

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, March 13, 2018
HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Introduction of Guests
- C.** Recognition of Amanda Billy as the Elected Representative for the Head Start/Early Head Start/EHS-Child Care Policy Council, a Low-Income Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2019*)
- D.** Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (E & F, G and H) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

- E.** Consideration, Discussion, and Vote to Approve February 2018 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- F.** Consideration, Discussion, and Vote to Approve January 2018 Financial Reports; Distribution of February 2018 Financials for April 2018 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- G.** Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$2,677,188**
 - 1. Safe and Sound - Strengthening Rural Homeownership Through Housing Rehabilitation or Replacement Letter of Application to NeighborWorks[®] America - **\$45,500**
 - 2. Early Head Start-Child Care Partnership Grant Application (Continuation) to the Administration for Children and Families, Office of Head Start - **\$1,805,710**
 - 3. Section 5311 – Formula Grants for Rural Areas Program Application to the Oklahoma Department of Transportation; Signing of the Authorizing Resolution and Letter of Authorization - **\$825,978**
- H.** Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$97,668**
 - 1. FY 2018 Community Services Block Grant Award (*First Quarter Allocation*) from the Oklahoma Department of Commerce/Community Development - **\$43,369**
 - 2. FY 2018 Retired and Senior Volunteer Program Grant Award (Continuation) from the Corporation for National and Community Service - **\$54,299**
- I.** Consideration, Discussion, and Vote to Re-Appoint Jeannie McMillin as LDCAA Equal Employment Opportunity Officer
- J.** Consideration, Discussion, and Vote to Approve 2018 LDCAA Affirmative Action Plan

- K.** Analysis Report over CSBG Information Systems (IS) Survey (*Organizational Standards – Category 9, Standards 9.1, 9.2, 9.3, 9.4*)
- L.** Review, Facilitated Discussion, and Board Member Input Regarding CSBG IS Survey Analysis and Outcomes (*Organizational Standards – Category 9, Standard 9.3*)
- M.** Consideration, Discussion, and Vote to Approve CSBG IS Survey Analysis Report (*Organizational Standards – Category 9, Standard 9.3*)
- N.** Update and Discussion over 2018 Community Action Plan (*Organizational Standards – Category 4, Standards 4.2, 4.3, 4.4; Category 7, Standard 7.9*)
- O.** Risk Management Committee Report
- P.** Consideration, Discussion, and Vote to Approve Request to Release of the Federal Interest for Head Start/EHS Modular Units (*Locations: Antlers Head Start, Antlers EHS, Broken Bow III Head Start, Fort Towson Head Start, Haworth Head Start, Rattan I Head Start*)
- Q.** Board Training/Programmatic Report: Head Start Program Performance Standards (*Organizational Standards – Category 5, Standard 5.9*)
- R.** Head Start/Early Head Start/EHS-Child Care Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)
- S.** Recognition of March Employee of the Month:
Ed Jackson, Driver – LDCAA Transit Program
- T.** Recognition of Service Award Recipients:
Five Years: Judy Baker, Driver – LDCAA Transit Program
Ten Years: Tonya Finley, Program Director – Drug-Free Communities Program
Fifteen Years: Jerri Mitchell, County Coordinator – Retired and Senior Volunteer Program
- U.** Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; Notice of Head Start/EHS/EHS-CC Grant Re-Assignment
- V.** Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)
- W.** Consideration, Discussion, and Vote to Adjourn