent Franks, Brad Gernand, Debbie Golden, Lori Greer, David Hawkins, Andrea Henkel, Jia Johnson, Sharon Johnson, Vickie Leathers, David Smith, William Smith, Leah Thomas, Debra Williams, and Craig Young. The following members were absent: Brad Burgett, Kevin Cory, Kristi Graham, Sandra Meeks, Michelle Palmer, Consuelo Splawn, Jim Bob Sullivan, and Vicky Wade. LIFT CAA employees and visitors present at the meeting site were: Kinsey Cox, Macy Self, Rebecca Porter, Darla Galyon, W.F. Grammar, Jeannie McMillin, Lauren Robertson, Sheree Ensley, Amber Duncan, Mattie McKee, Jordan Mack, DeeDee Atwood, and Kathy James.

In order to be in compliance with the Open Meeting Act (Title 25, Oklahoma Statutes §§ 301-314), the vote of each member was publicly cast and recorded. The agenda contained Consent Docket items of business and the rules that pertain to voting on the items.

Sheree Ensley, Fiscal Officer, provided the Board with the Finance/Audit/Loan Committee Report. The Committee met on September 8, 2026 prior to the Board Meeting. The Committee received a status report on all active loans; there were no new loan applications to present. The Committee voted to recommend full Board approval of the agency's Financial Reports for July 2026. The Committee was presented with the August 2026 Financial Reports and received an update on the 2025 Form 990, which will be presented to the Board for filing approval. There were no property updates.

CONSENT DOCKET ITEMS

CONSIDER APPROVAL OF MEETING MINUTES/FINANCIAL REPORTS

William Smith, Chairman, requested the Board's vote to approve the August 2026 Regular Meeting Minutes and the July 2026 Financial Reports; the August 2026 Financials were distributed for consideration and vote at the October 2026 Board Meeting (Organizational Standards 5.5 and 8.7). A motion was made by David Smith and seconded by Tami Barnes to approve the August 2026 Regular Meeting Minutes and the July 2026 Financial Reports. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Items D & E).

CONSIDER SUBMISSION OF RESOLUTIONS/GRANT APPLICATIONS

William Smith, Chairman, requested the Board's vote to approve agency submission of Resolutions and Grant Applications, as follows:

1. Choosing Childbirth Act Application (Year 3) to Oklahoma State Department of Health in the amount of $800,000; if awarded, these funds will support continued operations of the tri-county Choosing Childbirth Program during the third year of the grant. This funding will support pregnant women and those who may become pregnant through the provision of direct and indirect services, with 120 women to be served during Year 3. Direct services include delivery of evidence-based curriculum, parenting education, case management, employment, transportation, housing, nutrition, and education assistance.
2. Local Program Partner Stabilization Grant Application (Dolly Parton Imagination Library Initiative) to Oklahoma Partnership for School Readiness in the amount of $14,742; if awarded, these funds will be used to help meet the local program partner funding requirements for the Dolly Parton Imagination Library initiative for all of Choctaw and Pushmataha Counties and for the City of Idabel in McCurtain County.
3. Community Engagement Funds Grant Program Application to Target in the amount of $5,000; if awarded, these funds will be used by the LIFT Family Resource Center to provide family supports/resources and engagement activities.

After discussion and Board Member input with regards to the application presented, a motion was made by Lori Greer and seconded by Jia Johnson to approve the submission of resolutions and/or grant applications in the amount of $819,742 presented as listed on the Consent Docket. The roll call vote was as follows: Yes 14; No 0; Abstain 1. The motion carried. The Voting Record is attached (Item F).

CONSIDER ACCEPTANCE OF GRANTS/CONTRACTS/AWARDS

William Smith, Chairman, requested the Board's vote to approve agency acceptance of Grants, Contracts, and Awards, as follows:

1. FY 2027 State Domestic Violence/Sexual Assault Funding Award from Oklahoma Office of Attorney General in the amount of $227,245; the one-year grant will be used to provide supportive services to adult victims of domestic violence and/or sexual assault, as well as children exposed to family violence, domestic violence or dating violence. Supportive services include crisis intervention, safety planning, individual counseling, peer counseling, educational services, legal advocacy, personal advocacy, housing advocacy, medical advocacy, information/referral, and transportation.

A motion was made by Andrea Henkel and seconded by Debra Williams to approve acceptance of grants, contracts, and awards in the amount of $227,245 as presented and listed on the Consent Docket. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item G).

Sheree Ensley, Fiscal Officer, requested the Board's consideration and possible action on submission of Employee Benefit Plan Form 5500 (Plan Year 2025, Period: 4/1/2025–3/31/2026). Ensley explained that the Form 5500 is a required annual filing by the Internal Revenue Service and the Department of Labor to determine whether employee benefit plans are operated and managed according to government standards. A motion was made by Debra Williams and seconded by Brad Gernand to approve submission of the Employee Benefit Plan Form 5500 for Plan Year 2025. The roll call vote was: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item H).

Jordan Mack, Head Start Programs Assistant Director, requested the Board's consideration and possible action on update to 2026-2027 Eligibility, Recruitment, Selection, Enrollment, and Attendance Integrated Services Policies and Procedures. The update incorporates a recommendation from the Head Start Training and Technical Assistance provider following the Office of Head Start Focus Area 2 Comprehensive Services Monitoring Review, to identify those centers under the Medically Underserved Area designation which are permitted to enroll a higher percentage of children from above-income families. LIFT Head Start Centers under the Medically Underserved Area designation are located in the communities of: Boswell, Fort Towson, and Soper (Choctaw County); Garvin (McCurtain County); and Rattan (Pushmataha County). A motion was made by Lori Greer and seconded by Brad Gernand to approve the update as presented to the 2026-2027 Eligibility, Recruitment, Selection, Enrollment, and Attendance Integrated Services Policies and Procedures. The roll call vote was: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item I).

Darla Galyon, Head Start Programs Director, requested the Board's consideration and possible action on 2026-2027 Mental Health Contract with Healing Hearts Counseling and Consulting, LLC. Galyon explained that Healing Hearts Counseling and Consulting, LLC was selected through a bid process in alignment with the agency's financial and procurement policies. It was noted that the contract originally reflected a total amount of $15,000 based on a monthly rate of $1,250; however, since the contract term covers only 10 months, the total contract amount was corrected to $12,500 as agreed upon by Healing Hearts Counseling and Consulting, LLC and LIFT Head Start leadership. A motion was made by David Smith and seconded by David Hawkins to approve the 2026-2027 Mental Health Contract with Healing Hearts Counseling and Consulting, LLC. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item J).

Jordan Mack, Head Start Programs Assistant Director, requested the Board's consideration and possible action on updates to the 2023-2028 Head Start Programs Strategic Plan. The Strategic Plan was developed to help guide the three programs during their five-year grant cycles. Each year, the plan is reviewed and updates are made as needed and to track progress made. The Strategic Plan has an outcomes-based focus to facilitate continuous improvement and monitoring of progress within the programs. Mack explained that the Plan was updated in August 2026 to track progress towards meeting the Objectives and Outcomes. Mack then described the Goals set for the programs and reasoning behind each, along with the associated Objectives, anticipated Outcomes, and progress made with both for Year 4. A motion was made by Craig Young and seconded by Lori Greer to approve the updates to the 2023-2028 Head Start Programs Strategic Plan. The roll

call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item K).

Mattie McKee, Head Start Programs Assistant Director, requested the Board's consideration and possible action on the 2026-2027 Head Start/Early Head Start Training and Technical Assistance Plan. The provision of technical assistance and training for the Head Start/Early Head Start Programs serves to improve program quality. Head Start/Early Head Start staff receive a combination of Pre-service and In-service training as well as various other training opportunities. Trainings provided are based on staff needs, self-assessment, new best practices, training needs assessment, individual professional development plans, and Head Start Performance Standards. In addition to program staff, the Training and Technical Assistance Plan also includes development opportunities for the Policy Council and Board of Directors. The proposed plan outlines how the $59,260 (Head Start: $39,956 EHS: $19,304) allocated for training and technical assistance will be expended during the 2026-2027 program year. A motion was made by Tami Barnes and seconded by Debra Williams to approve the 2026-2027 Head Start/Early Head Start Training and Technical Assistance Plan. The roll call vote was: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item L).

Mattie McKee, Head Start Programs Assistant Director, provided a Board Training/Programmatic Report over program compliance with Children's Internet Protection Act (CIPA) Cyberbullying Awareness (Organizational Standards 5.7 and 5.9). CIPA was signed into law on December 21, 2000, and requires recipients of federal technology funds to comply with certain filtering and policy requirements. LIFT CAA utilizes filtering programs to check for bad subjects, profanities, hate, and pornography then disallows if not suitable. LIFT CAA also uses Cyber Smart Lessons. LIFT CAA's Head Start/Early Head Start/EHS-Child Care Programs' Internet Safety policies address the following as required by CIPA: (a) access by minors to inappropriate matter on the Internet; (b) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) unauthorized access, including so-called "hacking," and other unlawful activities by minors online; (d) unauthorized disclosure, use, and dissemination of personal information regarding minor; (e) measures designed to restrict minors' access to materials harmful to minors; and (f) educating minors about appropriate online behavior, including interacting with others on social networking websites and in chat rooms and cyberbullying awareness and response.

Darla Galyon, Head Start Programs Director, provided a Board Training/Programmatic Report over the Head Start, Early Head Start, and Early Head Start-Child Care Program Information Reports for 2025-2026 (Organizational Standards 5.7 and 5.9). A Program Information Report is required to be conducted annually for all Head Start and Early Head Start programs. The reports cover a range of topics from teacher qualifications to family needs to enrollment. These reports are used on a National level to survey programs and evaluate operations. Galyon provided a summary overview of each report and their use as a continuous quality improvement/assessment tool, then facilitated discussion with the Board concerning the reports.

Sheree Ensley, Fiscal Officer, provided a Board Training over LIFT CAA Finances (Organizational Standard 5.7). The training covered the following topics: Community Services Block Grant Organizational Standards – Fiscal Management; Financial Oversight – Overall

Agency Fiscal Status, Procedures, Practices, Transactions; and Interpreting Financial Statements. Ensley used the August 2026 Financial Reports included in the Board Meeting Packet, along with the Category 8 Standards (Financial Operations and Oversight) from the Center of Excellence Developed CSBG Organizational Standards, for demonstration purposes during the presentation. This allowed Board Members to review real-time data, see how these standards apply in practice, and better understand how to interpret key fiscal indicators and financial statements in the context of the agency's operations.

Andrea Henkel, Board Member, provided the Board Giving Report (Organizational Standard 5.7). Currently, five of the 24 seated Board Members have provided a monetary donation to the agency during 2026. Achieving 100% of giving by the Board is the goal as it is an eligibility requirement by many private funders and foundations. Any amount is appreciated and ensures the agency's ability to apply for funds where Board giving is a threshold requirement. Board Members can designate what program or activity the donation is to be used for, and employees of the agency can also make donations on behalf of Board Members. Since funding entities typically look at the year prior, by achieving 100% Board giving in 2026, LIFT CAA is eligible to apply for funding in 2027.

Jeannie McMillin, Transit Director, provided the Board with the Transportation Advisory Council Report (Organizational Standard 5.9). The Transportation Advisory Council was established during the April 2021 Board Meeting for the Transit Program with regards to funding received from the Kiamichi Economic Development District of Oklahoma's Area Agency on Aging Division. These KEDDO funds help to fill a gap in transportation services for older Americans (60 years of age or older) who do not qualify for Medicaid, Tribal, or other free transportation services. The Transportation Advisory Council regularly convenes each quarter, with a primary purpose to inform agency leadership of the transportation needs of older Americans within their communities, and will serve an essential function in helping to identify and address transportation barriers, challenges, and resources. During the 21st meeting, held on September 8, 2026 prior to the Board Meeting, Advisory Council members were briefed on the service results so far. The Transit Program successfully expended all funding from the previous KEDDO contract period, and the new period is underway, with services being provided across all three counties. Advisory Council members were also asked to report on any new or additional identified gaps in transportation needs in their communities; no such gaps were reported.

W.F. Grammar, Risk Manager, provided the Board with the Risk Assessment and Management Report (Organizational Standard 5.9). The report focused on Workers' Compensation, safety, and risk management activities/programming within the agency during the last six months.

Mattie McKee, Head Start Programs Assistant Director, provided the Board with the Policy Council Report for the August 18, 2026 meeting (Organizational Standards 2.1 and 5.9).

Rebecca Porter, Executive Director, recognized Lauren Robertson (Caregiver, Early Head Start Program) as the September 2026 Employee of the Month.

Rebecca Porter, Executive Director, recognized the following Service Award recipients: Five Years – Vickey Rodgers (Teacher Assistant, Head Start Program); Ten Years – DeeDee Atwood (Director, Victim and Youth Services Programs).

William Smith, Chairman, presented the Other Reports/Announcements/Correspondence as follows: Head Start Programs Monthly Reports – Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis, Federal Reporting of Standard Forms 425 and 428; National Recovery Month; and Infant Mortality Awareness Month (Organizational Standard 5.9).

William Smith, Chairman, invited the consideration and possible action on New Business not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, in accordance with *Title 25, Oklahoma Statute § 311*. Rebecca Porter, Executive Director, proposed New Business as follows:

Consideration and Possible Action on Filing of LIFT CAA 2025 Form 990 and Oklahoma Tax Return (Organizational Standard 8.6).

Porter explained that approval to file the LIFT CAA 2025 Form 990 and the Oklahoma Tax Return was being introduced as New Business due to the need for timely action. After the posting of the Board Meeting Agenda, LIFT CAA received the draft 2025 Form 990 and Oklahoma Tax Return from its tax preparer. Because these documents were not available and their receipt could not have been reasonably foreseen prior to the Agenda posting deadline, consideration of their review and filing qualifies as New Business pursuant to the Oklahoma Open Meeting Act, Oklahoma Statute Title 25 § 311. Board action is requested to approve the filing of LIFT CAA's 2025 IRS Form 990 and Oklahoma Tax Return as presented; this approval will authorize the Executive Director and/or appropriate staff (Accounting personnel or tax preparer staff) to execute and submit all required documents. As required by Community Services Block Grant Organizational Standard 8.6, the agency's Form 990 must be completed on an annual basis and made available to the Board of Directors for review. The drafts of the Federal and State Returns have been checked by agency staff, in addition to review by the Finance/Audit/Loan Committee. Copies of the draft returns were also sent out to individual Board Members (via email) for review prior to the meeting. A motion was made by Tami Barnes and seconded by Leah Thomas to approve filing of LIFT CAA's 2025 Form 990 and Oklahoma Tax Return as presented. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item W).

William Smith, Chairman, requested the Board's vote to adjourn. A motion was made by Tami Barnes and seconded by Brent Franks to adjourn the regular meeting. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. Voting record is attached (Item X).

The Regular Meeting adjourned at 11:16 a.m.

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Sandra Meeks, Secretary/Treasurer

CALL TO ORDER: 10:08am

P. SMITH / T. BARNES — L. GREER — J. JOHNSON — A. HENKEL — D. WILLIAMS — P. WILLIAMS — B. GERNAND — L. GREER — B. GERNAND

	September 8, 2026	Present	Absent	D & E			F			G			H			I		
				Y	N	A	Y	N	A	Y	N	A	Y	N	A	Y	N	A
1	Tami Barnes	✓		✓			✓			✓			✓			✓		
2	Colby Bryant	✓		✓			.		✓	✓			✓			✓		
3	Brad Burgett		✓															
4	Kevin Cory		✓															
5	Brent Franks	✓		✓			✓			✓			✓			✓		
6	Brad Gernand	✓		✓			✓			✓			✓			✓		
7	Debbie Golden	✓		✓			✓			✓			✓			✓		
8	Kristi Graham		✓															
9	Lori Greer	✓		✓			✓			✓			✓			✓		
10	David Hawkins	✓		✓			✓			✓			✓			✓		
11	Andrea Henkel	✓		✓			✓			✓			✓			✓		
12	Jia Johnson	✓		✓			✓			✓			✓			✓		
13	Sharon Johnson	✓		✓			✓			✓			✓			✓		
14	Vickie Leathers	✓		✓			✓			✓			✓			✓		
15	Sandra Meeks		✓															
16	Michelle Palmer		✓															
17	David Smith	✓		✓			✓			✓			✓			✓		
18	Consuelo Splawn		✓															
19	Jim Bob Sullivan		✓															
20	Leah Thomas	✓		✓			✓			✓			✓			✓		
21	Vicky Wade		✓															
22	Debra Williams	✓		✓			✓			✓			✓			✓		
23	Craig Young	✓		✓			✓			✓			✓			✓		
24	William Smith	✓																
25																		
26																		
27																		

				D. SMITH	D. HAWKINS	C. YOUNG	L. GREER	T. BARNES	D. WILLIAMS	T. BARNES	L. THOMAS	T. BARNES	B. FRANKS
	September 8, 2026	**Present**	**Absent**	J		K		L		W		X	
				Y	N A	Y	N A	Y	N A	Y	N A	Y	N A
1	Tami Barnes	✓		✓		✓		✓		✓		✓	
2	Colby Bryant	✓		✓		✓		✓		✓		✓	
3	Brad Burgett		✓										
4	Kevin Cory		✓										
5	Brent Franks	✓		✓		✓		✓		✓		✓	
6	Brad Gernand	✓		✓		✓		✓		✓		✓	
7	Debbie Golden	✓		✓		✓		✓		✓		✓	
8	Kristi Graham		✓										
9	Lori Greer	✓		✓		✓		✓		✓		✓	
10	David Hawkins	✓		✓		✓		✓		✓		✓	
11	Andrea Henkel	✓		✓		✓		✓		✓		✓	
12	Jia Johnson	✓		✓		✓		✓		✓		✓	
13	Sharon Johnson	✓		✓		✓		✓		✓		✓	
14	Vickie Leathers	✓		✓		✓		✓		✓		✓	
15	Sandra Meeks		✓										
16	Michelle Palmer		✓										
17	David Smith	✓		✓		✓		✓		✓		✓	
18	Consuelo Splawn		✓										
19	Jim Bob Sullivan		✓										
20	Leah Thomas	✓		✓		✓		✓		✓		✓	
21	Vicky Wade		✓										
22	Debra Williams	✓		✓		✓		✓		✓		✓	
23	Craig Young	✓		✓		✓		✓		✓		✓	
24	William Smith	✓											
25													
26													
27													

ADJOURN: 11:16 am

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Comparative Balance Sheet
End of Sep 2026

FINANCIAL ROW	AMOUNT (AS OF SEP 2026)	COMPARISON AMOUNT (AS OF FY 2025)	VARIANCE	% VARIANCE
ASSETS				
Current Assets				
Bank				
1000 - Cash				
1010 - Checking Account	$7,769,236.32	$8,012,333.61	($243,097.29)	-3.03%
1015 - First United AP 4156	$58,069.65	$0.00	$58,069.65	0.00%
1020 - Payroll Account	$385,069.84	$353,476.31	$31,593.53	8.94%
1021 - First United Accounts Payable 0383	$234,197.18	$269,078.36	($34,881.18)	-12.96%
1022 - First United TH Reserve	$159,774.37	$154,198.40	$5,575.97	3.62%
1023 - First United General Escrow	$143,022.56	$170,287.56	($27,265.00)	-16.01%
1024 - First United Marina License	$167.87	$164.69	$3.18	1.93%
1025 - First United Deposit (PayPal)	$2,768.34	$3,553.29	($784.95)	-22.09%
1028 - First United Unrestricted Funds CD	$898,384.57	$877,088.89	$21,295.68	2.43%
1030 - Shamrock Bank - Clayton	$0.00	$1,881.77	($1,881.77)	-100.00%
1040 - Petty Cash	$510.00	$735.00	($225.00)	-30.61%
1050 - McCurtain County National Bank	$14,690.42	$2,122.57	$12,567.85	592.11%
1070 - Fund to Fund Allocation Transfers	($1,624.59)	$81,585.96	($83,210.55)	-101.99%
Total - 1000 - Cash	**$9,664,266.53**	**$9,926,506.41**	**($262,239.88)**	**-2.64%**
Total Bank	**$9,664,266.53**	**$9,926,506.41**	**($262,239.88)**	**-2.64%**
Accounts Receivable				
1100 - Receivables	**$1,371,881.64**	**$2,369,150.00**	**($997,268.36)**	**-42.09%**
1300 - Other receivables				
1320 - Notes/loans receivable	$254,725.58	($73,819.80)	$328,545.38	-445.06%
1321 - Loans Receivable from Belmont	$181,588.48	$181,588.48	$0.00	0.00%
1322 - Loans Receivable from Clayton	$270,644.53	$249,295.53	$21,349.00	8.56%
1323 - Loans Receivable rom Kiamichi	$123,563.90	$123,563.90	$0.00	0.00%
1324 - Loans Receivable from SOCDC	$522,001.57	$522,001.57	$0.00	0.00%
1326 - Loans Receivable from Rouleau House	$33,580.32	$33,580.32	$0.00	0.00%
1327 - Receivable - NW Capital from Building Funds	$70,940.00	$110,837.00	($39,897.00)	-36.00%
Total - 1300 - Other receivables	**$1,457,044.38**	**$1,147,047.00**	**$309,997.38**	**27.03%**
Total Accounts Receivable	**$2,828,926.02**	**$3,516,197.00**	**($687,270.98)**	**-19.55%**
Other Current Asset				
1400 - Other assets	**$113,701.12**	**$145,971.00**	**($32,269.88)**	**-22.11%**
1500 - Investments				
1530 - Property/Lots held for Sale	$1,530,464.82	$1,530,464.82	$0.00	0.00%
1599 - Undeposited Funds	$1,132.97	$468.35	$664.62	141.91%
Total - 1500 - Investments	**$1,531,597.79**	**$1,530,933.17**	**$664.62**	**0.04%**
NS097 - Interfund Due to /Due from	($738.73)	($738.73)	$0.00	0.00%
Payroll Float	$399,017.97	$399,017.97	$0.00	0.00%
Total Other Current Asset	**$2,043,578.15**	**$2,075,183.41**	**($31,605.26)**	**-1.52%**
Total Current Assets	**$14,536,770.70**	**$15,517,886.82**	**($981,116.12)**	**-6.32%**
Fixed Assets				
1600 - Fixed operating assets				
1610 - Land	$391,080.27	$391,080.27	$0.00	0.00%
1620 - Buildings	$8,520,718.06	$8,520,718.06	$0.00	0.00%
1630 - Leasehold Improvements	$2,175,575.79	$2,175,575.79	$0.00	0.00%

FINANCIAL ROW	AMOUNT (AS OF SEP 2026)	COMPARISON AMOUNT (AS OF FY 2025)	VARIANCE	% VARIANCE
1640 - Equipment over $5,000	$1,827,734.64	$1,827,734.64	$0.00	0.00%
1650 - Vehicles	$3,075,088.28	$3,075,088.28	$0.00	0.00%
1660 - Construction in Progress	$0.35	$0.35	$0.00	0.00%
Total - 1600 - Fixed operating assets	**$15,990,197.39**	**$15,990,197.39**	**$0.00**	**0.00%**
1700 - Accum deprec - fixed operating assets	**($7,495,463.38)**	**($7,495,463.38)**	**$0.00**	**0.00%**
Total Fixed Assets	**$8,494,734.01**	**$8,494,734.01**	**$0.00**	**0.00%**
Other Assets				
1800 - Other Assets	**($12.99)**	**($25.98)**	**$12.99**	**-50.00%**
Total Other Assets	**($12.99)**	**($25.98)**	**$12.99**	**-50.00%**
Total ASSETS	**$23,031,491.72**	**$24,012,594.85**	**($981,103.13)**	**-4.09%**
Liabilities & Equity				
Current Liabilities				
Accounts Payable				
2000 - Payables	**($90,607.01)**	**($143,262.26)**	**$52,655.25**	**-36.75%**
Total Accounts Payable	**($90,607.01)**	**($143,262.26)**	**$52,655.25**	**-36.75%**
Other Current Liability				
2100 - Accrued liabilities	**$990,852.90**	**$1,323,017.18**	**($332,164.28)**	**-25.11%**
2400 - Refundable Advances				
2450 - Apartment Sec Deposits Payable	$34,532.97	$31,955.50	$2,577.47	8.07%
2455 - Sales Taxes Payable	$1,070.50	$0.00	$1,070.50	0.00%
Total - 2400 - Refundable Advances	**$35,603.47**	**$31,955.50**	**$3,647.97**	**11.42%**
2500 - Short-term notes & loans payable				
2570 - Short-term liabilities - other	$70,940.00	$415,673.54	($344,733.54)	-82.93%
Total - 2500 - Short-term notes & loans payable	**$70,940.00**	**$415,673.54**	**($344,733.54)**	**-82.93%**
Total Other Current Liability	**$1,097,396.37**	**$1,770,646.22**	**($673,249.85)**	**-38.02%**
Total Current Liabilities	**$1,006,789.36**	**$1,627,383.96**	**($620,594.60)**	**-38.13%**
Long Term Liabilities				
2700 - Long-term notes & loans payable				
2771 - OHFA Housing Stability Loan	$982,213.46	$982,213.46	$0.00	0.00%
Total - 2700 - Long-term notes & loans payable	**$982,213.46**	**$982,213.46**	**$0.00**	**0.00%**
Total Long Term Liabilities	**$982,213.46**	**$982,213.46**	**$0.00**	**0.00%**
Equity	**$21,042,488.90**	**$21,402,997.43**	**($360,508.53)**	**-1.68%**
Total Liabilities & Equity	**$23,031,491.72**	**$24,012,594.85**	**($981,103.13)**	**-4.09%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Comparative Income Statement
From Jan 2026 to Sep 2026

FINANCIAL ROW	AMOUNT (JAN 2026 - SEP 2026)	COMPARATIVE AMOUNT (FY 2025)	VARIANCE	% VARIANCE
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$104,996.31**	**$177,832.03**	**($72,835.72)**	**-40.96%**
4100 - Inkind Revenue	**$699,511.23**	**$946,507.99**	**($246,996.76)**	**-26.10%**
4200 - Miscellaneous Revenue	**$928,460.16**	**$1,380,197.57**	**($451,737.41)**	**-32.73%**
4400 - State Revenue	**$2,520,489.78**	**$2,859,640.59**	**($339,150.81)**	**-11.86%**
4500 - Federal Revenue	**$9,738,451.16**	**$15,221,234.67**	**($5,482,783.51)**	**-36.02%**
4900 - Recoveries from Programs	**$2,907,237.99**	**$3,884,668.12**	**($977,430.13)**	**-25.16%**
5000 - Rental Revenue	**$732,824.82**	**$920,006.74**	**($187,181.92)**	**-20.35%**
5100 - Program Fee Revenue	**$763,435.07**	**$1,617,378.66**	**($853,943.59)**	**-52.80%**
5300 - Interest and Dividends	**$70,260.10**	**$130,078.91**	**($59,818.81)**	**-45.99%**
5400 - Revenue from other sources	**$831,943.25**	**$1,214,310.09**	**($382,366.84)**	**-31.49%**
5800 - Special Event	**$15,108.99**	**$21,700.53**	**($6,591.54)**	**-30.38%**
Total - Income	**$19,312,718.86**	**$28,373,555.90**	**($9,060,837.04)**	**-31.93%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$6,646.21**	**$7,411.11**	**($764.90)**	**-10.32%**
Total - Cost Of Sales	**$6,646.21**	**$7,411.11**	**($764.90)**	**-10.32%**
Gross Profit	**$19,306,072.65**	**$28,366,144.79**	**($9,060,072.14)**	**-31.94%**
Expense				
7000 - Grants, contracts, & direct assistance	**$540,852.55**	**$1,236,799.26**	**($695,946.71)**	**-56.27%**
7200 - Salaries & related expenses	**$8,198,493.79**	**$12,462,842.70**	**($4,264,348.91)**	**-34.22%**
7300 - Indirect Cost Pool Expense	**$1,285,789.98**	**$1,852,541.52**	**($566,751.54)**	**-30.59%**
7500 - Contract/Consultant Services	**$1,345,596.06**	**$1,984,434.20**	**($638,838.14)**	**-32.19%**
8100 - Non personnel expenses	**$574,459.00**	**$1,130,166.68**	**($555,707.68)**	**-49.17%**
8200 - Facility & equipment expenses	**$1,815,866.38**	**$2,021,309.77**	**($205,443.39)**	**-10.16%**
8300 - Travel & meetings expenses	**$380,355.16**	**$550,865.22**	**($170,510.06)**	**-30.95%**
8400 - Insurance Expense	$1,914,608.87	$2,113,848.39	($199,239.52)	-9.43%
8700 - Food Expenses	**$1,280,703.24**	**$1,638,075.22**	**($357,371.98)**	**-21.82%**
8800 - In-Kind Expenses	**$699,511.23**	**$946,507.99**	**($246,996.76)**	**-26.10%**
Total - Expense	**$18,036,236.26**	**$25,937,390.95**	**($7,901,154.69)**	**-30.46%**
Net Ordinary Income	**$1,269,836.39**	**$2,428,753.84**	**($1,158,917.45)**	**-47.72%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$1,765,976.79**	**$2,171,726.14**	**($405,749.35)**	**-18.68%**
Unrealized Gain/Loss	$0.00	($117,832.14)	$117,832.14	-100.00%
Total - Other Expense	**$1,765,976.79**	**$2,053,894.00**	**($287,917.21)**	**-14.02%**
Net Other Income	**($1,765,976.79)**	**($2,053,894.00)**	**$287,917.21**	**-14.02%**
Net Income	**($496,140.40)**	**$374,859.84**	**($871,000.24)**	**-232.35%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Financial Position
End of Sep 2026

