

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, November 13, 2018
HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma
AGENDA

- A. Call to Order and Invocation
- B. Opening of Board Meeting – Roll Call, Introduction of Guests
- C. Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

- D. Consideration, Discussion, and Vote to Approve October 2018 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- E. Consideration, Discussion, and Vote to Approve September 2018 Financial Reports; Distribution of October 2018 Financials for December 2018 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- F. Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$7,284,684.57**
 - 1. Section 5339(b) Funding Request to the Oklahoma Department of Transportation - \$449,204 (\$381,823-ODOT Funding) + (\$67,381- LDCAA Transit Non-Federal Match)
 - 2. Child and Adult Care Food Program Application (Head Start/Early Head Start) to the Oklahoma Department of Education - \$490,877.21
 - 3. CACFP Application (LDCAA Early Learning Centers) to the Oklahoma Department of Education - \$157,000
 - 4. CACFP Application to the Oklahoma Department of Education - \$1,261,895.36 (Program Operations – \$157,895.36; Daycare Home Meal Reimbursement – Up to \$1,104,000)
 - 5. PY 2018-2019 Department of Human Services Low Income Home Energy Assistance Program Grant Application to Oklahoma Department of Commerce - \$55,708
 - 6. Healthy Start Initiative: Eliminating Disparities in Perinatal Health Grant Application to the Health Resources and Services Administration, Maternal and Child Health Bureau - \$4,870,000
- G. Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$1,450,489**
 - 1. Homeownership Counseling Award from the Wells Fargo Housing Foundation - \$5,000
 - 2. PY 2018-2019 Department of Human Services Low Income Home Energy Assistance Program Grant Award from Oklahoma Department of Commerce - \$55,708
 - 3. Self Help Housing Technical Assistance Grant Award-USDA/Rural Development - \$1,389,781
- H. Consideration, Discussion, and Vote to Approve Submission of Carryover Request for the Early Head Start-Child Care Partnership Program (Budget Period: 8/1/2017 – 7/31/2018) - \$127,457

- I. Consideration, Discussion and Vote to Approve LDCAA’s Executive Director Succession Plan (Organizational Standards – Category 4, Standard 4.5)
- J. Consideration, Discussion, and Vote to Approve Minutes from the October 9, 2018 Executive Session, Regarding the Performance Evaluation, Renewal of Contract, Employment, and Compensation of Rebecca Reynolds as LDCAA Executive Director (Okla. Stat. Title 25 § 307(B)(1))
- K. Update on LDCAA 2018 Community Action Plan, 2018 Logic Models and 2017-2020 Strategic Plan: Success of Specific Strategies and Progress in Meeting Goals (*Organizational Standards – Category 4, Standards 4.3 and 4.4; Category 6, Standard 6.5*)
- L. Review and Discussion over Quarterly Housing Production as Reported to NeighborWorks® America for the period covering July 1, 2018 – September 30, 2018 (*Organizational Standards – Category 5, Standard 5.9*)
- M. Board Training/Programmatic Report: T&MA (formerly SHARE) Program (*Organizational Standards – Category 5, Standard 5.9*)
- N. Head Start/Early Head Start/EHS-Child Care Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)
- O. Asset Committee Report
- P. Update on Salvation Army Red Kettle Campaign Bell Ringing
- Q. Recognition and Presentation of Awards from the Oklahoma Transit Association:
James Jackson and Frances Pierce
- R. Recognition of November Employee of the Month:
DeeDee Atwood – Victims Services Coordinator-Victims Advocacy Services
- S. Recognition of Service Award Recipients:

<i>Five Years:</i>	Cindy Cockerham –	Outreach Coordinator/Housing
	Sheila Pierce –	Housing Director/Housing
<i>Ten Years:</i>	Billy Pierce –	Driver/Transit
<i>Fifteen Years:</i>	Donny Armor –	Maintenance Tech/HS-EHS-EHS/CC
<i>Twenty-Five Years:</i>	Johnna Yow –	Program Director/CACFP
- T. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; Agency In-service event (12/07/2018)
- U. Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)
- V. Consideration, Discussion, and Vote to Adjourn

Posted: _____ Date: _____ Time: _____