

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, September 14, 2021 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

***Consent Docket** - The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- D.** Consideration, Discussion, and Vote to Approve August 2021 Regular Meeting Minutes (*Organizational Standard 5.5*)
- E.** Consideration, Discussion, and Vote to Approve July 2021 Financial Reports; Distribution of August 2021 Financials for October 2021 Consideration and Vote (*O.S. 8.7*)
- F.** Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$1,846,827.19**
 - 1. Section 523 Self-Help Housing Technical Assistance Grant Extension Request to the U.S. Department of Agriculture, Rural Development - **\$330,000**
 - 2. Local Community Grant Program Application (*Healthy Start Program*) to Walmart (*Facility 38 – Idabel, Oklahoma*) - **\$2,500**
 - 3. Signature Cause Grant Application (*Retired and Senior Volunteer Program*) to International Paper Foundation - **\$15,000**
 - 4. SFY 2022 Community Action Agencies State Appropriated Funds Application to the Oklahoma Department of Commerce/Community Development - **\$10,050**
 - 5. SFY 2022 CAA State Appropriated Head Start Funds Application to ODOC - **\$76,473**
 - 6. American Rescue Plan Act Child Care Stabilization Grant Applications (*Head Start/Early Head Start*) to the Oklahoma Department of Human Services - **\$500,000**
 - 7. Rx for Oklahoma Application to KI BOIS Community Action Foundation, Inc. - **\$10,576.19**
 - 8. FY 2021 Community Services Block Grant Application (*Final Allocation – 1%*) to the Oklahoma Department of Commerce/Community Development - **\$2,228**
 - 9. Engaging and Empowering Vulnerable Families and Communities to Prevent Opioid Use Disorder and Overdose Application to the Foundation for Opioid Response Efforts - **\$900,000**
- G.** Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$273,857.19**
 - 1. Local Community Grant Program Award (*Healthy Start*) from Walmart (*Facility 38*) - **\$2,000**
 - 2. Housing Preservation Grant Award from USDA, Rural Development - **\$116,450**
 - 3. Rx for Oklahoma Award from KI BOIS Community Action Foundation, Inc. - **\$10,576.19**
 - 4. SFY 2022 CAA State Appropriated Funds Award from ODOC - **\$10,050**
 - 5. 2021 Victims of Crime Act Grant Award (*Court Appointed Special Advocates*) from the Oklahoma District Attorneys Council - **\$59,781**
 - 6. 2021 VOCA Grant Award (*Victim Advocacy Services*) from Oklahoma DAC - **\$75,000**

- H.** Consideration, Discussion, and Vote to Approve LIFT Community Action Agency, Inc. Amended and Restated By-Laws (*O.S. 5.3*)
- I.** Consideration, Discussion, and Vote to Approve Revisions to Personnel Policy Manual (*O.S. 7.1, 7.2*)
- J.** Discussion Concerning Compliance with Children’s Internet Protection Act (CIPA) Cyberbullying Awareness
- K.** Consideration, Discussion, and Vote to Approve Darla Galyon (Head Start/EHS/EHS-Child Care Director) and Mattie Ferguson (Head Start/EHS/EHS-Child Care Assistant Director) as the E-Rate Purchasing Agents for the 2021-2022 School Year
- L.** Board Training/Programmatic Report: Self-Help Housing Program Evaluation (*O.S. 5.7, 5.9*)
- M.** Board Training: Understanding the National CASA Core Model (*O.S. 5.7, 5.9*)
- N.** Board Training (*O.S. 5.7*):
 - Board Recruitment and Retention
 - Low-Income Participation – Board Activities and Members
 - ODOC CAA Implementation Manual, Requirement 113
- O.** Transportation Advisory Council Report
- P.** Board Giving Report
- Q.** Policy Council Report (*O.S. 2.1, 5.7 & 5.9*)
- R.** Recognition of September 2021 Employee of the Month:
LaRanda Vaughan, Family Advocate – Head Start Program
- S.** Recognition of Service Awards:
10 Years: Vicki Lester, Cook – Head Start Program
Tamera Payne, Assistant Cook – Head Start Program
Becky Russell, Teacher – Head Start Program
- T.** Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; EHS/EHS-CC Enrollment/Attendance Report; HS/EHS/EHS-CC Data Analysis Report; HS/EHS/EHS-CC Spring 2020-2021 Outcomes Report Correction; RSVP Fundraiser Notice (*O.S. 5.7 & 5.9*)
- U.** Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)
- V.** Consideration, Discussion, and Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____