FINANCIAL ROW	AMOUNT
ASSETS	
Current Assets	
Bank	
1000 - Cash	
1010 - Checking Account	$7,769,236.32
1015 - First United AP 4156	$58,069.65
1020 - Payroll Account	$385,069.84
1021 - First United Accounts Payable 0383	$234,197.18
1022 - First United TH Reserve	$159,774.37
1023 - First United General Escrow	$143,022.56
1024 - First United Marina License	$167.87
1025 - First United Deposit (PayPal)	$2,768.34
1028 - First United Unrestricted Funds CD	$898,384.57
1040 - Petty Cash	$510.00
1050 - McCurtain County National Bank	$14,690.42
1070 - Fund to Fund Allocation Transfers	($1,624.59)
Total - 1000 - Cash	**$9,664,266.53**
Total Bank	**$9,664,266.53**
Accounts Receivable	
1100 - Receivables	
1105 - Accrued Acct Receivable	$228,938.28
1110 - Accounts Receivable	$1,143,193.23
1120 - Due From (A/R)	($249.87)
Total - 1100 - Receivables	**$1,371,881.64**
1300 - Other receivables	
1320 - Notes/loans receivable	$254,725.58
1321 - Loans Receivable from Belmont	$181,588.48
1322 - Loans Receivable from Clayton	$270,644.53
1323 - Loans Receivable rom Kiamichi	$123,563.90
1324 - Loans Receivable from SOCDC	$522,001.57
1326 - Loans Receivable from Rouleau House	$33,580.32
1327 - Receivable - NW Capital from Building Funds	$70,940.00
Total - 1300 - Other receivables	**$1,457,044.38**
Total Accounts Receivable	**$2,828,926.02**
Other Current Asset	
1400 - Other assets	
1450 - Prepaid Expenses	$113,676.90
1465 - Advances Paid	$24.22
Total - 1400 - Other assets	**$113,701.12**
1500 - Investments	
1530 - Property/Lots held for Sale	$1,530,464.82
1599 - Undeposited Funds	$1,132.97
Total - 1500 - Investments	**$1,531,597.79**
NS097 - Interfund Due to /Due from	($738.73)
Payroll Float	$399,017.97
Total Other Current Asset	**$2,043,578.15**
Total Current Assets	**$14,536,770.70**
Fixed Assets	
1600 - Fixed operating assets	
1610 - Land	$391,080.27
1620 - Buildings	$8,520,718.06
1630 - Leasehold Improvements	$2,175,575.79
1640 - Equipment over $5,000	$1,827,734.64
1650 - Vehicles	$3,075,088.28

FINANCIAL ROW	AMOUNT
1660 - Construction in Progress	$0.35
Total - 1600 - Fixed operating assets	**$15,990,197.39**
1700 - Accum deprec - fixed operating assets	
1725 - Accum deprec - building	($2,524,831.49)
1735 - Accum amort - leasehold improvements	($2,096,601.52)
1745 - Accum deprec - furn,fix,equip	($722,903.98)
1755 - Accum deprec - vehicles	($2,151,126.39)
Total - 1700 - Accum deprec - fixed operating assets	**($7,495,463.38)**
Total Fixed Assets	**$8,494,734.01**
Other Assets	
1800 - Other Assets	
1950 - Stale Dated Payables	($12.99)
Total - 1800 - Other Assets	**($12.99)**
Total Other Assets	**($12.99)**
Total ASSETS	**$23,031,491.72**
Liabilities & Equity	
Current Liabilities	
Accounts Payable	
2000 - Payables	
2010 - AP Accrued monthly	($90,607.01)
Total - 2000 - Payables	**($90,607.01)**
Total Accounts Payable	**($90,607.01)**
Other Current Liability	
2100 - Accrued liabilities	
2105 - Accrued Expense Payables	$81,961.02
2110 - Wages Payable	$344,809.94
2115 - Accrued Pension	$26,654.22
2120 - Accrued Employee Benefits	$262,421.16
2125 - Accrued Benefits	$67,348.99
2130 - Accrued payroll taxes	$28,894.89
2131 - Accrued Taxes	$33,430.32
2135 - Indirect Payable	$162,728.60
2150 - Home Loan Escrow Accounts	$951.73
2160 - Due to (Liab)	($249.87)
2180 - Accrued Payroll Deductions	($18,098.10)
Total - 2100 - Accrued liabilities	**$990,852.90**
2400 - Refundable Advances	
2450 - Apartment Sec Deposits Payable	$34,532.97
2455 - Sales Taxes Payable	$1,070.50
Total - 2400 - Refundable Advances	**$35,603.47**
2500 - Short-term notes & loans payable	
2570 - Short-term liabilities - other	$70,940.00
Total - 2500 - Short-term notes & loans payable	**$70,940.00**
Total Other Current Liability	**$1,097,396.37**
Total Current Liabilities	**$1,006,789.36**
Long Term Liabilities	
2700 - Long-term notes & loans payable	
2771 - OHFA Housing Stability Loan	$982,213.46
Total - 2700 - Long-term notes & loans payable	**$982,213.46**
Total Long Term Liabilities	**$982,213.46**
Equity	
3000 - Net Assets	$12,712.37
Retained Earnings	$21,525,916.93
Net Income	($496,140.40)
Total Equity	**$21,042,488.90**
Total Liabilities & Equity	**$23,031,491.72**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Functional Expense
From Jan 2026 to Sep 2026

FINANCIAL ROW	- UNASSIGNED - Amount	CAPITAL Amount	FUNDRAISING Amount	MANAGEMENT & GENERAL (ADMIN) Amount	OTHER Amount	PROGRAM SERVICES Amount	*TOTAL Amount*
Operating Activities							
Net Income	($598,905.41)	$37,332.21	$11.88	$175,854.17	$445.55	($110,878.80)	($496,140.40)
Adjustments to Net Income							
Accounts Receivable	$691,831.57	$39,897.00	$0.00	($312,377.41)	$0.00	$267,919.82	$687,270.98
Other Current Asset	($83,606.80)	$0.00	$0.00	($220.83)	$0.00	$116,097.51	$32,269.88
Accounts Payable	$52,655.25	$0.00	$0.00	$0.00	$0.00	$0.00	$52,655.25
Sales Tax Payable	$22,398.85	$0.00	$0.00	$75.30	$0.00	($21,403.65)	$1,070.50
Other Current Liabilities	($83,828.36)	($740.77)	$0.00	($21,300.39)	$0.00	($568,450.83)	($674,320.35)
Total Adjustments to Net Income	**$599,450.51**	**$39,156.23**	**$0.00**	**($333,823.33)**	**$0.00**	**($205,837.15)**	**$98,946.26**
Total Operating Activities	**$545.10**	**$76,488.44**	**$11.88**	**($157,969.16)**	**$445.55**	**($316,715.95)**	**($397,194.14)**
Investing Activities							
Other Asset	$0.00	$0.00	$0.00	($12.99)	$0.00	$0.00	($12.99)
Total Investing Activities	**$0.00**	**$0.00**	**$0.00**	**($12.99)**	**$0.00**	**$0.00**	**($12.99)**
Financing Activities							
Other Equity	$0.00	$0.00	$0.00	$135,631.87	$0.00	$0.00	$135,631.87
Total Financing Activities	**$0.00**	**$0.00**	**$0.00**	**$135,631.87**	**$0.00**	**$0.00**	**$135,631.87**
Net Change in Cash for Period	**$545.10**	**$76,488.44**	**$11.88**	**($22,350.28)**	**$445.55**	**($316,715.95)**	**($261,575.26)**
Cash at Beginning of Period	**$49,199,378.83**	**($87,721.90)**	**$1,919.08**	**($12,432,921.26)**	**$1,704.98**	**($26,755,384.97)**	**$9,926,974.76**
Cash at End of Period	**$49,199,923.93**	**($11,233.46)**	**$1,930.96**	**($12,455,271.54)**	**$2,150.53**	**($27,072,100.92)**	**$9,665,399.50**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Cash Flow
From Jan 2026 to Sep 2026

FINANCIAL ROW	AMOUNT
Operating Activities	
Net Income	($496,140.40)
Adjustments to Net Income	
Accounts Receivable	$687,270.98
Other Current Asset	$32,269.88
Accounts Payable	$52,655.25
Sales Tax Payable	$1,070.50
Other Current Liabilities	($674,320.35)
Total Adjustments to Net Income	**$98,946.26**
Total Operating Activities	**($397,194.14)**
Investing Activities	
Other Asset	($12.99)
Total Investing Activities	**($12.99)**
Financing Activities	
Other Equity	$135,631.87
Total Financing Activities	**$135,631.87**
Net Change in Cash for Period	**($261,575.26)**
Cash at Beginning of Period	**$9,926,974.76**
Cash at End of Period	**$9,665,399.50**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Activity
From Jan 2026 to Sep 2026
Options: Activity Only

FINANCIAL ROW	- UNASSIGNED - Amount	WITH DONOR RESTRICTIONS Amount	WITHOUT DONOR RESTRICTIONS Amount	*TOTAL Amount*
Operating Activities				
Net Income	($4,535,243.57)	$81,904.61	$3,957,198.56	($496,140.40)
Adjustments to Net Income				
Accounts Receivable	$691,831.57	$0.00	($4,560.59)	$687,270.98
Other Current Asset	($83,606.80)	$0.00	$115,876.68	$32,269.88
Accounts Payable	$52,655.25	$0.00	$0.00	$52,655.25
Sales Tax Payable	$0.00	$0.00	$1,070.50	$1,070.50
Other Current Liabilities	($89,849.86)	$0.00	($584,470.49)	($674,320.35)
Total Adjustments to Net Income	**$571,030.16**	**$0.00**	**($472,083.90)**	**$98,946.26**
Total Operating Activities	**($3,964,213.41)**	**$81,904.61**	**$3,485,114.66**	**($397,194.14)**
Investing Activities				
Other Asset	$0.00	$0.00	($12.99)	($12.99)
Total Investing Activities	**$0.00**	**$0.00**	**($12.99)**	**($12.99)**
Financing Activities				
Other Equity	$0.00	$0.00	$135,631.87	$135,631.87
Total Financing Activities	**$0.00**	**$0.00**	**$135,631.87**	**$135,631.87**
Net Change in Cash for Period	**($3,964,213.41)**	**$81,904.61**	**$3,620,733.54**	**($261,575.26)**
Cash at Beginning of Period	**$3,733,669.58**	**$13,532.47**	**$6,179,772.71**	**$9,926,974.76**
Cash at End of Period	**($230,543.83)**	**$95,437.08**	**$9,800,506.25**	**$9,665,399.50**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Program Revenue by Month
Jul 2026, Q3 2026, Aug 2026, Sep 2026
Monthly distribution of Revenue by Restriction and Program

PROGRAM	JULY 2026	AUGUST 2026	SEPTEMBER 2026	*TOTAL*
Without Donor Restrictions				
Housing	$24,982.92	$548,942.26	$22,521.98	$596,447.16
Administration	$325,474.16	$396,810.10	$388,162.14	$1,110,446.40
Early Learning Centers	$94,339.23	$60,179.73	$65,222.40	$219,741.36
State Park Operations	$60,801.36	$32,239.88	$40,231.42	$133,272.66
TRANSIT	$60,393.36	$29,890.54	$40,542.31	$130,826.21
Apartments	$56,434.12	$48,946.76	$51,238.72	$156,619.60
HS -Head Start	$25,309.72	$23,815.44	$35,991.92	$85,117.08
Youth Build	$5,929.44	$28,849.42	$43.12	$34,821.98
HEAD START / EARLY HEAD START	$16,589.99	$15,994.35	$27,769.95	$60,354.29
EHS -EARLY HEAD START	$17,189.66	$23,064.78	$22,089.09	$62,343.53
Community Services	$15,702.06	$0.00	$9.00	$15,711.06
RSVP	$2,091.36	$5,520.00	$5,052.96	$12,664.32
Healthy Start	$2.30	$4,381.65		$4,383.95
Tri-CORPS	$153.42	$3,750.00		$3,903.42
Economic Development	$2,669.76	$1,761.50	$2,209.24	$6,640.50
CASA	$81.08	$2,000.00		$2,081.08
Early Head Start Child Care	$1,434.98	$523.46	$535.99	$2,494.43
Lending	$216.89			$216.89
VOCA	$192.06			$192.06
- Unassigned -	$184.00	($20,099.42)		($19,915.42)
Mentoring	$45.37			$45.37
Emergency Services	$3.88			$3.88
Choosing Childbirth	$1.61	$0.00		$1.61
WRO	$0.00			$0.00
Total - Without Donor Restrictions	**$710,222.73**	**$1,206,570.45**	**$701,620.24**	**$2,618,413.42**
- Unassigned -				
HS -Head Start	$154,670.27	$272,259.18	$332,149.27	$759,078.72
WRO	$160,661.19	$94,261.15		$254,922.34
Early Head Start Child Care	$131,384.00	$6,446.00	$112,218.00	$250,048.00
EHS -EARLY HEAD START	$103,445.60	$112,283.69	$102,493.00	$318,222.29
Choosing Childbirth	$71,438.82	$100,350.69		$171,789.51
CACFP - Daycare Homes	$99,764.97	$88,147.98		$187,912.95
Healthy Start	$91,995.00	$85,332.00	$82,857.00	$260,184.00
CORE Dad Program	$64,423.02	$69,927.37		$134,350.39
TRANSIT	$63,844.20	$45,788.37	$6,959.83	$116,592.40
Weatherization	$39,251.71	$54,574.96		$93,826.67
Youth Build	$37,266.00	$40,265.00	$33,965.00	$111,496.00
Community Services	$24,009.45	$34,498.34		$58,507.79
Victim Services	$24,428.41	$3,077.48	$32,039.73	$59,545.62
Tri-CORPS	$26,472.07	$24,822.25		$51,294.32
HEAD START / EARLY HEAD START	$5,833.60	$21,233.92		$27,067.52
Early Learning Centers	$15,198.25	$15,845.80	$9,652.40	$40,696.45
Safe Place Healing Hearts	$11,059.10	$11,318.28		$22,377.38
State Park Operations	$9,093.99	$9,829.67		$18,923.66
Second Chance	$8,872.63			$8,872.63
RSVP	$7,599.00	$7,155.00	$6,557.00	$21,311.00
CASA	$1,437.32	$1,445.18	$2,279.32	$5,161.82
Housing	$1,013.33	$1,013.33		$2,026.66
RX	$806.45	$877.89		$1,684.34
Total - Unassigned -	**$1,153,968.38**	**$1,100,753.53**	**$721,170.55**	**$2,975,892.46**
With Donor Restrictions				
TRANSIT	$17,933.00			$17,933.00
HS -Head Start	$2,893.51			$2,893.51
Total - With Donor Restrictions	**$20,826.51**			**$20,826.51**
Total	**$1,885,017.62**	**$2,307,323.98**	**$1,422,790.79**	**$5,615,132.39**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Revenue Stream Distribution by Month
Jul 2026, Q3 2026, Aug 2026, Sep 2026
Monthly distribution of Revenue by Revenue Type and Subtype

REVENUE STREAM	JULY 2026	AUGUST 2026	SEPTEMBER 2026	*TOTAL*
Federal Grants	$588,406.12	$1,074,775.90	$715,050.91	$2,378,232.93
State Contracts	$318,568.14	$281,816.10	$12,882.24	$613,266.48
Federal Pass Through	$290,450.95	$290,335.99	$47,556.39	$628,343.33
Program Revenue	$202,432.82	$168,156.04	$182,881.45	$553,470.31
Recoveries	$162,637.73	$178,139.38	$177,755.23	$518,532.34
Federal	$136,370.36	$164,645.73	$157,304.27	$458,320.36
Non Federal	$63,073.63	$92,959.21	$80,028.65	$236,061.49
Corporate/Business/Foundation	$55,072.21	$4,381.65		$59,453.86
State Grants	$36,134.50	$19,437.09	$34,319.05	$89,890.64
State Pass Through	$23,949.49	$23,379.79	$8,126.22	$55,455.50
Miscellaneous	$742.48	$20,099.42	$52.12	$20,894.02
Apartment Revenue	$4,290.00	$4,290.00	$4,290.00	$12,870.00
Management Fees	$2,533.94	$2,362.28	$2,544.26	$7,440.48
- Unassigned -	$355.25	($17,454.60)		($17,099.35)
Total	**$1,885,017.62**	**$2,307,323.98**	**$1,422,790.79**	**$5,615,132.39**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

Agency

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$99,742.00**	**$108,001.31**	**($8,259.31)**	**108.28%**
4100 - Inkind Revenue	**$2,288,563.05**	**$699,511.23**	**$1,589,051.82**	**30.57%**
4200 - Miscellaneous Revenue	**$0.00**	**$928,559.24**	**($928,559.24)**	**0.00%**
4400 - State Revenue	**$4,964,840.58**	**$2,520,489.78**	**$2,444,350.80**	**50.77%**
4500 - Federal Revenue	**$11,768,741.38**	**$9,738,451.16**	**$2,030,290.22**	**82.75%**
4900 - Recoveries from Programs	**$1,964,415.00**	**$2,907,237.99**	**($942,822.99)**	**148.00%**
5000 - Rental Revenue	**$0.00**	**$759,660.32**	**($759,660.32)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$772,687.31**	**($772,687.31)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$71,236.89**	**($71,236.89)**	**0.00%**
5400 - Revenue from other sources	**$38,746.00**	**$831,947.25**	**($793,201.25)**	**2,147.18%**
5800 - Special Event	**$0.00**	**$15,108.99**	**($15,108.99)**	**0.00%**
Total - Income	**$21,125,048.01**	**$19,352,891.47**	**$1,772,156.54**	**91.61%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$0.00**	**$6,646.21**	**($6,646.21)**	**0.00%**
Total - Cost Of Sales	**$0.00**	**$6,646.21**	**($6,646.21)**	**0.00%**
Gross Profit	**$21,125,048.01**	**$19,346,245.26**	**$1,778,802.75**	**91.58%**
Expense				
7000 - Grants, contracts, & direct assistance	**$216,150.00**	**$544,394.44**	**($328,244.44)**	**251.86%**
7200 - Salaries & related expenses	**$10,639,799.11**	**$8,707,286.28**	**$1,932,512.83**	**81.84%**
7300 - Indirect Cost Pool Expense	**$1,577,534.53**	**$1,365,421.82**	**$212,112.71**	**86.55%**
7500 - Contract/Consultant Services	**$1,462,419.00**	**$1,357,899.81**	**$104,519.19**	**92.85%**
8100 - Non personnel expenses	**$795,651.69**	**$590,323.70**	**$205,327.99**	**74.19%**
8200 - Facility & equipment expenses	**$1,080,246.27**	**$1,823,035.63**	**($742,789.36)**	**168.76%**
8300 - Travel & meetings expenses	**$415,579.82**	**$384,088.43**	**$31,491.39**	**92.42%**
8400 - Insurance Expense	$137,352.30	$1,915,643.30	($1,778,291.00)	1,394.69%
8700 - Food Expenses	**$147,440.00**	**$1,281,281.15**	**($1,133,841.15)**	**869.02%**
8800 - In-Kind Expenses	**$2,288,563.05**	**$699,511.23**	**$1,589,051.82**	**30.57%**
Total - Expense	**$18,760,735.77**	**$18,668,885.79**	**$91,849.98**	**99.51%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$2,347,460.79**	**$1,769,943.96**	**$577,516.83**	**75.40%**
Total - Other Expense	**$2,347,460.79**	**$1,769,943.96**	**$577,516.83**	**75.40%**
Net Income	**$16,851.45**	**($1,092,584.49)**	**$1,109,435.94**	**-6,483.62%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

Operations

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$10,078.85**	**($10,078.85)**	**0.00%**
4200 - Miscellaneous Revenue	**$0.00**	**$16,106.70**	**($16,106.70)**	**0.00%**
4900 - Recoveries from Programs	**$1,964,415.00**	**$2,907,237.99**	**($942,822.99)**	**148.00%**
5000 - Rental Revenue	**$0.00**	**$345,310.07**	**($345,310.07)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$5,309.82**	**($5,309.82)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$71,786.98**	**($71,786.98)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$585,158.57**	**($585,158.57)**	**0.00%**
Total - Income	**$1,964,415.00**	**$3,940,988.98**	**($1,976,573.98)**	**200.62%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$0.00**	**$1,632.73**	**($1,632.73)**	**0.00%**
Total - Cost Of Sales	**$0.00**	**$1,632.73**	**($1,632.73)**	**0.00%**
Gross Profit	**$1,964,415.00**	**$3,939,356.25**	**($1,974,941.25)**	**200.54%**
Expense				
7000 - Grants, contracts, & direct assistance	**$0.00**	**$40,336.25**	**($40,336.25)**	**0.00%**
7200 - Salaries & related expenses	**$1,427,325.81**	**$1,070,563.56**	**$356,762.25**	**75.00%**
7300 - Indirect Cost Pool Expense	**$0.00**	**$7,189.54**	**($7,189.54)**	**0.00%**
7500 - Contract/Consultant Services	**$92,189.00**	**$225,487.50**	**($133,298.50)**	**244.59%**
8100 - Non personnel expenses	**$63,869.04**	**$49,304.58**	**$14,564.46**	**77.20%**
8200 - Facility & equipment expenses	**$43,772.21**	**$423,823.68**	**($380,051.47)**	**968.25%**
8300 - Travel & meetings expenses	**$43,545.87**	**$30,883.26**	**$12,662.61**	**70.92%**
8400 - Insurance Expense	$91,552.30	$1,376,153.05	($1,284,600.75)	1,503.13%
8700 - Food Expenses	**$0.00**	**$3,911.86**	**($3,911.86)**	**0.00%**
Total - Expense	**$1,762,254.23**	**$3,227,653.28**	**($1,465,399.05)**	**183.15%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$158,801.53**	**$285,025.85**	**($126,224.32)**	**179.49%**
Total - Other Expense	**$158,801.53**	**$285,025.85**	**($126,224.32)**	**179.49%**
Net Income	**$43,359.24**	**$426,677.12**	**($383,317.88)**	**984.05%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Sep 2026

Operations

FINANCIAL ROW	ADMINISTRATION Amount	BUILDING FUNDS Amount	TOTAL Amount
Income			
Income			
4000 - Contribution Revenue	**$7,078.85**	**$0.00**	**$7,078.85**
4200 - Miscellaneous Revenue	**$15,834.70**	**$272.00**	**$16,106.70**
4900 - Recoveries from Programs	**$2,907,237.99**	**$0.00**	**$2,907,237.99**
5000 - Rental Revenue	**$0.00**	**$345,310.07**	**$345,310.07**
5100 - Program Fee Revenue	**$0.00**	**$5,309.82**	**$5,309.82**
5300 - Interest and Dividends	**$69,545.17**	**$2,241.81**	**$71,786.98**
5400 - Revenue from other sources	**$410,158.57**	**$175,000.00**	**$585,158.57**
Total - Income	**$3,409,855.28**	**$528,133.70**	**$3,937,988.98**
Total Income	**$3,409,855.28**	**$528,133.70**	**$3,937,988.98**
Expense			
Expense			
7000 - Grants, contracts, & direct assistance	**$40,336.25**	**$0.00**	**$40,336.25**
7200 - Salaries & related expenses	**$1,012,305.01**	**$0.00**	**$1,012,305.01**
7300 - Indirect Cost Pool Expense	**$7,189.54**	**$0.00**	**$7,189.54**
7500 - Contract/Consultant Services	**$96,990.78**	**$127,600.22**	**$224,591.00**
8100 - Non personnel expenses	**$35,638.92**	**$12,264.09**	**$47,903.01**
8200 - Facility & equipment expenses	**$75,609.78**	**$347,330.84**	**$422,940.62**
8300 - Travel & meetings expenses	**$22,904.26**	**$7,979.00**	**$30,883.26**
8400 - Insurance Expense	$1,208,043.57	$167,075.05	$1,375,118.62
8700 - Food Expenses	**$3,911.86**	**$0.00**	**$3,911.86**
Other Expense			
8500 - Other Expense	**$282,147.67**	**$2,455.77**	**$284,603.44**
Total Expense	**$2,785,077.64**	**$664,704.97**	**$3,449,782.61**
8000 - Cost of Goods Sold			
8010 - Resale Fuel Expense	$979.80	$0.00	$979.80
8020 - Ship Store (Resale Inv)	$652.93	$0.00	$652.93
Total - 8000 - Cost of Goods Sold	**$1,632.73**	**$0.00**	**$1,632.73**
Gross	***$624,777.64***	***($136,571.27)***	***$488,206.37***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

Early Childhood

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$3,340.79**	**($3,340.79)**	**0.00%**
4100 - Inkind Revenue	**$1,894,586.57**	**$605,920.59**	**$1,288,665.98**	**31.98%**
4200 - Miscellaneous Revenue	**$0.00**	**$734,365.85**	**($734,365.85)**	**0.00%**
4400 - State Revenue	**$206,439.05**	**$174,057.54**	**$32,381.51**	**84.31%**
4500 - Federal Revenue	**$6,925,417.00**	**$5,558,765.09**	**$1,366,651.91**	**80.27%**
5100 - Program Fee Revenue	**$0.00**	**$335,008.00**	**($335,008.00)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$11,915.47**	**($11,915.47)**	**0.00%**
5800 - Special Event	**$0.00**	**$43.61**	**($43.61)**	**0.00%**
Total - Income	**$9,026,442.62**	**$7,423,416.94**	**$1,603,025.68**	**82.24%**
Gross Profit	**$9,026,442.62**	**$7,423,416.94**	**$1,603,025.68**	**82.24%**
Expense				
7200 - Salaries & related expenses	**$4,666,415.22**	**$3,976,350.05**	**$690,065.17**	**85.21%**
7300 - Indirect Cost Pool Expense	**$798,553.80**	**$692,203.67**	**$106,350.13**	**86.68%**
7500 - Contract/Consultant Services	**$1,159,820.00**	**$762,670.26**	**$397,149.74**	**65.76%**
8100 - Non personnel expenses	**$139,572.00**	**$228,184.47**	**($88,612.47)**	**163.49%**
8200 - Facility & equipment expenses	**$117,003.00**	**$177,483.25**	**($60,480.25)**	**151.69%**
8300 - Travel & meetings expenses	**$40,256.66**	**$73,965.05**	**($33,708.39)**	**183.73%**
8400 - Insurance Expense	$44,000.00	$150,774.23	($106,774.23)	342.67%
8700 - Food Expenses	**$81,120.00**	**$518,581.72**	**($437,461.72)**	**639.28%**
8800 - In-Kind Expenses	**$1,894,586.57**	**$605,920.59**	**$1,288,665.98**	**31.98%**
Total - Expense	**$8,941,327.25**	**$7,186,133.29**	**$1,755,193.96**	**80.37%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$157,534.00**	**$446,873.37**	**($289,339.37)**	**283.67%**
Total - Other Expense	**$157,534.00**	**$446,873.37**	**($289,339.37)**	**283.67%**
Net Income	**($72,418.63)**	**($209,589.72)**	**$137,171.09**	**289.41%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Sep 2026

