LIFT

Community Action Agency, Inc.

Board of Directors Meeting

AUGUST 11, 2026 • 10:00 AM

HEAD START ADMINISTRATION OFFICE

1005 S. 5TH STREET - HUGO, OKLAHOMA

Our Mission:

To improve the lives of low-income individuals and families through service and collaboration leading to self-sufficiency.

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, August 11, 2026 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

A. Call to Order and Invocation

B. Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests

C. Consideration and Possible Action to Accept Debbie Golden as Appointed Representative for Wright City Schools, a Public Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)

D. Appointment of Mentor for New Board Member *(Organizational Standard 5.7)*

E. Report from the Committee for Nominations

F. Consideration and Possible Action to Elect LIFT CAA Board of Directors Officers for 2026-2027 (*Pursuant to LIFT CAA Amended and Restated By-Laws, Article VI, Section 2*)

G. Consideration and Possible Action to Elect LIFT CAA Executive and Personnel Committee Members for 2026-2027 (*Pursuant to LIFT CAA Amended and Restated By-Laws, Article VI, Section 2 and Article X, Section 1*)

H. Board Training/Report: How to Interpret an Audit Report and Presentation of 2025 LIFT CAA Audit (*OS 5.7, 5.9 & 8.3*)

I. Consideration and Possible Action to Approve 2025 LIFT CAA Audit (*OS 8.1, 8.2 & 8.4*)

J. Finance/Audit/Loan Committee Report

Consent Docket *- The following items of business indicated by brackets (K and L, M, N) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

K. Vote to Approve June 2026 Regular Meeting Minutes (*OS 5.5*)

L. Vote to Approve May 2026 and June 2026 Financial Reports; Distribution of July 2026 Financials for September 2026 Consideration and Vote (*OS 8.7*)

M. Vote to Approve Submission of Resolutions/Grant Applications – **$4,011,537**

1. SFY 2027 Community Action Agencies State Appropriated Funds (Head Start) Application to Oklahoma Department of Commerce - ***$97,618***
2. SFY 2027 CAA State Appropriated Funds Application to ODOC - ***$12,160***
3. HOME Investment Partnerships Program Grant Applications to Oklahoma Housing Finance Agency - ***$670,000*** (*Rental New Construction: $620,000 & Community Housing Development Organization Operating: $50,000*)

4. FY 2026 Community Services Block Grant Application (3rd Allocation) to ODOC - ***$61,243***
5. Rural Communities Opioid Response Program – Impact Grant Application to Health Resources Services Administration - ***$3,000,000***
6. Community Donation Request Program Application to Casey's General Stores - ***$20,000***
7. Public Transit Revolving Fund Application to Oklahoma Dept. of Transportation - ***$146,516***
8. Spark Good Local Grant Application to Walmart (Facility 38, Idabel) - ***$4,000***

N. Vote to Approve Acceptance of Grants/Contracts/Awards – **$6,028,995.71**

1. Rural Mobility Access Program Award from South Western Oklahoma Development Authority via Oklahoma Rural Health Transformation Program - ***$210,726***
2. Blue Impact Grant Program Award from Blue Cross and Blue Shield of Oklahoma - ***$40,000***
3. FY 2026 YouthBuild Program Grant Award from U.S. Department of Labor, Employment and Training Administration - ***$1,518,000***
4. Oklahoma Early Childhood Program Grant Award (Year 21) from Community Action Project of Tulsa County - ***$181,239.68*** (*Match: $90,812.94*)
5. FY 2027 Kiamichi Economic Development District of Oklahoma (KEDDO) Area Agency on Aging Older Americans Act Title III-B Trans. Services Award from KEDDO - ***$40,351.17***
6. WorkReady Oklahoma Employment Center Contract Award (Year 4) from Oklahoma Department of Human Services - ***$1,402,144***
7. FY 2026 Early Head Start-Child Care Partnership Program Grant Award (Continuation & Cost-of-Living Adjustment) from Office of Head Start - ***$2,281,960***
8. SFY 2027 CAA State Appropriated Funds (Head Start) Award from ODOC - ***$97,618***
9. SFY 2027 CAA State Appropriated Funds Award from ODOC - ***$12,160***
10. Child Care Stabilization Grant Program Awards (Year 5/Quarter 4, Early Learning Centers) from Choctaw Nation of Oklahoma - ***$25,000***
11. Rural Health Transformation Program Microgrant Award from Oklahoma State Department of Health - ***$51,640***
12. PY 2026 Department of Human Services Low Income Home Energy Assistance Program Grant Award from ODOC - ***$106,913.86***
13. FY 2026 CSBG Award (3rd Allocation) from ODOC - ***$61,243*** (*Total Awarded: $236,687*)

O. Consideration and Possible Action on Submission of FY 2027 Head Start/Early Head Start Program Grant Application (Continuation) to Office of Head Start

P. Consideration and Possible Action on Head Start and Early Head Start/EHS-Child Care Program Menus for the 2026-2027 School Year

Q. Consideration and Possible Action on 2026 Head Start Programs Community Assessment Update

R. Board Training (*OS 5.7*):
- Open Meeting Act
- Open Records Act
- Role/Recording of the Board Meeting Minutes

S. Board Training/Programmatic Report: Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Training on Head Start Program Eligibility (*OS 5.7 & 5.9*)

T. Board Training/Programmatic Report: Quarterly Housing Production (April – June) as Reported to NeighborWorks® America (*OS 5.7 & 5.9*)

U. Board Training/Programmatic Report: Head Start Programs Child Outcomes/Assessment Results for Spring 2025-2026 (*OS 5.7 & 5.9*)

V. Programmatic Report: OHS Focus Area 2 Comprehensive Services Monitoring Review (*OS 5.9*)

W. Policy Council Report (*OS 2.1 & 5.9*)

X. Recognition of July 2026 Employee of the Month:
Corey Robinson, Manager – Clayton Lake State Park

Y. Recognition of August 2026 Employee of the Month:
Rhonda Collins, Transit Clerk – Transit Program

Z. Recognition of Service Awards

<u>July 2026</u>

Five Years:

Ceara Sales, Caregiver – Early Head Start Program

<u>August 2026</u>

Five Years:

Rakelle Bond, Teacher – Head Start Program
Gino Gargano, Manager – Raymond Gary State Park
Jonna Reynolds, Teacher – Head Start Program
Tamara Rice, Teacher Assistant – Head Start Program
Linda Simpson, Transit Driver/Dispatcher – Transit Program

Fifteen Years:

Susie Mashburn, Early Childhood Development & Curriculum Coach – Head Start/ EHS Programs
Sommer Springfield, Assistant Early Childhood Development & Curriculum Coach – EHS-Child Care Programs

Thirty Years: Lori Henry, Program Secretary – Head Start/EHS/EHS-Child Care Programs

AA. Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports (Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis); Agency Recertification as a Domestic Violence and Sexual Assault Victim Services Program; Family Positive Workplace Award Recognition; 2025 Victims of Crime Act Grant Site Visit Monitoring Report; Child and Adult Care Food Program Administrative Review Report; Southeast Oklahoma Community Development Corporation Community Needs Assessment Survey (*OS 5.9*)

BB. Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)

CC. Vote to Adjourn

Posted: ______________________________ *Date:* ___________________ *Time:* __________

LIFT COMMUNITY ACTION AGENCY, INC. EXECUTIVE AND PERSONNEL COMMITTEE		
NAME	***OFFICE***	***COUNTY REPRESENTED***
William Smith	Board Chairman	Choctaw
Brad Burgett	Vice-Chairman	Pushmataha
Sandra Meeks	Secretary/Treasurer	McCurtain
Kevin Cory		Choctaw
Brent Franks		Pushmataha
Vickie Leathers		Pushmataha
Craig Young		McCurtain

From LIFT CAA Amended and Restated By-Laws (approved September 14, 2021)

ARTICLE VI
Meetings

Section 2. The annual meeting shall be held in August each year at which the Board of Directors shall elect officers and Executive Committee members.

ARTICLE X
Executive Committee

Section 1. The Board shall annually elect an Executive Committee to transact routine and ordinary business between meetings of the full Board. The composition of this committee shall consist of seven members. The Committee shall be comprised of the elected officers of the Board of Directors; the remaining members shall consist of at least a representative from each sector (public, low-income, and private) elected by majority vote of the Board.

LIFT COMMUNITY ACTION AGENCY, INC.
209 NORTH 4TH STREET
HUGO, OKLAHOMA 74743

MINUTES
BOARD OF DIRECTORS MEETING
June 9, 2026
Head Start Administration Office - Hugo, Oklahoma

The Board of Directors of LIFT Community Action Agency, Inc. met in a regular meeting session on Tuesday, June 9, 2026 at 10:07 a.m. The meeting was held at LIFT CAA's Head Start Administration Office, located at 1005 S. 5th Street in Hugo, Oklahoma. The notice of time, place, and an agenda for the meeting were posted 24 hours prior within prominent view at the main office (209 N. 4th St., Hugo, Oklahoma) and the meeting site (1005 S. 5th St., Hugo, Oklahoma) as well as online at https://liftca.org/board/.

The meeting was called to order by Chairman William Smith.

The Invocation was given by Board Member Colby Bryant.

Roll Call was taken, and a quorum was established (13 Board Members present, 11 absent). The following Board Members were present at the meeting site: Colby Bryant, Brad Burgett, Kevin Cory, Brent Franks, Brad Gernand, Andrea Henkel, Jia Johnson, Sharon Johnson, Michelle Palmer, David Smith, William Smith, Consuelo Splawn, and Leah Thomas. The following members were absent: Tami Barnes, Kristi Graham, Lori Greer, David Hawkins, Jordan Hill, Vickie Leathers, Sandra Meeks, Jim Bob Sullivan, Vicky Wade, Debra Williams, and Craig Young. LIFT CAA employees and visitors present at the meeting site were: Kinsey Cox, Macy Self, Renee Wright, Darla Galyon, Rhonda Teague, Jordan Mack, Sheree Ensley, Brandon McDaniel, Amber Duncan, and Mattie McKee. LIFT CAA employees and/or visitors present, appearing remotely via the Microsoft Teams communications platform included: Kathy James.

In order to be in compliance with the Open Meeting Act (Title 25, Oklahoma Statutes §§ 301-314), the vote of each member was publicly cast and recorded. The agenda contained Consent Docket items of business and the rules that pertain to voting on the items.

Sheree Ensley, Fiscal Officer, provided the Board with the Finance/Audit/Loan Committee Report. The Committee met on June 9, 2026 prior to the Board Meeting. The Committee received a status report on all active loans; there were no new loan applications to present. The Committee voted to recommend full Board approval of the agency's Financial Reports for April 2026. The Committee was presented with the May 2026 Financial Reports for consideration at the next meeting. There were no property updates.

CONSENT DOCKET ITEMS

CONSIDER APPROVAL OF MEETING MINUTES/FINANCIAL REPORTS

William Smith, Chairman, requested the Board's vote to approve the May 2026 Regular Meeting Minutes and April 2026 Financial Reports; the May 2026 Financials were distributed for consideration and vote at the July 2026 Board Meeting (Organizational Standards 5.5 and 8.7). A motion was made by Brad Burgett and seconded by Jia Johnson to approve the May 2026 Regular Meeting Minutes and April 2026 Financial Reports. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. The Voting Record is attached (Items D & E).

CONSIDER SUBMISSION OF RESOLUTIONS/GRANT APPLICATIONS

William Smith, Chairman, requested the Board's vote to approve agency submission of Resolutions and Grant Applications, as follows:

1. Rural Regional Reorientation Application to Oklahoma State Department of Health in the amount of $405,500; if awarded, funding will be used to purchase, outfit, and deploy a mobile mental health counseling unit dedicated to serving rural first responders and their families across the service region. LIFT's RENEW Center/staff would oversee the project and manage all operational aspects of the mobile mental health unit.
2. PY 2026 Department of Human Services Low Income Home Energy Assistance Program Grant Application to Oklahoma Department of Commerce in the amount of $106,913.86; if awarded, these funds will be used to support Weatherization Program activities within Region 5 (Atoka, Bryan, Carter, Choctaw, Coal, Johnston, Love, Marshall, McCurtain, Murray, Pontotoc, and Pushmataha Counties).
3. FY 2027 Base Grant Application to Oklahoma Court Appointed Special Advocates (CASA) Association in the amount of $25,904.28; if awarded, the proposed one-year Base Grant (up to $25,904.28) would be used to support staff salaries and operating expenses associated with the LIFT CASA Program.

After discussion and Board Member input with regards to the application presented, a motion was made by Andrea Henkel and seconded by Leah Thomas to approve the submission of resolutions and/or grant applications in the amount of $538,318.14 presented as listed on the Consent Docket. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item F).

CONSIDER ACCEPTANCE OF GRANTS/CONTRACTS/AWARDS

William Smith, Chairman, requested the Board's vote to approve agency acceptance of Grants, Contracts, and Awards, as follows:

1. FY 2026 Head Start/Early Head Start Supplement Grant Award (Cost-of-Living Adjustment) from Office of Head Start in the amount of $28,926; this funding will be used to provide LIFT CAA's Head Start/Early Head Start staff with a 0.635% COLA increase (Budget Period: 12/1/2025–11/30/2026). The COLA will serve to increase salaries and fringe benefits in an effort to ensure retention of experienced, qualified staff and maintain overall program quality. The COLA funds will be divided between Personnel Salaries, Fringe Benefits, and Indirect Costs associated with staff salaries, with any remainder applied to other allowable program operating costs. The 0.635% COLA will reflect an increase in the hourly rate of pay for each employee and a permanent increase of 0.635% in the Head Start/Early Head Start/EHS-Child Care pay scale.
2. 2026 Grant Award from Potts Family Foundation in the amount of $15,000; these funds will be used to launch a pilot initiative that integrates early relational health, literacy, numeracy, and resilience-building supports directly into Family Resource Center

operations during the six-month grant period (June–December 2026).

3. FY 2026 Healthy Start Initiative: Eliminating Disparities in Perinatal Health Grant Award (Year 13, Balance of Funding) from Health Resources and Services Administration in the amount of $732,380; this balance of funding award will be utilized during the third year of the five-year grant cycle to: 1) improve access to quality health care and services for women, infants, children, and families through outreach, care coordination, health education and linkage to health insurance, 2) build healthy communities and ensure ongoing, coordinated, comprehensive services are provided in the most efficient manner through effective service delivery, 3) strengthen the health workforce, specifically those individuals responsible for providing direct services, and 4) promote and improve health equity by connecting with appropriate organizations. The total amount awarded for FY 2026 is $1,100,000.
4. Pathway Forward Weatherization Assistance Program Bipartisan Infrastructure Law Award (Round 3) from Oklahoma Department of Commerce in the amount of $37,433; these funds will be used to support Weatherization Program activities within Region 5 (Atoka, Bryan, Carter, Choctaw, Coal, Johnston, Love, Marshall, McCurtain, Murray, Pontotoc, and Pushmataha Counties). The total amount awarded is $1,727,506.84.
5. FY 2026 NeighborWorks Week Grant Award from NeighborWorks® America in the amount of $1,000; these funds will be used to engage in a social media campaign and email marketing to increase awareness of the NeighborWorks philosophy and partnership with the agency during NeighborWorks Week 2026.
6. FY 2026 Community Services Block Grant Award (2nd Allocation) from Oklahoma Department of Commerce/Community Development in the amount of $96,054; this second allocation of funding will be used for operational support of agency programs. The total amount awarded for FY 2026 is $175,444.

A motion was made by Brad Gernand and seconded by David Smith to approve acceptance of grants, contracts, and awards in the amount of $910,793 as presented and listed on the Consent Docket. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item G).

Darla Galyon, Head Start/Early Head Start/EHS-Child Care Program Director, requested the Board's consideration and possible action on submission of a 2026-2027 Transportation Waiver Request for the Head Start Program. The Transportation Waiver is an annual request to waive the requirements for a Bus Monitor and child safety restraint systems for those Head Start children who ride on a public school bus to attend their respective center or classroom (through a collaboration agreement), in addition to those participating in field trips. Board approval for the Transportation Waiver Request is required before it can be submitted to the Office of Head Start for review. Without this waiver, up to 145 children would not be able to receive transportation services in order to attend the Head Start Program and/or participate in field trips. Area public schools transport Head Start children on rural bus routes, with an average of two to three children per route. Without a Waiver, the impact of the transportation regulations would force the public schools to discontinue rural bus route services for LIFT's Head Start children. A motion was made by Brad Burgett and seconded by Andrea Henkel to approve submission of a 2026-2027 Transportation Waiver Request for the LIFT Head Start Program. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item H).

Darla Galyon, Head Start/Early Head Start/EHS-Child Care Program Director, requested the Board's consideration and possible action on the submission of an FY 2025 Budget Revision Amendment – Non-Federal Share Waiver for the Head Start/Early Head Start Programs. In total, LIFT CAA is requesting a Waiver for $398,205.36 in required Non-Federal Share associated with $4,614,531 in Federal funding for Program Operations/Training and Technical Assistance provided by the Administration for Children and Families, Office of Head Start. Due to programmatic shifts, including changes in center operations stemming from the enrollment reduction and associated community partnerships, the programs have been unable to fully meet the originally projected non-federal share, accounting for $755,427.64 toward the total requirement. If approved, this amendment would allow for the match reduction while maintaining compliance with grant requirements. The timeframe for the Non-Federal Share Waiver would be the Year 2/FY 2025 Budget Period of 12/1/2024–11/30/2025. After discussion, a motion was made by Kevin Cory and seconded by Brad Burgett to approve submission of the FY 2025 Budget Revision Amendment – Non-Federal Share Waiver for the Head Start/Early Head Start Programs. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item I).

Jordan Mack, Head Start/Early Head Start Assistant Director, requested the Board's consideration and possible action on the 2025-2026 Head Start Programs Self-Assessment Plan. The annual Self-Assessment is geared toward reviewing and understanding program data. During the Self-Assessment, staff work to identify areas of need within the Head Start, Early Head Start, and EHS-Child Care Programs on which to focus and improve. As shown on the Self-Assessment 2025-2026 documentation included in the Board Meeting packet, all recommendations to help address the discoveries have been completed. Mack facilitated discussion about the Self-Assessment; Board Members were asked to provide input and suggestions on the plan. While there was nothing further provided by the Board during the meeting, members are always encouraged to contact the Head Start/EHS/EHS-CC Administration Office with any additional input or suggestions. A motion was made by Michelle Palmer and seconded by Brad Gernand to approve the 2025-2026 Head Start Programs Self-Assessment Plan. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item J).

Brandon McDaniel, Housing Director, requested the Board's consideration and possible action on the signing of a Proclamation recognizing National Homeownership Month. This national month-long designation is intended to help promote the benefits of homeownership and a continuing commitment to creating opportunities for future homeowners. A motion was made by Kevin Cory and seconded by Brad Gernand to approve the signing of a Proclamation recognizing National Homeownership Month. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item K).

Kathy James, Senior Program Planner, requested the Board's consideration and possible action on the FY 2027 CASA Program Goals and Objectives. James explained that the LIFT CASA Program's Goals and Objectives are developed annually to align with the Oklahoma CASA Association's one-year Base Grant funding period. Discussion concerning the Goals and Objectives was facilitated, and no changes were proposed by the Board. A motion was made by Andrea Henkel and seconded by Jia Johnson to approve the FY 2027 CASA Program Goals and

Objectives. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item L).

Kathy James, Senior Program Planner, provided a Board Training over the National CASA Core Model and Guiding Principles (Organizational Standard 5.7). James reviewed the Core Model and Guiding Principles with the Board and discussed the fundamental elements of CASA.

Kinsey Cox, Administrative Assistant/CSBG Administrator/Public Relations Specialist, provided a Board Training on Results-Oriented Management and Accountability (Organizational Standard 5.7). Cox presented the training titled "ROMA for Boards Training Series – Introduction to Implementing the ROMA Cycle" from the Community Action Partnership. The training explained the ROMA framework and process, including how agencies use the ROMA Cycle to assess community needs, plan services, implement programs, track results, and evaluate outcomes to ensure continuous quality improvement. This training was part of the ROMA Principles and Practices for Community Action Agency Boards series, created by the Community Action Partnership's Organizational Standards Center of Excellence and funded by Office of Community Services, available through the online toolkit at: https://communityactionpartnership.com/publication_toolkit/roma-for-boards-training-series/.

