

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, October 13, 2026 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

Consent Docket - *The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- D.** Vote to Approve September 2026 Regular Meeting Minutes (*Organizational Standard 5.5*)
- E.** Vote to Approve August 2026 Financial Reports; Distribution of September 2026 Financials for November 2026 Consideration and Vote (*OS 8.7*)
- F.** Vote to Approve Submission of Resolutions/Grant Applications – **\$2,083,843.57**
 - 1. Local Giving Request (Holiday Food Baskets) to International Paper, Valliant Mill - **\$3,000**
 - 2. 2026 Self-Monitoring Blood Pressure Initiative Application to National Institute for Children’s Health Quality - **\$16,000**
 - 3. Child and Adult Care Food Program Grant Application to Oklahoma Department of Education - **\$2,064,843.57** (*Head Start/Early Head Start – \$756,855; Early Learning Centers – \$130,751.56; CACFP – \$1,177,237.01*)
- G.** Vote to Approve Acceptance of Grants/Contracts/Awards – **\$1,051,136.49**
 - 1. Rural Communities Opioid Response Program – Impact Grant Award from Health Resources Services Administration - **\$750,000**
 - 2. Local Program Partner Stabilization Grant Award (Dolly Parton Imagination Library Initiative) from Oklahoma Partnership for School Readiness - **\$14,742**
 - 3. Local Giving Award (Holiday Food Baskets) from International Paper, Valliant Mill - **\$3,000**
 - 4. FY 2026 Base Grant Award from Oklahoma Court Appointed Special Advocates (CASA) Association - **\$30,711.96**
 - 5. 2026 Victims of Crime Act Grant Award (CASA) from Oklahoma District Attorneys Council - **\$14,679.58**
 - 6. 2026 VOCA Grant Award (Victim Advocacy Services) from Oklahoma DAC - **\$22,312.95**
 - 7. Public Transit Revolving Fund Award from Oklahoma Dept. of Transportation - **\$215,690**
- H.** Consideration and Possible Action to Enter into Executive Session to Review/Discuss the Following Items (*Oklahoma Statute Title 25 § 307(B)(1)*):
 - 1. Executive and Personnel Committee’s Performance Evaluation of Rebecca Porter, LIFT CAA Executive Director (*OS 7.4*)
 - 2. Employment Contract Renewal and Compensation of Rebecca Porter as Executive Director of LIFT CAA (*OS 7.5*)

- I. Consideration and Possible Action to Adjourn Out of Executive Session and the Regular Board Meeting Be Reconvened
- J. Consideration and Possible Action to Approve the Performance Evaluation of Rebecca Porter, LIFT CAA Executive Director (*OS 7.4*)
- K. Consideration and Possible Action to Approve the Renewal of Contract, Employment, and Compensation of Rebecca Porter as LIFT CAA Executive Director (*OS 7.5*)
- L. Consideration and Possible Action to Approve Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Quality Improvement Plan
- M. Consideration and Possible Action to Approve Fiscal Quality Improvement Plan
- N. Consideration and Possible Action to Approve LIFT CAA Board of Directors Regular Meeting Dates for 2027 (*OS 5.5*)
- O. Consideration and Possible Action to Approve Policy Council Operating Procedures and Conflict Resolution/Impasse Policy
- P. 2026 LIFT CAA Customer Satisfaction Report: 2nd & 3rd Quarter Results (*OS 1.3 & 6.4*)
- Q. Policy Council Report (*OS 2.1 & 5.9*)
- R. Recognition of October 2026 Employee of the Month:
Angela Mayes, Driver – Transit Program
- S. Recognition of Service Awards
Five Years: Melinda Robinson, Center Director – Early Learning Centers
Ten Years: Inell Spencer, Cook – Early Head Start Program
Thirty Years: Tonja Tomlinson, Caregiver 2 – Early Learning Centers
- T. Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports (Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis); Grants to Prevent and Respond to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Against Children and Youth Program No-Cost Extension Approval; Head Start Awareness Month; Domestic Violence Awareness Month (*OS 5.9*)
- U. Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)
- V. Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____