FINANCIAL ROW	20 EARLY CHILDHOOD Amount	CC EHS -EARLY HEAD START CC Amount	EHS Amount	EARLY LEARNING CENTERS Amount	HS/EHS Amount	HEAD START Amount	*TOTAL* *Amount*
Income							
Income							
4000 - Contribution Revenue	**$0.00**	**$0.00**	**$0.00**	**$1,000.02**	**$2,340.77**	**$0.00**	**$3,340.79**
4100 - Inkind Revenue	**$0.00**	**$7,199.71**	**$126,518.00**	**$4,640.00**	**$467,562.88**	**$0.00**	**$605,920.59**
4200 - Miscellaneous Revenue	**$61,994.10**	**$0.00**	**($77.87)**	**$358,235.47**	**$79,863.60**	**$234,350.55**	**$734,365.85**
4400 - State Revenue	**$0.00**	**$0.00**	**$29,314.29**	**$0.00**	**$94,158.12**	**$50,585.13**	**$174,057.54**
4500 - Federal Revenue	**$807,367.98**	**$1,170,930.00**	**$919,312.00**	**$0.00**	**$2,527,659.64**	**$133,495.47**	**$5,558,765.09**
5100 - Program Fee Revenue	**$0.00**	**$0.00**	**$0.00**	**$335,008.00**	**$0.00**	**$0.00**	**$335,008.00**
5300 - Interest and Dividends	**$0.00**	**$0.00**	**$0.00**	**$5,306.35**	**$6,609.12**	**$0.00**	**$11,915.47**
5800 - Special Event	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$43.61**	**$0.00**	**$43.61**
Total - Income	**$869,362.08**	**$1,178,129.71**	**$1,075,066.42**	**$704,189.84**	**$3,178,237.74**	**$418,431.15**	**$7,423,416.94**
Total Income	**$869,362.08**	**$1,178,129.71**	**$1,075,066.42**	**$704,189.84**	**$3,178,237.74**	**$418,431.15**	**$7,423,416.94**
Expense							
Expense							
7200 - Salaries & related expenses	**$98,075.64**	**$546,372.67**	**$614,897.45**	**$561,283.14**	**$1,652,667.41**	**$251,673.00**	**$3,724,969.31**
7300 - Indirect Cost Pool Expense	**$16,953.58**	**$95,084.81**	**$114,341.16**	**$90,755.92**	**$294,883.34**	**$35,631.72**	**$647,650.53**
7500 - Contract/Consultant Services	**$0.00**	**$706,151.27**	**$8,039.36**	**$6,916.81**	**$41,562.82**	**$0.00**	**$762,670.26**
8100 - Non personnel expenses	**$6,679.64**	**$37,625.57**	**$41,278.82**	**$22,460.63**	**$112,368.53**	**$0.00**	**$220,413.19**
8200 - Facility & equipment expenses	**$3,366.00**	**$21,497.05**	**$30,189.34**	**$18,868.70**	**$99,068.71**	**$0.00**	**$172,989.80**
8300 - Travel & meetings expenses	**$20,678.55**	**$10,028.35**	**$9,500.18**	**$5,328.23**	**$27,751.83**	**$3.04**	**$73,290.18**
8400 - Insurance Expense	$0.00	$12,830.14	$19,361.81	$34,595.43	$83,986.85	$0.00	$150,774.23
8700 - Food Expenses	**$80,847.62**	**($493.26)**	**$43,928.19**	**$51,735.82**	**$180,666.68**	**$161,442.83**	**$518,127.88**
8800 - In-Kind Expenses	**$0.00**	**$7,199.71**	**$126,518.00**	**$4,640.00**	**$467,562.88**	**$0.00**	**$605,920.59**
Other Expense							
8500 - Other Expense	**$0.00**	**$61,347.71**	**$26,609.72**	**$5,782.14**	**$353,080.55**	**$0.00**	**$446,820.12**
Total Expense	**$226,601.03**	**$1,497,644.02**	**$1,034,664.03**	**$802,366.82**	**$3,313,599.60**	**$448,750.59**	**$7,323,626.09**
Gross	***$642,761.05***	***($319,514.31)***	***$40,402.39***	***($98,176.98)***	***($135,361.86)***	***($30,319.44)***	***$99,790.85***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

Community Service

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$59,742.00**	**$50,470.10**	**$9,271.90**	**84.48%**
4100 - Inkind Revenue	**$393,976.48**	**$93,590.64**	**$300,385.84**	**23.76%**
4200 - Miscellaneous Revenue	**$0.00**	**$26,565.62**	**($26,565.62)**	**0.00%**
4400 - State Revenue	**$3,945,484.53**	**$1,970,114.64**	**$1,975,369.89**	**49.93%**
4500 - Federal Revenue	**$3,905,810.38**	**$1,825,232.51**	**$2,080,577.87**	**46.73%**
5300 - Interest and Dividends	**$0.00**	**$870.31**	**($870.31)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$19,750.00**	**($19,750.00)**	**0.00%**
5800 - Special Event	**$0.00**	**$1,020.26**	**($1,020.26)**	**0.00%**
Total - Income	**$8,305,013.39**	**$3,987,614.08**	**$4,317,399.31**	**48.01%**
Gross Profit	**$8,305,013.39**	**$3,987,614.08**	**$4,317,399.31**	**48.01%**
Expense				
7000 - Grants, contracts, & direct assistance	**$192,150.00**	**$86,276.59**	**$105,873.41**	**44.90%**
7200 - Salaries & related expenses	**$3,682,557.98**	**$2,087,989.74**	**$1,594,568.24**	**56.70%**
7300 - Indirect Cost Pool Expense	**$634,393.57**	**$370,588.99**	**$263,804.58**	**58.42%**
7500 - Contract/Consultant Services	**$200,060.00**	**$205,962.85**	**($5,902.85)**	**102.95%**
8100 - Non personnel expenses	**$538,965.94**	**$238,110.36**	**$300,855.58**	**44.18%**
8200 - Facility & equipment expenses	**$592,828.80**	**$226,204.33**	**$366,624.47**	**38.16%**
8300 - Travel & meetings expenses	**$255,868.28**	**$110,401.09**	**$145,467.19**	**43.15%**
8400 - Insurance Expense	$1,800.00	$7,702.29	($5,902.29)	427.91%
8700 - Food Expenses	**$66,320.00**	**$48,833.46**	**$17,486.54**	**73.63%**
8800 - In-Kind Expenses	**$393,976.48**	**$93,590.64**	**$300,385.84**	**23.76%**
Total - Expense	**$6,558,921.05**	**$3,475,660.34**	**$3,083,260.71**	**52.99%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$1,746,017.04**	**$811,575.00**	**$934,442.04**	**46.48%**
Total - Other Expense	**$1,746,017.04**	**$811,575.00**	**$934,442.04**	**46.48%**
Net Income	**$75.30**	**($299,621.26)**	**$299,696.56**	**-397,903.40%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Sep 2026

FINANCIAL ROW	30 COMMUNITY SERVICE Amount	CHOOSING CHILDBIRTH Amount	COMMUNITY SERVICES Amount	EMERGENCY SERVICES Amount	HEALTHY START Amount	MENTORING Amount	RCOR TRI-CORP Amount	RSVP Amount	SECOND CHANCE Amount	VICTIM SERVICES Amount	WORK READY OK Amount	YOUTH BUILD Amount	*TOTAL* *Amount*
Income													
Income													
4000 - Contribution Revenue	$0.00	$0.00	$17,900.54	$0.00	$489.56	$0.00	$30,010.00	$1,695.00	$0.00	$75.00	$0.00	$300.00	$50,470.10
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10,591.87	$0.00	$2,049.48	$0.00	$80,949.29	$93,590.64
4200 - Miscellaneous Revenue	$0.00	$0.00	$2,041.55	$0.00	$4,381.65	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$20,099.42	$26,522.62
4400 - State Revenue	$0.00	$5,701.31	$1,376,319.51	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$46,007.39	$542,086.43	$0.00	$1,970,114.64
4500 - Federal Revenue	$0.00	$0.00	$586,326.58	$0.00	$429,820.00	$2,129.41	$141,755.40	$65,538.00	$76,744.45	$119,095.67	$0.00	$403,823.00	$1,825,232.51
5300 - Interest and Dividends	$20.42	$0.00	$4.40	$7.27	$4.28	$86.03	$172.83	$7.29	$2.78	$507.26	$0.00	$57.75	$870.31
5400 - Revenue from other sources	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,750.00	$11,000.00	$0.00	$5,000.00	$0.00	$0.00	$19,750.00
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$262.18	$0.00	$0.00	$0.00	$0.00	$758.08	$1,020.26
Total - Income	$20.42	$5,701.31	$1,982,592.58	$7.27	$434,695.49	$2,215.44	$175,950.41	$88,832.16	$76,747.23	$172,734.80	$542,086.43	$505,987.54	$3,987,571.08
Total Income	$20.42	$5,701.31	$1,982,592.58	$7.27	$434,695.49	$2,215.44	$175,950.41	$88,832.16	$76,747.23	$172,734.80	$542,086.43	$505,987.54	$3,987,571.08
Expense													
Expense													
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$61,830.67	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10,652.99	$0.00	$10,251.04	$82,734.70
7200 - Salaries & related expenses	$1,864.61	$757.20	$1,118,479.36	$0.00	$132,226.58	$1,499.39	$116,947.25	$47,979.07	$47,584.60	$119,364.45	$212,499.43	$173,229.70	$1,972,431.64
7300 - Indirect Cost Pool Expense	$327.70	$0.00	$199,359.54	$0.00	$22,712.59	$263.51	$20,479.70	$8,547.76	$8,741.00	$21,196.94	$37,137.56	$31,340.76	$350,107.06
7500 - Contract/Consultant Services	$0.00	$0.00	$98,347.64	$0.00	$41,599.27	$1,897.50	$0.00	$533.50	$38,979.01	$1,376.55	$5,417.19	$2,235.11	$190,385.77
8100 - Non personnel expenses	$0.00	$0.00	$101,889.54	$0.00	$27,759.24	$449.26	$10,422.07	$1,679.04	$25,365.12	$5,361.37	$48,930.96	$12,079.31	$233,935.91
8200 - Facility & equipment expenses	$242.11	$0.00	$82,250.83	$0.00	$11,884.50	$368.00	$16,685.70	$3,064.50	$8,832.00	$12,997.99	$67,232.72	$22,645.98	$226,204.33
8300 - Travel & meetings expenses	$0.00	$0.00	$58,611.99	$40.60	$14,750.15	$0.00	$2,833.49	$1,569.85	$3,206.13	$15,946.10	$5,143.72	$8,199.06	$110,301.09
8400 - Insurance Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,505.29	$0.00	$0.00	$0.00	$5,197.00	$7,702.29
8700 - Food Expenses	$0.00	$0.00	$42,043.36	$0.00	$37.28	$0.00	$52.74	$0.00	$44.00	$0.00	$6,428.98	$227.10	$48,833.46
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10,591.87	$0.00	$2,049.48	$0.00	$80,949.29	$93,590.64
Other Expense													
8500 - Other Expense	$0.00	($406.79)	$349,415.20	$0.00	$141,223.65	$680.00	$7,605.48	$3,112.93	$6,752.22	$9,507.06	$159,402.63	$131,497.58	$808,789.96
Total Expense	$2,434.42	$350.41	$2,112,228.13	$40.60	$392,193.26	$5,157.66	$175,026.43	$79,583.81	$139,504.08	$198,452.93	$542,193.19	$477,851.93	$4,125,016.85
Gross	*($2,414.00)*	*$5,350.90*	*($129,635.55)*	*($33.33)*	*$42,502.23*	*($2,942.22)*	*$923.98*	*$9,248.35*	*($62,756.85)*	*($25,718.13)*	*($106.76)*	*$28,135.61*	*($137,445.77)*

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

Housing

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$57.34**	**($57.34)**	**0.00%**
4200 - Miscellaneous Revenue	**$0.00**	**$163,955.82**	**($163,955.82)**	**0.00%**
4400 - State Revenue	**$12,917.00**	**$200,003.28**	**($187,086.28)**	**1,548.37%**
4500 - Federal Revenue	**$717,953.00**	**$1,007,842.11**	**($289,889.11)**	**140.38%**
5000 - Rental Revenue	**$0.00**	**$411,423.25**	**($411,423.25)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$52,570.49**	**($52,570.49)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**($28,123.97)**	**$28,123.97**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$724,169.67**	**($724,169.67)**	**0.00%**
Total - Income	**$730,870.00**	**$2,531,897.99**	**($1,801,027.99)**	**346.42%**
Gross Profit	**$730,870.00**	**$2,531,897.99**	**($1,801,027.99)**	**346.42%**
Expense				
7000 - Grants, contracts, & direct assistance	**$0.00**	**$972,299.77**	**($972,299.77)**	**0.00%**
7200 - Salaries & related expenses	**$420,295.44**	**$676,309.15**	**($256,013.71)**	**160.91%**
7300 - Indirect Cost Pool Expense	**$69,214.82**	**$121,390.63**	**($52,175.81)**	**175.38%**
7500 - Contract/Consultant Services	**$10,350.00**	**$78,972.23**	**($68,622.23)**	**763.02%**
8100 - Non personnel expenses	**$22,309.71**	**$20,339.55**	**$1,970.16**	**91.17%**
8200 - Facility & equipment expenses	**$71,693.80**	**$357,324.84**	**($285,631.04)**	**498.40%**
8300 - Travel & meetings expenses	**$29,141.01**	**$27,474.21**	**$1,666.80**	**94.28%**
8400 - Insurance Expense	$0.00	$129,047.85	($129,047.85)	0.00%
8700 - Food Expenses	**$0.00**	**$303.37**	**($303.37)**	**0.00%**
Total - Expense	**$623,004.78**	**$2,383,461.60**	**($1,760,456.82)**	**382.58%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$107,108.22**	**$135,530.70**	**($28,422.48)**	**126.54%**
Total - Other Expense	**$107,108.22**	**$135,530.70**	**($28,422.48)**	**126.54%**
Net Income	**$757.00**	**$12,905.69**	**($12,148.69)**	**1,704.85%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Sep 2026

FINANCIAL ROW	40 HOUSING DEPARTMENT Amount	APARTMENTS Amount	CONSTRUCTION Amount	HOUSING Amount	TMA Amount	WEATHERIZATION Amount	*TOTAL Amount*
Income							
Income							
4000 - Contribution Revenue	**$0.00**	**$57.34**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$57.34**
4200 - Miscellaneous Revenue	**$0.00**	**$0.00**	**$0.00**	**$163,955.82**	**$0.00**	**$0.00**	**$163,955.82**
4400 - State Revenue	**$0.00**	**$0.00**	**$0.00**	**$200,003.28**	**$0.00**	**$0.00**	**$200,003.28**
4500 - Federal Revenue	**$0.00**	**$0.00**	**$0.00**	**$205,750.00**	**$348,861.09**	**$453,231.02**	**$1,007,842.11**
5000 - Rental Revenue	**$763.00**	**$383,824.75**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$384,587.75**
5100 - Program Fee Revenue	**$0.00**	**$25,993.29**	**$0.00**	**$26,517.20**	**$0.00**	**$0.00**	**$52,510.49**
5300 - Interest and Dividends	**$0.00**	**($30,309.01)**	**$0.00**	**$2,185.04**	**$0.00**	**$0.00**	**($28,123.97)**
5400 - Revenue from other sources	**$0.00**	**$111,532.97**	**$0.00**	**$612,636.70**	**$0.00**	**$0.00**	**$724,169.67**
Total - Income	**$763.00**	**$491,099.34**	**$0.00**	**$1,211,048.04**	**$348,861.09**	**$453,231.02**	**$2,505,002.49**
Total Income	**$763.00**	**$491,099.34**	**$0.00**	**$1,211,048.04**	**$348,861.09**	**$453,231.02**	**$2,505,002.49**
Expense							
Expense							
7000 - Grants, contracts, & direct assistance	**$0.00**	**$79,725.00**	**$0.00**	**$523,084.45**	**$369,490.32**	**$0.00**	**$972,299.77**
7200 - Salaries & related expenses	**$0.00**	**$58,617.69**	**$6,599.58**	**$229,059.10**	**$104,511.23**	**$246,013.99**	**$644,801.59**
7300 - Indirect Cost Pool Expense	**$0.00**	**$15,578.02**	**$1,118.55**	**$39,423.47**	**$17,094.82**	**$42,773.96**	**$115,988.82**
7500 - Contract/Consultant Services	**$0.00**	**$42,718.17**	**$0.00**	**$13,130.53**	**$5,000.00**	**$18,123.53**	**$78,972.23**
8100 - Non personnel expenses	**$0.00**	**$5,458.14**	**$352.24**	**$784.53**	**$3,511.45**	**$9,789.61**	**$19,895.97**
8200 - Facility & equipment expenses	**$0.00**	**$213,489.30**	**$0.00**	**$101,983.41**	**$8,700.00**	**$32,601.22**	**$356,773.93**
8300 - Travel & meetings expenses	**$0.00**	**($636.87)**	**$0.00**	**$5,926.30**	**$5,292.82**	**$16,661.15**	**$27,243.40**
8400 - Insurance Expense	$0.00	$102,142.05	$0.00	$14,619.80	$0.00	$12,286.00	$129,047.85
8700 - Food Expenses	**$0.00**	**$0.00**	**$0.00**	**$179.30**	**$0.00**	**$0.00**	**$179.30**
Other Expense							
8500 - Other Expense	**$0.00**	**$12,130.95**	**$0.00**	**$34,779.71**	**$5,471.82**	**$82,441.75**	**$134,824.23**
Total Expense	**$0.00**	**$529,222.45**	**$8,070.37**	**$962,970.60**	**$519,072.46**	**$460,691.21**	**$2,480,027.09**
Gross	***$763.00***	***($38,123.11)***	***($8,070.37)***	***$248,077.44***	***($170,211.37)***	***($7,460.19)***	***$24,975.40***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

Transit

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$40,000.00**	**$43,598.29**	**($3,598.29)**	**109.00%**
4200 - Miscellaneous Revenue	**$0.00**	**$1,000.00**	**($1,000.00)**	**0.00%**
4400 - State Revenue	**$0.00**	**$97,677.00**	**($97,677.00)**	**0.00%**
4500 - Federal Revenue	**$219,561.00**	**$1,263,969.00**	**($1,044,408.00)**	**575.68%**
5000 - Rental Revenue	**$0.00**	**$2,927.00**	**($2,927.00)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$20,403.76**	**($20,403.76)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$362.87**	**($362.87)**	**0.00%**
5400 - Revenue from other sources	**$38,746.00**	**($554,547.63)**	**$593,293.63**	**-1,431.24%**
Total - Income	**$298,307.00**	**$875,390.29**	**($577,083.29)**	**293.45%**
Gross Profit	**$298,307.00**	**$875,390.29**	**($577,083.29)**	**293.45%**
Expense				
7000 - Grants, contracts, & direct assistance	**$0.00**	**($554,547.63)**	**$554,547.63**	**0.00%**
7200 - Salaries & related expenses	**$23,098.66**	**$685,810.81**	**($662,712.15)**	**2,969.05%**
7300 - Indirect Cost Pool Expense	**$3,901.34**	**$119,413.78**	**($115,512.44)**	**3,060.84%**
7500 - Contract/Consultant Services	**$0.00**	**$26,037.04**	**($26,037.04)**	**0.00%**
8100 - Non personnel expenses	**$0.00**	**$20,269.76**	**($20,269.76)**	**0.00%**
8200 - Facility & equipment expenses	**$219,948.46**	**$418,891.03**	**($198,942.57)**	**190.45%**
8300 - Travel & meetings expenses	**$13,000.00**	**$131,529.13**	**($118,529.13)**	**1,011.76%**
8400 - Insurance Expense	$0.00	$116,645.25	($116,645.25)	0.00%
Total - Expense	**$259,948.46**	**$964,049.17**	**($704,100.71)**	**370.86%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$0.00**	**$51,812.99**	**($51,812.99)**	**0.00%**
Total - Other Expense	**$0.00**	**$51,812.99**	**($51,812.99)**	**0.00%**
Net Income	**$38,358.54**	**($140,471.87)**	**$178,830.41**	**-366.21%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Sep 2026

FINANCIAL ROW	50 TRANSPORTATION Amount	TRANSIT Amount	*TOTAL Amount*
Income			
Income			
4000 - Contribution Revenue	**$0.00**	**$43,598.29**	**$43,598.29**
4200 - Miscellaneous Revenue	**$0.00**	**$1,000.00**	**$1,000.00**
4400 - State Revenue	**$0.00**	**$97,677.00**	**$97,677.00**
4500 - Federal Revenue	**$0.00**	**$1,263,969.00**	**$1,263,969.00**
5000 - Rental Revenue	**$0.00**	**$2,927.00**	**$2,927.00**
5100 - Program Fee Revenue	**$394.45**	**$19,117.93**	**$19,512.38**
5300 - Interest and Dividends	**$0.00**	**$362.87**	**$362.87**
5400 - Revenue from other sources	**$0.00**	**($554,547.63)**	**($554,547.63)**
Total - Income	**$394.45**	**$874,104.46**	**$874,498.91**
Total Income	**$394.45**	**$874,104.46**	**$874,498.91**
Expense			
Expense			
7000 - Grants, contracts, & direct assistance	**$0.00**	**($554,547.63)**	**($554,547.63)**
7200 - Salaries & related expenses	**$0.00**	**$649,079.33**	**$649,079.33**
7300 - Indirect Cost Pool Expense	**$0.00**	**$112,863.27**	**$112,863.27**
7500 - Contract/Consultant Services	**$0.00**	**$26,037.04**	**$26,037.04**
8100 - Non personnel expenses	**$0.00**	**$19,529.79**	**$19,529.79**
8200 - Facility & equipment expenses	**$0.00**	**$418,164.81**	**$418,164.81**
8300 - Travel & meetings expenses	**$0.00**	**$129,025.83**	**$129,025.83**
8400 - Insurance Expense	$0.00	$116,645.25	$116,645.25
Other Expense			
8500 - Other Expense	**$0.00**	**$51,812.99**	**$51,812.99**
Total Expense	**$0.00**	**$968,610.68**	**$968,610.68**
Gross	***$394.45***	***($94,506.22)***	***($94,111.77)***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

Economic Development

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$450.94**	**($450.94)**	**0.00%**
4200 - Miscellaneous Revenue	**$0.00**	**$6,659.62**	**($6,659.62)**	**0.00%**
4400 - State Revenue	**$0.00**	**$78,637.32**	**($78,637.32)**	**0.00%**
4500 - Federal Revenue	**$0.00**	**$75,000.00**	**($75,000.00)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$352,890.51**	**($352,890.51)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$14,425.23**	**($14,425.23)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$12,116.64**	**($12,116.64)**	**0.00%**
5800 - Special Event	**$0.00**	**$14,045.12**	**($14,045.12)**	**0.00%**
Total - Income	**$0.00**	**$554,225.38**	**($554,225.38)**	**0.00%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$0.00**	**$5,005.63**	**($5,005.63)**	**0.00%**
Total - Cost Of Sales	**$0.00**	**$5,005.63**	**($5,005.63)**	**0.00%**
Gross Profit	**$0.00**	**$549,219.75**	**($549,219.75)**	**0.00%**
Expense				
7200 - Salaries & related expenses	**$0.00**	**$205,243.14**	**($205,243.14)**	**0.00%**
7300 - Indirect Cost Pool Expense	**$0.00**	**$54,317.01**	**($54,317.01)**	**0.00%**
7500 - Contract/Consultant Services	**$0.00**	**$60,272.52**	**($60,272.52)**	**0.00%**
8100 - Non personnel expenses	**$0.00**	**$24,442.15**	**($24,442.15)**	**0.00%**
8200 - Facility & equipment expenses	**$0.00**	**$207,600.86**	**($207,600.86)**	**0.00%**
8300 - Travel & meetings expenses	**$0.00**	**$9,575.60**	**($9,575.60)**	**0.00%**
8400 - Insurance Expense	$0.00	$141,664.93	($141,664.93)	0.00%
8700 - Food Expenses	**$0.00**	**$119.98**	**($119.98)**	**0.00%**
Total - Expense	**$0.00**	**$703,236.19**	**($703,236.19)**	**0.00%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$0.00**	**$34,637.81**	**($34,637.81)**	**0.00%**
Total - Other Expense	**$0.00**	**$34,637.81**	**($34,637.81)**	**0.00%**
Net Income	**$0.00**	**($188,654.25)**	**$188,654.25**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Sep 2026

FINANCIAL ROW	CLAYTON LAKE Amount	LENDING Amount	RAYMOND GARY Amount	STATE PARKS Amount	*TOTAL Amount*
Income					
Income					
4000 - Contribution Revenue	**$0.00**	**$0.00**	**$0.00**	**$450.94**	**$450.94**
4200 - Miscellaneous Revenue	**$0.00**	**$0.00**	**$0.00**	**$6,603.54**	**$6,603.54**
4400 - State Revenue	**$0.00**	**$0.00**	**$0.00**	**$78,637.32**	**$78,637.32**
4500 - Federal Revenue	**$0.00**	**$75,000.00**	**$0.00**	**$0.00**	**$75,000.00**
5100 - Program Fee Revenue	**$0.00**	**$9,155.34**	**$0.00**	**$335,584.32**	**$344,739.66**
5300 - Interest and Dividends	**$0.00**	**$13,384.35**	**$0.00**	**$64.09**	**$13,448.44**
5400 - Revenue from other sources	**$0.00**	**$0.00**	**$0.00**	**$12,112.64**	**$12,112.64**
5800 - Special Event	**$0.00**	**$0.00**	**$0.00**	**$14,045.12**	**$14,045.12**
Total - Income	**$0.00**	**$97,539.69**	**$0.00**	**$447,497.97**	**$545,037.66**
Total Income	**$0.00**	**$97,539.69**	**$0.00**	**$447,497.97**	**$545,037.66**
Expense					
Expense					
7200 - Salaries & related expenses	**$0.00**	**($4,003.20)**	**$0.00**	**$194,550.72**	**$190,547.52**
7300 - Indirect Cost Pool Expense	**$0.00**	**$16,488.58**	**$0.00**	**$35,183.98**	**$51,672.56**
7500 - Contract/Consultant Services	**$0.00**	**$0.00**	**$0.00**	**$60,272.52**	**$60,272.52**
8100 - Non personnel expenses	**$0.00**	**$0.00**	**$0.00**	**$23,176.33**	**$23,176.33**
8200 - Facility & equipment expenses	**$0.00**	**($1,450.00)**	**$0.00**	**$208,535.25**	**$207,085.25**
8300 - Travel & meetings expenses	**$0.00**	**$0.00**	**$0.00**	**$9,351.31**	**$9,351.31**
8400 - Insurance Expense	$0.00	$0.00	$0.00	$141,664.93	$141,664.93
8700 - Food Expenses	**$0.00**	**$0.00**	**$0.00**	**$119.98**	**$119.98**
Other Expense					
8500 - Other Expense	**$705.36**	**$3.00**	**$786.90**	**$33,142.55**	**$34,637.81**
Total Expense	**$705.36**	**$11,038.38**	**$786.90**	**$705,997.57**	**$718,528.21**
8000 - Cost of Goods Sold					
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$3,919.20	$3,919.20
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$762.93	$762.93
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$323.50	$323.50
Total - 8000 - Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$5,005.63**	**$5,005.63**
Gross	***($705.36)***	***$86,501.31***	***($786.90)***	***($258,499.60)***	***($173,490.55)***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

HS 25-26

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Inkind Revenue	**$839,259.00**	**$383,181.51**	**$456,077.49**	**45.66%**
4500 - Federal Revenue	**$3,357,035.00**	**$2,386,189.00**	**$970,846.00**	**71.08%**
Total - Income	**$4,196,294.00**	**$2,769,370.51**	**$1,426,923.49**	**66.00%**
Gross Profit	**$4,196,294.00**	**$2,769,370.51**	**$1,426,923.49**	**66.00%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$1,957,550.00	$1,217,646.16	$739,903.84	62.20%
7230 - Pension plan contributions	$197,385.46	$81,211.12	$116,174.34	41.14%
7240 - Employee benefits - not pension	$349,274.01	$195,572.81	$153,701.20	55.99%
7250 - Payroll taxes, etc.	$167,370.53	$97,192.08	$70,178.45	58.07%
Total - 7200 - Salaries & related expenses	**$2,671,580.00**	**$1,591,622.17**	**$1,079,957.83**	**59.58%**
7300 - Indirect Cost Pool Expense	**$454,152.00**	**$278,545.62**	**$175,606.38**	**61.33%**
7500 - Contract/Consultant Services	**$6,645.00**	**$41,045.57**	**($34,400.57)**	**617.69%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$13,334.00	$54,091.33	($40,757.33)	405.66%
8120 - Other/Maint Supplies	$0.00	$13,305.09	($13,305.09)	0.00%
8130 - Telephone & Internet	$12,030.00	$27,031.76	($15,001.76)	224.70%
8140 - Postage & shipping	$40.00	$165.59	($125.59)	413.98%
8150 - Medical/Dental Supplies	$0.00	$2,851.19	($2,851.19)	0.00%
8170 - Printing & copying	$1,000.00	$3,526.34	($2,526.34)	352.63%
Total - 8100 - Non personnel expenses	**$26,404.00**	**$100,971.30**	**($74,567.30)**	**382.41%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$0.00	$2,515.32	($2,515.32)	0.00%
8220 - Electric	$6,956.00	$34,200.80	($27,244.80)	491.67%
8225 - Water	$2,000.00	$5,002.93	($3,002.93)	250.15%
8230 - Trash	$1,000.00	$6,322.07	($5,322.07)	632.21%
8235 - Sewer	$2,000.00	$4,245.58	($2,245.58)	212.28%
8240 - Natural Gas	$1,030.00	$1,633.20	($603.20)	158.56%
8245 - FURNITURE, APPLIANCES & EQUIPMENT - NOT CAPITALIZED	$0.00	$4,838.59	($4,838.59)	0.00%
8260 - Repair/Maint for Building/Equip	$38,425.00	$34,584.95	$3,840.05	90.01%
Total - 8200 - Facility & equipment expenses	**$51,411.00**	**$93,343.44**	**($41,932.44)**	**181.56%**
8300 - Travel & meetings expenses	**$17,672.00**	**$24,909.80**	**($7,237.80)**	**140.96%**
8400 - Insurance Expense	$20,500.00	$79,817.85	($59,317.85)	389.36%
8700 - Food Expenses	**$46,800.00**	**$165,461.51**	**($118,661.51)**	**353.55%**
8800 - In-Kind Expenses	**$839,259.00**	**$383,181.51**	**$456,077.49**	**45.66%**
Total - Expense	**$4,134,423.00**	**$2,758,898.77**	**$1,375,524.23**	**66.73%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$2,715.00	$404.89	$2,310.11	14.91%
8525 - Volunteer Travel	$0.00	$1,088.47	($1,088.47)	0.00%
8530 - Fees/Dues	$1,200.00	$29,918.18	($28,718.18)	2,493.18%
8540 - Training & TTA	$39,956.00	$19,330.52	$20,625.48	48.38%
8545 - Parent Services	$1,000.00	$0.00	$1,000.00	0.00%
8546 - Transition	$1,200.00	$0.00	$1,200.00	0.00%
8560 - Computer & Software Related Expenses	$13,400.00	$10,173.49	$3,226.51	75.92%