Darla Galyon, Head Start/Early Head Start/EHS-Child Care Program Director, provided the Board with a programmatic report regarding the Office of Head Start Classroom Assessment Scoring System (CLASS®) Review (Organizational Standard 5.9). The CLASS® tool looks at three domains (Emotional Support, Classroom Organization, Instructional Support) and ten dimensions of teacher-child interactions and measures those observed interactions on a seven-point scale. Results reflected strong performance in the areas of Emotional Support (6.06) and Classroom Organization (5.92), demonstrating positive teacher-child interactions, effective classroom management, and supportive learning environments. The program exceeded all Federal competitive thresholds and achieved the OHS quality threshold for Emotional Support. The report affirmed many program strengths while also identifying opportunities for improvement in Instructional Support, which staff will address through ongoing professional development and quality enhancement efforts.

Sheree Ensley, Fiscal Officer, provided the Board with the Transportation Advisory Council Report (Organizational Standard 5.9). The Transportation Advisory Council was established during the April 2021 Board Meeting for the Transit Program with regards to funding received from the Kiamichi Economic Development District of Oklahoma's Area Agency on Aging Division. These KEDDO funds help to fill a gap in transportation services for older Americans (60 years of age or older) who do not qualify for Medicaid, Tribal, or other free transportation services. The Transportation Advisory Council regularly convenes each quarter, with a primary purpose to inform agency leadership of the transportation needs of older Americans within their communities, and will serve an essential function in helping to identify and address transportation barriers, challenges, and resources. During the 20th meeting, held on June 9, 2026 (prior to the Board Meeting), Advisory Council members were provided with a program update and briefed on service results. Advisory Council members were also asked to report on any new or additional identified gaps in transportation needs in their communities; no such new or additional gaps were reported.

Mattie McKee, Early Head Start-Child Care Assistant Director, provided the Board with the Policy Council Report for the May 19, 2026 meeting (Organizational Standards 2.1 and 5.9).

Macy Self, Associate Director, recognized Renee Wright (Job Coach, Work Ready Idabel) as the June 2026 Employee of the Month.

Macy Self, Associate Director, recognized the following Service Award recipients: Five Years – Brenda Green (Teacher, Head Start Program); Ten Years – Sara Moore (Professional Development Specialist, Head Start Programs).

William Smith, Chairman, presented the Other Reports/Announcements/Correspondence as follows: Head Start Programs Monthly Reports (Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis); NeighborWorks Week Presentation; YouthBuild Program Graduation Invitation; WORKlahoma Job Fair (Organizational Standard 5.9).

There was no New Business brought before the Board.

William Smith, Chairman, requested the Board's vote to adjourn. A motion was made by Brad Burgett and seconded by Colby Bryant to adjourn the regular meeting. The roll call vote was as follows: Yes 13; No 0; Abstain 0. The motion carried. Voting record is attached (Item V).

The Regular Meeting adjourned at 10:40 a.m.

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Sandra Meeks, Secretary/Treasurer

10:07

Burgett. B Johnson. J | Henkel. A Thomas. L | Gernand. B Smith. D | Burgett. B Henkel. A | Cory. K Burgett. B

	June 9, 2026	Present	Absent	D/E			F			G			H			I		
				Y	N	A	Y	N	A	Y	N	A	Y	N	A	Y	N	A
1	Tami Barnes		✓															
2	Colby Bryant	✓		✓			✓			✓			✓			✓		
3	Brad Burgett	✓		✓			✓			✓			✓			✓		
4	Kevin Cory	✓		✓			✓			✓			✓			✓		
5	Brent Franks	✓		✓			✓			✓			✓			✓		
6	Brad Gernand	✓		✓			✓			✓			✓			✓		
7	Kristi Graham		✓															
8	Lori Greer		✓															
9	David Hawkins		✓															
10	Andrea Henkel	✓		✓			✓			✓			✓			✓		
11	Jordan Hill		✓															
12	Jia Johnson	✓		✓			✓			✓			✓			✓		
13	Sharon Johnson	✓		✓			✓			✓			✓			✓		
14	Vickie Leathers		✓															
15	Sandra Meeks		✓															
16	Michelle Palmer	✓		✓			✓			✓			✓			✓		
17	David Smith	✓		✓			✓			✓			✓			✓		
18	Consuelo Splawn	✓		✓			✓			✓			✓			✓		
19	Jim Bob Sullivan		✓															
20	Leah Thomas	✓		✓			✓			✓			✓			✓		
21	Vicky Wade		✓															
22	Debra Williams		✓															
23	Craig Young		✓															
24	William Smith	✓		✓			✓			✓			✓			✓		
25																		
26																		
27																		

Palmer.M Gernand.B Cory.K Gernand.B Henkel.A Johnson.J Burgett.B Bryant.B

	June 9, 2026	Present	Absent	J			K			L			V					
				Y	N	A	Y	N	A	Y	N	A	Y	N	A	Y	N	A
1	Tami Barnes		✓															
2	Colby Bryant	✓		✓			✓			✓			✓					
3	Brad Burgett	✓		✓			✓			✓			✓					
4	Kevin Cory	✓		✓			✓			✓			✓					
5	Brent Franks	✓		✓			✓			✓			✓					
6	Brad Gernand	✓		✓			✓			✓			✓					
7	Kristi Graham		✓															
8	Lori Greer		✓															
9	David Hawkins		✓															
10	Andrea Henkel	✓		✓			✓			✓			✓					
11	Jordan Hill		✓															
12	Jia Johnson	✓		✓			✓			✓			✓					
13	Sharon Johnson	✓		✓			✓			✓			✓					
14	Vickie Leathers		✓															
15	Sandra Meeks		✓															
16	Michelle Palmer	✓		✓			✓			✓			✓					
17	David Smith	✓		✓			✓			✓			✓					
18	Consuelo Splawn	✓		✓			✓			✓			✓					
19	Jim Bob Sullivan		✓															
20	Leah Thomas	✓		✓			✓			✓			✓					
21	Vicky Wade		✓															
22	Debra Williams		✓															
23	Craig Young		✓															
24	William Smith	✓		✓			✓			✓			✓					
25																		
26																		
27																		

10:40

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Comparative Balance Sheet
End of Jun 2026

FINANCIAL ROW	AMOUNT (AS OF JUN 2026)	COMPARISON AMOUNT (AS OF FY 2025)	VARIANCE	% VARIANCE
ASSETS				
Current Assets				
Bank				
1000 - Cash				
1010 - Checking Account	$8,455,014.57	$8,012,333.61	$442,680.96	5.52%
1015 - First United AP 4156	$10,914.99	$0.00	$10,914.99	0.00%
1020 - Payroll Account	$314,971.45	$353,476.31	($38,504.86)	-10.89%
1021 - First United Accounts Payable 0383	$249,304.15	$291,696.36	($42,392.21)	-14.53%
1022 - First United TH Reserve	$157,914.36	$154,198.40	$3,715.96	2.41%
1023 - First United General Escrow	$127,782.56	$170,287.56	($42,505.00)	-24.96%
1024 - First United Marina License	$167.81	$164.69	$3.12	1.89%
1025 - First United Deposit (PayPal)	$2,113.70	$3,553.29	($1,439.59)	-40.51%
1028 - First United Unrestricted Funds CD	$891,177.21	$877,088.89	$14,088.32	1.61%
1030 - Shamrock Bank - Clayton	$0.00	$1,881.77	($1,881.77)	-100.00%
1040 - Petty Cash	$510.00	$735.00	($225.00)	-30.61%
1050 - McCurtain County National Bank	$14,382.29	$2,122.57	$12,259.72	577.59%
1070 - Fund to Fund Allocation Transfers	($1,624.60)	($1,624.59)	($0.01)	0.00%
Total - 1000 - Cash	**$10,222,628.49**	**$9,865,913.86**	**$356,714.63**	**3.62%**
Total Bank	**$10,222,628.49**	**$9,865,913.86**	**$356,714.63**	**3.62%**
Accounts Receivable				
1100 - Receivables				
1105 - Accrued Acct Receivable	$228,938.28	$228,938.28	$0.00	0.00%
1110 - Accounts Receivable	$800,505.10	$1,324,910.19	($524,405.09)	-39.58%
1120 - Due From (A/R)	($249.87)	($249.87)	$0.00	0.00%
Total - 1100 - Receivables	**$1,029,193.51**	**$1,553,598.60**	**($524,405.09)**	**-33.75%**
1300 - Other receivables				
1320 - Notes/loans receivable	$254,725.58	$254,725.58	$0.00	0.00%
1321 - Loans Receivable from Belmont	$181,588.48	$181,588.48	$0.00	0.00%
1322 - Loans Receivable from Clayton	$257,356.53	$249,295.53	$8,061.00	3.23%
1323 - Loans Receivable rom Kiamichi	$123,563.90	$123,563.90	$0.00	0.00%
1324 - Loans Receivable from SOCDC	$522,001.57	$522,001.57	$0.00	0.00%
1326 - Loans Receivable from Rouleau House	$33,580.32	$33,580.32	$0.00	0.00%
1327 - Receivable - NW Capital from Building Funds	$84,239.00	$110,837.00	($26,598.00)	-24.00%
Total - 1300 - Other receivables	**$1,457,055.38**	**$1,475,592.38**	**($18,537.00)**	**-1.26%**
Total Accounts Receivable	**$2,486,248.89**	**$3,029,190.98**	**($542,942.09)**	**-17.92%**
Other Current Asset				
1400 - Other assets				
1450 - Prepaid Expenses	$141,051.90	$146,241.08	($5,189.18)	-3.55%
1465 - Advances Paid	($81.73)	$220.83	($302.56)	-137.01%
Total - 1400 - Other assets	**$140,970.17**	**$146,461.91**	**($5,491.74)**	**-3.75%**
1500 - Investments				
1530 - Property/Lots held for Sale	$440,737.46	$440,737.46	$0.00	0.00%
1599 - Undeposited Funds	$468.35	$468.35	$0.00	0.00%
Total - 1500 - Investments	**$441,205.81**	**$441,205.81**	**$0.00**	**0.00%**
NS097 - Interfund Due to /Due from	($738.73)	($738.73)	$0.00	0.00%
Payroll Float	$399,017.97	$399,017.97	$0.00	0.00%

FINANCIAL ROW	AMOUNT (AS OF JUN 2026)	COMPARISON AMOUNT (AS OF FY 2025)	VARIANCE	% VARIANCE
Total Other Current Asset	**$980,455.22**	**$985,946.96**	**($5,491.74)**	**-0.56%**
Total Current Assets	**$13,689,332.60**	**$13,881,051.80**	**($191,719.20)**	**-1.38%**
Fixed Assets				
1600 - Fixed operating assets				
1610 - Land	$406,080.27	$406,080.27	$0.00	0.00%
1620 - Buildings	$7,743,770.27	$7,743,770.27	$0.00	0.00%
1630 - Leasehold Improvements	$2,175,575.79	$2,175,575.79	$0.00	0.00%
1640 - Computers & Equipment over $5,000	$1,882,555.50	$1,882,555.50	$0.00	0.00%
1650 - Vehicles	$4,240,156.82	$4,240,156.82	$0.00	0.00%
1660 - Construction in Progress	$487,198.35	$487,198.35	$0.00	0.00%
Total - 1600 - Fixed operating assets	**$16,935,337.00**	**$16,935,337.00**	**$0.00**	**0.00%**
1700 - Accum deprec - fixed operating assets				
1725 - Accum deprec - building	($2,498,966.61)	($2,498,966.61)	$0.00	0.00%
1735 - Accum amort - leasehold improvements	($2,083,929.32)	($2,083,929.32)	$0.00	0.00%
1745 - Accum deprec - furn,fix,equip	($655,124.12)	($655,124.12)	$0.00	0.00%
1755 - Accum deprec - vehicles	($2,925,056.81)	($2,925,056.81)	$0.00	0.00%
Total - 1700 - Accum deprec - fixed operating assets	**($8,163,076.86)**	**($8,163,076.86)**	**$0.00**	**0.00%**
Total Fixed Assets	**$8,772,260.14**	**$8,772,260.14**	**$0.00**	**0.00%**
Other Assets				
1800 - Other Assets				
1950 - Stale Dated Payables	($12.99)	($12.99)	$0.00	0.00%
Total - 1800 - Other Assets	**($12.99)**	**($12.99)**	**$0.00**	**0.00%**
Total Other Assets	**($12.99)**	**($12.99)**	**$0.00**	**0.00%**
Total ASSETS	**$22,461,579.75**	**$22,653,298.95**	**($191,719.20)**	**-0.85%**
Liabilities & Equity				
Current Liabilities				
Accounts Payable				
2000 - Payables				
2010 - AP Accrued monthly	($135,190.88)	($142,992.18)	$7,801.30	-5.46%
Total - 2000 - Payables	**($135,190.88)**	**($142,992.18)**	**$7,801.30**	**-5.46%**
Total Accounts Payable	**($135,190.88)**	**($142,992.18)**	**$7,801.30**	**-5.46%**
Other Current Liability				
2100 - Accrued liabilities				
2105 - Accrued Expense Payables	$91,961.02	$255,850.07	($163,889.05)	-64.06%
2110 - Wages Payable	$344,809.94	$698,224.35	($353,414.41)	-50.62%
2115 - Accrued Pension	$26,654.22	$50,436.89	($23,782.67)	-47.15%
2120 - Accrued Employee Benefits	$296,347.26	$281,055.43	$15,291.83	5.44%
2125 - Accrued Benefits	$67,348.99	$127,751.55	($60,402.56)	-47.28%
2130 - Accrued payroll taxes	$29,229.50	$29,229.50	$0.00	0.00%
2131 - Accrued Taxes	$33,430.32	$58,717.03	($25,286.71)	-43.07%
2135 - Indirect Payable	$162,728.60	$238,148.17	($75,419.57)	-31.67%
2150 - Home Loan Escrow Accounts	$455.23	($537.77)	$993.00	-184.65%
2160 - Due to (Liab)	($249.87)	($249.87)	$0.00	0.00%
2180 - Accrued Payroll Deductions	($16,801.12)	($17,078.12)	$277.00	-1.62%
Total - 2100 - Accrued liabilities	**$1,035,914.09**	**$1,721,547.23**	**($685,633.14)**	**-39.83%**
2400 - Refundable Advances				
2450 - Apartment Sec Deposits Payable	$34,052.50	$31,955.50	$2,097.00	6.56%
2455 - Sales Taxes Payable	$169.63	$75.30	$94.33	125.27%
Total - 2400 - Refundable Advances	**$34,222.13**	**$32,030.80**	**$2,191.33**	**6.84%**
2500 - Short-term notes & loans payable				
2570 - Short-term liabilities - other	$84,239.00	$110,837.00	($26,598.00)	-24.00%

FINANCIAL ROW	AMOUNT (AS OF JUN 2026)	COMPARISON AMOUNT (AS OF FY 2025)	VARIANCE	% VARIANCE
Total - 2500 - Short-term notes & loans payable	**$84,239.00**	**$110,837.00**	**($26,598.00)**	**-24.00%**
Total Other Current Liability	**$1,154,375.22**	**$1,864,415.03**	**($710,039.81)**	**-38.08%**
Total Current Liabilities	**$1,019,184.34**	**$1,721,422.85**	**($702,238.51)**	**-40.79%**
Equity				
3000 - Net Assets	$12,712.37	$12,712.37	$0.00	0.00%
Retained Earnings	$20,919,163.73	$20,497,819.35	$421,344.38	2.06%
Net Income	$510,519.31	$421,344.38	$89,174.93	21.16%
Total Equity	**$21,442,395.41**	**$20,931,876.10**	**$510,519.31**	**2.44%**
Total Liabilities & Equity	**$22,461,579.75**	**$22,653,298.95**	**($191,719.20)**	**-0.85%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Comparative Income Statement
From Jan 2026 to Jun 2026

FINANCIAL ROW	AMOUNT (JAN 2026 - JUN 2026)	COMPARATIVE AMOUNT (FY 2025)	VARIANCE	% VARIANCE
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	$45,840.59	$177,832.03	($131,991.44)	-74.22%
4100 - Inkind Revenue	$529,204.10	$944,447.99	($415,243.89)	-43.97%
4200 - Miscellaneous Revenue	$650,486.57	$1,253,226.77	($602,740.20)	-48.10%
4400 - State Revenue	$1,681,072.51	$3,844,566.24	($2,163,493.73)	-56.27%
4500 - Federal Revenue	$7,221,452.45	$15,700,108.83	($8,478,656.38)	-54.00%
4900 - Recoveries from Programs	$1,961,545.77	$3,884,668.12	($1,923,122.35)	-49.51%
5000 - Rental Revenue	$478,123.62	$920,006.74	($441,883.12)	-48.03%
5100 - Program Fee Revenue	$647,712.51	$1,363,910.59	($716,198.08)	-52.51%
5300 - Interest and Dividends	$21,093.64	$130,079.91	($108,986.27)	-83.78%
5400 - Revenue from other sources	$277,873.58	$1,574,006.82	($1,296,133.24)	-82.35%
5800 - Special Event	$14,283.29	$21,700.53	($7,417.24)	-34.18%
Total - Income	$13,528,688.63	$29,814,554.57	($16,285,865.94)	-54.62%
Cost Of Sales				
8000 - Cost of Goods Sold	$3,707.42	$7,411.11	($3,703.69)	-49.97%
Total - Cost Of Sales	$3,707.42	$7,411.11	($3,703.69)	-49.97%
Gross Profit	$13,524,981.21	$29,807,143.46	($16,282,162.25)	-54.63%
Expense				
7000 - Grants, contracts, & direct assistance	($51,845.64)	$1,238,608.73	($1,290,454.37)	-104.19%
7200 - Salaries & related expenses	$5,451,105.16	$12,132,833.70	($6,681,728.54)	-55.07%
7300 - Indirect Cost Pool Expense	$860,167.41	$1,852,541.52	($992,374.11)	-53.57%
7500 - Contract/Consultant Services	$873,433.61	$1,984,609.20	($1,111,175.59)	-55.99%
8100 - Non personnel expenses	$379,873.82	$1,130,637.68	($750,763.86)	-66.40%
8200 - Facility & equipment expenses	$1,228,538.41	$3,619,180.42	($2,390,642.01)	-66.05%
8300 - Travel & meetings expenses	$231,312.43	$557,037.92	($325,725.49)	-58.47%
8400 - Insurance Expense	$1,473,603.36	$2,113,848.39	($640,245.03)	-30.29%
8700 - Food Expenses	$856,485.87	$1,638,075.22	($781,589.35)	-47.71%
8800 - In-Kind Expenses	$529,204.10	$944,447.99	($415,243.89)	-43.97%
Total - Expense	$11,831,878.53	$27,211,820.77	($15,379,942.24)	-56.52%
Net Ordinary Income	$1,693,102.68	$2,595,322.69	($902,220.01)	-34.76%
Other Income and Expenses				
Other Expense				
8500 - Other Expense	$1,182,583.37	$2,173,978.31	($991,394.94)	-45.60%
Total - Other Expense	$1,182,583.37	$2,173,978.31	($991,394.94)	-45.60%
Net Other Income	($1,182,583.37)	($2,173,978.31)	$991,394.94	-45.60%
Net Income	$510,519.31	$421,344.38	$89,174.93	21.16%

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Functional Expense
From Jan 2026 to Jun 2026

FINANCIAL ROW	- UNASSIGNED - Amount	CAPITAL Amount	FUNDRAISING Amount	MANAGEMENT & GENERAL (ADMIN) Amount	OTHER Amount	PROGRAM SERVICES Amount	TOTAL Amount
Operating Activities							
Net Income	$72,134.67	$45,927.54	$5.59	$81,349.50	$205.89	$310,896.12	$510,519.31
Adjustments to Net Income							
Accounts Receivable	$524,405.09	$26,598.00	$0.00	$0.00	$0.00	($8,061.00)	$542,942.09
Other Current Asset	($85,997.02)	$0.00	$0.00	$0.00	$0.00	$91,488.76	$5,491.74
Accounts Payable	$7,801.30	$0.00	$0.00	$0.00	$0.00	$0.00	$7,801.30
Sales Tax Payable	$14,783.13	$0.00	$0.00	$0.00	$0.00	($14,688.80)	$94.33
Other Current Liabilities	($39,253.17)	($740.77)	$0.00	($101,694.90)	$0.00	($568,445.30)	($710,134.14)
Total Adjustments to Net Income	**$421,739.33**	**$25,857.23**	**$0.00**	**($101,694.90)**	**$0.00**	**($499,706.34)**	**($153,804.68)**
Total Operating Activities	**$493,874.00**	**$71,784.77**	**$5.59**	**($20,345.40)**	**$205.89**	**($188,810.22)**	**$356,714.63**
Net Change in Cash for Period	**$493,874.00**	**$71,784.77**	**$5.59**	**($20,345.40)**	**$205.89**	**($188,810.22)**	**$356,714.63**
Cash at Beginning of Period	**$49,199,378.83**	**($87,721.90)**	**$1,919.08**	**($12,493,513.81)**	**$1,704.98**	**($26,755,384.97)**	**$9,866,382.21**
Cash at End of Period	**$49,693,252.83**	**($15,937.13)**	**$1,924.67**	**($12,513,859.21)**	**$1,910.87**	**($26,944,195.19)**	**$10,223,096.84**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Financial Position
End of Jun 2026

