

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, October 9, 2018
HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Introduction of Guests
- C.** Consideration, Discussion, and Vote to Accept James Branam as the Appointed Representative for the Pushmataha County Bar Association, a Private Entity on the Little Dixie Community Action Agency, Inc. Board of Directors (*Entity to Expire 12/31/2020*)
- D.** Assign Mentor for New Board Member (*Organizational Standards – Category 5, Standard 5.7*)
- E.** Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (F and G, H, I) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

- F.** Consideration, Discussion, and Vote to Approve September 2018 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- G.** Consideration, Discussion, and Vote to Approve August 2018 Financial Reports; Distribution of September 2018 Financials for November 2018 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- H.** Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$70,620.90**
 - 1. Rx for Oklahoma Application to KI BOIS Community Action Foundation, Inc. - **\$10,674.84**
 - 2. Community Services Block Grant Application (*CAPTAIN Software Contract Renewal*) to the Oklahoma Department of Commerce - **\$5,647.06**
 - 3. FY 2019 Retired and Senior Volunteer Program Grant Application to the Corporation for National and Community Service - **\$54,299**
- I.** Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$2,012,604.90**
 - 1. Rx for Oklahoma Award from KI BOIS Community Action Foundation, Inc. - **\$10,674.84**
 - 2. 2018-19 AmeriCorps Continuation Grant Award (*Year 3*) from the Corporation for National and Community Service, Oklahoma Community Service Commission, Inc. - **\$179,007**
 - 3. FY 2018 Strategic Investment Fund Grant Award (*Unrestricted*) from NeighborWorks[®] America - **\$50,000**
 - 4. Learning Communities – Building Assets: Strengthening Community in Low Wealth Rural Areas Grant Award from NeighborWorks[®] America - **\$5,000** (*Total Awarded: \$15,000*)
 - 5. Cooperative Agreement to Support Navigators in Federally-facilitated Exchanges Award from the U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services - **\$131,422**

6. National Homeownership Programs and Lending Supplemental Grant – Sustainable Business Initiative Readiness Award from NeighborWorks® America - **\$6,000**
 7. Strategy and Impact Demonstration Group Award from NeighborWorks® America - **\$15,000**
 8. Training Institute Slot Allocation (*14 slots valued at \$1,500/slot*) from NeighborWorks® America - **\$21,000**
 9. State Farm Neighborhood Assist® Grant Award from State Farm® - **\$25,000**
 10. Community Services Block Grant Award (*CAPTAIN Software Contract Renewal*) from the Oklahoma Department of Commerce - **\$5,647.06**
 11. 2018 HOME Investment Partnerships Program Grant Award (*Triplex Construction*) from the Oklahoma Housing Finance Agency - **\$209,997**
 12. 2018 HOME Investment Partnerships Program Grant Award (*Community Housing Development Organization Operating*) from OHFA - **\$20,999**
 13. Rural Communities Opioid Response Program - Planning Grant Award from DHHS, Health Resources and Services Administration - **\$200,000**
 14. Safe Disposal Support Program Award from The AmerisourceBergen Foundation - **\$12,000**
 15. Section 5311 – Formula Grants for Rural Areas and Rural Transportation Assistance Program Awards from the Oklahoma Department of Transportation - **\$760,041**
 16. Section 5339 – Bus and Bus Facilities Formula Grant Program Award from the Oklahoma Department of Transportation - **\$220,493**
 17. State Public Transit Revolving Fund Program Award from the Oklahoma Department of Transportation - **\$140,324**
- J.** Consideration, Discussion, and Vote to Enter into Executive Session to Review/Discuss the Following Items (*Oklahoma Statute Title 25 § 307(B)(1)*):
1. Executive and Personnel Committee’s Performance Evaluation of Rebecca Reynolds, LDCAA Executive Director (*Organizational Standards – Category 7, Standard 7.4*)
 2. Employment Contract Renewal and Compensation of Rebecca Reynolds as Executive Director of LDCAA (*Organizational Standards – Category 7, Standard 7.5*)
- K.** Consideration, Discussion, and Vote to Adjourn Out of Executive Session and the Regular Board Meeting Be Reconvened
- L.** Consideration, Discussion, and Vote to Approve the Performance Evaluation of Rebecca Reynolds, LDCAA Executive Director (*Organizational Standards–Category 7, Standard 7.4*)
- M.** Consideration, Discussion, and Vote to Approve the Renewal of Contract, Employment, and Compensation of Rebecca Reynolds as LDCAA Executive Director (*Organizational Standards – Category 7, Standard 7.5*)
- N.** Consideration, Discussion, and Vote to Approve the LDCAA Board of Directors Regular Meeting Dates for 2019 (*Organizational Standards–Category 5, Standard 5.5*)
- O.** Consideration, Discussion, and Vote to Elect Board Member to By-Laws Committee (*Pursuant to LDCAA Amended By-Laws, Article XI*)
- P.** Appoint Chairperson for By-Laws Committee (*Pursuant to LDCAA Amended By-Laws, Article XI, Section 2*)
- Q.** Board Giving Committee Report (*Organizational Standards – Category 5, Standard 5.7*)

- R.** Review and Discussion of Court Appointed Special Advocates Program Strategic Growth Plan: Implementation, Year-to-Date Progress, and 2018-2019 Goals
- S.** Consideration, Discussion, and Vote to Approve Updated CASA Program Strategic Growth Plan: 2017–2020
- T.** Consideration, Discussion, and Vote to Approve Head Start/Early Head Start/EHS-Child Care Policy Council Operating Procedures and Conflict Resolution/Impasse Policy
- U.** Update on Community Needs Assessment Process (*Organizational Standards – Category 2, Standard 2.2; Category 3, Standards 3.1, 3.2, 3.3*)
- V.** 2018 LDCAA Customer Satisfaction Report: 3rd Quarter (July – September) Results (*Organizational Standards – Category 1, Standard 1.3; Category 6, Standard 6.4*)
- W.** Board Training/Programmatic Report: RSVP Healthy Futures Focus Area and Drug Take-Back Day/Fighting the Opioid Epidemic—Courtesy of The AmerisourceBergen Foundation (*Organizational Standards – Category 5, Standard 5.9*)
- X.** Board Training/Programmatic Report: Youth First and CASA Programs (*Organizational Standards – Category 5, Standard 5.9*)
- Y.** Head Start/Early Head Start/EHS-Child Care Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)
- Z.** Recognition of October Employee of the Month:
Sheila Pierce – Director, LDCAA Housing Programs
- AA.** Recognition of Service Award Recipients:
Five Years: Amy Craven – Caregiver 2, Early Learning Centers
- BB.** Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; RCORP-Planning Grant Award Letter from Senator Inhofe; Update on 2018 Race Against Poverty 5K Event; Weatherization Day; National Head Start Awareness Month; Domestic Violence Awareness Month
- CC.** Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)
- DD.** Consideration, Discussion, and Vote to Adjourn

Posted: _____ Date: _____ Time: _____