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
8570 - Advertising & Community Sponsorships	$400.00	$6,882.95	($6,482.95)	1,720.74%
8590 - Other Expenses	$2,000.00	$959.27	$1,040.73	47.96%
Total - 8500 - Other Expense	**$61,871.00**	**$68,757.77**	**($6,886.77)**	**111.13%**
Total - Other Expense	**$61,871.00**	**$68,757.77**	**($6,886.77)**	**111.13%**
Net Income	**$0.00**	**($58,286.03)**	**$58,286.03**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

EHS 25-26

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Inkind Revenue	**$321,606.00**	**$110,235.57**	**$211,370.43**	**34.28%**
4200 - Miscellaneous Revenue	**$0.00**	**($77.87)**	**$77.87**	**0.00%**
4500 - Federal Revenue	**$1,286,422.00**	**$919,312.00**	**$367,110.00**	**71.46%**
Total - Income	**$1,608,028.00**	**$1,029,469.70**	**$578,558.30**	**64.02%**
Gross Profit	**$1,608,028.00**	**$1,029,469.70**	**$578,558.30**	**64.02%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$691,860.00	$469,987.88	$221,872.12	67.93%
7230 - Pension plan contributions	$69,186.00	$26,863.70	$42,322.30	38.83%
7240 - Employee benefits - not pension	$127,704.97	$81,862.99	$45,841.98	64.10%
7250 - Payroll taxes, etc.	$59,154.03	$38,791.25	$20,362.78	65.58%
Total - 7200 - Salaries & related expenses	**$947,905.00**	**$617,505.82**	**$330,399.18**	**65.14%**
7300 - Indirect Cost Pool Expense	**$160,512.00**	**$111,220.04**	**$49,291.96**	**69.29%**
7500 - Contract/Consultant Services	**$0.00**	**$8,448.06**	**($8,448.06)**	**0.00%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$34,558.00	$23,741.93	$10,816.07	68.70%
8120 - Other/Maint Supplies	$0.00	$5,323.99	($5,323.99)	0.00%
8130 - Telephone & Internet	$12,750.00	$9,764.73	$2,985.27	76.59%
8140 - Postage & shipping	$300.00	$64.32	$235.68	21.44%
8150 - Medical/Dental Supplies	$5,000.00	$1,797.16	$3,202.84	35.94%
8170 - Printing & copying	$1,200.00	$1,747.94	($547.94)	145.66%
Total - 8100 - Non personnel expenses	**$53,808.00**	**$42,440.07**	**$11,367.93**	**78.87%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$0.00	$547.08	($547.08)	0.00%
8220 - Electric	$6,761.00	$12,817.21	($6,056.21)	189.58%
8225 - Water	$2,000.00	$1,363.94	$636.06	68.20%
8230 - Trash	$1,000.00	$1,790.79	($790.79)	179.08%
8235 - Sewer	$2,000.00	$813.80	$1,186.20	40.69%
8240 - Natural Gas	$1,750.00	$1,004.90	$745.10	57.42%
8245 - FURNITURE, APPLIANCES & EQUIPMENT - NOT CAPITALIZED	$0.00	$1,652.57	($1,652.57)	0.00%
8250 - Equip & Over $5000.00 (Inv Items)	$0.00	$5,800.00	($5,800.00)	0.00%
8260 - Repair/Maint for Building/Equip	$25,394.00	$6,690.38	$18,703.62	26.35%
Total - 8200 - Facility & equipment expenses	**$38,905.00**	**$32,480.67**	**$6,424.33**	**83.49%**
8300 - Travel & meetings expenses	**$9,172.00**	**$8,647.62**	**$524.38**	**94.28%**
8400 - Insurance Expense	$13,500.00	$19,361.81	($5,861.81)	143.42%
8700 - Food Expenses	**$31,320.00**	**$43,970.44**	**($12,650.44)**	**140.39%**
8800 - In-Kind Expenses	**$321,606.00**	**$110,235.57**	**$211,370.43**	**34.28%**
Total - Expense	**$1,576,728.00**	**$994,310.10**	**$582,417.90**	**63.06%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$2,700.00	$157.40	$2,542.60	5.83%
8530 - Fees/Dues	$3,796.00	$9,805.28	($6,009.28)	258.31%
8540 - Training & TTA	$19,304.00	$6,859.92	$12,444.08	35.54%
8545 - Parent Services	$2,500.00	$0.00	$2,500.00	0.00%

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
8560 - Computer & Software Related Expenses	$0.00	$10,218.74	($10,218.74)	0.00%
8570 - Advertising & Community Sponsorships	$500.00	$2,418.03	($1,918.03)	483.61%
8590 - Other Expenses	$2,500.00	$0.00	$2,500.00	0.00%
Total - 8500 - Other Expense	**$31,300.00**	**$29,459.37**	**$1,840.63**	**94.12%**
Total - Other Expense	**$31,300.00**	**$29,459.37**	**$1,840.63**	**94.12%**
Net Income	**$0.00**	**$5,700.23**	**($5,700.23)**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Adjust 2026
Options: Activity Only

EHSCC 26-27

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Inkind Revenue	**$570,490.00**	**$535.99**	**$569,954.01**	**0.09%**
4500 - Federal Revenue	**$2,281,960.00**	**$109,204.00**	**$2,172,756.00**	**4.79%**
Total - Income	**$2,852,450.00**	**$109,739.99**	**$2,742,710.01**	**3.85%**
Gross Profit	**$2,852,450.00**	**$109,739.99**	**$2,742,710.01**	**3.85%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$629,257.00	$90,030.06	$539,226.94	14.31%
7230 - Pension plan contributions	$62,528.00	$7,612.32	$54,915.68	12.17%
7240 - Employee benefits - not pension	$66,946.00	$15,859.65	$51,086.35	23.69%
7250 - Payroll taxes, etc.	$53,462.00	$6,771.65	$46,690.35	12.67%
Total - 7200 - Salaries & related expenses	**$812,193.00**	**$120,273.68**	**$691,919.32**	**14.81%**
7300 - Indirect Cost Pool Expense	**$145,987.00**	**$20,953.53**	**$125,033.47**	**14.35%**
7500 - Contract/Consultant Services	**$1,153,175.00**	**$82,361.76**	**$1,070,813.24**	**7.14%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$52,356.00	$7,721.02	$44,634.98	14.75%
8120 - Other/Maint Supplies	$0.00	$2,698.32	($2,698.32)	0.00%
8130 - Telephone & Internet	$4,250.00	$1,624.05	$2,625.95	38.21%
8140 - Postage & shipping	$54.00	$9.08	$44.92	16.81%
8150 - Medical/Dental Supplies	$2,000.00	$730.12	$1,269.88	36.51%
8170 - Printing & copying	$700.00	$103.47	$596.53	14.78%
Total - 8100 - Non personnel expenses	**$59,360.00**	**$12,886.06**	**$46,473.94**	**21.71%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$1,437.00	$116.04	$1,320.96	8.08%
8220 - Electric	$4,250.00	$3,931.79	$318.21	92.51%
8225 - Water	$750.00	$69.99	$680.01	9.33%
8230 - Trash	$750.00	$70.15	$679.85	9.35%
8235 - Sewer	$750.00	$40.97	$709.03	5.46%
8240 - Natural Gas	$750.00	$188.24	$561.76	25.10%
8260 - Repair/Maint for Building/Equip	$18,000.00	$1,395.94	$16,604.06	7.76%
Total - 8200 - Facility & equipment expenses	**$26,687.00**	**$5,813.12**	**$20,873.88**	**21.78%**
8300 - Travel & meetings expenses	**$7,195.00**	**$1,806.18**	**$5,388.82**	**25.10%**
8400 - Insurance Expense	$10,000.00	$0.00	$10,000.00	0.00%
8700 - Food Expenses	**$3,000.00**	**$0.00**	**$3,000.00**	**0.00%**
8800 - In-Kind Expenses	**$570,490.00**	**$535.99**	**$569,954.01**	**0.09%**
Total - Expense	**$2,788,087.00**	**$244,630.32**	**$2,543,456.68**	**8.77%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$1,150.00	$0.00	$1,150.00	0.00%
8525 - Volunteer Travel	$600.00	$12.16	$587.84	2.03%
8530 - Fees/Dues	$2,750.00	$271.97	$2,478.03	9.89%
8540 - Training & TTA	$42,863.00	$1,481.36	$41,381.64	3.46%
8546 - Transition	$500.00	$0.00	$500.00	0.00%
8560 - Computer & Software Related Expenses	$300.00	$3.59	$296.41	1.20%
8570 - Advertising & Community Sponsorships	$700.00	$431.06	$268.94	61.58%
8590 - Other Expenses	$500.00	$0.00	$500.00	0.00%
8595 - Subsidy Expense	$15,000.00	$33,320.60	($18,320.60)	222.14%

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Total - 8500 - Other Expense	**$64,363.00**	**$35,520.74**	**$28,842.26**	**55.19%**
Total - Other Expense	**$64,363.00**	**$35,520.74**	**$28,842.26**	**55.19%**
Net Income	**$0.00**	**($170,411.07)**	**$170,411.07**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Credit Card Vendor Totals
Sep 2026
Options: Show Zeros

NAME	AMOUNT (GROSS)
DOLLAR GENERAL CHARGE SALES	$463.99
Elan Travel Bank	$23,412.22
WALMART BUSINESS	$1,401.78
Total	**$25,277.99**

LIFT Community Action Agency Inc
Credit Card Report
Sep 2026

Program	Contract/Consultant Services	Facility & equipment expenses	Food Expenses			Grants, contracts, & direct assistance	Non personnel expenses				
	Partner Contracts	Repair/Maint for Building/Equip	Food Nutrition Cost	Other Food Expense	Total	Direct Assistance - Other	Events/Meeting Expense	Fatherhood	Office/Teaching Supplies	Total	Advertising & Community Sponsorships
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Administration					$0.00					$0.00	
Apartments					$0.00					$0.00	
Choosing Childbirth				$73.34	$73.34					$0.00	
Community Services				$60.01	$60.01					$0.00	
CORE Dad Program				$363.13	$363.13	$374.29		$1,723.09		$1,723.09	$3,311.63
Early Head Start Child Care					$0.00				$41.05	$41.05	
Early Learning Centers			$158.53	$357.96	$516.49				$819.10	$819.10	
EHS -EARLY HEAD START				$161.97	$161.97				$1,127.75	$1,127.75	
Housing					$0.00				$906.39	$906.39	
HS -Head Start		$100.00			$0.00				$1,192.85	$1,192.85	
Second Chance	$817.10				$0.00					$0.00	
TRANSIT					$0.00					$0.00	
Tri-CORPS					$0.00		$120.84			$120.84	
Victim Services					$0.00	$285.00				$0.00	
WRO					$0.00					$0.00	
Total	**$817.10**	**$100.00**	**$158.53**	**$1,016.41**	**$1,174.94**	**$659.29**	**$120.84**	**$1,723.09**	**$4,087.14**	**$5,931.07**	**$3,311.63**

		Other Expense				Travel & meetings expenses	Total
Computer & Software Related Expenses	Fees/Dues	Incentive Expense	Other Expenses	Training & TTA	Total	Vehicle Repair & Maint	
Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
$49.40					$49.40		$49.40
					$0.00	$72.83	$72.83
					$0.00		$73.34
					$0.00		$60.01
		$8,850.00			$12,161.63		$14,622.14
	$186.45			$1,194.00	$1,380.45		$1,421.50
					$0.00		$1,335.59
	$100.38			$2,331.07	$2,431.45		$3,721.17
					$0.00		$906.39
	$258.17			$270.00	$528.17		$1,821.02
					$0.00		$817.10
	$79.16				$79.16		$79.16
		$500.00			$500.00		$620.84
					$0.00		$285.00
			($607.50)		($607.50)		($607.50)
$49.40	**$624.16**	**$9,350.00**	**($607.50)**	**$3,795.07**	**$16,522.76**	**$72.83**	**$25,277.99**

Funding Entity: **International Paper Valliant Containerboard Mill**
Funding Opportunity: **2026 Local Donation**
Amount Requested: **$3000**

Background:

The International Paper Valliant Mill supports civic and non-profit groups in a 45-mile radius of the mill. They recognize the importance of building strong communities where their employees live, and seek to support charitable causes and organizations where their employees volunteer. Local giving complements the efforts of the IP Foundation and is made in accordance with International Paper's Financial Policy. The Valliant Mill makes donations to non-profit charitable organizations classified under Section 501(c)3 of the United States Internal Revenue Code. In addition, certain municipal, county, state and federal entities are eligible, such as school districts and fire departments

LIFT Community Action Agency, Inc. is requesting the Board's approval to submit an application seeking a $3000 donation from International Paper Valliant Containerboard Mill. Through this partnership with International Paper Valliant Mill, LIFT has been able to address food insecurity that many families face, especially during the holidays. If awarded, these funds will be used to purchase approximately 25 prepared food baskets for families of low-income. The food baskets contain traditional "Thanksgiving" supplies/meals sufficient to feed a family with a household size of four to six members.

Funding Opportunity: **FY2026 Self-Monitoring Blood Pressure (SMBP) Initiative**
Funding Amount Requested: **$16,000**
Application Due Date: **October 19, 2026**

The National Institute for Children's Health Quality (NICHQ) operates the Healthy Start TA & Support Center (TASC) to provide national training, capacity-building, and technical assistance for federal Healthy Start grantees across the United States. The NICHQ is currently accepting applications for the FY2026 Self-Monitoring Blood Pressure Initiative.

Hypertensive disorders of pregnancy, conditions related to high blood pressure, are a leading cause of maternal morbidity and mortality in the United States and disproportionately affect the populations served by Healthy Start (HS). Blood pressure can be monitored at home by the patient if they have the right device, training, and instructions on follow up if needed.

Expanding access to self-measured blood pressure (SMBP) monitoring is key to identifying hypertensive disorders of pregnancy early, including preeclampsia, allowing for prompt linkage to potentially lifesaving clinical care. This initiative aims to expand access to SMBP monitoring building on the HS SMBP monitoring pilot project funded in 2023-2024.

A maximum of 25 HS grantees across at least 15 different states will be selected. Selected sites will receive up to $16,000 to support implementation of an SMBP initiative including: staffing, education, pregnancy validated blood pressure monitors and other supplies, quality improvement activities, data tracking, and participant engagement activities. Grantees will also educate patients on how to use the monitors and when/how to follow up with a clinical provider upon an elevated blood pressure reading.

Awardees will be required to attend regular technical assistance (TA) webinars focused on implementation and participant engagement and submit monthly data to the Healthy Start Technical Assistance and Support Center (TASC).

LIFT CAA Healthy Start is requesting the Board’s approval to submit an application to the NICHQ in the amount of $16,000 for the SMBP initiative. If selected for an award, Healthy Start Program Staff will use funds to purchase 100 blood pressure monitors and educational materials which will be distributed to participants identified as high risk for HBP and/or preeclampsia. The funds will cover the costs for supplies, printing educational materials, travel and other operational costs.

Funding Entity: **Oklahoma Department of Education**
Funding Opportunity: **Child and Adult Care Food Program Grant**
Award Amount: **$2,064,843.57**
Agency Programs: **Head Start/Early Head Start Programs; Early Learning Centers; Child and Adult Care Food Program**

The Child and Adult Care Food Program (CACFP) is a Federal program that provides reimbursements for nutritious meals and snacks to eligible children and adults who are enrolled for care at participating child care centers, day care homes, and adult day care centers. CACFP also provides reimbursements for meals served to children and youth participating in afterschool care programs, children residing in emergency shelters, and adults over the age of 60 or living with a disability and enrolled in day care facilities. CACFP contributes to the wellness, healthy growth, and development of young children and adults in the United States. Funding is provided to the Oklahoma State Department of Education (the state sponsoring agency) from the United States Department of Agriculture based on claims submitted by program participants.

LIFT Community Action Agency has operated a stand-alone Child and Adult Care Food Program since 1984 and currently provides the program in 37 counties in Oklahoma. Through this program, our agency provides daycare home providers with training in nutrition, child development, safety, and sanitation. The program also provides daycare home providers with a reimbursement check based on meals served, up to a maximum of two main meals and one snack per child per day. This ensures that the children in these daycare homes receive nutritious meals. By providing free and low-cost food to child care providers, CACFP helps to ensure that children are well fed, able to concentrate, and ready to learn. As a result, providers in the program are being reimbursed for meals served to more than 1,500 children daily.

In addition, LIFT CAA's Head Start, Early Head Start, and Early Learning Centers provide the children they serve with well-balanced meals and snacks each day with support from the Child and Adult Care Food Program. This program not only promotes good nutrition and healthy development but also supports families by ensuring that children receive consistent access to high-quality, USDA approved meals while in our centers.

We are requesting the Board's approval to submit a joint 2026-2027 Grant Application for the Child and Adult Care Food Program to the Oklahoma Department of Education. The combined request will total $2,064,843.57 and encompass the three components of LIFT CAA's programming:

- Daycare Home Sponsorship – funding to support training for daycare home providers, site visits for monitoring and technical assistance, and reimbursement of food costs for participating providers across the state (Program Operations – $177,237.01; Daycare Home Meal Reimbursement – Up to $1,000,000);
- Head Start/Early Head Start Programs – funding to partially reimburse the costs of meals and snacks served to children enrolled in 18 Head Start classrooms and 3 Early Head Start centers, covering food, milk, food-related supplies, and a portion of cooks' salaries/benefits ($756,855);
- Early Learning Centers (Antlers, Broken Bow, Hugo, Idabel) – funding to partially reimburse the costs of meals and snacks served to children enrolled in the four agency-operated centers ($130,751.56).

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# DE356560
Federal Award Date: 09/24/2026

Recipient Information

1. Recipient Name
LIFT COMMUNITY ACTION AGENCY INC
209 N 4th Street
Hugo, OK 74743-3809

2. Congressional District of Recipient
OK-002

3. Payment System Identifier (ID)
1730772321A1

4. Employer Identification Number (EIN)
730772321

5. Data Universal Numbering System (DUNS)
095453171

6. Recipient's Unique Entity Identifier
XL9DVU1YDGU2

7. Project Director or Principal Investigator
Dionne Frankum
RENEW Center Director
dionne.frankum@liftca.org
(580)326-3351

8. Authorized Official
Rebecca Porter
Executive Director
becky.reynolds@liftca.org
(580)326-3351

Federal Agency Information

9. Awarding Agency Contact Information
Tsega Nega
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
tnega@hrsa.gov
(301) 287-0035

10. Program Official Contact Information
Bhavana Kapoor
Federal Office of Rural Health Policy (FORHP)
bkapoor@hrsa.gov
(301) 945-3930

Federal Award Information

11. Award Number
1 DE3RH56560-01-00

12. Unique Federal Award Identification Number (FAIN)
DE356560

13. Statutory Authority
42 U.S.C. § 912(b)(5)

14. Federal Award Project Title
Rural Communities Opioid Response Program-Impact

15. Assistance Listing Number
93.912

16. Assistance Listing Program Title
Rural Healthcare Services Programs

17. Award Action Type
New

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 09/01/2026 - End Date 08/31/2027	
20. Total Amount of Federal Funds Obligated by this Action	$750,000.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	$0.00
21. Authorized Carryover	$0.00
22. Offset	$0.00
23. Total Amount of Federal Funds Obligated this budget period	$750,000.00
24. Total Approved Cost Sharing or Matching, where applicable	$0.00
25. Total Federal and Non-Federal Approved this Budget Period	$750,000.00
26. Project Period Start Date 09/01/2026 - End Date 08/31/2030	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$750,000.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Sarah Hammond on 09/24/2026

30. Remarks

A printer version document only. The document may contain some accessibility challenges for the screen reader users. To access same information, a fully 508 compliant accessible HTML version is available on the HRSA Electronic Handbooks. If you need more information, please contact HRSA contact center at 877-464-4772, 8 am to 8 pm ET, weekdays.

HRSA
Health Resources & Services Administration

Notice of Award
Award Number: 1 DE3RH56560-01-00
Federal Award Date: 09/24/2026

Federal Office of Rural Health Policy (FORHP)

31. APPROVED BUDGET: (Excludes Direct Assistance)

[X] Grant Funds Only

[ ] Total project costs including grant funds and all other financial participation

a.	Salaries and Wages:	$0.00
b.	Fringe Benefits:	$0.00
c.	Total Personnel Costs:	$0.00
d.	Consultant Costs:	$0.00
e.	Equipment:	$0.00
f.	Supplies:	$0.00
g.	Travel:	$0.00
h.	Construction/Alteration and Renovation:	$0.00
i.	Other:	$750,000.00
j.	Consortium/Contractual Costs:	$0.00
k.	Trainee Related Expenses:	$0.00
l.	Trainee Stipends:	$0.00
m.	Trainee Tuition and Fees:	$0.00
n.	Trainee Travel:	$0.00
o.	TOTAL DIRECT COSTS:	$750,000.00
p.	INDIRECT COSTS (Rate: % of S&W/TADC):	$0.00
	i. Indirect Cost Federal Share:	$0.00
	ii. Indirect Cost Non-Federal Share:	$0.00
q.	TOTAL APPROVED BUDGET:	$750,000.00
	i. Less Non-Federal Share:	$0.00
	ii. Federal Share:	$750,000.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a.	Authorized Financial Assistance This Period	**$750,000.00**
b.	Less Unobligated Balance from Prior Budget Periods	
	i. Additional Authority	$0.00
	ii. Offset	$0.00
c.	Unawarded Balance of Current Year's Funds	$0.00
d.	Less Cumulative Prior Award(s) This Budget Period	$0.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	**$750,000.00**

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
02	$750,000.00
03	$750,000.00
04	$750,000.00

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a. Amount of Direct Assistance	$0.00
b. Less Unawarded Balance of Current Year's Funds	$0.00
c. Less Cumulative Prior Award(s) This Budget Period	$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	**$0.00**

35. FORMER GRANT NUMBER

36. OBJECT CLASS
41.45

37. BHCMIS#

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:
a. The program authorizing statue and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
26 - 3704147	93.211	26DE3RH56560	$750,000.00	$0.00	N/A	26DE3RH56560

September 18, 2026

LIFT Community Action Agency

Attn: Becky Porter

OKMcCurtain-3809
OKPushmataha-3812
OKChoctaw-3811
OKIdabel-3756

Dear Becky:

On behalf of the Oklahoma Partnership for School Readiness (OPSR), I am pleased to notify you that LIFT Community Action Agency **has been awarded $14,742 in Stabilization Grant funding** to support your work as a Local Program Partner for Dolly Parton's Imagination Library of Oklahoma. The award will be distributed as follows: McCurtain County-$5969.06, Pushmataha County-1082.90, Choctaw County-4481.40, Idabel-3208.64

This funding is intended to strengthen the sustainability of local Imagination Library programs and help ensure Oklahoma children continue receiving high-quality, age-appropriate books in their homes each month. We are grateful for your organization's commitment to making this possible in your community.

Award Amount: $14,742.00

Grant Period: September 25, 2026-June 30, 2027

Next Steps

Your award notification email includes the following documents:

- **Grant Contract:** Please review the agreement carefully, complete all required information and signatures, and return the signed contract to OPSR.
- **W-9:** Please complete and return a current W-9 for your organization, so OPSR has the information needed to process your award.

Please return the completed **grant MOU and W-9 by September 25th** to Erin Bell at ebell@okschoolreadiness.org.

Once the required documents have been received and processed, OPSR will distribute the awarded amount to your Book Order System account with The Dollywood Foundation.

As a reminder, Stabilization Grant recipients are expected to meet the program and reporting requirements outlined in the grant materials, including participation in at least two approved professional development opportunities during the grant year. You will receive a reporting form to complete in January.

We know that sustaining the Imagination Library requires both financial investment and strong local leadership. Thank you for the time, energy, and resources you invest in Oklahoma children and families. We are grateful to have you as a partner in this work.

Congratulations on your award. We look forward to continuing our work together to put more books into the hands and homes of Oklahoma children.

Warmly,

Erin Bell

Director of Early Literacy

Oklahoma Partnership for School Readiness

International Paper Company - Citibank Returns
6400 Poplar Ave
Tower 1, 4th FL Rm 073
Memphis, TN 38197

International Paper

0115825 01 RE 0.707 **AUTO T9 0 6188 74743-380909 -P15840 C07

LIFT COMMUNITY ACTION AGENCY INC
209 N 4TH ST
HUGO OK 74743-3809

Check Date:	09/28/2026
Check No.:	1806561273
Check Amount:	$3,000.00
Vendor No.:	0200083077

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GROSS AMOUNT	DISCOUNT AMOUNT	NET AMOUNT
09/22/2026	092226		$3,000.00	$0.00	$3,000.00
		TOTAL	$3,000.00	$0.00	$3,000.00

For Payments Status and Inquiries, please visit https://launchpad.ipaper.com.

If You Require Access to the IPAY Website, please email ipayaccess@ipaper.com.

RED115825-0001_of_0001 6188-0016129 (F23S)

DETACH AND RETAIN THIS STUB FOR YOUR RECORDS

CHECK # 1806561273 ATTACHED BELOW

International Paper

International Paper Company - Citibank Returns
6400 Poplar Ave
Tower 1, 4th FL Rm 073
Memphis, TN 38197

62-20
311

CHECK NO.: 1806561273

CHECK DATE: 09/28/2026

Three Thousand and 00/100 Dollars

PAY TO THE ORDER OF

LIFT COMMUNITY ACTION AGENCY INC
209 N 4TH ST
HUGO OK 74743-3809

$$$$$$$$$$3,000.00

VOID IF AFTER 180 DAYS

AUTHORIZED SIGNATURE

CITIBANK, N.A.
ONE PENN'S WAY, NEW CASTLE, DE 19720

⑈1806561273⑈ ⑆031100209⑆ 5426547 7⑈

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CONTRACT FOR SERVICES
No. 1118 BASE

This Contract for Services (the "Agreement") is made and entered into on **October 1, 2026**, by Oklahoma CASA Association, Inc., an Oklahoma nonprofit corporation ("Oklahoma CASA"), and **LIFT CASA** ("Local Program"), collectively referred to as "Parties" and individually as a "Party."

WHEREAS, Oklahoma CASA is a member organization which provides funding, technical assistance, training, and networking opportunities to local CASA programs throughout Oklahoma. The Local Program is a Court-Appointed Special Advocate Program, as defined in Title X of the Oklahoma Statutes which fulfills the public purposes of recruiting, screening, training, assigning, supervising, and supporting volunteers to serve as guardians' ad litem for abused or neglected children in the court system (the "Charitable Purpose"); and

WHEREAS, Oklahoma CASA wishes to further the Charitable Purpose by contracting with the Local Program to provide the support and training necessary for volunteers to serve as guardians' ad litem for abused or neglected children in the court system in the Local Program's geographical area; and,

WHEREAS, the Local Program desires to provide the Services in the Local Program's geographical area, subject to the terms and conditions herein.

NOW THEREFORE, In consideration of the mutual promises set forth in this Agreement, and other good and valuable consideration, the parties agree as follows:

1. **Services.** Oklahoma CASA hereby engages the Local Program, and the Local Program hereby accepts such engagement, as an independent contractor to provide Services on the terms and conditions set forth in this Agreement.

    a) Services Provided by Local Program. The Local Program shall provide Oklahoma CASA with the Services set forth in this Section 1(a). The Local Program shall:

        i. Conduct programming that fulfills the Charitable Purpose;
        ii. Establish and maintain financial records and accounts which document the use and expenditure of all funds received under this Agreement.
        iii. Maintain funding source accounts (i.e. VOCA, OCASAA, United Way, unrestricted) within the organization's overall accounting system reflecting beginning balance, expenses, deposits, and ending balance. Records reflecting fund based accounting shall be provided as requested and made available for inspection pursuant to Section 8 of this Agreement;
        iv. Comply with the standards set forth in the Memorandum of Understanding for Membership and Funding pursuant to Section 6 of this Agreement;
        v. Comply with Oklahoma CASA standards.
        vi. Ensure all volunteers, staff, and Board members are screened in accordance with Oklahoma CASA Screening Protocols;
        vii. In accordance with Oklahoma Standards for Local Programs, each court-appointed special advocate must complete the Oklahoma CASA preservice curriculum or the National CASA curriculum and is approved by the Local Program prior to being assigned a case. Local Program will submit documentation of training per the MOU.
        viii. Provide evidence of proper payroll tax withholdings to Oklahoma CASA;
        ix. Submit to Oklahoma CASA a report of its financial performance prepared by an independent certified public accountant approved by the governing body of the Local

Docusign Envelope ID: 58E15FD3-3C45-8F56-83C8-31750254C66E

Program pursuant to Section 4 of this Agreement;

x. Maintain the Optima Database with all outcomes measurement reports, on a continual basis pursuant to Section 5 of this Agreement;

xi. Comply with random desk audits by Oklahoma CASA, which may include requests for documentation regarding governance, fiscal accountability, and overall organizational performance (the "Organizational Assessment") pursuant to Section 7 of this Agreement;

xii. Undergo Continuous Quality Improvement reviews including but not limited to quarterly case and volunteer file reviews, annual desk audits and any other reviews related to adherence to standards;

xiii. Review of expenses incurred under this Agreement;

xiv. Notify Oklahoma CASA at least 30 days' prior to any change in the Local Program's address or telephone number;

xv. Notify Oklahoma CASA of any change in the executive director and provide documentation that the Board of Directors, to fulfil their responsibility to the organization, conduct a due diligent search for the most qualified candidate; and,

xvi. Provide a minimum of two (2) pre-service volunteer training sessions during the contract period and be able to provide documentation of recruitment for each training.

b) Oklahoma CASA shall not control the manner or means by which the Local Program or the Local Program's employees perform the Services.

c) Unless otherwise set forth in Section 2, the Local Program shall furnish, at the Local Program's own expense, the equipment, supplies, and other materials used to perform the Services.