FINANCIAL ROW	AMOUNT
ASSETS	
Current Assets	
Bank	
1000 - Cash	
1010 - Checking Account	$8,455,014.57
1015 - First United AP 4156	$10,914.99
1020 - Payroll Account	$314,971.45
1021 - First United Accounts Payable 0383	$249,304.15
1022 - First United TH Reserve	$157,914.36
1023 - First United General Escrow	$127,782.56
1024 - First United Marina License	$167.81
1025 - First United Deposit (PayPal)	$2,113.70
1028 - First United Unrestricted Funds CD	$891,177.21
1040 - Petty Cash	$510.00
1050 - McCurtain County National Bank	$14,382.29
1070 - Fund to Fund Allocation Transfers	($1,624.60)
Total - 1000 - Cash	**$10,222,628.49**
Total Bank	**$10,222,628.49**
Accounts Receivable	
1100 - Receivables	
1105 - Accrued Acct Receivable	$228,938.28
1110 - Accounts Receivable	$800,505.10
1120 - Due From (A/R)	($249.87)
Total - 1100 - Receivables	**$1,029,193.51**
1300 - Other receivables	
1320 - Notes/loans receivable	$254,725.58
1321 - Loans Receivable from Belmont	$181,588.48
1322 - Loans Receivable from Clayton	$257,356.53
1323 - Loans Receivable rom Kiamichi	$123,563.90
1324 - Loans Receivable from SOCDC	$522,001.57
1326 - Loans Receivable from Rouleau House	$33,580.32
1327 - Receivable - NW Capital from Building Funds	$84,239.00
Total - 1300 - Other receivables	**$1,457,055.38**
Total Accounts Receivable	**$2,486,248.89**
Other Current Asset	
1400 - Other assets	
1450 - Prepaid Expenses	$141,051.90
1465 - Advances Paid	($81.73)
Total - 1400 - Other assets	**$140,970.17**
1500 - Investments	
1530 - Property/Lots held for Sale	$440,737.46
1599 - Undeposited Funds	$468.35
Total - 1500 - Investments	**$441,205.81**
NS097 - Interfund Due to /Due from	($738.73)
Payroll Float	$399,017.97
Total Other Current Asset	**$980,455.22**
Total Current Assets	**$13,689,332.60**
Fixed Assets	
1600 - Fixed operating assets	
1610 - Land	$406,080.27
1620 - Buildings	$7,743,770.27

FINANCIAL ROW	AMOUNT
1630 - Leasehold Improvements	$2,175,575.79
1640 - Computers & Equipment over $5,000	$1,882,555.50
1650 - Vehicles	$4,240,156.82
1660 - Construction in Progress	$487,198.35
Total - 1600 - Fixed operating assets	**$16,935,337.00**
1700 - Accum deprec - fixed operating assets	
1725 - Accum deprec - building	($2,498,966.61)
1735 - Accum amort - leasehold improvements	($2,083,929.32)
1745 - Accum deprec - furn,fix,equip	($655,124.12)
1755 - Accum deprec - vehicles	($2,925,056.81)
Total - 1700 - Accum deprec - fixed operating assets	**($8,163,076.86)**
Total Fixed Assets	**$8,772,260.14**
Other Assets	
1800 - Other Assets	
1950 - Stale Dated Payables	($12.99)
Total - 1800 - Other Assets	**($12.99)**
Total Other Assets	**($12.99)**
Total ASSETS	**$22,461,579.75**
Liabilities & Equity	
Current Liabilities	
Accounts Payable	
2000 - Payables	
2010 - AP Accrued monthly	($135,190.88)
Total - 2000 - Payables	**($135,190.88)**
Total Accounts Payable	**($135,190.88)**
Other Current Liability	
2100 - Accrued liabilities	
2105 - Accrued Expense Payables	$91,961.02
2110 - Wages Payable	$344,809.94
2115 - Accrued Pension	$26,654.22
2120 - Accrued Employee Benefits	$296,347.26
2125 - Accrued Benefits	$67,348.99
2130 - Accrued payroll taxes	$29,229.50
2131 - Accrued Taxes	$33,430.32
2135 - Indirect Payable	$162,728.60
2150 - Home Loan Escrow Accounts	$455.23
2160 - Due to (Liab)	($249.87)
2180 - Accrued Payroll Deductions	($16,801.12)
Total - 2100 - Accrued liabilities	**$1,035,914.09**
2400 - Refundable Advances	
2450 - Apartment Sec Deposits Payable	$34,052.50
2455 - Sales Taxes Payable	$169.63
Total - 2400 - Refundable Advances	**$34,222.13**
2500 - Short-term notes & loans payable	
2570 - Short-term liabilities - other	$84,239.00
Total - 2500 - Short-term notes & loans payable	**$84,239.00**
Total Other Current Liability	**$1,154,375.22**
Total Current Liabilities	**$1,019,184.34**
Equity	
3000 - Net Assets	$12,712.37
Retained Earnings	$20,919,163.73
Net Income	$510,519.31
Total Equity	**$21,442,395.41**
Total Liabilities & Equity	**$22,461,579.75**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Cash Flow
From Jan 2026 to Jun 2026

FINANCIAL ROW	AMOUNT
Operating Activities	
Net Income	$510,519.31
Adjustments to Net Income	
Accounts Receivable	$542,942.09
Other Current Asset	$5,491.74
Accounts Payable	$7,801.30
Sales Tax Payable	$94.33
Other Current Liabilities	($710,134.14)
Total Adjustments to Net Income	**($153,804.68)**
Total Operating Activities	**$356,714.63**
Net Change in Cash for Period	**$356,714.63**
Cash at Beginning of Period	**$9,866,382.21**
Cash at End of Period	**$10,223,096.84**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Activity
From Jan 2026 to Jun 2026
Options: Activity Only

FINANCIAL ROW	- UNASSIGNED - Amount	WITH DONOR RESTRICTIONS Amount	WITHOUT DONOR RESTRICTIONS Amount	*TOTAL* *Amount*
Operating Activities				
Net Income	($2,780,665.42)	$61,078.10	$3,230,106.63	$510,519.31
Adjustments to Net Income				
Accounts Receivable	$524,405.09	$0.00	$18,537.00	$542,942.09
Other Current Asset	($85,997.02)	$0.00	$91,488.76	$5,491.74
Accounts Payable	$7,801.30	$0.00	$0.00	$7,801.30
Sales Tax Payable	$0.00	$0.00	$94.33	$94.33
Other Current Liabilities	($43,130.17)	$0.00	($667,003.97)	($710,134.14)
Total Adjustments to Net Income	**$403,079.20**	**$0.00**	**($556,883.88)**	**($153,804.68)**
Total Operating Activities	**($2,377,586.22)**	**$61,078.10**	**$2,673,222.75**	**$356,714.63**
Net Change in Cash for Period	**($2,377,586.22)**	**$61,078.10**	**$2,673,222.75**	**$356,714.63**
Cash at Beginning of Period	**$3,733,669.58**	**$13,532.47**	**$6,119,180.16**	**$9,866,382.21**
Cash at End of Period	**$1,356,083.36**	**$74,610.57**	**$8,792,402.91**	**$10,223,096.84**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Revenue Stream Distribution by Month
Apr 2026, Q2 2026, May 2026, Jun 2026
Monthly distribution of Revenue by Revenue Type and Subtype

REVENUE STREAM	APRIL 2026	MAY 2026	JUNE 2026	*TOTAL*
Federal Grants	$890,918.29	$1,387,748.79	$1,084,424.55	$3,363,091.63
Non Federal	$240,828.88	$172,906.62	$438,053.65	$851,789.15
Federal Pass Through	$318,266.41	$238,971.61	$269,807.84	$827,045.86
State Contracts	$124,610.51	$238,653.01	$96,695.97	$459,959.49
Recoveries	$192,942.74	$178,575.81	$156,252.46	$527,771.01
Program Revenue	$175,977.88	$171,653.61	$178,620.90	$526,252.39
Federal	$164,993.03	$147,445.34	$126,358.68	$438,797.05
- Unassigned -	$90,267.77		$361.24	$90,629.01
State Grants	$30,788.79	$33,137.53	$55,893.49	$119,819.81
Miscellaneous		$45,300.00	$242.21	$45,542.21
Corporate/Business/Foundation	$1,000.00	$489.56	$30,044.75	$31,534.31
State Pass Through	$22,474.88	$21,983.76	$21,897.96	$66,356.60
Apartment Revenue	$9,133.00	$4,290.00	$4,290.00	$17,713.00
Management Fees	$2,507.11	$2,148.16	$2,442.64	$7,097.91
Total	**$2,264,709.29**	**$2,643,303.80**	**$2,465,386.34**	**$7,373,399.43**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jun 2026
Options: Activity Only

Operations

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$3,334.00**	**($3,334.00)**	**0.00%**
4200 - Miscellaneous Revenue	**$0.00**	**$10,942.57**	**($10,942.57)**	**0.00%**
4900 - Recoveries from Programs	**$1,964,415.00**	**$1,961,545.77**	**$2,869.23**	**99.85%**
5000 - Rental Revenue	**$0.00**	**$219,363.62**	**($219,363.62)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$3,710.74**	**($3,710.74)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$50,182.12**	**($50,182.12)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$578,463.76**	**($578,463.76)**	**0.00%**
Total - Income	**$1,964,415.00**	**$2,827,542.58**	**($863,127.58)**	**143.94%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$0.00**	**$979.80**	**($979.80)**	**0.00%**
Total - Cost Of Sales	**$0.00**	**$979.80**	**($979.80)**	**0.00%**
Gross Profit	**$1,964,415.00**	**$2,826,562.78**	**($862,147.78)**	**143.89%**
Expense				
7000 - Grants, contracts, & direct assistance	**$0.00**	**$33,973.44**	**($33,973.44)**	**0.00%**
7200 - Salaries & related expenses	**$1,427,325.81**	**$661,276.29**	**$766,049.52**	**46.33%**
7300 - Indirect Cost Pool Expense	**$0.00**	**$5,718.98**	**($5,718.98)**	**0.00%**
7500 - Contract/Consultant Services	**$92,189.00**	**$146,033.32**	**($53,844.32)**	**158.41%**
8100 - Non personnel expenses	**$63,869.04**	**$35,264.33**	**$28,604.71**	**55.21%**
8200 - Facility & equipment expenses	**$43,772.21**	**$182,765.97**	**($138,993.76)**	**417.54%**
8300 - Travel & meetings expenses	**$43,545.87**	**$18,573.64**	**$24,972.23**	**42.65%**
8400 - Insurance Expense	$91,552.30	$1,016,890.13	($925,337.83)	1,110.72%
8700 - Food Expenses	**$0.00**	**$3,027.59**	**($3,027.59)**	**0.00%**
Total - Expense	**$1,762,254.23**	**$2,103,523.69**	**($341,269.46)**	**119.37%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$158,801.53**	**$186,995.43**	**($28,193.90)**	**117.75%**
Total - Other Expense	**$158,801.53**	**$186,995.43**	**($28,193.90)**	**117.75%**
Net Income	**$43,359.24**	**$536,043.66**	**($492,684.42)**	**1,236.28%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Jun 2026

Financial Row	- No Department -	10 Operating		
		Administration	Building Funds	Total
	Amount	Amount	Amount	Amount
Income				
Income				
4000 - Contribution Revenue	$0.00	$3,334.00	$0.00	$3,334.00
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$5.05	$10,670.57	$272.00	$10,942.57
4400 - State Revenue	$0.00	$0.00	$0.00	$0.00
4500 - Federal Revenue	$884.80	$0.00	$0.00	$0.00
4900 - Recoveries from Programs	$0.00	$1,961,545.77	$0.00	$1,961,545.77
5000 - Rental Revenue	$0.00	$0.00	$219,363.62	$219,363.62
5100 - Program Fee Revenue	$5,623.72	$0.00	$3,710.74	$3,710.74
5300 - Interest and Dividends	$0.00	$49,198.99	$983.13	$50,182.12
5400 - Revenue from other sources	$45,300.00	$403,463.76	$175,000.00	$578,463.76
5800 - Special Event	$0.00	$0.00	$0.00	$0.00
Total - Income	$51,813.57	$2,428,213.09	$399,329.49	$2,827,542.58
Total Income	**$51,813.57**	**$2,428,213.09**	**$399,329.49**	**$2,827,542.58**
Expense				
Expense				
7000 - Grants, contracts, & direct assistance	$29.46	$33,973.44	$0.00	$33,973.44
7200 - Salaries & related expenses	$3,341.39	$661,276.29	$0.00	$661,276.29
7300 - Indirect Cost Pool Expense	$318.20	$5,718.98	$0.00	$5,718.98
7500 - Contract/Consultant Services	$1,499.67	$55,517.46	$90,515.86	$146,033.32
8100 - Non personnel expenses	$4,403.53	$24,823.04	$10,441.29	$35,264.33
8200 - Facility & equipment expenses	$11,217.13	$49,926.20	$132,839.77	$182,765.97
8300 - Travel & meetings expenses	$260.09	$15,456.84	$3,116.80	$18,573.64
8400 - Insurance Expense	($6,344.30)	$849,815.08	$167,075.05	$1,016,890.13
8700 - Food Expenses	$462,875.12	$3,027.59	$0.00	$3,027.59
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00
Other Expense				
8500 - Other Expense	$2,773.07	$184,750.26	$2,245.17	$186,995.43
Total Expense	**$480,373.36**	**$1,884,285.18**	**$406,233.94**	**$2,290,519.12**
8000 - Cost of Goods Sold				
8010 - Resale Fuel Expense	$0.00	$979.80	$0.00	$979.80
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$979.80	$0.00	$979.80
Gross	***($428,559.79)***	***$543,927.91***	***($6,904.45)***	***$537,023.46***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jun 2026
Options: Activity Only

Early Childhood

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$3,319.70**	**($3,319.70)**	**0.00%**
4100 - Inkind Revenue	**$1,324,096.57**	**$456,691.98**	**$867,404.59**	**34.49%**
4200 - Miscellaneous Revenue	**$0.00**	**$539,111.14**	**($539,111.14)**	**0.00%**
4400 - State Revenue	**$108,821.05**	**$120,044.48**	**($11,223.43)**	**110.31%**
4500 - Federal Revenue	**$4,643,457.00**	**$4,417,688.10**	**$225,768.90**	**95.14%**
5100 - Program Fee Revenue	**$0.00**	**$225,412.80**	**($225,412.80)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$5,596.89**	**($5,596.89)**	**0.00%**
Total - Income	**$6,076,374.62**	**$5,767,865.09**	**$308,509.53**	**94.92%**
Gross Profit	**$6,076,374.62**	**$5,767,865.09**	**$308,509.53**	**94.92%**
Expense				
7200 - Salaries & related expenses	**$3,756,604.22**	**$2,513,577.35**	**$1,243,026.87**	**66.91%**
7300 - Indirect Cost Pool Expense	**$652,566.80**	**$440,322.63**	**$212,244.17**	**67.48%**
7500 - Contract/Consultant Services	**$6,645.00**	**$489,010.02**	**($482,365.02)**	**7,359.07%**
8100 - Non personnel expenses	**$80,212.00**	**$138,411.04**	**($58,199.04)**	**172.56%**
8200 - Facility & equipment expenses	**$90,316.00**	**$100,663.80**	**($10,347.80)**	**111.46%**
8300 - Travel & meetings expenses	**$33,061.66**	**$45,330.51**	**($12,268.85)**	**137.11%**
8400 - Insurance Expense	$34,000.00	$154,670.63	($120,670.63)	454.91%
8700 - Food Expenses	**$78,120.00**	**$363,659.65**	**($285,539.65)**	**465.51%**
8800 - In-Kind Expenses	**$1,324,096.57**	**$456,691.98**	**$867,404.59**	**34.49%**
Total - Expense	**$6,055,622.25**	**$4,702,337.61**	**$1,353,284.64**	**77.65%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$93,171.00**	**$309,596.44**	**($216,425.44)**	**332.29%**
Total - Other Expense	**$93,171.00**	**$309,596.44**	**($216,425.44)**	**332.29%**
Net Income	**($72,418.63)**	**$755,931.04**	**($828,349.67)**	**-1,043.84%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Jun 2026

Financial Row				20 Early Childhood				
		CC EHS -Early Head Start CC	Early Learning Centers		HS/EHS EHS	Head Start	Total	Total
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Income								
Income								
4000 - Contribution Revenue	$0.00	$0.00	$1,000.00	$2,319.70	$0.00	$0.00	$2,319.70	$3,319.70
4100 - Inkind Revenue	$0.00	$4,705.28	$4,640.00	$374,997.79	$72,348.91	$0.00	$447,346.70	$456,691.98
4200 - Miscellaneous Revenue	$47,542.14	$0.00	$237,787.01	$79,863.60	($77.87)	$173,996.26	$253,781.99	$539,111.14
4400 - State Revenue	$0.00	$0.00	$0.00	$77,889.22	$0.00	$42,155.26	$120,044.48	$120,044.48
4500 - Federal Revenue	$594,442.25	$1,284,540.00	$0.00	$1,784,892.82	$630,404.00	$123,409.03	$2,538,705.85	$4,417,688.10
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	$0.00	$0.00	$225,412.80	$0.00	$0.00	$0.00	$0.00	$225,412.80
5300 - Interest and Dividends	$0.00	$0.00	$2,543.03	$3,053.86	$0.00	$0.00	$3,053.86	$5,596.89
5400 - Revenue from other sources	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - Income	$641,984.39	$1,289,245.28	$471,382.84	$2,323,016.99	$702,675.04	$339,560.55	$3,365,252.58	$5,767,865.09
Total Income	**$641,984.39**	**$1,289,245.28**	**$471,382.84**	**$2,323,016.99**	**$702,675.04**	**$339,560.55**	**$3,365,252.58**	**$5,767,865.09**
Expense								
Expense								
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7200 - Salaries & related expenses	$60,757.04	$371,522.04	$369,249.62	$1,129,893.58	$391,059.35	$191,095.72	$1,712,048.65	$2,513,577.35
7300 - Indirect Cost Pool Expense	$10,501.34	$64,551.97	$60,084.89	$209,672.81	$70,740.10	$24,771.52	$305,184.43	$440,322.63
7500 - Contract/Consultant Services	$0.00	$454,681.46	$3,615.83	$25,671.70	$5,041.03	$0.00	$30,712.73	$489,010.02
8100 - Non personnel expenses	$1,284.04	$33,772.47	$15,627.15	$60,722.54	$27,004.84	$0.00	$87,727.38	$138,411.04
8200 - Facility & equipment expenses	$2,244.00	$13,783.13	$10,790.37	$59,064.63	$14,781.67	$0.00	$73,846.30	$100,663.80
8300 - Travel & meetings expenses	$13,421.34	$6,392.54	$4,607.96	$15,839.16	$5,069.51	$0.00	$20,908.67	$45,330.51
8400 - Insurance Expense	$0.00	$12,830.14	$34,595.43	$87,883.25	$19,361.81	$0.00	$107,245.06	$154,670.63
8700 - Food Expenses	$55,679.95	$228.31	$37,443.14	$139,388.43	$28,171.54	$102,748.28	$270,308.25	$363,659.65
8800 - In-Kind Expenses	$0.00	$4,705.28	$4,640.00	$374,997.79	$72,348.91	$0.00	$447,346.70	$456,691.98
Other Expense								
8500 - Other Expense	$0.00	$210,893.33	$3,847.46	$72,458.88	$22,396.77	$0.00	$94,855.65	$309,596.44
Total Expense	**$143,887.71**	**$1,173,360.67**	**$544,501.85**	**$2,175,592.77**	**$655,975.53**	**$318,615.52**	**$3,150,183.82**	**$5,011,934.05**
8000 - Cost of Goods Sold								
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Gross	***$498,096.68***	***$115,884.61***	***($73,119.01)***	***$147,424.22***	***$46,699.51***	***$20,945.03***	***$215,068.76***	***$755,931.04***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jun 2026
Options: Activity Only

