

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, December 11, 2018
HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Introduction of Guests
- C.** Recognition of Clinton Crawley as the Elected Representative for Washington Community Center, a Low-Income Entity on the Little Dixie Community Action Agency, Inc. Board of Directors (*Entity to Expire 12/31/2021*)
- D.** Recognition of Trilla Frazier as the Elected Representative for Kiamichi Family Medical Center, a Low-Income Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- E.** Recognition of Dwight Satterfield as the Elected Representative for the Antlers Community Food Bank, a Low-Income Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- F.** Consideration, Discussion, and Vote to Accept Jim Freeny as the Appointed Representative for the McCurtain County Board of Commissioners, a Public Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- G.** Consideration, Discussion, and Vote to Accept David Hawkins as the Appointed Representative for Wright City Schools, a Public Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- H.** Consideration, Discussion, and Vote to Accept Andrea Henkel as the Appointed Representative for the Broken Bow Ministers Fellowship, a Private Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- I.** Consideration, Discussion, and Vote to Accept Leah Savage as the Appointed Representative for the City of Hugo, a Public Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- J.** Consideration, Discussion, and Vote to Accept Wade Scott as the Appointed Representative for Hugo Rotary Club, a Private Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- K.** Consideration, Discussion, and Vote to Accept Randy Springfield as the Appointed Representative for the Choctaw County Board of Commissioners, a Public Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- L.** Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (M and N, O, P) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.

- M.** Consideration, Discussion, and Vote to Approve November 2018 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- N.** Consideration, Discussion, and Vote to Approve October 2018 Financial Reports; Distribution of November 2018 Financials for January 2019 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- O.** Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$528,500**
 - 1. Round I Capital Grant Application (*Lending*) to NeighborWorks® America - **\$100,000**
 - 2. Round I Expendable Grant Application (*Organizational Underwriting*) to NeighborWorks® America - **\$250,000**
 - 3. 2019 AmeriCorps Grant Application to the Corporation for National and Community Service, Oklahoma Community Service Commission - **\$178,000**
 - 4. One-Time Criminal History Check Surge Grant Augmentation to CNCS - **\$500**
- P.** Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$1,341,007.53**
 - 1. FY 2019 Base Grant Award from the Oklahoma Court Appointed Special Advocates Association - **\$31,214**
 - 2. FY 2019 Small Marketing/Awareness Grant Award from OCASAA - **\$5,000**
 - 3. FY 2019 Invitational Grant – Priority Area Marketing Award from OCASAA - **\$28,100**
 - 4. CASA Program Matching Donation from the Antlers Masonic Lodge #39 Charity Foundation - **\$838.17**
 - 5. Mentoring Program Matching Donation from the Antlers Masonic Lodge #39 Charity Foundation - **\$400**
 - 6. Child and Adult Care Food Program Award from the Oklahoma Department of Education - **\$1,275,455.36** (*Program Operations – \$171,455.36; Daycare Home Meal Reimbursement – Up to \$1,104,000*)
- Q.** Consideration, Discussion, and Vote to Approve 2019 Agency-Wide Budget (*Organizational Standards – Category 8, Standard 8.9*)
- R.** Review and Discussion over Year-to-Date Housing Production as Reported to NeighborWorks® America (*Organizational Standards – Category 5, Standard 5.9*)
- S.** Head Start/Early Head Start/EHS-Child Care Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)
- T.** Board Training/Programmatic Report: HS/EHS/EHS-CC School Readiness/Child Outcomes Results for Fall 2018-2019 (*Organizational Standards – Category 5, Standard 5.9*)
- U.** Recognition of December Employee of the Month:
Stacy Teague – Loan Officer, LDCAA Loan Program
- V.** Recognition of 2018 LDCAA Employee of the Year

W. Recognition of Service Awards:

Twenty Years: Rhonda Teague – Planning Director, LDCAA Administration

X. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; Notice of 2018 Community Services Block Grant Monitoring Review Closure

Y. Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)

Z. Consideration, Discussion, and Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____