2. Compensation for Services. As full compensation for the Services and the rights granted to the Local Program in this Agreement, Oklahoma CASA shall reimburse the Local Program in accordance with the terms and conditions of this Section 2.

a) Monthly Reimbursement. Oklahoma CASA shall reimburse the Local Program monthly. Local programs will be notified of total monthly funds available to be reimbursed for October 2026 by October 10, 2026. This amount will include a base funding amount of **$1,652.00** per month, **$333.33** per month multicounty stipend, and a case reimbursement of **$41.00** per case served by volunteers during September 2026. This basis for funding will continue for each subsequent month during the contract period.

b) Contingencies for Funding if Applicable:

c) Reduced Funding: Should the program fall beneath the 15 case threshold for funding during the contract period, the program will be eligible to receive the case reimbursement and half of the allocated base amount.

d) Reimbursable Expenses. Oklahoma CASA shall reimburse the Local Program in the following categories up to the Monthly Fee, as approved:

i. Personnel
ii. Staff Travel and Training Conducted in the state of Oklahoma
iii. Supplies and Operating Expenses
iv. Volunteer Travel/Training/Recruitment

Award Notice

Award Notice

District Attorneys Council
421 N.W. 13th, Suite 290
Oklahoma City OK 73103

Organization:	*LIFT Community Action Agency, Inc.*	**SUBGRANT NO:**	*2026-VOCA-LIFT CAA-00158*
PHONE:	*(580) 326-3351*	**Project Name:**	*LIFT CASA*
FAX:	*(580) 326-2305*	**START DATE:**	**October 1, 2026**
Federal Award Number:	26GG00239ASSI	**END DATE:**	**September 30, 2027**
Federal ID Number:	*73-0772321*	**DAC Contact:**	(405) 264-5008 or VOCAhelp@dac.state.ok.us
UEI Number:	*XL9DVU1YDGU2*	**Program Director:**	
CFDA:	16.575		
Grant Amount:	*$14,679.58*		
Match Amount:			

Special Conditions:

Subgrantee will ensure accurate and timely reporting within the Program Measurements Tool (PMT). Only report services performed by VOCA funded staff. If the VOCA funded staff member is split funded only report services performed during VOCA time.

Prior to accepting award subgrantee must do a Grant Adjustment Notice (GAN) to ensure goals and objectives only reflect VOCA funded services and activities. Goals and Objectives must be modified before the first drawdown. Subgrantee must ensure objectives are measurable and verifiable.

All VOCA funded subgrantees are required to allocate their grant funds for salaries exclusively for direct victim service provider positions. No grant funds may be used to support administrative or directorial positions that do not provide direct victims services. Direct services refer to immediate assistance and support provided to victims such as crisis intervention, counseling and mental health services, legal services, safety planning, emergency shelter, advocacy, information and referral services.

All VOCA funded Personnel will aid victims in applying for Victims Compensation and keep victims regularly informed regarding the status of their claim.

Advocates employed less than 12 months with no formal victims services training or education will attend trauma-informed domestic violence training (VAT) online or equivalent within 6 months of hiring and upload verification in OGX. Non-attorney victim services advocates will comply with any continuing education requirements. If no requirement exists, advocates will attend training every 3 years with documentation uploaded in OGX.

VOCA guidelines prohibit the use of VOCA funds for the following activities in prosecutor-based programs: witness coordination, witness services (unless the witness is a victim), prosecution, and investigations.

VOCA guidelines prohibit the use of VOCA funds for the following activities in law enforcement-based programs: witness coordination, witness services (unless the witness is a victim), and investigation activities.

This grant is subject to the terms and conditions set forth in the application which was submitted to the District Attorneys Council. The award is authorized by the District Attorneys Council (DAC) . The federal award number(s) used for this award can be found on the document "Federal Funds Used for Subaward" that has been uploaded to the Correspondence section of the grant. The subgrantees shall administer the project for which this subgrant is awarded in accordance with the applicable rules, regulations, and conditions as set forth in the federal guidelines; the Administrative Guide published by DAC, and the effective edition of the Department of Justice (DOJ) Office of Justice Programs, Financial and Administrative Guide for Grants. The subgrantee shall also administer the project in accordance with the Certified Assurances and Special Conditions of the award.

The subgrantee shall maintain separate accounts and accounting records for the subgrant funds, and shall maintain and furnish to DAC and DOJ upon request, detailed accounting and supportive records. The subgrantee shall file such reports relating to the subgrant as are required by DAC and DOJ.

Name of Authorizing Official or Designated Authority

Date

Oct 9 2026 8:20AM

[ ] I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority or official, to provide the information requested throughout this contract package on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.*

VOCA Award Budget Summary

Awarded Amount:	***$14,679.58***
Required Match:	***$0.00***

- Your Awarded Amount and Required Match are listed at the top of the screen and in the chart below.
- The Amount Requested/Match Requested columns are the amounts requested in your grant application.
- The Approved Budget column is what was awarded by the VOCA Board, with descriptions of approved expenses in the final column. Adjustments to amounts are allowable between awarded categories only and should be submitted by completion of a Grant Adjustment Notice (GAN) after the award packet is submitted, and DAC staff has moved the grant to Awarded status.
- Once you have reviewed the Approved Budget amounts, you may SAVE the form and go to the Award Notice.

	Amount Requested	**Match Requested**	**Approved Budget**	**Approved Match**	**Description of Approved Expenses**
Personnel	*$9,343.50*	*$*	*$9,343.50*	*$*	*1 FT Advocate Coordinator at 25%*
Benefits	*$3,187.07*	*$*	*$3,187.07*	*$*	
Contractors & Consultants	*$0.00*	*$*	*$*	*$*	
Travel	*$0.00*	*$*	*$*	*$*	
Equipment	*$0.00*	*$*	*$*	*$*	
Facilities, Equipment Rental and Leases	*$0.00*	*$*	*$*	*$*	
Supplies & Operating	*$0.00*	*$*	*$*	*$*	
Other	*$0.00*	*$*	*$*	*$*	
Indirect Costs	*$2,149.01*		*$2,149.01*		
Volunteer Time		*$*		*$*	
TOTALS	***$14,679.58***	***$0.00***	***$14,679.58***	***$0.00***	

Award Notice

Award Notice

District Attorneys Council
421 N.W. 13th, Suite 290
Oklahoma City OK 73103

Organization:	*LIFT Community Action Agency, Inc.*	**SUBGRANT NO:**	*2026-VOCA-LIFT CAA-00159*
PHONE:	*(580) 326-3351*	**Project Name:**	*Victim Advocacy Services*
FAX:	*(580) 326-2305*	**START DATE:**	**October 1, 2026**
Federal Award Number:	26GG00239ASSI	**END DATE:**	**September 30, 2027**
Federal ID Number:	*73-0772321*	**DAC Contact:**	(405) 264-5008 or VOCAhelp@dac.state.ok.us
UEI Number:	*XL9DVU1YDGU2*	**Program Director:**	
CFDA:	16.575		
Grant Amount:	*$22,312.95*		
Match Amount:			

Special Conditions:

Subgrantee will ensure accurate and timely reporting within the Program Measurements Tool (PMT). Only report services performed by VOCA funded staff. If the VOCA funded staff member is split funded only report services performed during VOCA time.

Prior to accepting award subgrantee must do a Grant Adjustment Notice (GAN) to ensure goals and objectives only reflect VOCA funded services and activities. Goals and Objectives must be modified before the first drawdown. Subgrantee must ensure objectives are measurable and verifiable.

All VOCA funded subgrantees are required to allocate their grant funds for salaries exclusively for direct victim service provider positions. No grant funds may be used to support administrative or directorial positions that do not provide direct victims services. Direct services refer to immediate assistance and support provided to victims such as crisis intervention, counseling and mental health services, legal services, safety planning, emergency shelter, advocacy, information and referral services.

All VOCA funded Personnel will aid victims in applying for Victims Compensation and keep victims regularly informed regarding the status of their claim.

Advocates employed less than 12 months with no formal victims services training or education will attend trauma-informed domestic violence training (VAT) online or equivalent within 6 months of hiring and upload verification in OGX. Non-attorney victim services advocates will comply with any continuing education requirements. If no requirement exists, advocates will attend training every 3 years with documentation uploaded in OGX.

VOCA guidelines prohibit the use of VOCA funds for the following activities in prosecutor-based programs: witness coordination, witness services (unless the witness is a victim), prosecution, and investigations.

VOCA guidelines prohibit the use of VOCA funds for the following activities in law enforcement-based programs: witness coordination, witness services (unless the witness is a victim), and investigation activities.

This grant is subject to the terms and conditions set forth in the application which was submitted to the District Attorneys Council. The award is authorized by the District Attorneys Council (DAC) . The federal award number(s) used for this award can be found on the document "Federal Funds Used for Subaward" that has been uploaded to the Correspondence section of the grant. The subgrantees shall administer the project for which this subgrant is awarded in accordance with the applicable rules, regulations, and conditions as set forth in the federal guidelines; the Administrative Guide published by DAC, and the effective edition of the Department of Justice (DOJ) Office of Justice Programs, Financial and Administrative Guide for Grants. The subgrantee shall also administer the project in accordance with the Certified Assurances and Special Conditions of the award.

The subgrantee shall maintain separate accounts and accounting records for the subgrant funds, and shall maintain and furnish to DAC and DOJ upon request, detailed accounting and supportive records. The subgrantee shall file such reports relating to the subgrant as are required by DAC and DOJ.

Name of Authorizing Official or Designated Authority

Date

Oct 9 2026 8:33AM

[ ] I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority or official, to provide the information requested throughout this contract package on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.*

VOCA Award Budget Summary

Awarded Amount:	***$22,312.95***
Required Match:	***$0.00***

- Your Awarded Amount and Required Match are listed at the top of the screen and in the chart below.
- The Amount Requested/Match Requested columns are the amounts requested in your grant application.
- The Approved Budget column is what was awarded by the VOCA Board, with descriptions of approved expenses in the final column. Adjustments to amounts are allowable between awarded categories only and should be submitted by completion of a Grant Adjustment Notice (GAN) after the award packet is submitted, and DAC staff has moved the grant to Awarded status.
- Once you have reviewed the Approved Budget amounts, you may SAVE the form and go to the Award Notice.

	Amount Requested	**Match Requested**	**Approved Budget**	**Approved Match**	**Description of Approved Expenses**
Personnel	*$14,202.12*	*$*	*$14,202.12*	*$*	*1 FTE Victim Services Coordinator at 38%*
Benefits	*$4,844.34*	*$*	*$4,844.34*	*$*	
Contractors & Consultants	*$0.00*	*$*	*$*	*$*	
Travel	*$0.00*	*$*	*$*	*$*	
Equipment	*$0.00*	*$*	*$*	*$*	
Facilities, Equipment Rental and Leases	*$0.00*	*$*	*$*	*$*	
Supplies & Operating	*$0.00*	*$*	*$*	*$*	
Other	*$0.00*	*$*	*$*	*$*	
Indirect Costs	*$3,266.49*		*$3,266.49*		
Volunteer Time		*$*		*$*	
TOTALS	***$22,312.95***	***$0.00***	***$22,312.95***	***$0.00***	

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION
STATE PUBLIC TRANSIT REVOLVING FUND PROGRAM
STATE FISCAL 2027
PROJECT NO: STPTRF-9025(623), JOB PIECE NO. 26093(22),
CHOCTAW COUNTY
AGREEMENT NO. RF2027-13

This Agreement made and entered into by and between the Oklahoma Department of Transportation, hereinafter called the "**DEPARTMENT**", acting for and on behalf of the State of Oklahoma, the Governor's designee for the administration of the State Public Transit Revolving Fund and the **LIFT Community Action Agency** hereinafter referred to as the "**AGENCY**", for the purpose of providing financial assistance pursuant to the Public Transit Revolving Fund, Section 4031 of Title 69 of the Oklahoma Statutes, as amended, hereinafter referred to as the "**FUND**", and subject to the following terms and conditions. The above stated parties to this contract will hereinafter be referred to collectively, as the **PARTCIPANT** or **PARTICIPANTS.**

WITNESSETH:

WHEREAS, Section 4031 of Title 69 of the Oklahoma Statutes created a revolving fund for the DEPARTMENT designated as the "Public Transit Revolving Fund" for the purpose of establishing, expanding, improving and maintaining rural and urban public transportation services; and,

WHEREAS, $17,139,222.00 has been allocated to the FUND for establishing, expanding, improving and maintaining rural and urban public mass transportation services; and,

WHEREAS, Ninety-five percent or $16,282,260.00 of the aforementioned FUND is available to existing public mass transportation programs; and,

WHEREAS, Eligible entities shall be defined as those entities receiving federal financial assistance through the Federal Transit Administration's Block Grant for Urbanized Areas and Formula Grant Program for Areas Other Than Urbanized Areas, 49 U.S. C., Sections 1607a and 1614, respectively, and other public mass transportation programs provided by entities, municipalities, and community action programs which have submitted an audited financial statement showing total reported vehicle revenue mileage for the prior year to the **DEPARTMENT**; and,

WHEREAS, The DEPARTMENT has determined that the AGENCY is an eligible entity to participate in the aforementioned FUND; and,

WHEREAS, The **DEPARTMENT** desires to distribute said FUND to eligible existing public mass transportation providers. The PARTICIPANTS hereto agree as follows:

SECTION 1: PURPOSE OF AGREEMENT

The purpose of this Agreement is to state the terms, conditions and mutual understanding of the parties as to the manner in which the distribution of monies from the State Public Transit Revolving Fund is to be carried out.

SECTION 2: PROGRAM SCOPE

The funding allocated from the Public Transit Revolving Fund by the DEPARTMENT is budgeted for the purpose of establishing, expanding, improving and maintaining rural and urban public mass transportation service; available funds may also be used for local share or matching funds for the purpose of federal capital or operating grants. Prior to the allocation of funds from the Public Transit Revolving Fund, each eligible entity desiring monies from the Public Transit Revolving Fund shall provide to the Department, a proposed budget outlining the proposed use of the monies for the corresponding fiscal year. Any eligible entity not submitting a proposed budget shall be deemed to waive any claim to available funds from the Public Transit Revolving Fund for the corresponding fiscal year. All funds distributed among the eligible entities shall be audited to ensure compliance with applicable law and the latest available audited financial statement shall be provided to the DEPARTMENT.

Eligible entity receiving funds from the Public Transit Revolving Fund shall expend a minimum of fifty percent (50%) of their allocated funding for services for the Elderly and the Disabled. Available program funds shall not be subject to the Central Purchasing Act, Section 85.1 et seq. of Title 74 of the Oklahoma Statutes. However, any equipment purchased with available funds, shall be subject to the Central Purchasing Act added by Laws 1990, c. 250, § 3, operative July 1, 1990 as amended.

SECTION 3: TIME FOR PERFORMANCE

This Agreement shall be in effect for a period, which will commence on the date indicated that the DEPARTMENT has executed this Agreement and extend through June 30, 2027. It is understood and agreed upon between the parties hereto that the DEPARTMENT is subject to certain funding restrictions which prevent the DEPARTMENT from making a commitment that obligates the DEPARTMENT to pay any funds beyond the aforementioned Agreement period.

SECTION 4: COMPENSATION

The DEPARTMENT agrees to distribute said monies to the AGENCY on the basis of three billings. The first billing of $71,897.00 shall be payable on or after November 1, 2026. The second billing shall be for $71,897.00, payable on or after February 1, 2027. The final payment shall be for $71,896.00 and shall be due on or after June 1, 2027. The maximum amount of funds available to the AGENCY under this Agreement shall not exceed TWO HUNDRED FIFTEEN THOUSAND SIX HUNDRED NINETY DOLLARS ($215,690.00). Unused funds at the end of the contract period will go back into the general Revolving fund to be redistributed the following fiscal year.

Compensation for services performed under this Agreement will be based on the number of vehicle revenue miles of service provided, using the AGENCY's actual audited vehicle revenue mileage records. A vehicle revenue mile shall be defined as a mile operated by vehicles available for public transportation services. Deadhead miles shall not be eligible for reimbursement and are defined as miles traveled while moving a revenue vehicle in other than revenue service. A revenue vehicle shall be defined as a vehicle used to provide public mass transportation services for which remuneration is normally required. The DEPARTMENT shall not be obligated to provide funding to the

AGENCY beyond the limits of funds available in the FUND for the corresponding fiscal year.

The DEPARTMENT will make three payments to the AGENCY based upon properly prepared invoices supplied by the DEPARTMENT and executed by the AGENCY.

The mileage upon which payment is to be made shall be that mileage reported by the AGENCY to the United States Secretary of Transportation, as required by U.S.C., Section 1611, as amended, or as reported on the DEPARTMENT's approved data intake form for the previous year. Other eligible public mass transit services provided by entities, municipalities, and community action programs shall submit an audited financial statement showing total reported mileage for the prior year to the DEPARTMENT as described in the Program Scope section of this agreement. The DEPARTMENT, based on evidence provided by the applicant, shall determine if any entity meets the criteria of being a public transit program and therefore to take part in the FUND. The vehicle revenue miles for all eligible entities shall be added together to form a total. This total vehicle revenue mileage shall be divided into the total dollars available in the FUND to arrive at a per mile rate to be used to calculate the maximum amount of funds available to each eligible entity for the fiscal year.

SECTION 5: CHANGE MODIFICATIONS

No changes or alterations, modification or amendment of any term or condition of this Agreement shall be effective unless reduced to writing and executed with same formalities that are observed in the execution of this Agreement.

SECTION 6: GOVERNING LAWS AND REGULATIONS

This Contract shall be governed and implemented in accordance with the laws of the State of Oklahoma and the applicable rules, regulations, policies, and procedures of the Oklahoma Transportation Commission. Venue for any action to construe or have enforced any provision of this Contract shall be in the District Court of Oklahoma County, State of Oklahoma.

SECTION 7: DISPUTE RESOLUTION

The parties hereto have entered into this Contract in the State of Oklahoma and the laws of the State of Oklahoma shall apply. The parties agree to bargain in good faith in direct negotiation to achieve resolutions of any dispute and, if such efforts are unsuccessful, to retain a neutral mediation service to mediate the dispute prior to filing court action. Mediation shall be conducted in the Oklahoma City area and the costs of such mediation shall be borne equally by the parties. If mediation is not successful, venue for any action brought to enforce the terms of this Contract shall be Oklahoma County, State of Oklahoma. Each party shall bear any costs and attorney fees incurred by that party in such litigation.

to continue using PARs which appear to be an acceptable way to meet the standards set forth in the Uniform Guidance.[13]

Under the prior federal cost principles (i.e., OMB Circular A-122 for nonprofits and A-87 for state, local and tribal governments), either the employee or a supervisor with firsthand knowledge of how the employee spent his or her time would sign the employee's PAR to verify that it is an accurate reflection of that employee's time. Generally, in most CAAs, the executive director will be involved in multiple activities associated with a variety of funding sources and there will be no other employee or board member that will have first-hand knowledge of how he or she spends his or her time on a daily basis. Thus, if a CAA continues to use PARs, the executive director will be in the best position to sign his or her PAR and verify that it accurately reflects the way he or she spent time furthering the purposes of different federal grants.

Additionally, a board ensures that an executive director is spending his or her time furthering the purposes of federal grants in a number of ways including requesting organizational reports from the executive director at board meetings, asking the executive director about goals and programs and delving more deeply into how an executive director spends his or time if tasks are not being accomplished or completed. The board of directors may analyze an executive director's time further when the board conducts an annual review of the executive director's performance.

D. Reviewing the Executive Director

The executive director is central to the success (or failure) of an organization. One of the board's most critical roles is to perform an annual, written evaluation of the executive director. This evaluation will document both achievements and shortcomings so that the executive director's performance can be improved to benefit the entire organization as well as his/her own personal growth. **Standard 7.4** of the CSBG Organizational Standards recommends for nonprofit CAAs that the board conduct a performance appraisal of the executive director within each calendar year and for public CAAs that the department follows local government procedures for performance appraisals of the department head.

The evaluation of the executive director actually begins when the board and the executive director agree upon goals and objectives for the coming year. Tying these goals to the strategic plan of the organization is a good way to structure a meaningful performance review for the executive director.



The evaluation process often helps align and clarify goals and expectations of the executive director and provides firm support for executive compensation decisions.

Below are some general guidelines for evaluating the executive director; however, it is important to note that the size and complexity of the board and the organization will dictate what procedures and tools are appropriate for the evaluation:

Start with a board committee

The committee could be either a subgroup of the executive, governance or compensation committee (if applicable) or perhaps an ad hoc committee that will handle the logistics, research and written documentation.

Decide on an evaluation tool and the criteria for the review

Many types of evaluation tools are available which range from a checklist of skills and abilities that enable others to "rate" the executive director to more open-ended tools that allow for individual comments. The executive director should also complete a self-assessment of achievements and address areas of concern. After the tool is selected, the executive director and the committee should meet to review the process and the tool.

Gather input from a variety of sources

Include board and staff members, and key partners of the CAA (consider clients, volunteers, donors, community members, etc.) as part of the evaluation. Obtaining input from non-board members may be difficult without anonymity so a board may consider using online surveys that protect confidentiality.

Set up a face-to-face evaluation meeting

When all of the data and comments have been collected and discussed by the evaluation committee, it may be best for either the board chair, or the chair and one other committee member, to meet with the executive director to discuss both the board's evaluation and the executive director's self-assessment. Such a meeting would typically cover the executive director's achievements, the areas where he/she might need improvement, and the planned goals for the executive director to focus on in the coming year. It is also a good opportunity to discuss professional development goals for the executive director. If compensation is discussed, the committee should keep a record of that discussion.

Create a written review and summary

Documentation is important because it serves as point of reference for the board and executive director with respect to those areas where the executive director has been successful as well as those where he/she can improve performance. Moreover, if done properly, documentation serves to protect the organization from future employment liability claims.

August 2026

Quality Improvement Plan (QIP)

LIFT CA Head Start/Early Head Start – 06CH012393

Date Board Approved _____ Date PC Approved _____

Corrective Action Plan

For Areas of Non-compliance

LIFT CA Head Start/Early Head Start – 06CH012393

Following the monitoring review, LIFT CAA Head Start conducted a root cause analysis of the eligibility finding related to over-income enrollment. It determined that possible labeling of children enrolled under the Medically Underserved designation could have contributed to the non-compliance. In response, the program reviewed eligibility records, strengthened ERSEA policies and procedures, enhanced documentation and tracking processes, provided staff training on eligibility requirements and the Medically Underserved designation, and implemented additional oversight measures to ensure consistent and accurate eligibility determinations. These corrective actions support continued compliance with Head Start Program Performance Standards and strengthen services provided to children and families.

LIFT CAA Head Start Quality Improvement Plan/Corrective Action Plan

OBJECTIVE: To develop a Corrective Action Plan to correct identified non-compliances in the designated timeframe as identified on the OHS report.
Due Date: 10/23/2026

Non-compliance to be Corrected	Specific Action Steps	Responsible Party	Time Frame	Documentation of Correction
#1. 1302.12(c) (1) Determining, verifying and documenting eligibility. Finding: During the ERSEA eligibility file review 14 of 70 files were found to be in the "Family Income is Above 130%" category; this was 7 files over 10% allowance.	*1A.* *Review files to determine if program was in excess of 10%.* *Sent appeal request to OHS monitoring.*	*1A.* *HS Assistant Director* *HS Director*	*June 2026* *July 2026* *August 2026*	***1A.*** • *Documentation of File Review* • *Screenshot of Request*
	1B. *Review ERSEA Policies and strengthen wording around Medically Underserved Designation, adding specific designated locations.* *Send ERSEA Policies for T/TA review.* *Gain board approval for policy updates*	*1B.* *HS Assistant Director* *ERSEA Specialist* *HS Assistant Director* *ERSEA Specialist*	*August 2026* *July 2026* *September 2026*	***1B.*** • *Revised Policy & Procedures* • *Correspondence w/TTA* • *Board Agenda*
	1C. *Purchase-stamped label that can be used to indicate whether an individual application is being assigned to a medically underserved center.* *Add eligibility categories to the ERSEA folder check form.*	*1C.* *ERSEA Specialist* *ERSEA Specialist*	*August 2026*	***1C.*** • *Receipt* for stamp • *Stamped Application* • *Updated folder check form*

Non-compliance to be Corrected	Specific Action Steps	Responsible Party	Time Frame	Documentation of Correction
#1. 1302.12(c) (1) Determining, verifying and documenting eligibility. Finding: During the ERSEA eligibility file review 14 of 70 files were found to be in the "Family Income is Above 130%" category; this was 7 files over 10% allowance.	*1D.* *Train Management Team Staff on Medically Underserved Designation and being able to articulate that when discussing the program.* *Coordinate with Regional T/TA Specialist on policy revision, trainings, and guidance.*	*1D.* *HS Assistant Director* *Management Team* *HS Director, Assistant Directors, ERSEA Team*	*July 2026* *July-October 2026*	*1D.* • *Sign-In Sheet(s)* • *Emails*
	1E. *Report monitoring findings and plan of correction to Governing Board and Policy Council.*	*1E.* *HS Program Director*	*August 2026*	*1E.* • *Agendas*

August 2026

Quality Improvement Plan (QIP)

LIFT CA Head Start/Early Head Start – 06CH012393

Date Board Approved _____ Date PC Approved _____

Corrective Action Plan

For Areas of Non-compliance

LIFT CA Head Start/Early Head Start – 06CH012393

After receiving the FA2 Monitoring Review Summary Report. LIFT CAA Head Start conducted a root cause analysis of the Fiscal Area of Non-Compliance for not submitting financial reports within the required time frame. The grantee lacked a formalized financial reporting control process that included clearly assigned responsibilities, documented internal deadlines, automated tracking mechanisms, and management oversight to ensure timely preparation and submission of required federal reports. As a result, required reports were not completed and submitted within the federal reporting timeframes.

SAMPLE

LIFT CAA Head Start Quality Improvement Plan/Corrective Action Plan

OBJECTIVE: To develop a Corrective Action Plan to correct identified non-compliances in the designated timeframe as identified on the OHS report.
Due Date: 10/23/2026

Non-compliance to be Corrected	Specific Action Steps	Responsible Party	Time Frame	Documentation of Correction
#1. §75.302(a) Financial management and standards for financial management systems. Finding: Financial management system did not ensure timely preparation and submission of required federal reports (SF-425 and SF-429-A).	*1A.* *Assign primary and backup staff for all required federal reports.*	*1A.* *Fiscal Officer* *HS Program Director*	*August 2026*	***1A.*** • *Policies & Procedures*
	1B. *Establish internal due dates at least 30 days before federal submission deadlines.*	*1B.* *Fiscal Officer* *HS Program Director*	*August 2026*	***1B.*** • *Documentation of deadlines*
	1C. *Implement automated reminders and tracking tool.*	*1C.* *Fiscal Officer* *HS Program Director*	*August 2026*	***1C.*** • *Documentation of reminders and tracking tool*

SAMPLE

Non-compliance to be Corrected	Specific Action Steps	Responsible Party	Time Frame	Documentation of Correction
1. §75.302(a) Financial management and standards for financial management systems. Finding: Financial management system did not ensure timely preparation and submission of required federal reports (SF-425 and SF-429-A).	*1D.* *Report monitoring findings and plan of correction to Governing Board and Policy Council.*	*1D.* *HS Program Director*	*August 2026*	*1D.* *Agenda and Meeting Minutes*
	1E. *Internal Training with Assistant Directors* *Internal Training with Bookkeeper*	*1E.* *HS Program Director* *Fiscal Officer*	*Sept. 2026* *Sept. 2026*	*1E.* *Agenda and Sign-in sheet- September 20, 2026* *Agenda and Sign-in sheet- September 30, 2026*
	1F. *Request to the OHS for 90-Day Calendar Extension for Corrective Action Period*	*1F.* *HS Program Director*	*Oct. 2026*	*1F.* *Copy of Letter to OHS*
	1G. *Completed and Submitted Reports Required by OHS within the Required Timeframes.*	*1.G* *HS Program Director*	*August 2026*	*1.G* *Copy of 06HP000581 & 06CH012393 PIR Completion Dates.* *SF-429A 06HP000581* *SF-425 06CH012393*

SAMPLE

Action Step 1

1A ***Assign primary and backup staff for all required federal reports.***

- *Fiscal Officer*
- *HS Program Director*
- *Asst. Director in place of HS Director if not available*
- *Bookkeeper in place of Fiscal Officer if not available*

1B ***Establish internal due dates at least 30 days before federal submission deadlines.***

- *SF-425 Reporting Schedule*
- *SF-429A Webinar Slide/Instructions*

1C *Implement automated reminders and tracking tool.*

- *HS/EHS Excel Tracking Sheet*
- *EHS-CC Excel Tracking Sheet*

1D *Report monitoring findings and plan of correction to Governing Board and Policy Council.*

- August Agenda and Meeting Minutes

1E *Internal Training with Assistant Directors and Bookkeeper.*

- Agendas and Sign-in Sheets

1F *Request to the OHS for 90-Day Calendar Extension for Corrective Action Period.*

- Letter to the Office of Head Start and OHS Monitoring Team

1G *Completed and Submitted Reports Required by OHS within the Required Timeframes.*

- Copy of 06HP000581 & 06CH012393 PIR Completion Dates
- SF-429A 06HP000581
- SF-425 06CH012393

SAMPLE

LIFT

Community Action Agency, Inc.