Community Service

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	$30,000.00	$35,440.10	($5,440.10)	118.13%
4100 - Inkind Revenue	$13,949.48	$72,512.12	($58,562.64)	519.82%
4200 - Miscellaneous Revenue	$0.00	$1,341.35	($1,341.35)	0.00%
4400 - State Revenue	$1,403,898.79	$1,217,239.54	$186,659.25	86.70%
4500 - Federal Revenue	$1,524,927.38	$1,279,027.16	$245,900.22	83.87%
5300 - Interest and Dividends	$0.00	$383.46	($383.46)	0.00%
5400 - Revenue from other sources	$0.00	$8,500.00	($8,500.00)	0.00%
5800 - Special Event	$0.00	$238.17	($238.17)	0.00%
Total - Income	$2,972,775.65	$2,614,681.90	$358,093.75	87.95%
Gross Profit	$2,972,775.65	$2,614,681.90	$358,093.75	87.95%
Expense				
7000 - Grants, contracts, & direct assistance	$78,500.00	$38,698.77	$39,801.23	49.30%
7200 - Salaries & related expenses	$1,341,631.11	$1,258,235.62	$83,395.49	93.78%
7300 - Indirect Cost Pool Expense	$229,405.40	$221,627.90	$7,777.50	96.61%
7500 - Contract/Consultant Services	$184,560.00	$131,969.40	$52,590.60	71.50%
8100 - Non personnel expenses	$192,054.41	$153,338.13	$38,716.28	79.84%
8200 - Facility & equipment expenses	$140,929.80	$140,955.64	($25.84)	100.02%
8300 - Travel & meetings expenses	$133,709.11	$67,959.86	$65,749.25	50.83%
8400 - Insurance Expense	$1,800.00	$5,367.29	($3,567.29)	298.18%
8700 - Food Expenses	$21,120.00	$26,744.21	($5,624.21)	126.63%
8800 - In-Kind Expenses	$13,949.48	$72,512.12	($58,562.64)	519.82%
Total - Expense	$2,337,659.31	$2,117,408.94	$220,250.37	90.58%
Other Income and Expenses				
Other Expense				
8500 - Other Expense	$635,041.04	$534,410.51	$100,630.53	84.15%
Total - Other Expense	$635,041.04	$534,410.51	$100,630.53	84.15%
Net Income	$75.30	($37,137.55)	$37,212.85	-49,319.46%

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Jun 2026

Financial Row						30 Community Service					
		Choosing Childbirth	Community Services	Emergency Services	Healthy Start	Mentoring	RCOR TRI-CORP	RSVP	Second Chance	Victim Services	WORK READY OK
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Income											
Income											
4000 - Contribution Revenue	$0.00	$0.00	$2,900.54	$0.00	$489.56	$0.00	$30,000.00	$1,675.00	$0.00	$75.00	$0.00
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,449.26	$0.00	$2,049.48	$0.00
4200 - Miscellaneous Revenue	$0.00	$0.00	$1,341.35	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4400 - State Revenue	$0.00	$5,701.31	$748,140.69	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$8,805.84	$454,591.70
4500 - Federal Revenue	$0.00	$0.00	$248,585.59	$0.00	$429,820.00	$2,129.41	$82,304.03	$44,227.00	$60,595.71	$77,213.58	$0.00
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5300 - Interest and Dividends	$9.61	$0.00	$2.74	$3.39	$1.98	$40.66	$53.42	$5.58	$2.78	$234.12	$0.00
5400 - Revenue from other sources	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,500.00	$0.00	$3,000.00	$0.00
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$238.17	$0.00	$0.00	$0.00	$0.00
Total - Income	$9.61	$5,701.31	$1,000,970.91	$3.39	$430,311.54	$2,170.07	$112,595.62	$54,856.84	$60,598.49	$91,378.02	$454,591.70
Total Income	**$9.61**	**$5,701.31**	**$1,000,970.91**	**$3.39**	**$430,311.54**	**$2,170.07**	**$112,595.62**	**$54,856.84**	**$60,598.49**	**$91,378.02**	**$454,591.70**
Expense											
Expense											
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$31,942.07	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$156.49	$0.00
7200 - Salaries & related expenses	$1,864.61	$757.20	$616,710.81	$0.00	$130,717.78	$1,499.39	$89,053.63	$30,896.71	$18,206.47	$58,896.91	$194,021.97
7300 - Indirect Cost Pool Expense	$327.70	$0.00	$108,397.78	$0.00	$22,712.59	$263.51	$15,585.29	$5,523.44	$3,469.41	$10,364.83	$34,089.97
7500 - Contract/Consultant Services	$0.00	$0.00	$50,079.03	$0.00	$41,349.27	$1,897.50	$0.00	$0.00	$31,066.70	$1,029.35	$5,417.19
8100 - Non personnel expenses	$0.00	$0.00	$49,081.26	$0.00	$27,726.29	$449.26	$7,622.26	$1,286.74	$8,953.68	$2,413.38	$47,320.85
8200 - Facility & equipment expenses	$153.94	$0.00	$32,228.70	$0.00	$11,884.50	$368.00	$12,050.70	$1,581.00	$2,682.00	$6,774.80	$59,190.19
8300 - Travel & meetings expenses	$0.00	$0.00	$28,808.17	$40.60	$14,750.15	$0.00	$1,880.15	$1,486.25	$2,260.10	$9,707.75	$5,106.02
8400 - Insurance Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,505.29	$0.00	$0.00	$0.00
8700 - Food Expenses	$0.00	$0.00	$19,954.11	$0.00	$37.28	$0.00	$52.74	$0.00	$44.00	$0.00	$6,428.98
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,449.26	$0.00	$2,049.48	$0.00
Other Expense											
8500 - Other Expense	$0.00	($406.79)	$102,014.66	$0.00	$141,194.29	$680.00	$5,844.27	$2,369.13	$373.04	$6,192.59	$158,997.05
Total Expense	**$2,346.25**	**$350.41**	**$1,039,216.59**	**$40.60**	**$390,372.15**	**$5,157.66**	**$132,089.04**	**$49,097.82**	**$67,055.40**	**$97,585.58**	**$510,572.22**
8000 - Cost of Goods Sold											
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gross	***($2,336.64)***	***$5,350.90***	***($38,245.68)***	***($37.21)***	***$39,939.39***	***($2,987.59)***	***($19,493.42)***	***$5,759.02***	***($6,456.91)***	***($6,207.56)***	***($55,980.52)***

LIFT Community Action Agency In
Parent - Lift : LIFT Community Act
Lift Income/Expense Stateme
From Jan 2026 to Jun 2026

Financial Row

	Youth Build Amount	Total Amount
Income		
Income		
4000 - Contribution Revenue	$300.00	$35,440.10
4100 - Inkind Revenue	$67,013.38	$72,512.12
4200 - Miscellaneous Revenue	$0.00	$1,341.35
4400 - State Revenue	$0.00	$1,217,239.54
4500 - Federal Revenue	$292,327.00	$1,237,202.32
4900 - Recoveries from Programs	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00
5100 - Program Fee Revenue	$0.00	$0.00
5300 - Interest and Dividends	$29.18	$383.46
5400 - Revenue from other sources	$0.00	$8,500.00
5800 - Special Event	$0.00	$238.17
Total - Income	$359,669.56	$2,572,857.06
Total Income	**$359,669.56**	**$2,572,857.06**
Expense		
Expense		
7000 - Grants, contracts, & direct assistance	$6,600.21	$38,698.77
7200 - Salaries & related expenses	$115,610.14	$1,258,235.62
7300 - Indirect Cost Pool Expense	$20,893.38	$221,627.90
7500 - Contract/Consultant Services	$1,130.36	$131,969.40
8100 - Non personnel expenses	$8,484.41	$153,338.13
8200 - Facility & equipment expenses	$14,041.81	$140,955.64
8300 - Travel & meetings expenses	$3,920.67	$67,959.86
8400 - Insurance Expense	$2,862.00	$5,367.29
8700 - Food Expenses	$227.10	$26,744.21
8800 - In-Kind Expenses	$67,013.38	$72,512.12
Other Expense		
8500 - Other Expense	$117,152.27	$534,410.51
Total Expense	**$357,935.73**	**$2,651,819.45**
8000 - Cost of Goods Sold		
8010 - Resale Fuel Expense	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00
Gross	***$1,733.83***	***($78,962.39)***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jun 2026
Options: Activity Only

Housing

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4200 - Miscellaneous Revenue	$0.00	$97,846.46	($97,846.46)	0.00%
4400 - State Revenue	$0.00	$196,963.14	($196,963.14)	0.00%
4500 - Federal Revenue	$717,953.00	$861,765.23	($143,812.23)	120.03%
5000 - Rental Revenue	$0.00	$256,808.00	($256,808.00)	0.00%
5100 - Program Fee Revenue	$0.00	$37,115.02	($37,115.02)	0.00%
5300 - Interest and Dividends	$0.00	($44,789.36)	$44,789.36	0.00%
5400 - Revenue from other sources	$0.00	$197,110.22	($197,110.22)	0.00%
Total - Income	$717,953.00	$1,602,818.71	($884,865.71)	223.25%
Gross Profit	$717,953.00	$1,602,818.71	($884,865.71)	223.25%
Expense				
7000 - Grants, contracts, & direct assistance	$0.00	$430,000.32	($430,000.32)	0.00%
7200 - Salaries & related expenses	$409,893.44	$465,154.30	($55,260.86)	113.48%
7300 - Indirect Cost Pool Expense	$67,456.82	$82,985.98	($15,529.16)	123.02%
7500 - Contract/Consultant Services	$10,350.00	$50,287.52	($39,937.52)	485.87%
8100 - Non personnel expenses	$22,309.71	$13,271.46	$9,038.25	59.49%
8200 - Facility & equipment expenses	$71,693.80	$275,316.90	($203,623.10)	384.02%
8300 - Travel & meetings expenses	$29,141.01	$18,335.12	$10,805.89	62.92%
8400 - Insurance Expense	$0.00	$129,047.85	($129,047.85)	0.00%
8700 - Food Expenses	$0.00	$179.30	($179.30)	0.00%
Total - Expense	$610,844.78	$1,464,578.75	($853,733.97)	239.76%
Other Income and Expenses				
Other Expense				
8500 - Other Expense	$107,108.22	$91,812.10	$15,296.12	85.72%
Total - Other Expense	$107,108.22	$91,812.10	$15,296.12	85.72%
Net Income	$0.00	$46,427.86	($46,427.86)	0.00%

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc

Lift Income/Expense Statement Summary

From Jan 2026 to Jun 2026

Financial Row				40 Housing Department				
		Apartments	Construction		Housing Weatherization	Total	TMA	Total
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Income								
Income								
4000 - Contribution Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$0.00	$0.00	$0.00	$97,846.46	$0.00	$97,846.46	$0.00	$97,846.46
4400 - State Revenue	$0.00	$0.00	$0.00	$196,963.14	$0.00	$196,963.14	$0.00	$196,963.14
4500 - Federal Revenue	$0.00	$0.00	$0.00	$205,750.00	$307,154.14	$512,904.14	$348,861.09	$861,765.23
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$763.00	$256,045.00	$0.00	$0.00	$0.00	$0.00	$0.00	$256,808.00
5100 - Program Fee Revenue	$0.00	$17,176.81	$0.00	$19,938.21	$0.00	$19,938.21	$0.00	$37,115.02
5300 - Interest and Dividends	$0.00	($46,300.04)	$0.00	$1,510.68	$0.00	$1,510.68	$0.00	($44,789.36)
5400 - Revenue from other sources	$0.00	$107,557.97	$0.00	$89,552.25	$0.00	$89,552.25	$0.00	$197,110.22
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - Income	$763.00	$334,479.74	$0.00	$611,560.74	$307,154.14	$918,714.88	$348,861.09	$1,602,818.71
Total Income	**$763.00**	**$334,479.74**	**$0.00**	**$611,560.74**	**$307,154.14**	**$918,714.88**	**$348,861.09**	**$1,602,818.71**
Expense								
Expense								
7000 - Grants, contracts, & direct assistance	$0.00	$60,510.00	$0.00	$0.00	$0.00	$0.00	$369,490.32	$430,000.32
7200 - Salaries & related expenses	$0.00	$37,625.46	$6,599.58	$135,222.46	$181,195.57	$316,418.03	$104,511.23	$465,154.30
7300 - Indirect Cost Pool Expense	$0.00	$10,137.76	$1,118.55	$23,115.27	$31,519.58	$54,634.85	$17,094.82	$82,985.98
7500 - Contract/Consultant Services	$0.00	$23,364.99	$0.00	$8,749.00	$13,173.53	$21,922.53	$5,000.00	$50,287.52
8100 - Non personnel expenses	$0.00	$4,024.48	$352.24	($2,027.88)	$7,411.17	$5,383.29	$3,511.45	$13,271.46
8200 - Facility & equipment expenses	$0.00	$146,763.99	$0.00	$94,010.03	$25,842.88	$119,852.91	$8,700.00	$275,316.90
8300 - Travel & meetings expenses	$0.00	($1,589.91)	$0.00	$5,343.54	$9,288.67	$14,632.21	$5,292.82	$18,335.12
8400 - Insurance Expense	$0.00	$102,142.05	$0.00	$14,619.80	$12,286.00	$26,905.80	$0.00	$129,047.85
8700 - Food Expenses	$0.00	$0.00	$0.00	$179.30	$0.00	$179.30	$0.00	$179.30
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Expense								
8500 - Other Expense	$0.00	$9,236.48	$0.00	$25,481.84	$51,621.96	$77,103.80	$5,471.82	$91,812.10
Total Expense	**$0.00**	**$392,215.30**	**$8,070.37**	**$304,693.36**	**$332,339.36**	**$637,032.72**	**$519,072.46**	**$1,556,390.85**
8000 - Cost of Goods Sold								
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gross	***$763.00***	***($57,735.56)***	***($8,070.37)***	***$306,867.38***	***($25,185.22)***	***$281,682.16***	***($170,211.37)***	***$46,427.86***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jun 2026
Options: Activity Only

Transportation

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$3,558.29**	**($3,558.29)**	**0.00%**
4200 - Miscellaneous Revenue	**$0.00**	**$1,000.00**	**($1,000.00)**	**0.00%**
4400 - State Revenue	**$0.00**	**$97,677.00**	**($97,677.00)**	**0.00%**
4500 - Federal Revenue	**$0.00**	**$628,912.00**	**($628,912.00)**	**0.00%**
5000 - Rental Revenue	**$0.00**	**$1,952.00**	**($1,952.00)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$150,216.17**	**($150,216.17)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$322.47**	**($322.47)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**($554,547.63)**	**$554,547.63**	**0.00%**
Total - Income	**$0.00**	**$329,090.30**	**($329,090.30)**	**0.00%**
Gross Profit	**$0.00**	**$329,090.30**	**($329,090.30)**	**0.00%**
Expense				
7000 - Grants, contracts, & direct assistance	**$0.00**	**($554,547.63)**	**$554,547.63**	**0.00%**
7200 - Salaries & related expenses	**$0.00**	**$430,060.24**	**($430,060.24)**	**0.00%**
7300 - Indirect Cost Pool Expense	**$0.00**	**$76,272.32**	**($76,272.32)**	**0.00%**
7500 - Contract/Consultant Services	**$0.00**	**$14,565.29**	**($14,565.29)**	**0.00%**
8100 - Non personnel expenses	**$0.00**	**$19,026.56**	**($19,026.56)**	**0.00%**
8200 - Facility & equipment expenses	**$0.00**	**$411,477.99**	**($411,477.99)**	**0.00%**
8300 - Travel & meetings expenses	**$0.00**	**$74,542.43**	**($74,542.43)**	**0.00%**
8400 - Insurance Expense	$0.00	$90,994.85	($90,994.85)	0.00%
Total - Expense	**$0.00**	**$562,392.05**	**($562,392.05)**	**0.00%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$0.00**	**$33,194.09**	**($33,194.09)**	**0.00%**
Total - Other Expense	**$0.00**	**$33,194.09**	**($33,194.09)**	**0.00%**
Net Income	**$0.00**	**($266,495.84)**	**$266,495.84**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Jun 2026

Financial Row	50 Transportation	
	Transit	Total
	Amount	Amount
Income		
Income		
4000 - Contribution Revenue	$3,558.29	$3,558.29
4100 - Inkind Revenue	$0.00	$0.00
4200 - Miscellaneous Revenue	$1,000.00	$1,000.00
4400 - State Revenue	$97,677.00	$97,677.00
4500 - Federal Revenue	$628,912.00	$628,912.00
4900 - Recoveries from Programs	$0.00	$0.00
5000 - Rental Revenue	$1,952.00	$1,952.00
5100 - Program Fee Revenue	$150,216.17	$150,216.17
5300 - Interest and Dividends	$322.47	$322.47
5400 - Revenue from other sources	($554,547.63)	($554,547.63)
5800 - Special Event	$0.00	$0.00
Total - Income	$329,090.30	$329,090.30
Total Income	**$329,090.30**	**$329,090.30**
Expense		
Expense		
7000 - Grants, contracts, & direct assistance	($554,547.63)	($554,547.63)
7200 - Salaries & related expenses	$430,060.24	$430,060.24
7300 - Indirect Cost Pool Expense	$76,272.32	$76,272.32
7500 - Contract/Consultant Services	$14,565.29	$14,565.29
8100 - Non personnel expenses	$19,026.56	$19,026.56
8200 - Facility & equipment expenses	$411,477.99	$411,477.99
8300 - Travel & meetings expenses	$74,542.43	$74,542.43
8400 - Insurance Expense	$90,994.85	$90,994.85
8700 - Food Expenses	$0.00	$0.00
8800 - In-Kind Expenses	$0.00	$0.00
Other Expense		
8500 - Other Expense	$33,194.09	$33,194.09
Total Expense	**$595,586.14**	**$595,586.14**
8000 - Cost of Goods Sold		
8010 - Resale Fuel Expense	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00
Gross	***($266,495.84)***	***($266,495.84)***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jun 2026
Options: Activity Only

Economic Development

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	$0.00	$188.50	($188.50)	0.00%
4200 - Miscellaneous Revenue	$0.00	$240.00	($240.00)	0.00%
4400 - State Revenue	$0.00	$58,977.98	($58,977.98)	0.00%
4500 - Federal Revenue	$0.00	$75,000.00	($75,000.00)	0.00%
5100 - Program Fee Revenue	$0.00	$225,634.06	($225,634.06)	0.00%
5300 - Interest and Dividends	$0.00	$9,398.06	($9,398.06)	0.00%
5400 - Revenue from other sources	$0.00	$3,047.23	($3,047.23)	0.00%
5800 - Special Event	$0.00	$14,045.12	($14,045.12)	0.00%
Total - Income	$0.00	$386,530.95	($386,530.95)	0.00%
Cost Of Sales				
8000 - Cost of Goods Sold	$0.00	$2,727.62	($2,727.62)	0.00%
Total - Cost Of Sales	$0.00	$2,727.62	($2,727.62)	0.00%
Gross Profit	$0.00	$383,803.33	($383,803.33)	0.00%
Expense				
7200 - Salaries & related expenses	$0.00	$119,459.97	($119,459.97)	0.00%
7300 - Indirect Cost Pool Expense	$0.00	$32,921.40	($32,921.40)	0.00%
7500 - Contract/Consultant Services	$0.00	$40,068.39	($40,068.39)	0.00%
8100 - Non personnel expenses	$0.00	$16,158.77	($16,158.77)	0.00%
8200 - Facility & equipment expenses	$0.00	$106,140.98	($106,140.98)	0.00%
8300 - Travel & meetings expenses	$0.00	$6,310.78	($6,310.78)	0.00%
8400 - Insurance Expense	$0.00	$82,976.91	($82,976.91)	0.00%
Total - Expense	$0.00	$404,037.20	($404,037.20)	0.00%
Other Income and Expenses				
Other Expense				
8500 - Other Expense	$0.00	$23,801.73	($23,801.73)	0.00%
Total - Other Expense	$0.00	$23,801.73	($23,801.73)	0.00%
Net Income	$0.00	($44,035.60)	$44,035.60	0.00%

