

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, September 8, 2026 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

***Consent Docket** - The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- D.** Vote to Approve August 2026 Regular Meeting Minutes (*Organizational Standard 5.5*)
- E.** Vote to Approve July 2026 Financial Reports; Distribution of August 2026 Financials for October 2026 Consideration and Vote (*OS 8.7*)
- F.** Vote to Approve Submission of Resolutions/Grant Applications – **\$819,742**
 - 1. Choosing Childbirth Act Application (Year 3) to Oklahoma State Dept. of Health - **\$800,000**
 - 2. Local Program Partner Stabilization Grant Application (Dolly Parton Imagination Library Initiative) to Oklahoma Partnership for School Readiness - **\$14,742**
 - 3. Community Engagement Funds Grant Program Application to Target - **\$5,000**
- G.** Vote to Approve Acceptance of Grants/Contracts/Awards – **\$227,245**
 - 1. FY 2027 State Domestic Violence/Sexual Assault Funding Award from Oklahoma Office of Attorney General - **\$227,245**
- H.** Consideration and Possible Action on Submission of Employee Benefit Plan Form 5500 (*Plan Year 2025, Period: 4/1/2025–3/31/2026*)
- I.** Consideration and Possible Action on Update to 2026-2027 Eligibility, Recruitment, Selection, Enrollment, and Attendance Integrated Services Policies and Procedures
- J.** Consideration and Possible Action on 2026-2027 Mental Health Contract with Healing Hearts Counseling and Consulting, LLC
- K.** Consideration and Possible Action on Updates to 2023-2028 Head Start Programs Strategic Plan
- L.** Consideration and Possible Action on 2026-2027 Head Start/Early Head Start Training and Technical Assistance Plan
- M.** Board Training/Programmatic Report: Compliance with Children’s Internet Protection Act (CIPA) Cyberbullying Awareness (*OS 5.7 & 5.9*)

- N. Board Training/Programmatic Report: Head Start/Early Head Start/EHS-Child Care Program Information Reports (*OS 5.7 & 5.9*)
- O. Board Training: LIFT CAA Finances (*OS 5.7*)
 - CSBG Organizational Standards – Fiscal Management
 - Financial Oversight – Overall Agency Fiscal Status, Procedures, Practices, Transactions
 - Interpreting Financial Statements
- P. Board Giving Report (*OS 5.7*)
- Q. Transportation Advisory Council Report (*OS 5.9*)
- R. Risk Assessment and Management Report (*OS 5.9*)
- S. Policy Council Report (*OS 2.1 & 5.9*)
- T. Recognition of September 2026 Employee of the Month:
Lauren Robertson, Caregiver – Early Head Start Program
- U. Recognition of Service Awards
 - Five Years:* Vickey Rodgers, Teacher Assistant – Head Start Program
 - Ten Years:* DeeDee Atwood, Director – Victim and Youth Services Programs
- V. Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports – Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis, Federal Reporting of Standard Forms 425 and 428; National Recovery Month; Infant Mortality Awareness Month (*OS 5.9*)
- W. Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)
- X. Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____