Rebecca Porter, Executive Director
William Smith, Board Chairman

BOARD OF DIRECTORS 2027 MEETING DATES

DATE	LOCATION	TIME
January 12, 2027	1005 South 5th St. Hugo, OK	10:00 AM
February 9, 2027	1005 South 5th St. Hugo, OK	10:00 AM
March 9, 2027	1005 South 5th St. Hugo, OK	10:00 AM
April 13, 2027	1005 South 5th St. Hugo, OK	10:00 AM
May 11, 2027	1005 South 5th St. Hugo, OK	10:00 AM
June 8, 2027	1005 South 5th St. Hugo, OK	10:00 AM
July 13, 2027	1005 South 5th St. Hugo, OK	10:00 AM
August 10, 2027	1005 South 5th St. Hugo, OK	10:00 AM
September 14, 2027	1005 South 5th St. Hugo, OK	10:00 AM
October 12, 2027	1005 South 5th St. Hugo, OK	10:00 AM
November 9, 2027	1005 South 5th St. Hugo, OK	10:00 AM
December 14, 2027	1005 South 5th St. Hugo, OK	10:00 AM

_____ _____

Rebecca Porter, Executive Director Date

Lift Community Action Agency

209 North 4th Street - Hugo, OK 74743
www.liftca.org
Telephone: 580.326.3351 | Fax: 580.326.2305
TTD/TTY - 711

This institution is an equal opportunity employer

NeighborWorks® CHARTERED MEMBER

POLICY COUNCIL
OPERATING PROCEDURES

ARTICLE I
NAME

The name of the organization shall be the Head Start/EHS/EHS-CC Policy Council. The principal office of this Council will be located at 400 South "K" Street, Hugo, Oklahoma, 74743.

ARTICLE II
PURPOSE

The purpose of this Policy Council is to be responsible for the direction of the Head Start program, including program design and operation, and long- and short-term planning goals and objectives in. Performance Standards 1301.3 – 1301.6 and Appendix 642 (c) (2)

1. Policy Councils and Policy Committees must work in partnership with key management staff and the governing body to develop, review, and approve or disapprove the following policies and procedures 642 (c)(2)(D)(i)-(vii)

   (i) Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start agency is responsive to community and parent needs.
   (ii) Program recruitment, selection, and enrollment priorities.
   (ii) Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.
   iv) Budget planning for program expenditures, including policies for reimbursement and participation in policy council activities.
   (v) Bylaws for the operation of the policy council.
   (vi) Program personnel policies and decisions regarding the employment of program staff, consistent with paragraph (1)(E)(iv)(IX), including standards of conduct for program staff, contractors, and volunteers and criteria for the employment and dismissal of program staff.
   (vii) Developing procedures for how members of the policy council of the Head Start agency will be elected.
   (viii) Recommendations on the selection of delegate agencies and the service areas for such agencies.

2. Serve as a link to the Parent Committees, grantees, public and private organizations, and the communities they serve.
3. Assist Parent Committees in communicating with parents enrolled in all program options to ensure that they understand their rights, responsibilities, and opportunities in Early Head Start, EHS-CC and Head Start, and to encourage their participation in the program.

4. Assist in recruiting volunteer services from parents, community organizations, and assist in the mobilization of community resources to meet identified needs**.**

ARTICLE III
MEMBERSHIP

Section I
The Policy Council shall consist of at least 51% of parents/guardians of Head Start/EHS/EHS-CC children presently enrolled in the HS/EHS/EHS-CC Program. A parent/guardian will be elected from each Head Start classroom, Early Head Start center and Early Head Start-Child Care Center as a representative of the Policy Council. Community Representatives will include volunteers from the local community: businesses; public or private community, civic, and professional organizations; and others who are familiar with resources and services for low-income children and families, including the parents of formerly enrolled children. Common Community Representatives include: Governing Board members, Representatives with Public School experience, and Department of Health and Human Services representatives.

Section II
In the absence of a quorum, the Executive Committee may convene to take actions on behalf of the Policy Council. Those actions shall be ratified at the next regularly scheduled meeting.

Section III
Policy Council representatives will be elected by their center parent committee at the center level and then elected in September to the Policy Council.

Section IV: Term of Office
Policy Council members shall serve for a term of one (1) year. No member shall serve on Policy Council as a parent member and/or community representative for more than five (5) years.

Section V: Voting Right
Each member of the Policy Council shall have one (1) vote. There shall be no proxy voting for any member. Alternates can vote in the absence of the Policy Council representative.

Section VI: Termination of Membership
A member of the Policy Council can be dismissed by two-thirds (2/3) vote of the Policy council or if he or she is absent from two (2) consecutive meetings without having submitted a legitimate excuse in writing to the Policy Council Chairperson prior to the meeting.

Section VII: Resignation
If a member chooses to resign, he or she shall give a written or verbal statement of resignation.

Section VIII: Vacancy
Any Parent Committee shall elect within thirty (30) days a new parent member to the Policy Council. Standing alternates automatically become Policy Council members whenever there is a vacancy on the Council. If a vacancy occurs from a community representative, the parent members must approve any replacements.

Section IX: Nepotism
In accordance with the Grantee Agency's Personnel Policies and Procedures and Performance Standards, no person can serve as a member of the Policy Council while he/she is employed by the agency or related to an employee of the agency.

Section X: Duties
All members of this Policy Council should attend meetings regularly. Arrive on time for all Policy Council meetings. Actively participate in meetings by reading the agenda prior to the meetings and discussing matters to be considered with other parents in the center he or she represents. Keep informed of the Policy Council purpose, plans and progress. Report back to the Parent Committee in the center he or she represents. Debate the issues and not persons.

Section XI: Reimbursement
Policy Council members will receive reimbursement for mileage paid at the agencies established mileage reimbursement rate and Head Start will pay the cost of children of Policy Council members to attend daycare during Policy Council meetings to ensure parents are able to attend. Other reasonable expenses will be addressed on a case by case basis.

ARTICLE IV
OFFICERS

Section I
The Policy Council shall elect a chairperson, vice chairperson and secretary.

Section II
Each officer shall be elected by the full membership of the Head Start/Early Head Start/Early Head Start – Child Care Policy Council once the full Policy Council has been seated and shall serve a term of one (1) year. Officers shall serve from September through September of each year until a new Council is organized.

Section III: Removal
Any officer or member of the Policy Council who fails to perform his or her duties as outlined above can be removed by a simple majority vote of the Council.

Section IV: Chairperson
The chairperson shall perform the following duties:
1. Preside at all meetings
2. Talk no more than necessary when presiding
3. Call meetings to order and formally close them
4. Have an understanding of the Head Start/EHS/EHS-CC Performance Standards and Operating Procedures of the Policy Council
5. Refrain from entering into debates of questions before assembly
6. Extend every courtesy to the discussions of the motions
7. Formally close the meeting

8. Note whether a quorum is present
9. Appoint chairperson for all committees
10. Explain, or designate someone to explain, each motion before it is voted upon, and vote to break a tie.

Section V: Vice-Chairperson

The vice-chairperson shall perform the following duties:

1. Preside in the absence of chairperson or whenever chairperson temporarily vacates the chair
2. In case of resignation or death of the chairperson, the vice-chairperson shall assume the office until a permanent chairperson is elected.
3. Report monthly to the Policy Council on the activities of the committees on which he or she serves

Section VI: Secretary

The secretary shall perform the following duties:

1. Review minutes of previous meeting for items of business to be considered, and for Board recommendations to be presented
2. Keep a copy of the Operating Procedures, standing rules, list of members, list of unfinished business and a copy of the agenda
3. Record accurate minutes of each meeting
4. Mail copies of the minutes of the previous meeting to each Policy Council member five(5) days in advance of the next scheduled monthly meeting; confirm that a copy is maintained in the Head Start/EHS/EHS-CC Administrative office

Section VII: Minutes

1. The secretary of the Policy Council is responsible for written minutes of all regularly scheduled meetings. In the absence of the secretary, the chairperson shall appoint someone to record the meeting.
2. Minutes of all meetings shall be typed and signed by the secretary for the file. Staff will assist in providing this technical assistance.
3. Typed minutes of the previous meetings shall be distributed at least five (5) days prior to the next regularly scheduled meeting to all Policy Council members.

ARTICLE V
Committees

Section I

The Policy Council shall appoint such committees as are necessary to properly conduct its business, including, but not limited to the following: Personnel Committee, Grievance Committee, and special committees, as needed.

Section II

Standing committees shall include Personnel, Grievance, Finance and Executive. Special committees shall be appointed by the Policy Council chairperson, as needed.

Section III
Executive Committee shall consist of the officers of the Council. The Executive Committee may transact business in the absence of a quorum. In extreme matters, the chairperson may poll the members of the committee by telephone to secure timely decisions on important business.

Section IV
As stipulated in the functions of Chart A, Program Governance, the Policy Council will discuss the Grantee's Personnel Policies and Procedures and make recommendations to the Policy Council prior to the Council approving said personnel policies and procedures. The Personnel Committee will interview and recommend persons to be hired to fill vacancies in the staff with the final selection made by the Executive Director.

Section V
As stipulated in the functions of the Policy Council, the Grievance Committee shall hear grievances from the community and from parents who have followed grievance procedures at the Parent Committee about the program and make recommendations to the Policy Council and Director to resolve these complaints.

Section VI
Special Committees may be appointed by the chairperson or Policy Council as the need arises.

Committee terms of office:
1. A committee member's term of office will be for one (1) year or less. A special committee may be appointed for a shorter or special period of time with Policy Council Committee approval.
2. A Policy Council chairperson shall fill any committee vacancy that may occur.

ARTICLE VI
Policy Council Meetings

Section I: Regular Meetings
Regular meetings will be conducted monthly in a location to be decided by the Council. The Executive committee will meet as needed. All Policy Council members will be provided with specific directions to the meeting site.

Section II
Special meetings may be called by the chairperson on an as needed basis or by majority of the Policy Council members.

Section III
Regular meetings shall be held at designated sites or at any agreed to location as determined by a majority of the Policy Council.

Section IV: Notices of Meetings
Notice of regular meetings shall be mailed at least five (5) calendar days prior to the date of a regular scheduled meeting.

Section V

One third of the members of the Policy Council must be present to constitute a quorum for regular or special meetings to transact business.

ARTICLE VII
Amendments

Proposed amendments shall be submitted to the Policy Council for consideration**.** Operating procedures shall be amended by a two-third (2/3) vote of the Policy Council.

IMPASSE POLICY

The following policy is developed in order to have a set of procedures should any impasse in decision making is reached by the Governing Board and Policy Council concerning three specific matters.

1. Hiring or dismissing the Head Start/EHS/EHS-CC Director and/or Staff member(s);

2. Preparing request for funds and proposed work programs prior to submission to the Administration for Children and Families (ACF); and

3. Making major changes in budget and work programs while the program is in operation.

Concurrence of the impasse policy procedures must bear the signature of each member of the group.

Governing Board/Policy Council
Conflict Resolution/Impasse Procedure

A. Impasse occurs when the Grantee Board of Directors proposes one or more of the following and the Policy Council does not approve at a scheduled Policy Council meeting:

1. Establish goals of program and develop ways to meet them within Administration for Children and Families (ACF) Guidelines.

2. Determine delegate agencies and areas in the community in which Head Start/EHS/EHS-CC programs will operate.

3. Develop plans to use all available community resources in the program.

4. Establish criteria for selection of children within applicable laws and ACF guidelines.

5. Determine the composition of the appropriate Policy Council and the method for setting it up.

6. Determine what services should be provided from the Central Office.

7. Determine the Head Start/EHS/EHS-CC personnel policies for grantee agency.

8. Hire or dismiss the Head Start/EHS/EHS-CC Director and/or any staff member.

9. Prepare request for funds and proposed work program prior to sending to ACF.

10. Make major changes in budget and work program while program is in operation.

11. Make major changes in budget and work program while program is in operation.

12. Provide information needed for pre-review to ACF.

B. Impasse occurs when the Policy Council proposes the above mentioned items and the Grantee Board does not agree by the time of the next regularly scheduled Board meeting. The Policy Council is afforded an equal and reciprocal opportunity to initiate all impasse procedures.

C. Impasse occurs when the Policy Council establishes a method of hearing and resolving community complaints about the program and the Grantee Board does not agree by the time of the next regularly scheduled Policy Council meeting.

Preliminary Procedures

1. After informal discussions, if the Grantee Board believes the Policy Council will not approve a decision and the Grantee Board wish to formalize the approval process, they should notify the Policy Council in writing. The notice shall contain a statement of the reasons in support of the proposed decision or action.

2. Within 10 days after receipt of the notice, the Policy Council shall hold a special meeting for consideration of the Grantee Board proposed decision or action.

3. Immediately after the special meeting, the Policy Council shall notify the Grantee Board in writing of its approval or disapproval of the proposed decision or action. If the notice is of disapproval, it shall contain a statement of the reason.

4. In the event of a disapproval, and if the Grantee Board desires further consideration of the matter, they shall initiate a meeting with the Policy Council for the purpose of attempting to resolve their differences.

5. If, after these efforts, the Grantee Board and Policy Council are unable to reach agreement, a conference committee will be convened consisting of two members from each body for purpose of resolving the differences.

6. If, after these efforts, the Grantee Board and the Policy Council are unable to reach agreement, the proposed decision or action shall not be taken; in that case, the Grantee Board must invoke the arbitration procedures if it is unable to abide by the decision of the Policy Council.

Arbitration Procedure

Where there is impasse between the Grantee Board and the Policy Council, the Grantee Board must require that it be submitted to binding arbitration in accordance with the following rules and procedures:

1. Arbitration Panel Composition

   The arbitration shall be conducted by a panel of three (3) arbiters, one to be designated by the Grantee Board, one to be designated by the Policy Council, and the third, who will be the chairperson of the arbitration panel, to be designated by the other two members. The arbiters shall be impartial persons of good reputation and standing in the community and shall not be associated with the Head Start/EHS/EHS-CC program or the Grantee Agency. If the two arbiters first designated are unable to agree upon a third arbiter who will serve within seven (7) days after the designation of the second of them, it is recommended they will request the state or local bar association or the American Arbitration Association to name one of its members who would be willing to serve as chairman. None of the arbiters shall be relatives of any of the parties.

2. Notice or Arbitration

   When the Grantee Board decides to submit the impasse to arbitration, it shall notify the Policy Council in writing, that the impasse is to be resolved by binding arbitration. The notice shall include:

   (A) A statement of the issue on which the Grantee Board and the Policy Council are at impasse.

   b. The name and address of the person the Grantee Board has designated as a member of the arbitration panel.

   c. A request that the Policy Council designate a member of the arbitration panel within fourteen (14) days of the receipt of the notice and instruct him/her to communicate immediately with the person designated by the Grantee Board for the purpose of selecting the third member of the panel; and,

   d. The Grantee Board shall send a copy of the notice to the Head Start Regional Office.

3. Failure to Designate Arbiter

   Failure by the Policy Council to designate an arbiter within fourteen (14) days of receipt of the Notice of Arbitration shall be a default, and shall be considered to be approval of the Grantee Board proposed action.

4. Preliminary Matters

a. The Arbitration Panel shall schedule the arbitration hearing within a reasonable time but not more than 20 days after the designation of a third arbiter.

b. The hearing shall be held in the locality of the Head Start agency, but not at the agency, at a place fixed by the Arbitration Panel with consideration for the convenience of the parties.

c. The Grantee Board and the Policy Council are the parties to the arbitration hearing.

d. The Grantee Board shall assume any expenses entailed by the arbitration and, together with the Policy Council, shall provide clerical and other support as needed, to be shared equally.

5. Proceedings

The duty of the arbitration panel is to resolve only the issues in dispute as expeditiously and fairly as possible at the minimum expense to the parties involved.

The proceedings of the arbitration panel shall consist of:

a. Oral presentation of the Policy Council's position, including minority views, if there are any.

b. Oral presentations of the Grantee Board's position, including minority views, if there are any.

c. Response by both parties to such questions as the panel wishes to ask.

d. Informal cross examination of each party by the other, within the limits allowed by the panel.

e. Such additional presentation of oral or written materials as the panel deems necessary to fully appraise it of relevant facts for an informed decision. The parties may suggest to the panel additional relevant witnesses or materials that would be helpful to the panel

f. If the panel needs additional material such as budget statements, Head Start regulations or other materials of that nature, the Grantee Board has the duty to provide the panel with such documents. The policy Council may also present similar materials if it so desires.

6. Standard of Conduct

a. Both parties are obligated to act in good faith before and during the proceedings.

Neither party may communicate with the arbitrators once the panel has been selected except at formal meetings attended by all parties. Any attempt to intimidate an arbitrator shall be reported to the Regional Office and shall result in a default judgment against the party guilty of it.

b. Refusal to comply with directions, continued use of delaying tactics by any person at the hearing, or other obstructive tactics shall constitute grounds for immediate exclusion of such person from the hearing by the chairperson.

c. Any decision on compromise reached must adhere to all appropriate Federal regulations and policies regarding the administration and operation of the Head Start program.

7. Compromise

The arbitration procedures does not preclude the parties from compromising their differences and reaching a settlement, so long as no final decision has been issued by the panel.

8. Post hearing Procedures and Decisions

a. The arbitration panel shall issue its decision in writing fifteen (15) days after the panel meeting. Copies shall be sent promptly to the grantee, the Policy Council, the Regional Office, the Grantee Board and the Executive Director.

b. The final decision shall be binding on both parties and there shall be no appeal.

AGENCY IMPASSE POLICY STATEMENT

Name:_____Grantee Agency

Name:_____Grantee Agency Executive Director

Chairperson_____Governing Board

Chairperson_____Policy Council

	Governing Board	Policy Council
Members:	_____	_____
	_____	_____
	_____	_____

Step One - Negotiation

Members of the Governing Board and Policy Council agree to negotiate in good faith in an attempt to adjust the differences between the two groups to reach a consensus agreement concerning any impasse issue. The negotiation effort shall be conducted as follows:

Step Two - Mediation

The voluntary mediation of the impasse issue.

Step Three - Arbitration

Procedures are prescribed by the proposed policy manual amendment regarding an arbitration procedure for the resolution of conflicts between Head Start agencies and Policy Groups.

Board Members Signatures	Governing Board	Policy Council
	_____	_____
	_____	_____
	_____	_____

CUSTOMER SATISFACTION

Lift Community Action Agency

What is the Customer Satisfaction Survey?

CUSTOMER SATISFACTION SURVEYS ARE DESIGNED TO ALLOW CUSTOMERS AN OUTLET FOR PROVIDING FEEDBACK AFTER SERVICES ARE RENDERED. LDCAA ANALYZES THESE SURVEYS AS AN ADDITIONAL TOOL TO DETERMINE OVERALL EFFECTIVENESS OF PROGRAMS.



Satisfaction Level

100%

SATISFIED

Surveys Completed

28 surveys

2ND & 3RD QUARTER

2026

Demographics

19 FEMALE

9 MALE

7%	AFRICAN AMERICAN
75%	CAUCASAIN
7%	AMERICAN INDIAN
11%	TWO OR MORE RACES

18 - 30	10%
31-50	29%
51 +	61%

Counties Represented

McCurtain County	18%
Choctaw County	54%
Pushmataha County	7%
Other Counties	21%

Programs Represented



86% WEATHERIZATION



14% APARTMENTS

LIFT SERVICES

LIFT C.A.A., Inc.
Head Start/Early Head Start/Early Head Start-Child Care
Policy Council
1005 South 5th Street
Hugo, OK 74743

September 15, 2026
MINUTES

LIFT Community Action Agency's Head Start/Early Head Start/EHS-CC Policy Council met on Tuesday, September 15, 2026 at 10:30 a.m. at 1005 S. 5th Street in Hugo, Oklahoma. Notice of time, place and agenda of meeting was posted within prominent view at 1005 S 5th Street, Hugo, Oklahoma twenty-four (24) hours prior to the meeting.

The meeting was called to order at 10:34 a.m. by Darla Galyon, HS/EHS/EHS-CC Director. A quorum was met. Members present: Keri Smith; Antlers, Steve Woldanski; Boswell, Jesika Bogle; Hugo EHS, Bessi Black and Consuelo Splawn; Community Representatives.

HS/EHS/EHS-CC staff present included: Darla Galyon; HS/EHS/EHS-CC Director, Jordan Mack; HS/EHS Assistant Director, Mattie McKee; EHS-CC Assistant Director, Lori Henry; HS/EHS/EHS-CC Program Secretary, Tori Williams; Health Specialist, Ronda Spear; Assistant Health Specialist, Lauren Barger; Nutrition Specialist, Susie Mashburn; Education Specialist, Sommer Springfield; Assistant Education Specialist, Sara Moore; Professional Development Specialist, Brittany Bailey; ERSEA Specialist, Jaely Martin; Assistant ERSEA Specialist, Christina Merritt; FCE Specialist, Ashley Stinson; Disabilities/Mental Health Specialist, Ashley Gaddy; Outreach Specialist and Lisa Heady; Mentor Coach.

Consideration and Possible Action to Accept the minutes from the August 18, 2026 meeting. Copies of the minutes were provided to the council to review. Steve Waldanski made a motion to accept the minutes as presented and Keri Smith seconded, all voted in favor, motion passed.

Consideration and Possible Action on the new Policy Council members for 2026-2027 school year as recommended by each Center Parent Committee to replace existing Policy Council Members. Steve Waldanski made a motion to approve the 2026/2027 Policy Council members and Keri Smith seconded, all voted in favor, the motion passed.

2026/2027 Policy Council Members present: Kelby Jordan; Boswell I, Savannah Smith, Broken Bow I, Gabriella Hall; Forest Grove I, Dallas Green; Forest Grove II, Shyrina Simmons; Ft. Towson, Israel Rosado; Horace Mann III, Ashley Spencer; Hugo IV, Jesika Bogle; Hugo EHS, Baileigh Hevron; Hugo ELC, Bessi Black and Consuelo Splawn; Community Representatives.

Consideration and Possible Action to Approve Community Representatives: A list of the Community Representatives were provided and those that were in attendance; Bessi Black and Consuelo Splawn were introduced. Baileigh Hevron made a motion to approve and Jesika Bogle seconded the motion, all voted in favor and the motion passed.

Nomination and Election of the Following Officers: Chairperson, Vice Chairperson and Secretary for the 2026-2027 School Year: Darla Galyon, HS/EHS/EHS-CC Director explained the roles and responsibilities of each position and then asked for nominations/volunteers: Kelby Jordan

volunteered for Chairperson, Jesika Bogle volunteered for Vice-Chairperson and Baileigh Hevron volunteered for Secretary. With there being no other volunteers/ nominations, Ashley Spencer made a motion to approve all and Shyrina Simmons seconded the motion, all voted in favor and the motion passed.

Policy Council Training: Orientation including Robert's Rules of Orders, Roles & Responsibilities, and Policy Council Operation Procedures- Sara Moor-Professional Development Specialist: Sara Moore, Profession Development Specialist provided a Power Point along with an overview/ discussion and all questions were answered, on Robert's Rules of Order, Roles & Responsibilities, and Policy Council Operating Procedures.

Consideration and Possible Action to Enter into Executive Session to Discuss the Employment, Transfer, Hiring, Appointment, Promotion, Demotion or Disciplining of employees Joetta Grusendorf-Idabel III Teacher, Tracy Jackson-Idabel II Teacher, Ada Sheridan- HS Special Needs Aide, Lakayn Carter- Antlers Special Needs Aide, Belva Yandell-Substitute, Madison Williams- Substitute and Melisa Greenlee-Substitute**,** pursuant LIFT, CAA Okla. Stat. title 25§ 307 (b) (1). No motion was made to enter into executive session.

Consideration and Possible Action to Adjourn Out of the Executive Session and the Regular Board Meeting Be Reconvened. Did not enter into Executive Session.

Consideration and Possible Action to Approve New Hires, Transfers and Terminations Recommended by the Personnel Committee. Motion to approve the new hires and transfers was made by Baileigh Hevron, seconded by Kelby Jordan, all voted in favor, the motion passed.

Consideration and Possible Action on Update to 2026-2027 Eligibility, Recruitment, Selection, Enrollment, Attendance Integrated Services Policies and Procedures: Jordan Mack, HS/EHS Assistant Director stated that the update incorporates a recommendation from the Head Start Training and Technical Assistance provider following the Office of Head Start Focus Area 2 Comprehensive Services Monitoring Review to identify those centers under the Medically Underserved Area designation which are permitted to enroll a higher percentage of children from above-income families. LIFT Head Start Centers under the Medically Underserved Area designation are located in the communities of: Boswell, Fort Towson, and Soper (Choctaw County); Garvin (McCurtain County); and Rattan (Pushmataha County). Israel Rosado made a motion to approve and Savannah Smith seconded the motion, all voted in favor and the motion passed.

Consideration and Possible Action on the 2026-2027 Head Start training and Technical Assistance Plan: Jordan Mack, HS/EHS Assistant Director provided a copy of the plan along with an overview on how the plan was developed stating that items on the plan are required training for all HS/EHS/EHS-CC staff. Savannah Smith made a motion to approve and Jesika Bogle seconded the motion, all voted in favor and the motion passed.

Consideration and Possible Action on 2026-2027 Mental Health Contract with Healing Hearts Counseling and Consulting, LLC: Darla Galyon, HS/EHS/EHS-CC Director provided a copy of the proposal for Mental Health Consultation Services from Healing Hearts Counseling & Consulting, LLC along with an overview of the services provided by Healing Hearts and stated that Healing Hearts, LLC has been used by Head Start/Early Head Start/Early Head Start-CC for the past several years. Ashley Spencer made a motion to approve and Jesika Bogle seconded the motion, all voted in favor and the motion passed.

Consideration and Possible Action on Updates to 2023-2028 Head Start Programs Strategic Plan: Jordan Mack, HS/EHS-CC Assistant Director provided copies and an overview of the Strategic Plan. Mrs. Mack shared with the council the process in developing the plan, it is a 5-year plan, and how the goals were set and time line in which the goals are to be completed. Goals have been completed and new goals have been added to replace those completed. Ashley Spencer made a motion to approve and Israel Rosado seconded the motion, all voted in favor and the motion passed.

Training/Discussion Concerning Compliance with Children's Internet Protection Act (CIPA) Cyberbullying Awareness: Darla Galyon, HS/EHS/EHS-CC Director presented information on CIPA and Internet safety and filtering software required by E-Rate within Head Start/EHS/EHS-CC Classrooms.

Training/Discussion: Head Start/EHS/EHS-CC Program Information Reports: Darla Galyon, Head Start/Early Head Start/EHS-Child Care Program Director, provided a Policy Council Training/Programmatic Report over the Head Start, Early Head Start, and Early Head Start-Child Care Program Information Reports for 2025-2026 (Organizational Standards 5.7 and 5.9). A Program Information Report is required to be conducted annually for all Head Start and Early Head Start programs. The reports cover a range of topics from teacher qualifications to family needs to enrollment. These reports are used on a National level to survey programs and evaluate operations. Darla Galyon provided a summary overview of each report and their use as a continuous quality improvement/assessment tool, then facilitated discussion with the Policy Council concerning the reports.

Consideration, Discussion and Possible Action to accept HS, EHS, SAF, OECP, USDA, and Non-Fed June, 2026 and July, 2026 Financial Statements and Credit Card Distribution Report: Darla Galyon, HS/EHS/EHS-CC Director gave an overview of the financials along with an explanation of where non-fed monies come from for members present. It was recommended by the Finance Committee to approve the financials. Jesika Bogle made a motion to approve and Dallas Green seconded the motion, all voted in favor and the motion passed.

Presentation of the August, 2026 Financial Statements and Credit Card Distribution Reports: Darla Galyon presented the August, 2026 Financials along with an overview of the financials and explanation of where non-fed monies come from for Consideration, Discussion and Possible Action at the October 20, 2026 meeting.