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc

Lift Income/Expense Statement Summary
From Jan 2026 to Jun 2026

Financial Row			60 Economic Development			
	Lending		State Parks			Total
			Clayton Lake	Raymond Gary	Total	
	Amount	Amount	Amount	Amount	Amount	Amount
Income						
Income						
4000 - Contribution Revenue	$0.00	$188.50	$0.00	$0.00	$188.50	$188.50
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$0.00	$240.00	$0.00	$0.00	$240.00	$240.00
4400 - State Revenue	$0.00	$49,148.35	$0.00	$0.00	$49,148.35	$49,148.35
4500 - Federal Revenue	$75,000.00	$0.00	$0.00	$0.00	$0.00	$75,000.00
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	$6,348.25	$219,285.81	$0.00	$0.00	$219,285.81	$225,634.06
5300 - Interest and Dividends	$9,334.05	$64.01	$0.00	$0.00	$64.01	$9,398.06
5400 - Revenue from other sources	$0.00	$3,047.23	$0.00	$0.00	$3,047.23	$3,047.23
5800 - Special Event	$0.00	$14,045.12	$0.00	$0.00	$14,045.12	$14,045.12
Total - Income	$90,682.30	$286,019.02	$0.00	$0.00	$286,019.02	$376,701.32
Total Income	**$90,682.30**	**$286,019.02**	**$0.00**	**$0.00**	**$286,019.02**	**$376,701.32**
Expense						
Expense						
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7200 - Salaries & related expenses	($5,116.81)	$124,576.78	$0.00	$0.00	$124,576.78	$119,459.97
7300 - Indirect Cost Pool Expense	$10,436.86	$22,484.54	$0.00	$0.00	$22,484.54	$32,921.40
7500 - Contract/Consultant Services	$0.00	$40,068.39	$0.00	$0.00	$40,068.39	$40,068.39
8100 - Non personnel expenses	$0.00	$16,158.77	$0.00	$0.00	$16,158.77	$16,158.77
8200 - Facility & equipment expenses	($1,450.00)	$107,590.98	$0.00	$0.00	$107,590.98	$106,140.98
8300 - Travel & meetings expenses	$0.00	$6,310.78	$0.00	$0.00	$6,310.78	$6,310.78
8400 - Insurance Expense	$0.00	$82,976.91	$0.00	$0.00	$82,976.91	$82,976.91
8700 - Food Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Expense						
8500 - Other Expense	$3.00	$22,306.47	$705.36	$786.90	$23,798.73	$23,801.73
Total Expense	**$3,873.05**	**$422,473.62**	**$705.36**	**$786.90**	**$423,965.88**	**$427,838.93**
8000 - Cost of Goods Sold						
8010 - Resale Fuel Expense	$0.00	$1,959.60	$0.00	$0.00	$1,959.60	$1,959.60
8020 - Ship Store (Resale Inv)	$0.00	$584.72	$0.00	$0.00	$584.72	$584.72
8021 - Ship Store (Beer)	$0.00	$183.30	$0.00	$0.00	$183.30	$183.30
Total - 8000 - Cost of Goods Sold	$0.00	$2,727.62	$0.00	$0.00	$2,727.62	$2,727.62
Gross	***$86,809.25***	***($136,454.60)***	***($705.36)***	***($786.90)***	***($137,946.86)***	***($51,137.61)***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Credit Card Vendor Totals
Jun 2026
Options: Show Zeros

NAME	AMOUNT (GROSS)
DOLLAR GENERAL CHARGE SALES	$166.69
Elan Travel Bank	$49,783.09
WALMART BUSINESS	$6,375.50
Total	**$56,325.28**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Credit Card Report
Jun 2026

Program	Construction Rehab & Renovation Amount	Facility & equipment expenses FURNITURE, APPLIANCES & EQUIPMENT - NOT CAPITALIZED Amount	Repair/Maint for Building/Equip Amount	Total Amount	Food Expenses Food Nutrition Cost Amount	Other Food Expense Amount	Total Amount	Grants, contracts, & direct assistance Direct Assistance - Other Amount	Direct Assistance - Rental Amount	Direct Assistance - Utilities Amount	Total Amount	Events/Meeting Expense Amount	Fatherhood Amount	Non Office/Teaching Supplies Amount
Administration	$4,183.55		$99.18	$4,282.73		$556.40	$556.40				$0.00	$99.13		
Apartments			$320.43	$320.43			$0.00				$0.00			
Choosing Childbirth				$0.00			$0.00				$0.00			$194.09
Community Services				$0.00	$418.72	$385.17	$803.89				$0.00			
CORE Dad Program				$0.00		$1,606.65	$1,606.65	$573.04			$573.04	$772.87	$314.57	
Early Head Start Child Care				$0.00			$0.00				$0.00			$466.56
Early Learning Centers				$0.00	$52.84	$170.79	$223.63				$0.00			$1,164.95
EHS -EARLY HEAD START				$0.00		$243.01	$243.01				$0.00			$319.65
HEAD START				$0.00	$304.64		$304.64				$0.00			
Healthy Start				$0.00		$17.39	$17.39				$0.00			$3,643.14
Housing	$287.43			$287.43			$0.00				$0.00			
HS -Head Start				$0.00			$0.00				$0.00			$62.15
Lending				$0.00			$0.00				$0.00			
Second Chance				$0.00			$0.00				$0.00	$66.26		$654.48
State Park Operations		$1,597.00	$388.27	$1,985.27			$0.00				$0.00			
TRANSIT				$0.00			$0.00				$0.00			$300.00
Tri-CORPS		$2,966.70		$2,966.70			$0.00				$0.00			$185.90
Victim Services				$0.00			$0.00	$115.00	$1,649.50	$1,930.82	$3,695.32			$1,363.86
Weatherization				$0.00			$0.00				$0.00			
WRO			$6,772.36	$6,772.36			$0.00				$0.00			$1,057.08
Youth Build				$0.00		$78.69	$78.69	$112.55			$112.55			$358.23
Total	**$4,470.98**	**$4,563.70**	**$7,580.24**	**$16,614.92**	**$776.20**	**$3,058.10**	**$3,834.30**	**$800.59**	**$1,649.50**	**$1,930.82**	**$4,380.91**	**$938.26**	**$314.57**	**$9,770.09**

personnel expenses								Other Expense							Travel & meetings expenses		
Other/Maint Supplies Amount	Special Events Amount	Telephone & Internet Amount	Total Amount	Advertising & Community Sponsorships Amount	Computer & Software Related Expenses Amount	Fees/Dues Amount	Incentive Expense Amount	Other Expenses Amount	PROJECT EXPENSE Amount	Recognition Amount	Training & TTA Amount	Total Amount	Fuel Cost Amount	Out of Area Travel Amount	Vehicle Repair & Maint Amount	Total Amount	
$39.26		$138.71	$277.10		$1,069.46	$5.52		$12.50			$499.00	$1,586.48				$0.00	
			$0.00									$0.00				$0.00	
			$194.09		$9.00		$2,054.77					$2,063.77				$0.00	
			$0.00									$0.00				$0.00	
		$60.00	$1,147.44	$231.51	$12.00							$243.51				$0.00	
			$466.56		$2.05						$583.08	$585.13				$0.00	
			$1,164.95			$825.00					$52.00	$877.00		$975.72		$975.72	
			$319.65		$1.11	$108.50					$303.20	$412.81				$0.00	
			$0.00									$0.00				$0.00	
			$3,643.14		$33.00						$249.00	$282.00				$0.00	
			$0.00		$3.00	$28.00				$66.00	$2,655.00	$2,752.00				$0.00	
		$360.92	$423.07		$8.34	$108.50	$300.00				$490.00	$906.84				$0.00	
			$0.00		$3.00							$3.00				$0.00	
			$720.74					$131.29				$131.29				$0.00	
$503.29		$414.00	$917.29					$285.00				$285.00	$39.39			$39.39	
		$60.00	$360.00			$90.50						$90.50				$0.00	
			$185.90									$0.00				$0.00	
			$1,363.86									$0.00				$0.00	
			$0.00		$3.00						$1,367.40	$1,370.40				$0.00	
	$1,592.81		$2,649.89	$816.11	$481.75			$1,898.55				$3,196.41				$0.00	
	$3.82		$362.05		$209.00			$74.24	$1,146.19			$1,429.43			$68.74	$68.74	
$542.55	**$1,596.63**	**$1,033.63**	**$14,195.73**	**$1,047.62**	**$1,834.71**	**$1,166.02**	**$2,354.77**	**$2,401.58**	**$1,146.19**	**$66.00**	**$6,198.68**	**$16,215.57**	**$39.39**	**$975.72**	**$68.74**	**$1,083.85**	

Total Amount
$6,702.71
$320.43
$2,257.86
$803.89
$3,570.64
$1,051.69
$3,241.30
$975.47
$304.64
$3,942.53
$3,039.43
$1,329.91
$3.00
$852.03
$3,226.95
$450.50
$3,152.60
$5,059.18
$1,370.40
$12,618.66
$2,051.46
$56,325.28

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Comparative Balance Sheet
End of Jul 2026

FINANCIAL ROW	AMOUNT (AS OF JUL 2026)	COMPARISON AMOUNT (AS OF FY 2025)	VARIANCE	% VARIANCE
ASSETS				
Current Assets				
Bank				
1000 - Cash				
1010 - Checking Account	$8,367,498.04	$8,012,333.61	$355,164.43	4.43%
1015 - First United AP 4156	$26,102.73	$0.00	$26,102.73	0.00%
1020 - Payroll Account	$354,480.97	$353,476.31	$1,004.66	0.28%
1021 - First United Accounts Payable 0383	$227,755.63	$269,078.36	($41,322.73)	-15.36%
1022 - First United TH Reserve	$158,534.50	$154,198.40	$4,336.10	2.81%
1023 - First United General Escrow	$132,862.56	$170,287.56	($37,425.00)	-21.98%
1024 - First United Marina License	$167.83	$164.69	$3.14	1.91%
1025 - First United Deposit (PayPal)	$2,281.28	$3,553.29	($1,272.01)	-35.80%
1028 - First United Unrestricted Funds CD	$893,521.13	$877,088.89	$16,432.24	1.87%
1030 - Shamrock Bank - Clayton	$0.00	$1,881.77	($1,881.77)	-100.00%
1040 - Petty Cash	$510.00	$735.00	($225.00)	-30.61%
1050 - McCurtain County National Bank	$7,024.62	$2,122.57	$4,902.05	230.95%
1070 - Fund to Fund Allocation Transfers	($1,624.60)	$81,585.96	($83,210.56)	-101.99%
Total - 1000 - Cash	**$10,169,114.69**	**$9,926,506.41**	**$242,608.28**	**2.44%**
Total Bank	**$10,169,114.69**	**$9,926,506.41**	**$242,608.28**	**2.44%**
Accounts Receivable				
1100 - Receivables				
1105 - Accrued Acct Receivable	$228,938.28	$245,106.25	($16,167.97)	-6.60%
1110 - Accounts Receivable	$1,303,387.99	$2,124,293.62	($820,905.63)	-38.64%
1120 - Due From (A/R)	($249.87)	($249.87)	$0.00	0.00%
Total - 1100 - Receivables	**$1,532,076.40**	**$2,369,150.00**	**($837,073.60)**	**-35.33%**
1300 - Other receivables				
1320 - Notes/loans receivable	$254,725.58	($73,819.80)	$328,545.38	-445.06%
1321 - Loans Receivable from Belmont	$181,588.48	$181,588.48	$0.00	0.00%
1322 - Loans Receivable from Clayton	$261,736.53	$249,295.53	$12,441.00	4.99%
1323 - Loans Receivable rom Kiamichi	$123,563.90	$123,563.90	$0.00	0.00%
1324 - Loans Receivable from SOCDC	$522,001.57	$522,001.57	$0.00	0.00%
1326 - Loans Receivable from Rouleau House	$33,580.32	$33,580.32	$0.00	0.00%
1327 - Receivable - NW Capital from Building Funds	$79,806.00	$110,837.00	($31,031.00)	-28.00%
Total - 1300 - Other receivables	**$1,457,002.38**	**$1,147,047.00**	**$309,955.38**	**27.02%**
Total Accounts Receivable	**$2,989,078.78**	**$3,516,197.00**	**($527,118.22)**	**-14.99%**
Other Current Asset				
1400 - Other assets				
1450 - Prepaid Expenses	$131,926.90	$146,241.08	($14,314.18)	-9.79%
1465 - Advances Paid	$270.27	$0.00	$270.27	0.00%
Total - 1400 - Other assets	**$132,197.17**	**$146,241.08**	**($14,043.91)**	**-9.60%**
1500 - Investments				
1530 - Property/Lots held for Sale	$1,530,464.82	$1,530,464.82	$0.00	0.00%
1599 - Undeposited Funds	$952.28	$468.35	$483.93	103.33%
Total - 1500 - Investments	**$1,531,417.10**	**$1,530,933.17**	**$483.93**	**0.03%**
NS097 - Interfund Due to /Due from	($738.73)	($738.73)	$0.00	0.00%
Payroll Float	$399,556.22	$399,017.97	$538.25	0.13%

FINANCIAL ROW	AMOUNT (AS OF JUL 2026)	COMPARISON AMOUNT (AS OF FY 2025)	VARIANCE	% VARIANCE
Total Other Current Asset	**$2,062,431.76**	**$2,075,453.49**	**($13,021.73)**	**-0.63%**
Total Current Assets	**$15,220,625.23**	**$15,518,156.90**	**($297,531.67)**	**-1.92%**
Fixed Assets				
1600 - Fixed operating assets				
1610 - Land	$391,080.27	$391,080.27	$0.00	0.00%
1620 - Buildings	$8,520,718.06	$8,520,718.06	$0.00	0.00%
1630 - Leasehold Improvements	$2,175,575.79	$2,175,575.79	$0.00	0.00%
1640 - Equipment over $5,000	$1,827,734.64	$1,827,734.64	$0.00	0.00%
1650 - Vehicles	$3,075,088.28	$3,075,088.28	$0.00	0.00%
1660 - Construction in Progress	$0.35	$0.35	$0.00	0.00%
Total - 1600 - Fixed operating assets	**$15,990,197.39**	**$15,990,197.39**	**$0.00**	**0.00%**
1700 - Accum deprec - fixed operating assets	**($7,495,463.38)**	**($7,495,463.38)**	**$0.00**	**0.00%**
Total Fixed Assets	**$8,494,734.01**	**$8,494,734.01**	**$0.00**	**0.00%**
Other Assets				
1800 - Other Assets	**($12.99)**	**($25.98)**	**$12.99**	**-50.00%**
Total Other Assets	**($12.99)**	**($25.98)**	**$12.99**	**-50.00%**
Total ASSETS	**$23,715,346.25**	**$24,012,864.93**	**($297,518.68)**	**-1.24%**
Liabilities & Equity				
Current Liabilities				
Accounts Payable	**($145,085.79)**	**($142,992.18)**	**($2,093.61)**	**1.46%**
Other Current Liability				
2100 - Accrued liabilities	**$1,018,999.26**	**$1,323,017.18**	**($304,017.92)**	**-22.98%**
2400 - Refundable Advances				
2450 - Apartment Sec Deposits Payable	$34,458.97	$31,955.50	$2,503.47	7.83%
2455 - Sales Taxes Payable	$3,198.86	$0.00	$3,198.86	0.00%
Total - 2400 - Refundable Advances	**$37,657.83**	**$31,955.50**	**$5,702.33**	**17.84%**
2500 - Short-term notes & loans payable	**$79,806.00**	**$415,673.54**	**($335,867.54)**	**-80.80%**
Total Other Current Liability	**$1,136,463.09**	**$1,770,646.22**	**($634,183.13)**	**-35.82%**
Total Current Liabilities	**$991,377.30**	**$1,627,654.04**	**($636,276.74)**	**-39.09%**
Long Term Liabilities				
2700 - Long-term notes & loans payable				
2771 - OHFA Housing Stability Loan	$982,213.46	$982,213.46	$0.00	0.00%
Total - 2700 - Long-term notes & loans payable	**$982,213.46**	**$982,213.46**	**$0.00**	**0.00%**
Total Long Term Liabilities	**$982,213.46**	**$982,213.46**	**$0.00**	**0.00%**
Equity	**$21,741,755.49**	**$21,402,997.43**	**$338,758.06**	**1.58%**
Total Liabilities & Equity	**$23,715,346.25**	**$24,012,864.93**	**($297,518.68)**	**-1.24%**

LIFT Community Action Agency Inc

Parent - Lift : LIFT Community Action Agency Inc

Comparative Income Statement

From Jan 2026 to Jul 2026

FINANCIAL ROW	AMOUNT (JAN 2026 - JUL 2026)	COMPARATIVE AMOUNT (FY 2025)	VARIANCE	% VARIANCE
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$100,872.89**	**$177,832.03**	**($76,959.14)**	**-43.28%**
4100 - Inkind Revenue	**$579,708.66**	**$946,507.99**	**($366,799.33)**	**-38.75%**
4200 - Miscellaneous Revenue	**$766,517.68**	**$1,380,197.57**	**($613,679.89)**	**-44.46%**
4400 - State Revenue	**$1,920,754.20**	**$2,859,640.59**	**($938,886.39)**	**-32.83%**
4500 - Federal Revenue	**$7,949,132.18**	**$15,221,234.67**	**($7,272,102.49)**	**-47.78%**
4900 - Recoveries from Programs	**$2,251,663.50**	**$3,884,668.12**	**($1,633,004.62)**	**-42.04%**
5000 - Rental Revenue	**$557,566.44**	**$920,006.74**	**($362,440.30)**	**-39.40%**
5100 - Program Fee Revenue	**$757,031.00**	**$1,617,378.66**	**($860,347.66)**	**-53.19%**
5300 - Interest and Dividends	**$37,991.51**	**$130,078.91**	**($92,087.40)**	**-70.79%**
5400 - Revenue from other sources	**$281,297.08**	**$1,214,310.09**	**($933,013.01)**	**-76.83%**
5800 - Special Event	**$15,065.87**	**$21,700.53**	**($6,634.66)**	**-30.57%**
Total - Income	**$15,217,601.01**	**$28,373,555.90**	**($13,155,954.89)**	**-46.37%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$3,847.62**	**$7,411.11**	**($3,563.49)**	**-48.08%**
Total - Cost Of Sales	**$3,847.62**	**$7,411.11**	**($3,563.49)**	**-48.08%**
Gross Profit	**$15,213,753.39**	**$28,366,144.79**	**($13,152,391.40)**	**-46.37%**
Expense				
7000 - Grants, contracts, & direct assistance	**($37,351.86)**	**$1,236,799.26**	**($1,274,151.12)**	**-103.02%**
7200 - Salaries & related expenses	**$6,275,717.38**	**$12,462,842.70**	**($6,187,125.32)**	**-49.64%**
7300 - Indirect Cost Pool Expense	**$987,929.28**	**$1,852,541.52**	**($864,612.24)**	**-46.67%**
7500 - Contract/Consultant Services	**$1,021,230.30**	**$1,984,434.20**	**($963,203.90)**	**-48.54%**
8100 - Non personnel expenses	**$446,968.26**	**$1,130,166.68**	**($683,198.42)**	**-60.45%**
8200 - Facility & equipment expenses	**$1,438,135.98**	**$2,021,309.77**	**($583,173.79)**	**-28.85%**
8300 - Travel & meetings expenses	**$277,992.90**	**$550,865.22**	**($272,872.32)**	**-49.54%**
8400 - Insurance Expense	$1,663,319.30	$2,113,848.39	($450,529.09)	-21.31%
8700 - Food Expenses	**$996,038.04**	**$1,638,075.22**	**($642,037.18)**	**-39.19%**
8800 - In-Kind Expenses	**$579,708.66**	**$946,507.99**	**($366,799.33)**	**-38.75%**
Total - Expense	**$13,649,688.24**	**$25,937,390.95**	**($12,287,702.71)**	**-47.37%**
Net Ordinary Income	**$1,564,065.15**	**$2,428,753.84**	**($864,688.69)**	**-35.60%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$1,360,938.96**	**$2,171,726.14**	**($810,787.18)**	**-37.33%**
Unrealized Gain/Loss	$0.00	($117,832.14)	$117,832.14	-100.00%
Total - Other Expense	**$1,360,938.96**	**$2,053,894.00**	**($692,955.04)**	**-33.74%**
Net Other Income	**($1,360,938.96)**	**($2,053,894.00)**	**$692,955.04**	**-33.74%**
Net Income	**$203,126.19**	**$374,859.84**	**($171,733.65)**	**-45.81%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Financial Position
End of Jul 2026