Other Reports/Announcements:

Recruitment & Enrollment Update/Enrollment and Attendance Report-Brittany Bailey, ERSEA Specialist: Brittany Bailey reported that as of today, 9/15/2026, that for June, 2026 Head Start has 186 children accepted but was not in attendance for June, 2026. Early Head Start currently has 45 children enrolled and attendance was 75.3%. Early Head Start-CC currently has 100 children enrolled and attendance was 84.8%. Recruitment is an ongoing process and applications are still be accepted and processed for the 2026/2027 school year.

USDA Meals and Snack Report-Lauren Barger: Jordan Mack, HS/EHS/EHS-CC Director provided a copy and an overview summary of meals and snacks served for August, 2026.

Governing Board Report: Mattie McKee: Mattie McKee, EHS-CC Assistant Director stated that the Governing Board Met on September 8, 2026. Agenda were provided along with an overview of the meeting for council members present. She stated that all HS/EHS/EHS-CC items had been approved.

Data Analysis-Jordan Mack- Jordan Mack, HS/EHS/EHS-CC Assistant Director gave an overview of the data assessed for June, 2026.
OHS Communications and Guidance-Darla Galyon presented and reviewed all OHS Communications and Guidance received since the last council meeting.
P**rogram Summary Report-Darla Galyon** presented the HS/EHS/EHS-CC Program Summary for the council to review.
Outreach and Family Resource Center Update-Ashley Gaddy-The Family Resource Center provided a comprehensive monthly update that covers a range of key areas including training initiatives, client intakes, and upcoming projects and events. These updates serve as a valuable communication tool to keep parents and partners informed and engaged. In addition to logistical and operational highlights, the center emphasizes parent engagement by sharing opportunities for families to participate in programs and activities. The FRC offers guidance on how community members can get involved, fostering an environment that supports family well-being and community collaboration. Weekend snack bag applications were provided to each Head Start child for consideration.
Completion of Policy Council Survey Forms- Lori Henry: Required Survey forms were explained, reviewed and completed by Policy Council members that were present.
Training on Forms- Mileage and In-Kind Forms were reviewed that showed the Policy Council members the proper paperwork procedure. These forms will be used for every meeting and it was clearly explained the importance of proper completion of these forms.
Volunteers to serve on Finance Committee, HSAC, FCPAC, & School Readiness Committee: Darla Galyon, HS/EHS/EHS-CC Director explained to the council the function of each committee, the duties they would have and how often each committee meets. She then asked for volunteers to serve on the committees. The following members volunteered to serve on the committees:

Finance Committee
Jesika Bogle
Baileigh Hevron
Bessi Black

School Readiness Committee
Dallas Green
Ashley Spencer
Baileigh Hevron

Health Service & Family Community Partnership Advisory Committee (HSAC/FCPAC)
Ashley Spencer
Baileigh Hevron

Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the agenda. Okla. Stat. Title 25 § 311): There was none.

There being no other business to come before the board, Kelby Jordan made a motion to adjourn and Baileigh Hevron seconded the motion, all voted in favor and the meeting ended at 12:21 p.m.

_____
Kelby Jordan-Chairperson
Jesika Bogle-Vice-Chairperson
Baileigh Hevron-Secretary

Employee of the Month Nomination

Please place an X beside all of the qualities that apply to the person you are nominating, and then write a few words about how each characteristic applies to the person being nominated.

Example: X --Has good customer service-Mary always smiles and says hi to everyone who comes in the office.

Not all qualities will apply to every person. You may also add additional good qualities that the person has in the "other" blanks on the back side of this form. If you would like to elaborate, you can use the empty square on the second page of this form to provide more details of the good work habits of the person you are nominating. Or, you can use the empty space to describe something really good that the person has done.

Date: 10/02/2026

Name of Person being nominated for Employee of the Month: ANGELA MAYES

Name of Person submitting the nomination: RHONDA COLLINS

X	Is a hard worker	Angela is one of the hardest workers on our team and always gives 100% on every single shift
X	Respects others	Angela treats everyone with immense respect and creates a positive, welcoming environment wherever she goes
x	Is on time	Angela has never been late in the 3 years she's been working for LIFT. She is always on time.
x	Is organized	Angela is very organized. She likes things neat and tidy, she says "everything has a home"
x	Keeps a positive attitude	Angela approaches new tasks and changes with a constructive, can-do attitude
x	Encourages other people	Angela is a constant source of encouragement and always brings out the best in the people around her
x	Is willing to help others	Angela is always the first person to offer a helping hand, whether it's for a fellow driver or a passenger
x	Makes a good first impression	Angela hit's the ground running and jumped right in with great curiosity and problem-solving idea's
x	Follows all workplace rules	Angela follows all rules as they are written and as she receives updates about the rules
x	Uses resources wisely	Angela is incredibly resourceful and always finds the smartest, most efficient way to get the job done
x	Has good work attendance	Angela has a 100% work attendance. She is always early and willing to stay late if needed
x	Represents the agency well	Angela is a true credit to our team and a fantastic reflection of our agency
x	Is a loyal employee	She is a deeply dependable team member whose dedication and loyalty create a strong foundation of stability for our department
x	Handles crisis well	as well as anyone expected
x	Goes above and beyond the call of duty	Angela is always willing to go above and beyond normal duties to help the team or meet goals.
x	Works well with others (team player)	Angela works well with all her co-workers

LIFT Community Action Agency, Inc.
209 North 4th Street, Hugo, OK 74743
Telephone (580) 326-3351 Fax (580) 326-2305
www.liftca.org

Lift
Community Action Agency

X	Is creative	Angela's innovative thinking allows her to approach tasks with originality, keeping our agency ahead of the curve
X	Likes to learn new things	Angela is a lifelong learner who approaches new concepts with curiosity, agility, and a strong drive to excel
X	Is a good listener	Angela is a fantastic listener who always takes the time to truly understand where people are coming from
X	Communicates well	Angela communicates effectively and clearly, providing accurate, timely updates to dispatch and professional, courteous assistance to passengers
X	Dependable	100% dependable
X	Respectful, considerate of others	Angela's respectful and considerate demeanor allows her to navigate a high-volume public route with patience, empathy, and excellent customer care
X	Safety conscious	She demonstrates a proactive commitment to safety, rigorously performing pre-trip vehicle inspections and strictly adhering to all defensive driving protocols
X	Good problem solving skills	Her capacity to assess complex situations rapidly and implement effective solutions makes her an incredibly dependable operator under any circumstances
_____	Other	
_____	Other	
_____	Other	

Use this space if you have anything additional that you would like to say about the person being nominated.

Angela deserves the highest recognition because she represents our agency well every single day on the road. She is the definition of a loyal and committed transit professional. Angela works beautifully with others, building strong camaraderie across departments and fostering true collaboration. Passengers and peers alike know her as someone who deeply respects others, ensuring an inclusive environment for every person who steps onto her vehicle. Angela constantly encourages those around her, bringing a motivating energy that lifts team morale. She is highly responsible and uses agency resources wisely, prioritizing fuel efficiency and safe vehicle handling. Angela's creative, innovative handling of route obstacles keeps our schedule on track, and her desire to learn new things keeps her at the forefront of safe driving standards. Above all, Angela is a phenomenal listener whose active listening keeps her deeply connected to the community she serves. She is truly a model driver.

Submit nominations by the 30th of the month for consideration. Submit nominations to Kathy James at the Administration Office, by mail (209 N. 4th St., Hugo, OK 74743), by fax (580-326-2305), or by email (kathy.james@liftca.org). Nominations are judged by a five-member committee. If the person you nominate is not selected, it is okay to nominate that person again the following month if you feel he/she is deserving of the award.

LIFT Community Action Agency, Inc.
209 North 4th Street, Hugo, OK 74743
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Program Summary
Head Start/Early Head Start/Early Head Start-Child Care Programs
July 2026

Eligibility, Recruitment, Selection, Enrollment & Attendance

During the month of June there were 47 children, age birth to 3, that were provided services in the Early Head Start centers and 102 children served, age birth to 3, in the Early Head Start – Child Care locations. Services were not provided for children 3-4 years of age in our Head Start locations due to the summer break.

The Outreach Specialist prepared and sent out flyers and posters that reached across our service area. Our ad was included on local restaurant menus. Daily social media posts are also made on our LIFTCA Facebook page.

Family Advocates and other Head Start, Early Head Start, and Early Head Start Child Care staff have been placing recruitment flyers, recruitment apple signs, recruitment cards and other recruitment items in and around various businesses within the tri-county service area, along with placing recruitment items online, to ensure all enrollment opportunities are filled as they occur. Partnering childcare facilities are also actively recruiting children for the program.

Family & Community Engagement

For the Month of July, we had 43 parents that participated in Parent Meetings. Family Advocates are continuing goals with families through the Family Partnership Agreements. The centers continue to invite parents and community members to participate in Parent Ready to Read by having a story time with the children; there were 8 participants, with 1 of them being father figures.

Father Involvement

The dad's day activities for the month of July were various flag activities, patriotic star activities, and various dad activities. For the month of July Dad's Day, there were 20 people, which participated in dad's day activities with 6 being father figures. In addition, 8 dads/father figures participated in parent meetings for July. Since the beginning of the 2025-2026 school year, we have had 1004 father figures participate in family engagement activities.

Nutrition

In the month of June, the nutrition team has been participating in a CACFP training every Wednesday to go over upcoming changes with CACFP, we are still learning as we go along. We just had our annual pre-service training, we went over CACFP and guidelines, we also had our annual cook breakouts where we go over updates with our cooks. We have updated our cook binders for the new upcoming school year. We are continuing to make preparations for next school year.

Health

During the month of June employee physical tracking continued with reminder phone calls and emails to staff on past dues and upcoming. Health reports to Jordan Mack is provided on the 15th

of each month. One CPR class was held. We continue to receive updates for Child Plus immunizations. EHS/ELC physical and dentals are at 87% up to date, that's a 13-point increase from this time last year. EHS & ELC centers were called to let parents know about past due immunizations.

Education

Early Head Start and Early Head Start Child Care In-Service took place June 15-18, 2026. The Pyramid Model was one day of this four-day training. This training enables teachers to use strategies to help address behavioral issues resulting from stress and trauma. Implementation of this training is the key to achieving a successful, happy classroom. While visiting Early Head Start and EHS/CC classrooms for folder checks in June, we were able to connect with staff and discuss any concerns they are experiencing. We are also preparing for the July Pre-Service for Head Start. School will be here before we know it!

Professional Development

June was an extremely busy month in Professional Development. Early Head Start and Early Head Start Child Care's Annual Pre-Service was held on June 15th, 16th, 17th, and 18th at the Head Start Event Center in Hugo. Annual required training topics were presented along with HS/EHS/EHS-CC Specialist giving component area overviews of policies and procedures with updates and changes for the upcoming year.

On Tuesday, June 16th we had a full day of training presented by Southeastern Child Care Resource and Referral staff. During the morning pre-service session, Tuesday Wesley presented an overview of the Pyramid Model, a research-based framework designed to support young children's social-emotional development and promote positive behavior in early childhood settings. Staff were trained on how to build nurturing and responsive relationships, create supportive environments, and implement effective strategies to prevent and address challenging behaviors. The training will focus on practical, easy-to-use approaches that help children develop essential skills such as emotional regulation, communication, and problem-solving.

For the afternoon pre-service session, Lyndi Scarberry gave an interactive training on how to help early childhood professionals build practical skills for preventing, understanding, and responding to challenging behaviors in young children. She used strategies from Winning Ways to Guide Children's Behavior, Supporting Positive Behavior, and Responding to Behavior, the staff explored developmentally appropriate guidance techniques that support social-emotional development and strengthen positive relationships. Pyramid Model and Positive Discipline concepts were incorporated into the training which included identifying personal "hot buttons," self-regulation strategies for adults and children, emotional connection, problem-solving techniques, and proactive classroom supports.

During the month of June, several LIFT employees received or renewed their Adult/Infant CPR and First Aid certification taught by instructors Tori Williams, and/or Ronda Spear. Also, the Professional Development Specialist helped several employees renew their Professional Development Ladders and Oklahoma Directors Credentials in June.

We have been working on ensuring all new staff meet requirements for the programs they work for including any required trainings. We strive for excellence and want to make the new staff as well seasoned and informed as possible.

Disabilities/Mental Health/Transition

May was a busy month for our team. We spent most of the month working on kindergarten transition activities. We enjoyed several kindergarten tours in Hugo, Idabel and Soper. The children were very excited to visit their new school and meet new teachers. Some of them saw friends from last year, neighbors and even some siblings! Parents were encouraged to attend with their child and they did! All referrals and IEP's were wrapped up for the school year.

Recruitment/Outreach

The following is the Recruitment and Outreach Program Summary for June 2026.

Media and Advertising

- Radio advertisements were aired throughout the month promoting all three program options, increasing community awareness of available early childhood education services.
- During the EHS/EHS-CC Pre-Service training, all teachers and support staff were encouraged to share Head Start Facebook posts daily. This coordinated effort significantly expanded outreach across all counties and communities served while strengthening the program's social media presence and visibility.

Community Engagement and Partnerships

- Participated in the Choctaw County Coalition 5K, where Head Start marketing materials were included in participant bags, providing direct exposure to families and community members.
- Attended local county coalition meetings throughout the service area to strengthen partnerships, network with community organizations, and increase awareness of preschool services available through Head Start and Early Head Start.
- Continued collaboration with community partners to ensure families are informed about enrollment opportunities and support services.

Family Resource Center Outreach

The Family Resource Center remained actively engaged with families throughout June by:

- Hosting two nutrition classes at the Head Start Administration Building.
- Providing Head Start applications to all participating families with children ages 0–4.
- Partnering with Choosing Childbirth to conduct a Family Resource Center pop-up training event.
- Distributing snack bags, Family Resource Manuals, and Head Start applications to all participants, creating additional opportunities for family engagement and recruitment.

Preparation for Upcoming Events

Staff also dedicated time to planning and preparation for several major summer recruitment events, including:

- Back-to-School Bashes

- Preschool Sign-Up Events
- Head Start Pre-Service activities
- Fall recruitment and enrollment initiatives

These efforts position the program for strong community visibility and enrollment growth heading into the new school year.

Social Media Impact Summary – June 1–30, 2026

The coordinated social media strategy implemented during June resulted in substantial growth in audience reach and engagement.

Key Performance Metrics

- Total Views: 49,334 (+58.3%)
- Viewers Reached: 10,186 (+42.1%)
- Content Interactions: 979 (+139.4%)
- Watch Time: 15 minutes, 9 seconds (+207.7%)
- 3-Second Video Views: 20

Highlights

- All 49,334 views were generated organically, with no paid advertising contributing to results.
- Employee participation during EHS/EHS-CC Pre-Service, including daily sharing of Facebook posts, likely played a significant role in expanding reach across service counties.
- Content engagement increased dramatically, with interactions more than doubling compared to the previous reporting period.
- Video content and informational recruitment posts contributed to increased watch time and audience interaction.

Top Performing Content

The most-viewed posts focused on:

1. Recruitment and eligibility information for families.
2. Early Head Start and Head Start enrollment opportunities.
3. Program event highlights and training activities.
4. Employment opportunities within the organization.
5. Preschool application and enrollment reminders.

Overall Impact

June's social media campaign demonstrated exceptional organic growth and community engagement. Through coordinated staff sharing efforts, community partnerships, recruitment-focused content, and consistent posting, Head Start significantly increased online visibility and reached thousands of potential families across the service area. The increase in views, interactions, and audience reach supports ongoing recruitment efforts and helps ensure more families are aware of the educational and family support services available through Head Start and Early Head Start programs.

Facebook | Jun 1, 2026 – Jun 30, 2026

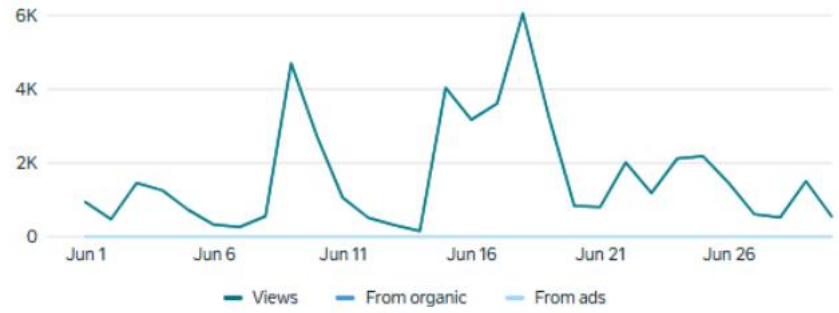
All | Posts | Stories | Reels | Live

Views 49.3K ↑ 58.3%

3-second views 20 ↓ 4.8%

Content interactions 979 ↑ 139.4%

Watch time 15m 9s ↑ 207.7%



Views breakdown
Jun 1 – Jun 30

Total
49,334 ↑ 58.3%

From organic
49,334 ↑ 58.3%

From ads
0 0%

Viewers
10,186 ↑ 42.1%

Top content by views

Boost content | See all content



ATTENTION: DO YOU LIVE OR WORK IN...
Tue Feb 3, 10:12am
12.9K | 31 | 1 | 230



We had a wonderful week of learning,...
Thu Jun 18, 7:47pm
5.8K | 40 | 0 | 4



APPLY TODAY LIFT Early Head Start &...
Mon Jun 15, 7:00am
4.7K | 43 | 1 | 90



Get your PRE-SCHOOL application...
Tue Jun 9, 1:06pm
4.3K | 9 | 2 | 31



We're Hiring Substitute Staff for...
Tue Jun 16, 7:00am
4.1K | 36 | 4 | 79

Office of Head Start

Dear colleague,

I am writing to you today to request consultation on proposed changes to the Head Start Performance Standards from experts such as yourself in the fields of child development, early childhood education, child health care, family services (including linguistically and culturally appropriate services to non-English speaking children and their families), administration, and financial management, and persons with experience in the operation of Head Start programs as required by Sec. 641A(a)(2)(A) of the Head Start Act, as amended by or before October 6, 2026.

To communicate your expert opinions on the matter, we request that you submit comments on the proposed changes to the Performance Standards in the Notice of Proposed Rulemaking (NPRM) entitled "Reducing Federal Burden for Head Start Programs" by submitting written comments, identified by docket number ACF-2026-0595 and/or RIN number 0970-AD30, by one of the following methods:

- *Federal eRulemaking Portal:* Go to *https://www.regulations.gov*. Follow the instructions for submitting comments.
- *Email: Deregulation@acf.hhs.gov*. Include the docket number ACF-2026-0595 and/or RIN number 0970-AD30 in the subject line of the message.

All submissions received must include the agency name and docket number or RIN number for this rulemaking. All comments received are a part of the public record and will be posted for public viewing on *www.regulations.gov*, without change. Please be advised that the substance of the comments and the identity of individuals or entities submitting the comments will be subject to public disclosure.

Thank you for engaging in our expert consultation as we work to review public comments.

Lizbeth Casco White, JD MFT
Director
Office of Head Start

Administration for Children & Families

Office of Head Start

New to HeadStart.gov Summer 2026

Wondering what's new from the Office of Head Start? This collection features all of the great content posted to HeadStart.gov this summer. It also includes email announcements and newsletters for Head Start and other early childhood professionals.

Select the links below to find information and tools that support your work with children and families.

News from OHS

Notice of Proposed Rulemaking: Reducing Federal Burden for Head Start Programs



This proposed rule will significantly reduce regulatory burden and unlock savings to serve more children and families. These proposed updates directly benefit the Head Start workforce, programs, and families. To ensure children truly thrive, the rule secures vital health, nutrition, and physical activity fundamentals. Moreover, it drives local innovation by granting maximum flexibility in critical workforce decisions.

Learn More

Announcing the Launch of Early Education Pathways

Early Education Pathways (EEP) is an online learning platform from the Office of Head Start and the Office of Child Care for the early childhood workforce. It includes the resources previously available through the Individualized Professional Development (iPD) portal.

EEP offers free, high-quality courses that help early childhood professionals build skills, strengthen practice, and support children and families. Whether you are new to the field or advancing your career, EEP offers flexible learning that fits your schedule.

Learn more about EEP

Other OHS News

- ACF-OHS-IM-26-01 Enrollment Reductions
- HHS Awards Over $225 Million to Improve Head Start Nutrition, Facilities and Services

Training and Technical Assistance Resources

Early Childhood Development, Teaching, and Learning

- Being Aware of Children's Needs In-service Suite
- Zoning to Maximize Learning In-service Suite
- Engaging Children in Conversation
- Fostering Connections
- Designing Environments In-service Suite
- Establishing Behavior Expectations
- Creating a Caring Community
- Quality Conversations Through Back- and- Forth Exchanges
- Infant and Toddler Language Development
- Educator-to-Educator Talk

Health, Behavioral Health, and Safety

- Health Managers Orientation Guide (HMOG) Chapter 15: Environmental Health
- Developing Effective Health and Mental Health Services Advisory Committees
- HMOG Chapter 16: Child Abuse and Neglect
- Safe sleep for infants
- Developing Strong Health and Mental Health Services Advisory Committees
- Your Child's Hearing Screening
- Health Literacy Toolkit for Early Childhood Programs
- Caring for Young Children with Seizures
- The Fundamental Link Between Nutrition and Mental Health
- Protecting Children of Farmworkers from Pesticides
- Wildfire Preparedness, Response, and Recovery for Head Start Programs
- Positive Eating Environment Self-Assessment for ECE Programs
- Social Determinants of Health
- Emerging Eye Health Issues in Young Children

Project Management and Fiscal Operations

- Professionalism in the Early Care and Education Workplace
- Employee Experience Journey
- HR Matters Culture Renovation

Parent, Family, and Community Engagement

- Family Journey Portfolio
- Family Service Essentials
- Elevating Family Voice in Head Start Programs
- Reflective Supervision Learning Courses
- Family Services Guide to Professional Growth

Head Start Careers



Assistant Director
Lansing, MI
Get the Details



Behavior Specialist
Daytona Beach, FL
Get the Details

Find hundreds of other Head Start program employment opportunities in the Job Center.

Upcoming Events

- Wednesday, Sept. 16: MyPeers Orientation
- Tuesday, Oct. 13: MyPeers Orientation
- Thursday, Oct. 15: Virtual Nutrition Institute
- Wednesday – Friday, Oct. 28–29: Reimagining the Early Care and Education Workplace
- Wednesday – Friday, Nov. 4–6: Read, Talk, Play, Thrive: A Whole-Child Literacy Institute
- Wednesday, Nov. 10: MyPeers Orientation

Visit HeadStart.gov for a full list of upcoming events.

Join the Conversation on MyPeers

Administration for Children & Families

Office of Head Start

Fiscal Year 2027 Head Start Monitoring

The Office of Head Start (OHS) will conduct grant recipient monitoring for Fiscal Year 2027 (FY27). Section 641A of the Improving Head Start for School Readiness Act of 2007 requires OHS to monitor Head Start programs to ensure they meet applicable quality and compliance requirements.

OHS is committed to strong program management, protecting children's health and safety, supporting high-quality services for children and families, and ensuring effective oversight and accountability. FY27 monitoring activities will continue to use focused review approaches designed to assess program performance and support effective oversight.

FY27 Monitoring Reviews

OHS will conduct the following types of monitoring reviews during FY27:

- **Focus Area 1: Program Systems Review (FA1)**: FA1 reviews occur early in the grant cycle and focus on the foundational systems that support program operations, fiscal integrity, child safety, governance, staffing and supervision, service design, internal monitoring, and eligibility, recruitment, selection, enrollment, and attendance (ERSEA). Reviews include virtual and on-site activities.
- **Focus Area 2: Comprehensive Services Review (FA2)**: FA2 reviews occur later in the grant cycle and examine the quality and implementation of services provided to children and families, including education, health, family services, ERSEA, and fiscal capacity and integrity. Reviews include virtual and on-site activities.
- **Classroom Assessment Scoring System (CLASS®) Reviews**: CLASS reviews assess the quality of teacher-child interactions using the CLASS Pre-K observation tool. Programs scheduled for a CLASS review will have two review options: video review or on-site review, with video review serving as the default methodology. American Indian and Alaska Native (AIAN) programs will have a third option available, the CLASS self-review. Programs scheduled for a CLASS review will receive additional information about each review option and the review process.
- **Risk Assessment Notification (RAN) Reviews**: OHS may conduct RAN reviews when additional information is needed regarding a significant child health or safety incident. The scope and format of the review are based on the nature and circumstances of the reported incident.

- **Follow-up and Other Reviews**: OHS may conduct follow-up reviews and other monitoring reviews as needed. Reviews may be conducted virtually or on-site and, when appropriate, with or without advance notice.
- **Tribal Programs Integrated Under Pub. L. 102-477 Plans**: OHS will continue to work with Tribes and the Bureau of Indian Affairs to conduct monitoring and oversight consistent with applicable requirements. Additional information regarding monitoring options for Tribal programs integrated under Pub. L. 102-477 plans will be available on the Federal Monitoring webpage.

Communications and Scheduling

Grant recipients scheduled for an announced FY27 monitoring review will receive notification of their review date. The assigned review lead will coordinate with the grant recipient before the review to discuss the review process, scheduling, and other information needed to support review planning. OHS may also conduct monitoring reviews without advance notice when appropriate.

Each year, Head Start programs submit program calendars identifying when programs are open and children are in session. OHS uses this information when scheduling monitoring reviews. Programs should ensure that their calendars remain current and promptly update them when program schedules change. Updates to availability dates must be submitted to the OHS Monitoring Scheduling Team at HSReviewScheduling@manhattanstrategy.com.

FY27 Monitoring Information and Resources

OHS is updating the Federal Monitoring section on HeadStart.gov to provide information and resources to help programs prepare for FY27 monitoring activities. Materials will include:

- FY27 monitoring timelines and processes
- Information about monitoring review types
- CLASS review information
- Monitoring protocols and preparation resources

Grant recipients are encouraged to visit the Federal Monitoring webpage regularly for updates and additional information throughout the monitoring year.

Questions

For questions regarding FY27 monitoring, please contact the OHS Monitoring Team at OHSMonitoringTeam@acf.hhs.gov.

Thank you for your continued commitment to providing high-quality Head Start services to children and families.

Join the Conversation on MyPeers

Federal Reporting of Standard Forms 425 and 428

headstart.gov/policy/pi/acf-pi-ohs-24-01

January 8, 2024

Federal Reporting of Standard Forms 425 and 428
ACF-PI-OHS-24-01

U.S. (United States) Department
of Health and Human Services

ACF
Administration for Children and Families

1. Log Number: ACF-PI-OHS-24-01
2. Issuance Date: 01/09/2024
3. Originating Office: Office of Head Start
4. Key Words: Federal Reporting Changes; Financial Reports; SF-425; Expenditures; Tangible Personal Property Reports; SF-428

Program Instruction

To: All Head Start recipients, including Head Start, Early Head Start, Early Head Start-Child Care Partnerships, Collaboration Offices, and National Centers

Subject: Federal Reporting of Standard Forms 425 and 428

Instruction:
This Program Instruction (PI) notifies recipients of the submission requirements for Federal Financial Report Standard Form (SF)-425 for expenditures to the U.S. Department of Health and Human Services (HHS) Payment Management System (PMS) and SF-428 for tangible personal property. HHS has adopted 2 CFR §200.344 for the closeout of federal awards. As such, the liquidation period for closeout is now no later than 120 calendar days after the end of the period of performance (i.e., project period). This only applies to the closeout of the project, not budget periods within the project. The frequency of report submission is updated with details identified below.

This PI supersedes ACF-PI-HS-17-04.

Submission of Federal Financial Report SF-425

All Head Start recipients are required to submit financial reports detailing the expenditures incurred for their awards. Filing requirements for most recipients are satisfied using the Federal Financial Report SF-425. Recipients currently submit three SF-425 reports for a 12-month budget period.

Federal awards that have budget periods starting on or after October 1, 2023, will only be required to submit a semi-annual and an annual report for a budget period. Generally, awards are for a 12-month budget period. Semi-annual and annual reports are cumulative, covering either 6 or 12 months of expenditures, respectively.

Note the following important conditions:

- SF-425 reports are due as required in the award terms and conditions.
  Reports will be due on one of the standard dates or at the end of a calendar quarter as determined by ACF. *See Table 1*.
- Unless otherwise instructed, such as through the terms and conditions or a special condition on the Notice of Award, all recipients are expected to submit two reports for each budget period.
  - Annual reports are due 90 days after the end of the applicable budget period.
  - Final reports for the project are due no later than 120 calendar days after the end of the project period.
- Box 12 of annual and final reports must include the following:
  - Total Amount of U.S. Department of Agriculture (USDA)/Child and Adult Care Food Program (CACFP) Reimbursement: $____
  - Total Development and Administrative Expenditures: $____
  - If an unobligated balance of federal funds is being reported on line ‘h’, the recipient must provide a breakdown of total federal expenditures for each ‘FY-ACCOUNT NO’ as per box 34, Accounting Classification Codes, on the Notice of Award for the budget period.
  - If program income is being reported on line ‘l’, the recipient must provide the source of program income

To understand reporting due dates, see the table below.