FINANCIAL ROW	AMOUNT
ASSETS	
Current Assets	
Bank	
1000 - Cash	
1010 - Checking Account	$8,367,498.04
1015 - First United AP 4156	$26,102.73
1020 - Payroll Account	$354,480.97
1021 - First United Accounts Payable 0383	$227,755.63
1022 - First United TH Reserve	$158,534.50
1023 - First United General Escrow	$132,862.56
1024 - First United Marina License	$167.83
1025 - First United Deposit (PayPal)	$2,281.28
1028 - First United Unrestricted Funds CD	$893,521.13
1040 - Petty Cash	$510.00
1050 - McCurtain County National Bank	$7,024.62
1070 - Fund to Fund Allocation Transfers	($1,624.60)
Total - 1000 - Cash	**$10,169,114.69**
Total Bank	**$10,169,114.69**
Accounts Receivable	
1100 - Receivables	
1105 - Accrued Acct Receivable	$228,938.28
1110 - Accounts Receivable	$1,303,387.99
1120 - Due From (A/R)	($249.87)
Total - 1100 - Receivables	**$1,532,076.40**
1300 - Other receivables	
1320 - Notes/loans receivable	$254,725.58
1321 - Loans Receivable from Belmont	$181,588.48
1322 - Loans Receivable from Clayton	$261,736.53
1323 - Loans Receivable rom Kiamichi	$123,563.90
1324 - Loans Receivable from SOCDC	$522,001.57
1326 - Loans Receivable from Rouleau House	$33,580.32
1327 - Receivable - NW Capital from Building Funds	$79,806.00
Total - 1300 - Other receivables	**$1,457,002.38**
Total Accounts Receivable	**$2,989,078.78**
Other Current Asset	
1400 - Other assets	
1450 - Prepaid Expenses	$131,926.90
1465 - Advances Paid	$270.27
Total - 1400 - Other assets	**$132,197.17**
1500 - Investments	
1530 - Property/Lots held for Sale	$1,530,464.82
1599 - Undeposited Funds	$952.28
Total - 1500 - Investments	**$1,531,417.10**
NS097 - Interfund Due to /Due from	($738.73)
Payroll Float	$399,556.22
Total Other Current Asset	**$2,062,431.76**
Total Current Assets	**$15,220,625.23**
Fixed Assets	
1600 - Fixed operating assets	
1610 - Land	$391,080.27
1620 - Buildings	$8,520,718.06

FINANCIAL ROW	AMOUNT
1630 - Leasehold Improvements	$2,175,575.79
1640 - Equipment over $5,000	$1,827,734.64
1650 - Vehicles	$3,075,088.28
1660 - Construction in Progress	$0.35
Total - 1600 - Fixed operating assets	**$15,990,197.39**
1700 - Accum deprec - fixed operating assets	
1725 - Accum deprec - building	($2,524,831.49)
1735 - Accum amort - leasehold improvements	($2,096,601.52)
1745 - Accum deprec - furn,fix,equip	($722,903.98)
1755 - Accum deprec - vehicles	($2,151,126.39)
Total - 1700 - Accum deprec - fixed operating assets	**($7,495,463.38)**
Total Fixed Assets	**$8,494,734.01**
Other Assets	
1800 - Other Assets	
1950 - Stale Dated Payables	($12.99)
Total - 1800 - Other Assets	**($12.99)**
Total Other Assets	**($12.99)**
Total ASSETS	**$23,715,346.25**
Liabilities & Equity	
Current Liabilities	
Accounts Payable	
2000 - Payables	
2010 - AP Accrued monthly	($145,085.79)
Total - 2000 - Payables	**($145,085.79)**
Total Accounts Payable	**($145,085.79)**
Other Current Liability	
2100 - Accrued liabilities	**$1,018,999.26**
2400 - Refundable Advances	
2450 - Apartment Sec Deposits Payable	$34,458.97
2455 - Sales Taxes Payable	$3,198.86
Total - 2400 - Refundable Advances	**$37,657.83**
2500 - Short-term notes & loans payable	
2570 - Short-term liabilities - other	$79,806.00
Total - 2500 - Short-term notes & loans payable	**$79,806.00**
Total Other Current Liability	**$1,136,463.09**
Total Current Liabilities	**$991,377.30**
Long Term Liabilities	
2700 - Long-term notes & loans payable	
2771 - OHFA Housing Stability Loan	$982,213.46
Total - 2700 - Long-term notes & loans payable	**$982,213.46**
Total Long Term Liabilities	**$982,213.46**
Equity	**$21,741,755.49**
Total Liabilities & Equity	**$23,715,346.25**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Functional Expense
From Jan 2026 to Jul 2026

FINANCIAL ROW	- UNASSIGNED - Amount	CAPITAL Amount	FUNDRAISING Amount	MANAGEMENT & GENERAL (ADMIN) Amount	OTHER Amount	PROGRAM SERVICES Amount	*TOTAL Amount*
Operating Activities							
Net Income	($103,183.05)	$43,828.15	$11.88	$111,424.41	$445.55	$150,599.25	$203,126.19
Adjustments to Net Income							
Accounts Receivable	$708,373.81	$31,031.00	$0.00	($312,377.41)	$0.00	$100,090.82	$527,118.22
Other Current Asset	($86,535.27)	$0.00	$0.00	($220.83)	$0.00	$100,261.76	$13,505.66
Accounts Payable	($2,093.61)	$0.00	$0.00	$0.00	$0.00	$0.00	($2,093.61)
Sales Tax Payable	$18,332.61	$0.00	$0.00	$75.30	$0.00	($15,209.05)	$3,198.86
Other Current Liabilities	($55,756.00)	($740.77)	$0.00	($12,434.39)	$0.00	($568,450.83)	($637,381.99)
Total Adjustments to Net Income	**$582,321.54**	**$30,290.23**	**$0.00**	**($324,957.33)**	**$0.00**	**($383,307.30)**	**($95,652.86)**
Total Operating Activities	**$479,138.49**	**$74,118.38**	**$11.88**	**($213,532.92)**	**$445.55**	**($232,708.05)**	**$107,473.33**
Investing Activities							
Other Asset	$0.00	$0.00	$0.00	($12.99)	$0.00	$0.00	($12.99)
Total Investing Activities	**$0.00**	**$0.00**	**$0.00**	**($12.99)**	**$0.00**	**$0.00**	**($12.99)**
Financing Activities							
Other Equity	$0.00	$0.00	$0.00	$135,631.87	$0.00	$0.00	$135,631.87
Total Financing Activities	**$0.00**	**$0.00**	**$0.00**	**$135,631.87**	**$0.00**	**$0.00**	**$135,631.87**
Net Change in Cash for Period	**$479,138.49**	**$74,118.38**	**$11.88**	**($77,914.04)**	**$445.55**	**($232,708.05)**	**$243,092.21**
Cash at Beginning of Period	**$49,199,378.83**	**($87,721.90)**	**$1,919.08**	**($12,432,921.26)**	**$1,704.98**	**($26,755,384.97)**	**$9,926,974.76**
Cash at End of Period	**$49,678,517.32**	**($13,603.52)**	**$1,930.96**	**($12,510,835.30)**	**$2,150.53**	**($26,988,093.02)**	**$10,170,066.97**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Cash Flow
From Jan 2026 to Jul 2026

FINANCIAL ROW	AMOUNT
Operating Activities	
Net Income	$203,126.19
Adjustments to Net Income	
Accounts Receivable	$527,118.22
Other Current Asset	$13,505.66
Accounts Payable	($2,093.61)
Sales Tax Payable	$3,198.86
Other Current Liabilities	($637,381.99)
Total Adjustments to Net Income	**($95,652.86)**
Total Operating Activities	**$107,473.33**
Investing Activities	
Other Asset	($12.99)
Total Investing Activities	**($12.99)**
Financing Activities	
Other Equity	$135,631.87
Total Financing Activities	**$135,631.87**
Net Change in Cash for Period	**$243,092.21**
Cash at Beginning of Period	**$9,926,974.76**
Cash at End of Period	**$10,170,066.97**

LIFT Community Action Agency Inc

Parent - Lift : LIFT Community Action Agency Inc

Statement of Activity

From Jan 2026 to Jul 2026

Options: Activity Only

FINANCIAL ROW	- UNASSIGNED - Amount	WITH DONOR RESTRICTIONS Amount	WITHOUT DONOR RESTRICTIONS Amount	*TOTAL* *Amount*
Operating Activities				
Net Income	($3,432,782.80)	$81,904.61	$3,554,004.38	$203,126.19
Adjustments to Net Income				
Accounts Receivable	$708,373.81	$0.00	($181,255.59)	$527,118.22
Other Current Asset	($86,535.27)	$0.00	$100,040.93	$13,505.66
Accounts Payable	($2,093.61)	$0.00	$0.00	($2,093.61)
Sales Tax Payable	$0.00	$0.00	$3,198.86	$3,198.86
Other Current Liabilities	($60,210.50)	$0.00	($577,171.49)	($637,381.99)
Total Adjustments to Net Income	**$559,534.43**	**$0.00**	**($655,187.29)**	**($95,652.86)**
Total Operating Activities	**($2,873,248.37)**	**$81,904.61**	**$2,898,817.09**	**$107,473.33**
Investing Activities				
Other Asset	$0.00	$0.00	($12.99)	($12.99)
Total Investing Activities	**$0.00**	**$0.00**	**($12.99)**	**($12.99)**
Financing Activities				
Other Equity	$0.00	$0.00	$135,631.87	$135,631.87
Total Financing Activities	**$0.00**	**$0.00**	**$135,631.87**	**$135,631.87**
Net Change in Cash for Period	**($2,873,248.37)**	**$81,904.61**	**$3,034,435.97**	**$243,092.21**
Cash at Beginning of Period	**$3,733,669.58**	**$13,532.47**	**$6,179,772.71**	**$9,926,974.76**
Cash at End of Period	**$860,421.21**	**$95,437.08**	**$9,214,208.68**	**$10,170,066.97**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Revenue Stream Distribution by Month
May 2026, Jun 2026, Jul 2026
Monthly distribution of Revenue by Revenue Type and Subtype

REVENUE STREAM	MAY 2026	JUNE 2026	JULY 2026	*TOTAL*
Federal Grants	$1,387,748.79	$1,126,249.39	$548,905.93	$3,062,904.11
Federal Pass Through	$238,971.61	$445,126.36	$138,215.30	$822,313.27
Non Federal	$172,906.62	$438,053.65	$63,073.63	$674,033.90
State Contracts	$238,653.01	$229,457.04	$89,607.52	$557,717.57
Program Revenue	$171,653.61	$178,620.90	$201,873.62	$552,148.13
Recoveries	$178,575.81	$156,252.46	$162,637.73	$497,466.00
Federal	$147,445.34	$126,358.68	$136,370.36	$410,174.38
State Grants	$33,137.53	$65,336.84	$20,085.19	$118,559.56
Corporate/Business/Foundation	$489.56	$30,044.75	$55,072.21	$85,606.52
Miscellaneous	$45,300.00	$242.21	$742.48	$46,284.69
State Pass Through	$21,983.76	$21,897.96	$8,174.44	$52,056.16
Apartment Revenue	$4,290.00	$4,290.00	$4,290.00	$12,870.00
Management Fees	$2,148.16	$2,442.64	$2,533.94	$7,124.74
- Unassigned -		$361.24	$355.25	$716.49
Total	**$2,643,303.80**	**$2,824,734.12**	**$1,431,937.60**	**$6,899,975.52**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jul 2026
Options: Activity Only

Operations

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	$0.00	$3,334.00	($3,334.00)	0.00%
4200 - Miscellaneous Revenue	$0.00	$10,942.57	($10,942.57)	0.00%
4900 - Recoveries from Programs	$1,964,415.00	$2,251,663.50	($287,248.50)	114.62%
5000 - Rental Revenue	$0.00	$252,310.44	($252,310.44)	0.00%
5100 - Program Fee Revenue	$0.00	$4,251.85	($4,251.85)	0.00%
5300 - Interest and Dividends	$0.00	$52,050.62	($52,050.62)	0.00%
5400 - Revenue from other sources	$0.00	$578,463.76	($578,463.76)	0.00%
Total - Income	$1,964,415.00	$3,153,016.74	($1,188,601.74)	160.51%
Cost Of Sales				
8000 - Cost of Goods Sold	$0.00	$979.80	($979.80)	0.00%
Total - Cost Of Sales	$0.00	$979.80	($979.80)	0.00%
Gross Profit	$1,964,415.00	$3,152,036.94	($1,187,621.94)	160.46%
Expense				
7000 - Grants, contracts, & direct assistance	$0.00	$33,973.44	($33,973.44)	0.00%
7200 - Salaries & related expenses	$1,427,325.81	$781,229.49	$646,096.32	54.73%
7300 - Indirect Cost Pool Expense	$0.00	$6,562.59	($6,562.59)	0.00%
7500 - Contract/Consultant Services	$92,189.00	$167,226.75	($75,037.75)	181.40%
8100 - Non personnel expenses	$63,869.04	$40,331.06	$23,537.98	63.15%
8200 - Facility & equipment expenses	$43,772.21	$260,277.87	($216,505.66)	594.62%
8300 - Travel & meetings expenses	$43,545.87	$24,081.05	$19,464.82	55.30%
8400 - Insurance Expense	$91,552.30	$1,139,543.05	($1,047,990.75)	1,244.69%
8700 - Food Expenses	$0.00	$3,027.59	($3,027.59)	0.00%
Total - Expense	$1,762,254.23	$2,456,252.89	($693,998.66)	139.38%
Other Income and Expenses				
Other Expense				
8500 - Other Expense	$158,801.53	$224,289.30	($65,487.77)	141.24%
Total - Other Expense	$158,801.53	$224,289.30	($65,487.77)	141.24%
Net Income	$43,359.24	$471,494.75	($428,135.51)	1,087.41%

LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Jul 2026

Financial Row	- No Department -	10 Operating		
		Administration	Building Funds	Total
	Amount	Amount	Amount	Amount
Income				
Income				
4000 - Contribution Revenue	$0.00	$3,334.00	$0.00	$3,334.00
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$5.05	$10,670.57	$272.00	$10,942.57
4400 - State Revenue	$0.00	$0.00	$0.00	$0.00
4500 - Federal Revenue	$884.80	$0.00	$0.00	$0.00
4900 - Recoveries from Programs	$0.00	$2,251,663.50	$0.00	$2,251,663.50
5000 - Rental Revenue	$0.00	$0.00	$252,310.44	$252,310.44
5100 - Program Fee Revenue	$5,623.72	$0.00	$4,251.85	$4,251.85
5300 - Interest and Dividends	$0.00	$49,876.58	$2,174.04	$52,050.62
5400 - Revenue from other sources	$45,300.00	$403,463.76	$175,000.00	$578,463.76
5800 - Special Event	$0.00	$0.00	$0.00	$0.00
Total - Income	$51,813.57	$2,719,008.41	$434,008.33	$3,153,016.74
Total Income	**$51,813.57**	**###########**	**$434,008.33**	**###########**
Expense				
Expense				
7000 - Grants, contracts, & direct assistance	$29.46	$33,973.44	$0.00	$33,973.44
7200 - Salaries & related expenses	$3,341.39	$781,229.49	$0.00	$781,229.49
7300 - Indirect Cost Pool Expense	$318.20	$6,562.59	$0.00	$6,562.59
7500 - Contract/Consultant Services	$1,589.29	$63,824.96	$103,401.79	$167,226.75
8100 - Non personnel expenses	$6,707.05	$28,674.52	$11,656.54	$40,331.06
8200 - Facility & equipment expenses	$11,521.02	$64,205.29	$196,072.58	$260,277.87
8300 - Travel & meetings expenses	$260.09	$18,555.33	$5,525.72	$24,081.05
8400 - Insurance Expense	($6,344.30)	$972,468.00	$167,075.05	$1,139,543.05
8700 - Food Expenses	$548,265.81	$3,027.59	$0.00	$3,027.59
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00
Other Expense				
8500 - Other Expense	$3,852.40	$221,833.53	$2,455.77	$224,289.30
Total Expense	**$569,540.41**	**###########**	**$486,187.45**	**###########**
8000 - Cost of Goods Sold				
8010 - Resale Fuel Expense	$0.00	$979.80	$0.00	$979.80
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$979.80	$0.00	$979.80
Gross	***($517,726.84)***	***$524,653.67***	***($52,179.12)***	***$472,474.55***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jul 2026
Options: Activity Only

Early Childhood

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$3,319.70**	**($3,319.70)**	**0.00%**
4100 - Inkind Revenue	**$1,894,586.57**	**$499,920.98**	**$1,394,665.59**	**26.39%**
4200 - Miscellaneous Revenue	**$0.00**	**$625,132.14**	**($625,132.14)**	**0.00%**
4400 - State Revenue	**$206,439.05**	**$128,474.35**	**$77,964.70**	**62.23%**
4500 - Federal Revenue	**$6,925,417.00**	**$4,762,945.95**	**$2,162,471.05**	**68.77%**
5100 - Program Fee Revenue	**$0.00**	**$256,368.40**	**($256,368.40)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$11,896.17**	**($11,896.17)**	**0.00%**
5800 - Special Event	**$0.00**	**$43.61**	**($43.61)**	**0.00%**
Total - Income	**$9,026,442.62**	**$6,288,101.30**	**$2,738,341.32**	**69.66%**
Gross Profit	**$9,026,442.62**	**$6,288,101.30**	**$2,738,341.32**	**69.66%**
Expense				
7200 - Salaries & related expenses	**$4,666,415.22**	**$2,818,794.68**	**$1,847,620.54**	**60.41%**
7300 - Indirect Cost Pool Expense	**$798,553.80**	**$494,083.35**	**$304,470.45**	**61.87%**
7500 - Contract/Consultant Services	**$1,159,820.00**	**$579,702.66**	**$580,117.34**	**49.98%**
8100 - Non personnel expenses	**$139,572.00**	**$173,947.88**	**($34,375.88)**	**124.63%**
8200 - Facility & equipment expenses	**$117,003.00**	**$121,282.78**	**($4,279.78)**	**103.66%**
8300 - Travel & meetings expenses	**$40,256.66**	**$54,930.42**	**($14,673.76)**	**136.45%**
8400 - Insurance Expense	$44,000.00	$154,670.63	($110,670.63)	351.52%
8700 - Food Expenses	**$81,120.00**	**$409,737.40**	**($328,617.40)**	**505.10%**
8800 - In-Kind Expenses	**$1,894,586.57**	**$499,920.98**	**$1,394,665.59**	**26.39%**
Total - Expense	**$8,941,327.25**	**$5,307,070.78**	**$3,634,256.47**	**59.35%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$157,534.00**	**$347,728.42**	**($190,194.42)**	**220.73%**
Total - Other Expense	**$157,534.00**	**$347,728.42**	**($190,194.42)**	**220.73%**
Net Income	**($72,418.63)**	**$633,302.10**	**($705,720.73)**	**-874.50%**

LIFT Community Action Agency Inc

Lift Income/Expense Statement Summary

From Jan 2026 to Jul 2026

Financial Row				20 Early Childhood				
		CC EHS -Early Head Start CC	Early Learning Centers		HS/EHS EHS	Head Start	Total	Total
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Income								
Income								
4000 - Contribution Revenue	$0.00	$0.00	$1,000.00	$2,319.70	$0.00	$0.00	$2,319.70	$3,319.70
4100 - Inkind Revenue	$0.00	$6,140.26	$4,640.00	$407,776.59	$81,364.13	$0.00	$489,140.72	$499,920.98
4200 - Miscellaneous Revenue	$60,855.52	$0.00	$293,904.64	$79,863.60	($77.87)	$190,586.25	$270,371.98	$625,132.14
4400 - State Revenue	$0.00	$0.00	$0.00	$77,889.22	$0.00	$50,585.13	$128,474.35	$128,474.35
4500 - Federal Revenue	$606,276.18	$1,415,924.00	$0.00	$1,915,436.82	$718,881.00	$106,427.95	$2,740,745.77	$4,762,945.95
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	$0.00	$0.00	$256,368.40	$0.00	$0.00	$0.00	$0.00	$256,368.40
5300 - Interest and Dividends	$0.00	$0.00	$5,287.05	$6,609.12	$0.00	$0.00	$6,609.12	$11,896.17
5400 - Revenue from other sources	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5800 - Special Event	$0.00	$0.00	$0.00	$43.61	$0.00	$0.00	$43.61	$43.61
Total - Income	$667,131.70	$1,422,064.26	$561,200.09	$2,489,938.66	$800,167.26	$347,599.33	$3,637,705.25	$6,288,101.30
Total Income	**$667,131.70**	**$1,422,064.26**	**$561,200.09**	**$2,489,938.66**	**$800,167.26**	**$347,599.33**	**$3,637,705.25**	**$6,288,101.30**
Expense								
Expense								
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7200 - Salaries & related expenses	$75,689.65	$434,225.79	$434,203.93	$1,211,912.90	$462,709.20	$200,053.21	$1,874,675.31	$2,818,794.68
7300 - Indirect Cost Pool Expense	$13,079.69	$75,485.71	$70,697.69	$223,960.79	$84,470.28	$26,389.19	$334,820.26	$494,083.35
7500 - Contract/Consultant Services	$0.00	$537,588.20	$4,418.85	$31,470.82	$6,224.79	$0.00	$37,695.61	$579,702.66
8100 - Non personnel expenses	$2,093.53	$39,039.06	$18,234.57	$82,770.34	$31,810.38	$0.00	$114,580.72	$173,947.88
8200 - Facility & equipment expenses	$2,618.00	$15,613.78	$13,043.82	$72,627.94	$17,379.24	$0.00	$90,007.18	$121,282.78
8300 - Travel & meetings expenses	$15,708.83	$7,974.74	$4,916.21	$20,195.79	$6,134.85	$0.00	$26,330.64	$54,930.42
8400 - Insurance Expense	$0.00	$12,830.14	$34,595.43	$87,883.25	$19,361.81	$0.00	$107,245.06	$154,670.63
8700 - Food Expenses	$63,423.64	$228.31	$51,044.65	$150,538.77	$30,500.96	$114,001.07	$295,040.80	$409,737.40
8800 - In-Kind Expenses	$0.00	$6,140.26	$4,640.00	$407,776.59	$81,364.13	$0.00	$489,140.72	$499,920.98
Other Expense								
8500 - Other Expense	$0.00	$238,451.12	$4,605.28	$82,038.60	$22,633.42	$0.00	$104,672.02	$347,728.42
Total Expense	**$172,613.34**	**$1,367,577.11**	**$640,400.43**	**$2,371,175.79**	**$762,589.06**	**$340,443.47**	**$3,474,208.32**	**$5,654,799.20**
8000 - Cost of Goods Sold								
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gross	##########	***$54,487.15***	***($79,200.34)***	***$118,762.87***	***$37,578.20***	***$7,155.86***	***$163,496.93***	***$633,302.10***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jul 2026
Options: Activity Only

Community Service

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$45,000.00**	**$50,450.10**	**($5,450.10)**	**112.11%**
4100 - Inkind Revenue	**$13,949.48**	**$79,787.68**	**($65,838.20)**	**571.98%**
4200 - Miscellaneous Revenue	**$0.00**	**$2,032.55**	**($2,032.55)**	**0.00%**
4400 - State Revenue	**$2,818,239.53**	**$1,437,648.25**	**$1,380,591.28**	**51.01%**
4500 - Federal Revenue	**$1,637,810.38**	**$1,439,966.99**	**$197,843.39**	**87.92%**
5300 - Interest and Dividends	**$0.00**	**$870.31**	**($870.31)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$8,500.00**	**($8,500.00)**	**0.00%**
5800 - Special Event	**$0.00**	**$977.14**	**($977.14)**	**0.00%**
Total - Income	**$4,514,999.39**	**$3,020,233.02**	**$1,494,766.37**	**66.89%**
Gross Profit	**$4,514,999.39**	**$3,020,233.02**	**$1,494,766.37**	**66.89%**
Expense				
7000 - Grants, contracts, & direct assistance	**$88,500.00**	**$46,787.55**	**$41,712.45**	**52.87%**
7200 - Salaries & related expenses	**$1,944,542.98**	**$1,493,872.05**	**$450,670.93**	**76.82%**
7300 - Indirect Cost Pool Expense	**$340,587.57**	**$263,174.39**	**$77,413.18**	**77.27%**
7500 - Contract/Consultant Services	**$200,060.00**	**$148,385.40**	**$51,674.60**	**74.17%**
8100 - Non personnel expenses	**$327,475.94**	**$170,077.46**	**$157,398.48**	**51.94%**
8200 - Facility & equipment expenses	**$309,519.80**	**$170,961.21**	**$138,558.59**	**55.23%**
8300 - Travel & meetings expenses	**$151,360.28**	**$76,895.64**	**$74,464.64**	**50.80%**
8400 - Insurance Expense	$1,800.00	$5,367.29	($3,567.29)	298.18%
8700 - Food Expenses	**$23,120.00**	**$34,769.05**	**($11,649.05)**	**150.39%**
8800 - In-Kind Expenses	**$13,949.48**	**$79,787.68**	**($65,838.20)**	**571.98%**
Total - Expense	**$3,400,916.05**	**$2,490,077.72**	**$910,838.33**	**73.22%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$1,115,515.04**	**$601,782.90**	**$513,732.14**	**53.95%**
Total - Other Expense	**$1,115,515.04**	**$601,782.90**	**$513,732.14**	**53.95%**
Net Income	**($1,431.70)**	**($71,627.60)**	**$70,195.90**	**5,002.98%**

LIFT Community Action Agency Inc

Lift Income/Expense Statement Summary
From Jan 2026 to Jul 2026

Financial Row							30 Community Service						
		Choosing Childbirth	Community Services	Emergency Services	Healthy Start	Mentoring	RCOR TRI-CORP	RSVP	Second Chance	Victim Services	WORK READY OK	Youth Build	Total
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Income													
Income													
4000 - Contribution Revenue	$0.00	$0.00	$17,900.54	$0.00	$489.56	$0.00	$30,010.00	$1,675.00	$0.00	$75.00	$0.00	$300.00	$50,450.10
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,538.91	$0.00	$2,049.48	$0.00	$72,199.29	$79,787.68
4200 - Miscellaneous Revenue	$0.00	$0.00	$2,032.55	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,032.55
4400 - State Revenue	$0.00	$5,701.31	$889,720.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10,243.16	$531,983.78	$0.00	$1,437,648.25
4500 - Federal Revenue	$0.00	$0.00	$361,989.44	$0.00	$429,820.00	$2,129.41	$106,206.77	$51,826.00	$67,871.82	$90,530.55	$0.00	$329,593.00	$1,439,966.99
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5300 - Interest and Dividends	$20.42	$0.00	$4.40	$7.27	$4.28	$86.03	$172.83	$7.29	$2.78	$507.26	$0.00	$57.75	$870.31
5400 - Revenue from other sources	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,500.00	$0.00	$3,000.00	$0.00	$0.00	$8,500.00
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$262.18	$0.00	$0.00	$0.00	$0.00	$714.96	$977.14
Total - Income	$20.42	$5,701.31	$1,271,646.93	$7.27	$430,313.84	$2,215.44	$136,651.78	$64,547.20	$67,874.60	$106,405.45	$531,983.78	$402,865.00	$3,020,233.02
Total Income	**$20.42**	**$5,701.31**	**$1,271,646.93**	**$7.27**	**$430,313.84**	**$2,215.44**	**$136,651.78**	**$64,547.20**	**$67,874.60**	**$106,405.45**	**$531,983.78**	**$402,865.00**	**$3,020,233.02**
Expense													
Expense													
7000 - Grants, contracts, & direct assistanc	$0.00	$0.00	$35,051.02	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,798.59	$0.00	$8,937.94	$46,787.55
7200 - Salaries & related expenses	$1,864.61	$757.20	$771,672.43	$0.00	$130,841.94	$1,499.39	$104,701.63	$36,608.35	$21,963.38	$77,543.37	$211,305.19	$135,114.56	$1,493,872.05
7300 - Indirect Cost Pool Expense	$327.70	$0.00	$135,483.12	$0.00	$22,712.59	$263.51	$18,329.93	$6,537.59	$4,157.50	$13,800.53	$37,137.56	$24,424.36	$263,174.39
7500 - Contract/Consultant Services	$0.00	$0.00	$65,961.53	$0.00	$41,349.27	$1,897.50	$0.00	$533.50	$31,066.70	$1,029.35	$5,417.19	$1,130.36	$148,385.40
8100 - Non personnel expenses	$0.00	$0.00	$60,035.47	$0.00	$27,759.24	$449.26	$8,645.27	$1,376.33	$10,303.86	$2,854.11	$48,930.96	$9,722.96	$170,077.46
8200 - Facility & equipment expenses	$183.31	$0.00	$46,511.70	$0.00	$11,884.50	$368.00	$13,595.70	$2,075.50	$3,382.00	$8,795.30	$67,232.72	$16,932.48	$170,961.21
8300 - Travel & meetings expenses	$0.00	$0.00	$34,827.00	$40.60	$14,750.15	$0.00	$2,227.80	$1,486.25	$2,716.69	$11,436.48	$5,143.72	$4,266.95	$76,895.64
8400 - Insurance Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,505.29	$0.00	$0.00	$0.00	$2,862.00	$5,367.29
8700 - Food Expenses	$0.00	$0.00	$27,978.95	$0.00	$37.28	$0.00	$52.74	$0.00	$44.00	$0.00	$6,428.98	$227.10	$34,769.05
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,538.91	$0.00	$2,049.48	$0.00	$72,199.29	$79,787.68
Other Expense													
8500 - Other Expense	$0.00	($406.79)	$163,376.82	$0.00	$141,194.29	$680.00	$6,364.95	$2,719.13	$1,331.22	$6,698.81	$159,402.63	$120,421.84	$601,782.90
Total Expense	**$2,375.62**	**$350.41**	**$1,340,898.04**	**$40.60**	**$390,529.26**	**$5,157.66**	**$153,918.02**	**$59,380.85**	**$74,965.35**	**$127,006.02**	**$540,998.95**	**$396,239.84**	**$3,091,860.62**
8000 - Cost of Goods Sold													
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gross	*##########*	*$5,350.90*	*($69,251.11)*	*($33.33)*	*$39,784.58*	*($2,942.22)*	*($17,266.24)*	*$5,166.35*	*($7,090.75)*	*($20,600.57)*	*($9,015.17)*	*$6,625.16*	*($71,627.60)*

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jul 2026
Options: Activity Only

Housing

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4200 - Miscellaneous Revenue	$0.00	$121,510.77	($121,510.77)	0.00%
4400 - State Revenue	$12,160.00	$197,976.62	($185,816.62)	1,628.10%
4500 - Federal Revenue	$717,953.00	$914,015.44	($196,062.44)	127.31%
5000 - Rental Revenue	$0.00	$302,979.00	($302,979.00)	0.00%
5100 - Program Fee Revenue	$0.00	$40,906.21	($40,906.21)	0.00%
5300 - Interest and Dividends	$0.00	($38,323.82)	$38,323.82	0.00%
5400 - Revenue from other sources	$0.00	$198,435.22	($198,435.22)	0.00%
Total - Income	$730,113.00	$1,737,499.44	($1,007,386.44)	237.98%
Gross Profit	$730,113.00	$1,737,499.44	($1,007,386.44)	237.98%
Expense				
7000 - Grants, contracts, & direct assistance	$0.00	$436,405.32	($436,405.32)	0.00%
7200 - Salaries & related expenses	$420,295.44	$525,838.07	($105,542.63)	125.11%
7300 - Indirect Cost Pool Expense	$69,214.82	$94,188.42	($24,973.60)	136.08%
7500 - Contract/Consultant Services	$10,350.00	$60,012.52	($49,662.52)	579.83%
8100 - Non personnel expenses	$22,309.71	$15,804.29	$6,505.42	70.84%
8200 - Facility & equipment expenses	$71,693.80	$304,234.98	($232,541.18)	424.35%
8300 - Travel & meetings expenses	$29,141.01	$21,904.01	$7,237.00	75.17%
8400 - Insurance Expense	$0.00	$129,047.85	($129,047.85)	0.00%
8700 - Food Expenses	$0.00	$179.30	($179.30)	0.00%
Total - Expense	$623,004.78	$1,587,614.76	($964,609.98)	254.83%
Other Income and Expenses				
Other Expense				
8500 - Other Expense	$107,108.22	$104,696.48	$2,411.74	97.75%
Total - Other Expense	$107,108.22	$104,696.48	$2,411.74	97.75%
Net Income	$0.00	$45,188.20	($45,188.20)	0.00%

LIFT Community Action Agency Inc

Lift Income/Expense Statement Summary

From Jan 2026 to Jul 2026

Financial Row				40 Housing Department				
		Apartments	Construction		Housing Weatherization	Total	TMA	Total
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Income								
Income								
4000 - Contribution Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$0.00	$0.00	$0.00	$121,510.77	$0.00	$121,510.77	$0.00	$121,510.77
4400 - State Revenue	$0.00	$0.00	$0.00	$197,976.62	$0.00	$197,976.62	$0.00	$197,976.62
4500 - Federal Revenue	$0.00	$0.00	$0.00	$205,750.00	$359,404.35	$565,154.35	$348,861.09	$914,015.44
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$763.00	$302,216.00	$0.00	$0.00	$0.00	$0.00	$0.00	$302,979.00
5100 - Program Fee Revenue	$0.00	$20,323.75	$0.00	$20,582.46	$0.00	$20,582.46	$0.00	$40,906.21
5300 - Interest and Dividends	$0.00	($40,508.86)	$0.00	$2,185.04	$0.00	$2,185.04	$0.00	($38,323.82)
5400 - Revenue from other sources	$0.00	$108,882.97	$0.00	$89,552.25	$0.00	$89,552.25	$0.00	$198,435.22
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - Income	$763.00	$390,913.86	$0.00	$637,557.14	$359,404.35	$996,961.49	$348,861.09	$1,737,499.44
Total Income	**$763.00**	**$390,913.86**	**$0.00**	**$637,557.14**	**$359,404.35**	**$996,961.49**	**$348,861.09**	**$1,737,499.44**
Expense								
Expense								
7000 - Grants, contracts, & direct assistance	$0.00	$66,915.00	$0.00	$0.00	$0.00	$0.00	$369,490.32	$436,405.32
7200 - Salaries & related expenses	$0.00	$44,622.85	$6,599.58	$168,987.57	$201,116.84	$370,104.41	$104,511.23	$525,838.07
7300 - Indirect Cost Pool Expense	$0.00	$11,951.18	$1,118.55	$29,048.73	$34,975.14	$64,023.87	$17,094.82	$94,188.42
7500 - Contract/Consultant Services	$0.00	$30,494.99	$0.00	$9,844.00	$14,673.53	$24,517.53	$5,000.00	$60,012.52
8100 - Non personnel expenses	$0.00	$4,542.19	$352.24	($366.71)	$7,765.12	$7,398.41	$3,511.45	$15,804.29
8200 - Facility & equipment expenses	$0.00	$170,911.88	$0.00	$96,579.29	$28,043.81	$124,623.10	$8,700.00	$304,234.98
8300 - Travel & meetings expenses	$0.00	($1,363.72)	$0.00	$6,753.06	$11,221.85	$17,974.91	$5,292.82	$21,904.01
8400 - Insurance Expense	$0.00	$102,142.05	$0.00	$14,619.80	$12,286.00	$26,905.80	$0.00	$129,047.85
8700 - Food Expenses	$0.00	$0.00	$0.00	$179.30	$0.00	$179.30	$0.00	$179.30
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Expense								
8500 - Other Expense	$0.00	$10,230.51	$0.00	$28,635.99	$60,358.16	$88,994.15	$5,471.82	$104,696.48
Total Expense	**$0.00**	**$440,446.93**	**$8,070.37**	**$354,281.03**	**$370,440.45**	**$724,721.48**	**$519,072.46**	**$1,692,311.24**
8000 - Cost of Goods Sold								
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gross	***$763.00***	***($49,533.07)***	***($8,070.37)***	***$283,276.11***	***($11,036.10)***	***$272,240.01***	***($170,211.37)***	***$45,188.20***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jul 2026
Options: Activity Only

Transportation

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$40,000.00**	**$43,558.29**	**($3,558.29)**	**108.90%**
4200 - Miscellaneous Revenue	**$0.00**	**$1,000.00**	**($1,000.00)**	**0.00%**
4400 - State Revenue	**$0.00**	**$97,677.00**	**($97,677.00)**	**0.00%**
4500 - Federal Revenue	**$219,561.00**	**$756,319.00**	**($536,758.00)**	**344.47%**
5000 - Rental Revenue	**$0.00**	**$2,277.00**	**($2,277.00)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$170,648.03**	**($170,648.03)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$337.97**	**($337.97)**	**0.00%**
5400 - Revenue from other sources	**$38,746.00**	**($554,547.63)**	**$593,293.63**	**-1,431.24%**
Total - Income	**$298,307.00**	**$517,269.66**	**($218,962.66)**	**173.40%**
Gross Profit	**$298,307.00**	**$517,269.66**	**($218,962.66)**	**173.40%**
Expense				
7000 - Grants, contracts, & direct assistance	**$0.00**	**($554,547.63)**	**$554,547.63**	**0.00%**
7200 - Salaries & related expenses	**$23,098.66**	**$506,482.84**	**($483,384.18)**	**2,192.69%**
7300 - Indirect Cost Pool Expense	**$3,901.34**	**$89,852.83**	**($85,951.49)**	**2,303.13%**
7500 - Contract/Consultant Services	**$0.00**	**$16,638.29**	**($16,638.29)**	**0.00%**
8100 - Non personnel expenses	**$0.00**	**$21,015.79**	**($21,015.79)**	**0.00%**
8200 - Facility & equipment expenses	**$219,948.46**	**$414,936.26**	**($194,987.80)**	**188.65%**
8300 - Travel & meetings expenses	**$13,000.00**	**$92,116.97**	**($79,116.97)**	**708.59%**
8400 - Insurance Expense	$0.00	$100,119.85	($100,119.85)	0.00%
Total - Expense	**$259,948.46**	**$686,615.20**	**($426,666.74)**	**264.14%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$0.00**	**$51,524.01**	**($51,524.01)**	**0.00%**
Total - Other Expense	**$0.00**	**$51,524.01**	**($51,524.01)**	**0.00%**
Net Income	**$38,358.54**	**($220,869.55)**	**$259,228.09**	**-575.80%**

LIFT Community Action Agency Inc

Lift Income/Expense Statement Summary

From Jan 2026 to Jul 2026

Financial Row	50 Transportation	
	Transit	Total
	Amount	Amount
Income		
Income		
4000 - Contribution Revenue	$43,558.29	$43,558.29
4100 - Inkind Revenue	$0.00	$0.00
4200 - Miscellaneous Revenue	$1,000.00	$1,000.00
4400 - State Revenue	$97,677.00	$97,677.00
4500 - Federal Revenue	$756,319.00	$756,319.00
4900 - Recoveries from Programs	$0.00	$0.00
5000 - Rental Revenue	$2,277.00	$2,277.00
5100 - Program Fee Revenue	$170,648.03	$170,648.03
5300 - Interest and Dividends	$337.97	$337.97
5400 - Revenue from other sources	($554,547.63)	($554,547.63)
5800 - Special Event	$0.00	$0.00
Total - Income	$517,269.66	$517,269.66
Total Income	**$517,269.66**	**$517,269.66**
Expense		
Expense		
7000 - Grants, contracts, & direct assistance	($554,547.63)	($554,547.63)
7200 - Salaries & related expenses	$506,482.84	$506,482.84
7300 - Indirect Cost Pool Expense	$89,852.83	$89,852.83
7500 - Contract/Consultant Services	$16,638.29	$16,638.29
8100 - Non personnel expenses	$21,015.79	$21,015.79
8200 - Facility & equipment expenses	$414,936.26	$414,936.26
8300 - Travel & meetings expenses	$92,116.97	$92,116.97
8400 - Insurance Expense	$100,119.85	$100,119.85
8700 - Food Expenses	$0.00	$0.00
8800 - In-Kind Expenses	$0.00	$0.00
Other Expense		
8500 - Other Expense	$51,524.01	$51,524.01
Total Expense	**$738,139.21**	**$738,139.21**
8000 - Cost of Goods Sold		
8010 - Resale Fuel Expense	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00
Gross	***($220,869.55)***	***($220,869.55)***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2026 to Jul 2026
Options: Activity Only