Budget Period Begins	Report Cumulative Costs Through	Semi-Annual SF-425 Due	Report Cumulative Costs Through	Annual SF-425 Due	Final SF-425 Due
January 1	June 30	July 30	December 31	March 31	April 30

Budget Period Begins	Report Cumulative Costs Through	Semi-Annual SF-425 Due	Report Cumulative Costs Through	Annual SF-425 Due	Final SF-425 Due
February 1	July 31	August 30	January 31	May 1	May 31
March 1	August 31	September 30	February 28/29	May 30	June 28
April 1	September 30	October 30	March 31	June 30	July 29
May 1	October 31	November 30	April 30	July 30	August 28
June 1	November 30	December 30	May 31	August 30	September 28
July 1	December 31	January 30	June 30	September 30	October 28
August 1	January 31	March 1/2	July 31	October 30	November 28
September 1	February 28/29	March 30	August 31	November 30	December 29
October 1	March 31	April 30	September 30	December 30	January 28
November 1	April 30	May 30	October 31	January 30	February 28
December 1	May 31	June 30	November 30	March 1/2	March 30

Table 1. Find the month in which your Head Start budget period begins in Column 1 and then read across that line.

Submission of Tangible Personal Property Report SF-428

Recipients are required to provide Tangible Personal Property Report SF-428 and SF-428B, and SF-428S if needed, not later than 120 days after the close of the project period. Recipients are to scan and upload completed copies of the SF-428 reports to the specified

folders in the Grant Notes section of GrantSolutions. The SF-428 forms and instructions can be found at Grants.gov.

Direct questions related to fiscal reporting and other administrative requirements to the assigned grants management specialist identified in the Head Start Enterprise System. Please contact your PMS (Payment Management System) representative should your program require assistance with PMS (Payment Management System) accounts.

Thank you for the work you do on behalf of children and families.

Sincerely,

/ Khari M. Garvin /

Khari M. Garvin
Director
Office of Head Start

See PDF Version of Program Instruction:
Federal Reporting of Standard Forms 425 and 428
Last Updated: January 11, 2024

July 2026 HEAD START TIME & ATTENDANCE REPORT

As of 7/31/26	ENROLLED			DROPPED									ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Drop	Monthly Drop	YTD Drop	Currently Enrolled	30 Day Count	Date Dropped	Total Enrollment	AI	Kid Days	Monthly ADA
Antlers			0			0	0	0		0			
Boswell 1			0			0	0	0		0			
Boswell 2			0			0	0	0		0			
Broken Bow			0			0	0	0		0			
Forest Grove 1			0			0	0	0		0			
Forest Grove 2			0			0	0	0		0			
Fort Towson			0			0	0	0		0			
Horace Mann 1			0			0	0	0		0			
Horace Mann 2			0			0	0	0		0			
Horace Mann 3			0			0	0	0		0			
Hugo 2			0			0	0	0		0			
Hugo 4			0			0	0	0		0			
Idabel 1			0			0	0	0		0			
Idabel 2			0			0	0	0		0			
Idabel 3			0			0	0	0		0			
Rattan			0			0	0	0		0			
Soper 1			0			0	0	0		0			
Soper 2			0			0	0	0		0			
TOTALS	0	0	0	0	0	0	0	0		0	0		

July 2026 Pre-K TIME & ATTENDANCE REPORT

As of 7/31/26	ENROLLED			DROPPED					ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Drop	Monthly Drop	YTD Drop	Currently Enrolled	Kid Days	Monthly ADA
Antlers 2			0			0	0		
Battiest			0			0	0		
Boswell 1			0			0	0		
Boswell 2			0			0	0		
Broken Bow 3			0			0	0		
Clayton 2			0			0	0		
Forest Grove 1			0			0	0		
Fort Towson			0			0	0		
Horace Mann 2			0			0	0		
Hugo 2			0			0	0		
Hugo 4			0			0	0		
Rattan 2			0			0	0		
Rattan 3			0			0	0		
Soper 2			0			0	0		
TOTALS	0	0	0	0	0	0	0		

July 2026 EHS Time and Attendance

As of 7/31/26	ENROLLED			DROPPED								ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Dropped	Monthly Drop	YTD Drop	Currently Enrolled	AI	30 Day Count	Date Dropped	Kid Days	Monthly ADA
Antlers	39		39	15	1	16	23	2	1	7/27/2026	22	77.9%
Hugo	20	1	21	10		10	11	1	0		22	76.0%
Idabel	23	1	24	12		12	12	1	0		22	69.1%
TOTALS	**82**	**2**	**84**	**37**	**1**	**38**	**46**	**4**	**1**			**75.3%**

July 2026 EHS-CC Time and Attendance

As of 7/31/26	ENROLLED			DROPPED								ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Dropped	Monthly Drop	YTD Drop	Currently Enrolled	AI	30 Day Count	Date Dropped	Kid Days	Monthly ADA
ELC-Antlers	10	1	11	2	1	3	8	1	1	7/10/2026	22	83.0%
ELC-Broken Bow	13	1	14	5	2	7	7	1	2	7/28/2026	21	76.0%
ELC-Hugo	12		12	6	1	7	5	1	1	7/6/2026	22	85.0%
ELC-Idabel	31	1	32	16		16	16	1	0		22	71.5%
Cabbage Patch	44	1	45	20	2	22	23	2	2	7/27/2026	23	93.0%
The LearningTree	65		65	25	1	26	39	3	1	7/3/2026	23	86.7%
TOTALS	**175**	**4**	**179**	**74**	**7**	**81**	**98**	**9**	**7**			**84.8%**

MEALS SERVED TO CHILDREN IN HEAD START & EARLY HEAD START
12 Month Summary Report

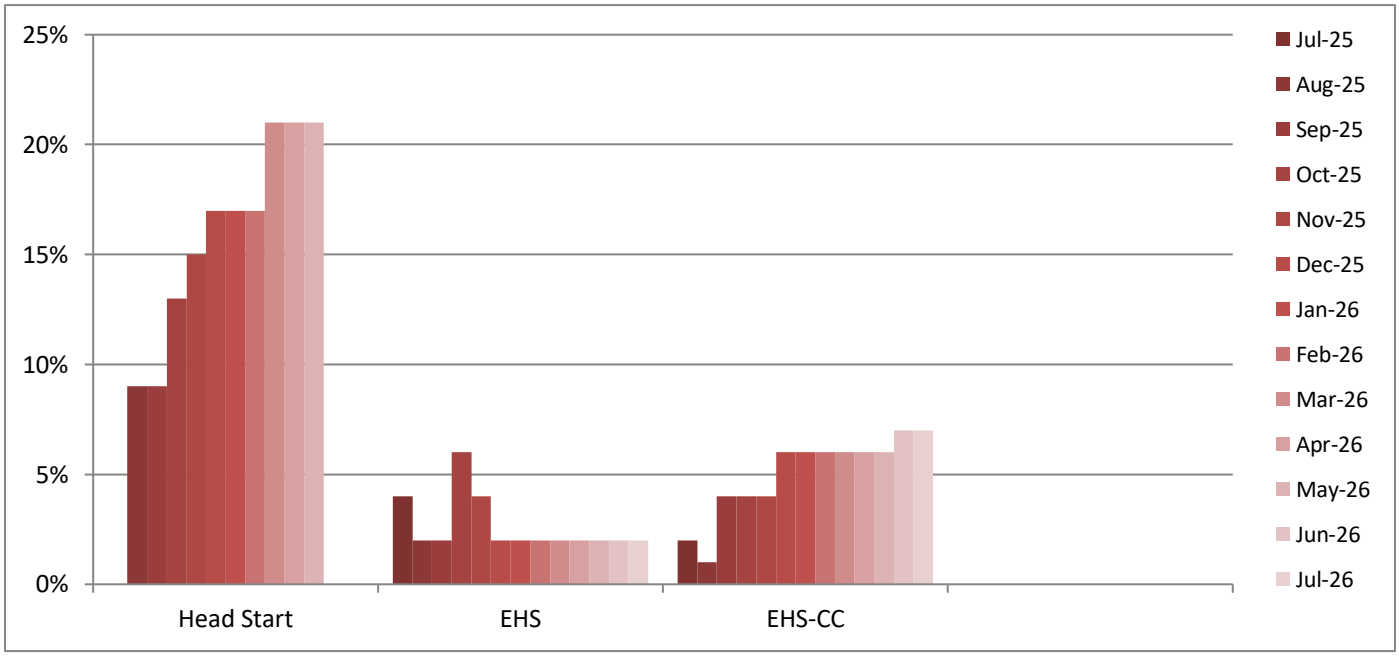
Children that eat 2 meals and a snack at Head Start/ Early Head Start receives 1/2 to 2/3 of their daily nutritional needs.

Month	Breakfast	Lunch	Snack	Monthly Total
July-25	758	806	741	2305
August-25	2277	2317	2738	7332
September-25	2937	3003	3570	9510
October-25	3108	3165	6748	13021
November-25	2239	2284	2645	7168
December-25	2454	2483	2773	7710
January-26	2550	2569	2935	8054
February-26	2665	2694	3235	8594
March-26	2672	2844	3167	8683
April-26	3240	3287	3848	10375
May-26	1940	1931	1910	5781
June-26	494	548	474	1516
July-26	659	724	605	1988
YEARLY TOTALS	27993	28655	35389	92037

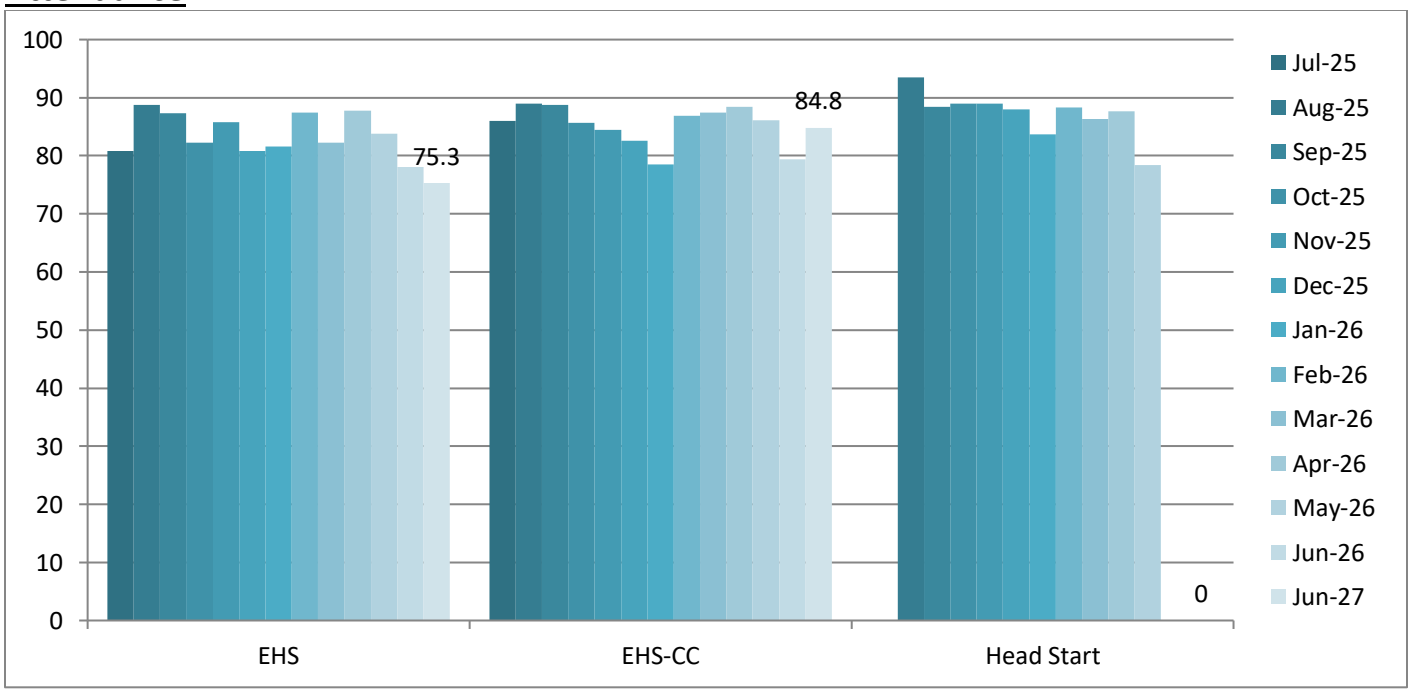
Data Analysis Report Summary
July 2026

Disabilities

IEP/IFSP –

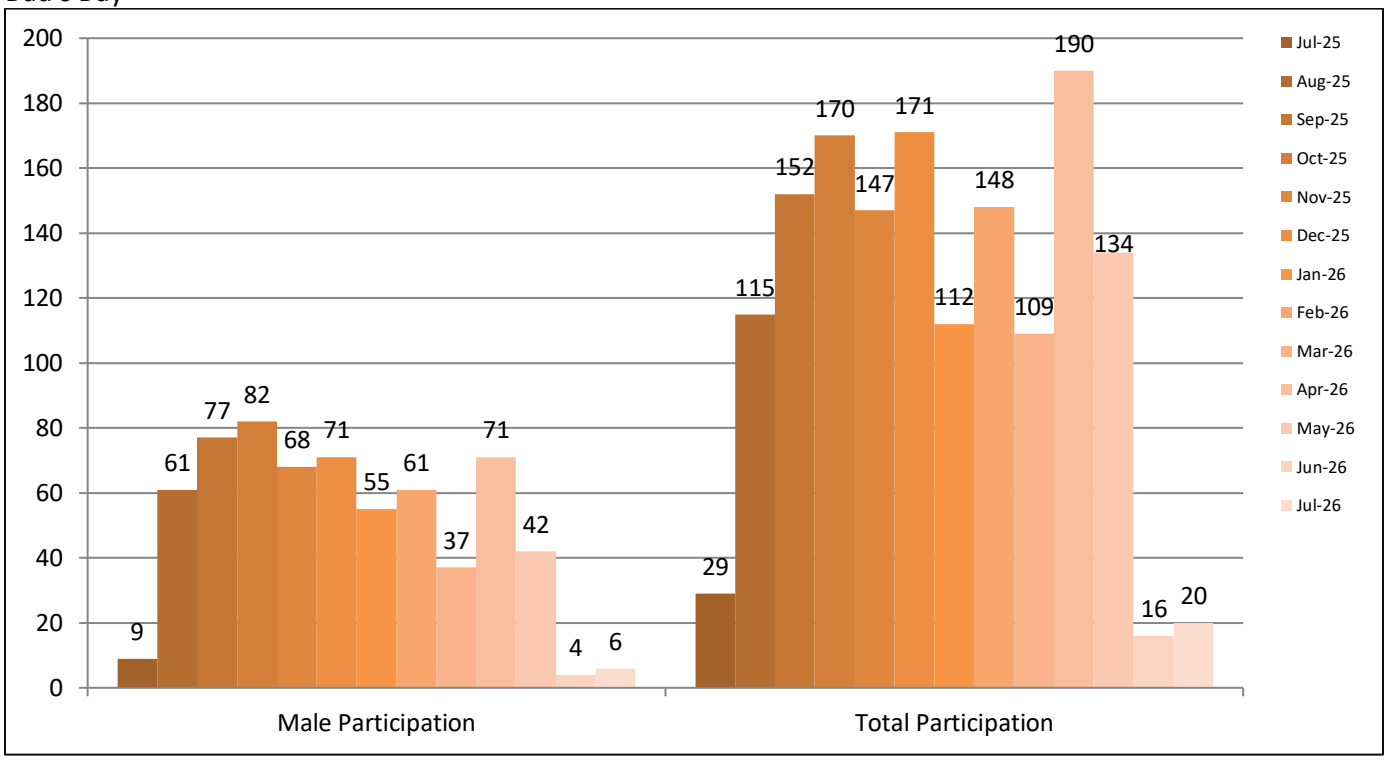


Attendance

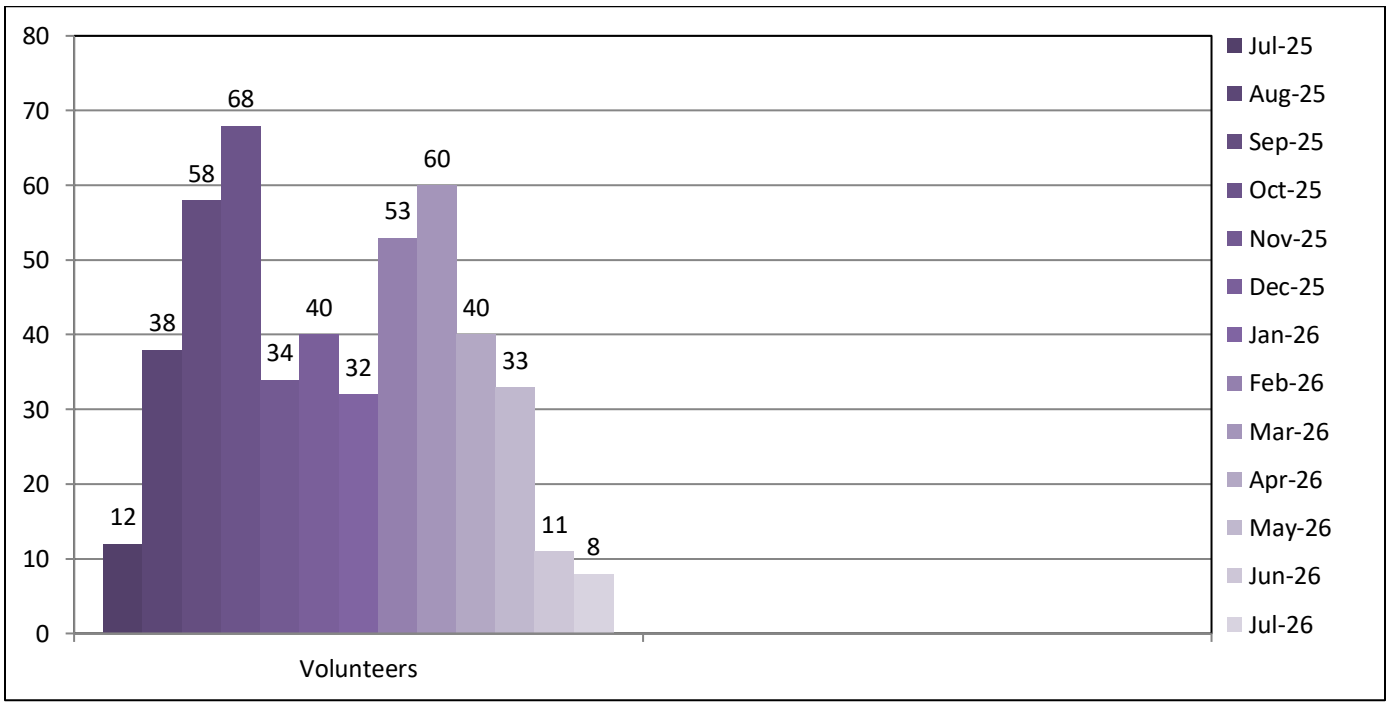


Family & Community Engagement

Dad's Day



Parents Ready to Read



Oklahoma

2026 Head Start Profile

NATIONAL HEAD START ASSOCIATION

BY THE NUMBERS

$153,535,557
FY25 Funding

12,845
Total Funded Seats

4,562
Total Staff Employed

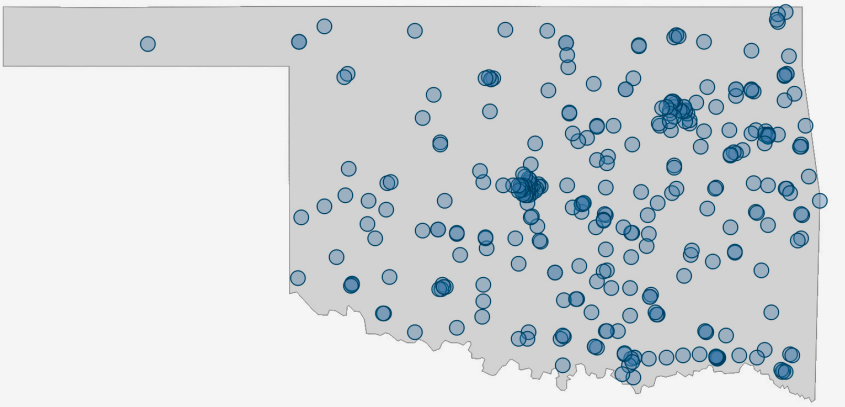
6,600
Funded Head Start Preschool Seats

3,616
Funded Early Head Start Preschool Seats

2,589
Funded American Indian/Alaska Native Head Start and Early Head Start Seats

40
Funded Migrant and Seasonal Head Start and Early Head Start Seats

316
Total Centers



Looking for congressional district data? *Visit nhsa.org/locator to view district maps.*

THE HEAD START MODEL: A PROVEN SUCCESS

Education

Leaning on decades of brain science, Head Start staff work with children to build the brain connections and self-confidence necessary for success in kindergarten and beyond.

Health

Providing dental, health, and mental health services and referrals, as well as healthy eating based on current nutritional best practices, and early identification of health problems, Head Start addresses critical health and nutrition needs so that children are fully ready to learn and grow.

13% Return On Investment

Research shows that high-quality early childhood programs, like Head Start, generate an annual ROI of more than 13%.

Local Design

Acknowledging that each community has different strengths, resources, and challenges, each program is designed to reflect the traditions, priorities, and cultures of their community.

Parent Engagement and Support

Believing that parents are a child's first and most important teachers, Head Start requires parent involvement in major program decision-making. Head Start works with parents to put them on a path of economic self-reliance through goal-setting, parenting training, and genuine engagement, enabling parents to join the workforce and stay working.

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For citations and additional fact sheets, visit go.nhsa.org/state-profile

NATIONWIDE, COMPREHENSIVE, MULTI-GENERATIONAL

The premise of Head Start is simple: every child, regardless of circumstances at birth, has the ability to reach their full potential.

Head Start helps children build the skills they need to be successful in school and life. Research shows that the benefits of Head Start appear to transfer from one generation to the next in a substantial way.



Children Who Attend Head Start Are:

- ***More likely*** to have healthy eating patterns
- ***More likely*** to complete high school
- ***More likely*** to enroll in and complete college
- ***Less likely*** to be arrested
- ***Less likely*** to experience poor health
- ***Less likely*** to enter foster care

CHILDREN

636
Foster Children Served

7,435
Newly Enrolled Children Completed Behavioral Screenings

991
Children Received Care for a Chronic Health Condition

163
Pregnant Women Served

11,547
Children Received Preventative Dental Care

10,044
Children Up-to-Date on Early and Periodic Screening, Diagnostic and Treatment Screenings

FAMILIES

941
Families Experiencing Homelessness

3,872
Fathers Involved in their Child's Educational Experiences

260
Active Duty or Military Veteran Families Served

34,984
Home Visits Conducted

COMMUNITIES

1,035
Head Start Classrooms

10,853
Parents Employed, in School, or in Job Training

NHSA
NATIONAL HEAD START ASSOCIATION

The National Head Start Association is committed to the belief that every child, regardless of circumstances at birth, has the ability to succeed in life. Since 1974, NHSA has worked for policy changes that ensure all income-eligible children have access to the Head Start model.

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For citations and additional fact sheets, visit
go.nhsa.org/state-profile

NATIONAL COALITION AGAINST DOMESTIC VIOLENCE

NCADV

Domestic Violence in OKLAHOMA

WHAT IS DOMESTIC VIOLENCE?

Domestic violence is the willful intimidation, physical assault, battery, sexual assault, and/or other abusive behavior as part of a systematic pattern of power and control perpetrated by one intimate partner against another. It includes physical violence, sexual violence, threats, economic, and emotional/psychological abuse. The frequency and severity of domestic violence varies dramatically.

DOMESTIC VIOLENCE IN OKLAHOMA

- 40.1% of Oklahoma women[1] and 37.8% of Oklahoma men[2] experience intimate partner physical violence, intimate partner rape and/or intimate partner stalking in their lifetimes.
- In 2019, 37 individuals were victims of intimate partner homicide in Oklahoma. Eighty-one percent of these deaths involved a firearm.[3]
- On a single day in 2020, Oklahoma the domestic violence programs reported serving 948 adult and child victims of domestic violence. During this same 24-hour period, 203 Hotline calls were received, averaging 9 contacts per hour. Fifty-eight requests for services were unmet due to lack of resources.[4]
- Oklahoma is ranked 3rd in the nation for women killed by men in single victim-single offender, homicides.[5]
- In Tulsa alone, the Tulsa police department responded to 5,044 domestic violence calls for service in 2017.[6] Many other incidents went unreported.
- As of December 31, 2020, Oklahoma had submitted 97 misdemeanor domestic violence conviction records and one protective order record to the NICS Index.[7]

DID YOU KNOW?

- 1 in 3 women and 1 in 4 men in the United States have experienced some form of physical violence by an intimate partner.[8]
- On a single day in 2020, domestic violence hotlines received 21,321 calls, an average of almost 15 calls every minute.[9]
- In 2018, domestic violence accounted for 20% of all violent crime.[10]
- Abusers' access to firearms increases the risk of intimate partner femicide at least eleven-fold.[11] When firearms have been used in the most severe abuse incident, the risk increases 41-fold.[12]
- 65% of all murder-suicides involve an intimate partner; 96% of the victims of these crimes are female.[13]

DOMESTIC VIOLENCE-RELATED FIREARMS LAWS IN OKLAHOMA

- Protective orders are required to contain notice that the respondent might be prohibited by federal law from possessing firearms.[14]
- Although judges are not explicitly authorized to prohibit protective order respondents from possessing firearms or require surrender of such firearms, when issuing ex parte and final orders, they are authorized to order whatever relief deemed necessary to protect victims/survivors.[15] This may include prohibiting firearm possession and requiring surrender of firearms and includes dating partners.[16]
- Law enforcement is required to confiscate firearms when responding to domestic violence incidents that result in arrest, if they have probable cause to believe the firearms were used in the abuse.[17]
- Oklahoma could strengthen its laws to protect victims and survivors by
    - Prohibiting domestic violence, dating violence and stalking misdemeanants from possessing firearms or ammunition;

Suggested citation: National Coalition Against Domestic Violence. (2021). *Domestic violence in Oklahoma*. www.ncadv.org/files/Oklahoma.pdf

NATIONAL COALITION AGAINST DOMESTIC VIOLENCE

NCADV

Domestic Violence in OKLAHOMA

- Prohibiting respondents to ex parte and final protective orders from possessing firearms or ammunition;
- Requiring prohibited persons to surrender their firearms upon becoming prohibited;
- Requiring background checks for all gun sales and transfers; and
- Requiring law enforcement to confiscate firearms when responding to domestic violence incidents if requested by the survivor.

More information about domestic violence and firearms in Oklahoma can be found at https://www.disarmdv.org/state/oklahoma.

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[15] Okla. Stat. tit. 22, § 22-60.3(A); Okla. Stat. tit. 22, § 22-60.4(C)(1)

[16] Okla. Stat. tit. 22, § 22-60.1(1)

[17] Okla. Stat. tit. 22, § 22-60.8(A)

SPARC STALKING PREVENTION, AWARENESS, AND RESOURCE CENTER

STALKING & DOMESTIC VIOLENCE

All stalkers can be dangerous. On average, intimate partner stalkers pose the greatest threats to their victims.

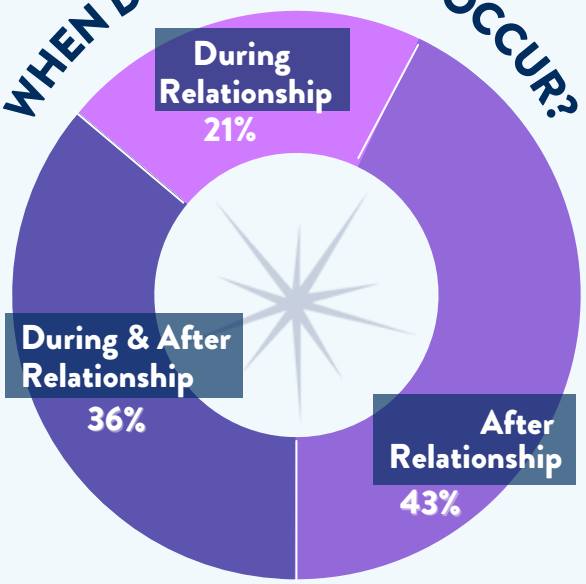
85% of attempted 76% of completed INTIMATE PARTNER FEMICIDES[1]

were preceded by **stalking** in the prior year

2 YEARS

is the average duration of intimate partner stalking.[2]

WHEN DOES STALKING OCCUR?[6]



Stalking can occur before, during, and/or after a relationship.

43% of female 32% of male STALKING VICTIMS ARE TARGETED by (current or former)[3] INTIMATE PARTNERS

Victims of intimate partner stalking have



MORE SEPARATION ATTEMPTS

than victims of intimate partner violence alone.[4]

BOTH STALKING[3] & INTIMATE PARTNER VIOLENCE[5] ARE PREVALENT

1 in 3 women experience stalking in their lifetimes

2 in 5 women are impacted by intimate partner violence in their lifetimes (stalking, sexual, and/or physical violence)

1 in 6 men experience stalking in their lifetimes

1 in 4 men are impacted by intimate partner violence in their lifetimes (stalking, sexual, and/or physical violence)

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