Economic Development

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	$0.00	$210.80	($210.80)	0.00%
4200 - Miscellaneous Revenue	$0.00	$5,894.60	($5,894.60)	0.00%
4400 - State Revenue	$0.00	$58,977.98	($58,977.98)	0.00%
4500 - Federal Revenue	$0.00	$75,000.00	($75,000.00)	0.00%
5100 - Program Fee Revenue	$0.00	$279,232.79	($279,232.79)	0.00%
5300 - Interest and Dividends	$0.00	$11,160.26	($11,160.26)	0.00%
5400 - Revenue from other sources	$0.00	$5,145.73	($5,145.73)	0.00%
5800 - Special Event	$0.00	$14,045.12	($14,045.12)	0.00%
Total - Income	$0.00	$449,667.28	($449,667.28)	0.00%
Cost Of Sales				
8000 - Cost of Goods Sold	$0.00	$2,867.82	($2,867.82)	0.00%
Total - Cost Of Sales	$0.00	$2,867.82	($2,867.82)	0.00%
Gross Profit	$0.00	$446,799.46	($446,799.46)	0.00%
Expense				
7200 - Salaries & related expenses	$0.00	$146,158.86	($146,158.86)	0.00%
7300 - Indirect Cost Pool Expense	$0.00	$39,749.50	($39,749.50)	0.00%
7500 - Contract/Consultant Services	$0.00	$47,675.39	($47,675.39)	0.00%
8100 - Non personnel expenses	$0.00	$19,084.73	($19,084.73)	0.00%
8200 - Facility & equipment expenses	$0.00	$154,921.86	($154,921.86)	0.00%
8300 - Travel & meetings expenses	$0.00	$7,804.72	($7,804.72)	0.00%
8400 - Insurance Expense	$0.00	$140,914.93	($140,914.93)	0.00%
8700 - Food Expenses	$0.00	$58.89	($58.89)	0.00%
Total - Expense	$0.00	$556,368.88	($556,368.88)	0.00%
Other Income and Expenses				
Other Expense				
8500 - Other Expense	$0.00	$27,065.45	($27,065.45)	0.00%
Total - Other Expense	$0.00	$27,065.45	($27,065.45)	0.00%
Net Income	$0.00	($136,634.87)	$136,634.87	0.00%

LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2026 to Jul 2026

Financial Row	60 Economic Development					
	Lending		State Parks			Total
			Clayton Lake	Raymond Gary	Total	
	Amount	Amount	Amount	Amount	Amount	Amount
Income						
Income						
4000 - Contribution Revenue	$0.00	$210.80	$0.00	$0.00	$210.80	$210.80
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$0.00	$5,894.60	$0.00	$0.00	$5,894.60	$5,894.60
4400 - State Revenue	$0.00	$58,977.98	$0.00	$0.00	$58,977.98	$58,977.98
4500 - Federal Revenue	$75,000.00	$0.00	$0.00	$0.00	$0.00	$75,000.00
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	$7,472.72	$271,760.07	$0.00	$0.00	$271,760.07	$279,232.79
5300 - Interest and Dividends	$11,096.23	$64.03	$0.00	$0.00	$64.03	$11,160.26
5400 - Revenue from other sources	$0.00	$5,145.73	$0.00	$0.00	$5,145.73	$5,145.73
5800 - Special Event	$0.00	$14,045.12	$0.00	$0.00	$14,045.12	$14,045.12
Total - Income	$93,568.95	$356,098.33	$0.00	$0.00	$356,098.33	$449,667.28
Total Income	**$93,568.95**	**$356,098.33**	**$0.00**	**$0.00**	**$356,098.33**	**$449,667.28**
Expense						
Expense						
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7200 - Salaries & related expenses	($5,116.81)	$151,275.67	$0.00	$0.00	$151,275.67	$146,158.86
7300 - Indirect Cost Pool Expense	$12,470.70	$27,278.80	$0.00	$0.00	$27,278.80	$39,749.50
7500 - Contract/Consultant Services	$0.00	$47,675.39	$0.00	$0.00	$47,675.39	$47,675.39
8100 - Non personnel expenses	$0.00	$19,084.73	$0.00	$0.00	$19,084.73	$19,084.73
8200 - Facility & equipment expenses	($1,450.00)	$156,371.86	$0.00	$0.00	$156,371.86	$154,921.86
8300 - Travel & meetings expenses	$0.00	$7,804.72	$0.00	$0.00	$7,804.72	$7,804.72
8400 - Insurance Expense	$0.00	$140,914.93	$0.00	$0.00	$140,914.93	$140,914.93
8700 - Food Expenses	$0.00	$58.89	$0.00	$0.00	$58.89	$58.89
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Expense						
8500 - Other Expense	$3.00	$25,570.19	$705.36	$786.90	$27,062.45	$27,065.45
Total Expense	**$5,906.89**	**$576,035.18**	**$705.36**	**$786.90**	**$577,527.44**	**$583,434.33**
8000 - Cost of Goods Sold						
8010 - Resale Fuel Expense	$0.00	$1,959.60	$0.00	$0.00	$1,959.60	$1,959.60
8020 - Ship Store (Resale Inv)	$0.00	$584.72	$0.00	$0.00	$584.72	$584.72
8021 - Ship Store (Beer)	$0.00	$323.50	$0.00	$0.00	$323.50	$323.50
Total - 8000 - Cost of Goods Sold	$0.00	$2,867.82	$0.00	$0.00	$2,867.82	$2,867.82
Gross	***$87,662.06***	***($219,936.85)***	***($705.36)***	***($786.90)***	***($221,429.11)***	***($133,767.05)***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Credit Card Vendor Totals
Jul 2026
Options: Show Zeros

NAME	AMOUNT (GROSS)
DOLLAR GENERAL CHARGE SALES	$142.27
Elan Travel Bank	$39,945.21
WALMART BUSINESS	$7,919.62
Total	**$48,007.10**

LIFT Community Action Agency Inc
Credit Card Report
Jul 2026

Program	Contract/Consultant Services	Facility & equipment expenses				Food Expenses				Grants, contracts, & direct assistance			
	Contract Services Amount	Construction Rehab & Renovation Amount	Repair/Maint for Building/Equip Amount	Trash Amount	Total Amount	Food Nutrition Cost Amount	Non -Food, Nutrition Cost Amount	Other Food Expense Amount	Total Amount	Direct Assistance - Other Amount	Direct Assistance - Utilities Amount	Total Amount	Events/Meeting Expense Amount
Administration		$412.50	$30.76	$18.85	$462.11				$0.00			$0.00	$61.66
Apartments					$0.00				$0.00			$0.00	
CACFP - Daycare Homes					$0.00				$0.00			$0.00	
Choosing Childbirth					$0.00			$349.05	$349.05	$1,146.55		$1,146.55	
Community Services					$0.00			$199.19	$199.19			$0.00	
CORE Dad Program	$65.00				$0.00			$1,626.42	$1,626.42	$386.99		$386.99	$101.26
Early Head Start Child Care					$0.00				$0.00			$0.00	
Early Learning Centers					$0.00	$74.64		$288.13	$362.77			$0.00	
EHS -EARLY HEAD START					$0.00			$322.26	$322.26			$0.00	
Healthy Start					$0.00				$0.00			$0.00	
Housing					$0.00				$0.00			$0.00	
HS -Head Start	$130.00				$0.00		$163.90		$163.90			$0.00	
Lending					$0.00				$0.00			$0.00	
Second Chance					$0.00				$0.00			$0.00	
State Park Operations	$175.00		$3,127.50		$3,127.50			$58.89	$58.89			$0.00	
TRANSIT	$65.00				$0.00				$0.00			$0.00	
Tri-CORPS					$0.00				$0.00			$0.00	$139.20
VOCA					$0.00				$0.00		$1,265.68	$1,265.68	
Weatherization					$0.00				$0.00			$0.00	
WRO				$150.00	$150.00			$1,501.23	$1,501.23			$0.00	
Youth Build			$21.82		$21.82				$0.00	$1,030.12		$1,030.12	
- Unassigned -					$0.00				$0.00			$0.00	
Total	**$435.00**	**$412.50**	**$3,180.08**	**$168.85**	**$3,761.43**	**$74.64**	**$163.90**	**$4,345.17**	**$4,583.71**	**$2,563.66**	**$1,265.68**	**$3,829.34**	**$302.12**

Non personnel expenses							Other Expense							Travel & me	
Office/Teaching Supplies Amount	Other/Maint Supplies Amount	Postage & shipping Amount	Printing & copying Amount	Special Events Amount	Telephone & Internet Amount	Total Amount	Advertising & Community Sponsorships Amount	Computer & Software Related Expenses Amount	Fees/Dues Amount	Incentive Expense Amount	Other Expenses Amount	Training & TTA Amount	Total Amount	Fuel Cost Amount	Out of Area Travel Amount
	$10.00				$138.71	$210.37		$264.12	$1,300.00			$175.00	$1,739.12		$61.93
					$130.00	$130.00							$0.00		
		$78.00				$78.00		$489.97					$489.97		
$138.53			$680.31			$818.84		$9.00		$5,956.22			$5,965.22		
						$0.00						$500.00	$500.00		
$48.84						$150.10	$475.19	$12.00		$300.00			$787.19		
$41.84						$41.84		$3.08	$18.56				$21.64		
$1,178.27					$130.00	$1,308.27			$108.50			$12.00	$120.50		
$989.62					$260.00	$1,249.62		$1.66	$54.25			$20.00	$75.91		
$1,209.99						$1,209.99	$72.74	$179.30	$3,000.00	$41.83			$3,293.87		
						$0.00		$3.00	$28.00			$1,453.96	$1,484.96		
$2,978.39					$780.00	$3,758.39		$9.76	$303.34			$910.51	$1,223.61		
						$0.00		$3.00					$3.00		
						$0.00					$43.20		$43.20		
$22.24	$316.87				$1,352.76	$1,691.87		$1,103.29	$238.44				$1,341.73	$80.04	
						$0.00			$69.59				$69.59		
						$139.20				$225.00	$295.68		$520.68		
						$0.00							$0.00		
						$0.00		$3.00					$3.00		
$942.28	$476.55			$251.23		$1,670.06	$550.28	$466.00			$3,611.24		$4,627.52		
$377.89						$377.89		$9.00					$9.00		
						$0.00			$9.99				$9.99		
$7,927.89	**$803.42**	**$78.00**	**$680.31**	**$251.23**	**$2,791.47**	**$12,834.44**	**$1,098.21**	**$2,556.18**	**$5,130.67**	**$6,523.05**	**$3,950.12**	**$3,071.47**	**$22,329.70**	**$80.04**	**$61.93**

·etings expenses		Total
Vehicle Repair & Maint Amount	Total Amount	Amount
	$61.93	$2,473.53
	$0.00	$130.00
	$0.00	$567.97
	$0.00	$8,279.66
	$0.00	$699.19
	$0.00	$3,015.70
	$0.00	$63.48
	$0.00	$1,791.54
	$0.00	$1,647.79
	$0.00	$4,503.86
	$0.00	$1,484.96
	$0.00	$5,275.90
	$0.00	$3.00
	$0.00	$43.20
	$80.04	$6,475.03
	$0.00	$134.59
	$0.00	$659.88
	$0.00	$1,265.68
	$0.00	$3.00
	$0.00	$7,948.81
$91.51	$91.51	$1,530.34
	$0.00	$9.99
$91.51	**$233.48**	**$48,007.10**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Jul 2026
Options: Activity Only

HS 25-26

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Inkind Revenue	**$839,259.00**	**$331,953.92**	**$507,305.08**	**39.55%**
4500 - Federal Revenue	**$3,357,035.00**	**$1,951,707.00**	**$1,405,328.00**	**58.14%**
Total - Income	**$4,196,294.00**	**$2,283,660.92**	**$1,912,633.08**	**54.42%**
Gross Profit	**$4,196,294.00**	**$2,283,660.92**	**$1,912,633.08**	**54.42%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$1,957,550.00	$993,873.40	$963,676.60	50.77%
7230 - Pension plan contributions	$197,385.46	$66,167.39	$131,218.07	33.52%
7240 - Employee benefits - not pension	$349,274.01	$158,050.83	$191,223.18	45.25%
7250 - Payroll taxes, etc.	$167,370.53	$80,015.68	$87,354.85	47.81%
Total - 7200 - Salaries & related expenses	**$2,671,580.00**	**$1,298,107.30**	**$1,373,472.70**	**48.59%**
7300 - Indirect Cost Pool Expense				
7310 - Indirect Expense	$454,152.00	$224,606.46	$229,545.54	49.46%
Total - 7300 - Indirect Cost Pool Expense	**$454,152.00**	**$224,606.46**	**$229,545.54**	**49.46%**
7500 - Contract/Consultant Services				
7540 - Professional Services	$3,500.00	$0.00	$3,500.00	0.00%
7550 - Contract Services	$3,145.00	$33,750.19	($30,605.19)	1,073.14%
Total - 7500 - Contract/Consultant Services	**$6,645.00**	**$33,750.19**	**($27,105.19)**	**507.90%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$13,334.00	$40,586.53	($27,252.53)	304.38%
8120 - Other/Maint Supplies	$0.00	$10,857.00	($10,857.00)	0.00%
8130 - Telephone & Internet	$12,030.00	$21,580.16	($9,550.16)	179.39%
8140 - Postage & shipping	$40.00	$166.14	($126.14)	415.35%
8150 - Medical/Dental Supplies	$0.00	$2,313.90	($2,313.90)	0.00%
8170 - Printing & copying	$1,000.00	$2,699.51	($1,699.51)	269.95%
Total - 8100 - Non personnel expenses	**$26,404.00**	**$78,203.24**	**($51,799.24)**	**296.18%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$0.00	$2,415.84	($2,415.84)	0.00%
8220 - Electric	$6,956.00	$23,131.10	($16,175.10)	332.53%
8225 - Water	$2,000.00	$4,625.31	($2,625.31)	231.27%
8230 - Trash	$1,000.00	$5,458.46	($4,458.46)	545.85%
8235 - Sewer	$2,000.00	$3,992.05	($1,992.05)	199.60%
8240 - Natural Gas	$1,030.00	$1,726.31	($696.31)	167.60%
8245 - FURNITURE, APPLIANCES & EQUIPMENT - NOT CAPITALIZED	$0.00	$4,608.15	($4,608.15)	0.00%
8250 - Equip & Over $5000.00 (Inv Items)	$0.00	$5,800.00	($5,800.00)	0.00%
8260 - Repair/Maint for Building/Equip	$38,425.00	$23,797.85	$14,627.15	61.93%
Total - 8200 - Facility & equipment expenses	**$51,411.00**	**$75,555.07**	**($24,144.07)**	**146.96%**
8300 - Travel & meetings expenses				
8310 - Local Travel	$8,500.00	$13,668.49	($5,168.49)	160.81%
8320 - Out of Area Travel	$3,422.00	$350.01	$3,071.99	10.23%
8330 - Fuel Cost	$2,000.00	$2,871.30	($871.30)	143.57%
8335 - Vehicle Repair & Maint	$750.00	$1,895.85	($1,145.85)	252.78%
8340 - Child Transportation Exp	$3,000.00	$285.85	$2,714.15	9.53%
Total - 8300 - Travel & meetings expenses	**$17,672.00**	**$19,071.50**	**($1,399.50)**	**107.92%**
8400 - Insurance Expense	$20,500.00	$83,714.25	($63,214.25)	408.36%
8700 - Food Expenses				

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
8710 - Food Nutrition Cost	$46,800.00	$138,943.62	($92,143.62)	296.89%
8720 - Non -Food, Nutrition Cost	$0.00	$3,738.44	($3,738.44)	0.00%
Total - 8700 - Food Expenses	**$46,800.00**	**$142,682.06**	**($95,882.06)**	**304.88%**
8800 - In-Kind Expenses				
8810 - In-Kind Professional Services	$147,233.00	$6,672.14	$140,560.86	4.53%
8815 - In-kind Volunteer Time	$0.00	$24,655.27	($24,655.27)	0.00%
8820 - In-Kind Supplies	$89,414.00	$0.00	$89,414.00	0.00%
8830 - In-Kind Transportation/Travel	$351,144.00	$119,879.06	$231,264.94	34.14%
8840 - In-Kind Salaries	$101,494.00	$42,048.43	$59,445.57	41.43%
8845 - In-Kind Fringe	$27,514.00	$17,095.40	$10,418.60	62.13%
8850 - In-Kind Telephone/Utilities	$0.00	$12,490.62	($12,490.62)	0.00%
8870 - In-Kind Space Cost	$122,460.00	$109,113.00	$13,347.00	89.10%
Total - 8800 - In-Kind Expenses	**$839,259.00**	**$331,953.92**	**$507,305.08**	**39.55%**
Total - Expense	**$4,134,423.00**	**$2,287,643.99**	**$1,846,779.01**	**55.33%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$2,715.00	$425.78	$2,289.22	15.68%
8525 - Volunteer Travel	$0.00	$596.68	($596.68)	0.00%
8530 - Fees/Dues	$1,200.00	$29,280.43	($28,080.43)	2,440.04%
8540 - Training & TTA	$39,956.00	$16,410.30	$23,545.70	41.07%
8545 - Parent Services	$1,000.00	$0.00	$1,000.00	0.00%
8546 - Transition	$1,200.00	$0.00	$1,200.00	0.00%
8560 - Computer & Software Related Expenses	$13,400.00	$10,176.84	$3,223.16	75.95%
8570 - Advertising & Community Sponsorships	$400.00	$6,811.90	($6,411.90)	1,702.98%
8590 - Other Expenses	$2,000.00	$819.27	$1,180.73	40.96%
Total - 8500 - Other Expense	**$61,871.00**	**$64,521.20**	**($2,650.20)**	**104.28%**
Total - Other Expense	**$61,871.00**	**$64,521.20**	**($2,650.20)**	**104.28%**
Net Income	**$0.00**	**($68,504.27)**	**$68,504.27**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Jul 2026
Options: Activity Only

EHS 25-26

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Inkind Revenue	**$321,606.00**	**$90,233.81**	**$231,372.19**	**28.06%**
4200 - Miscellaneous Revenue	**$0.00**	**($77.87)**	**$77.87**	**0.00%**
4500 - Federal Revenue	**$1,286,422.00**	**$766,596.00**	**$519,826.00**	**59.59%**
Total - Income	**$1,608,028.00**	**$856,751.94**	**$751,276.06**	**53.28%**
Gross Profit	**$1,608,028.00**	**$856,751.94**	**$751,276.06**	**53.28%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$691,860.00	$404,525.85	$287,334.15	58.47%
7230 - Pension plan contributions	$69,186.00	$23,730.29	$45,455.71	34.30%
7240 - Employee benefits - not pension	$127,704.97	$70,347.28	$57,357.69	55.09%
7250 - Payroll taxes, etc.	$59,154.03	$33,569.34	$25,584.69	56.75%
Total - 7200 - Salaries & related expenses	**$947,905.00**	**$532,172.76**	**$415,732.24**	**56.14%**
7300 - Indirect Cost Pool Expense				
7310 - Indirect Expense	$160,512.00	$95,989.18	$64,522.82	59.80%
Total - 7300 - Indirect Cost Pool Expense	**$160,512.00**	**$95,989.18**	**$64,522.82**	**59.80%**
7500 - Contract/Consultant Services				
7550 - Contract Services	$0.00	$6,539.46	($6,539.46)	0.00%
Total - 7500 - Contract/Consultant Services	**$0.00**	**$6,539.46**	**($6,539.46)**	**0.00%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$34,558.00	$18,701.72	$15,856.28	54.12%
8120 - Other/Maint Supplies	$0.00	$4,344.72	($4,344.72)	0.00%
8130 - Telephone & Internet	$12,750.00	$8,219.65	$4,530.35	64.47%
8140 - Postage & shipping	$300.00	$64.54	$235.46	21.51%
8150 - Medical/Dental Supplies	$5,000.00	$1,588.23	$3,411.77	31.76%
8170 - Printing & copying	$1,200.00	$1,857.70	($657.70)	154.81%
Total - 8100 - Non personnel expenses	**$53,808.00**	**$34,776.56**	**$19,031.44**	**64.63%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$0.00	$408.92	($408.92)	0.00%
8220 - Electric	$6,761.00	$8,859.67	($2,098.67)	131.04%
8225 - Water	$2,000.00	$1,193.65	$806.35	59.68%
8230 - Trash	$1,000.00	$1,588.34	($588.34)	158.83%
8235 - Sewer	$2,000.00	$721.45	$1,278.55	36.07%
8240 - Natural Gas	$1,750.00	$1,007.14	$742.86	57.55%
8245 - FURNITURE, APPLIANCES & EQUIPMENT - NOT CAPITALIZED	$0.00	$1,652.57	($1,652.57)	0.00%
8260 - Repair/Maint for Building/Equip	$25,394.00	$10,961.09	$14,432.91	43.16%
Total - 8200 - Facility & equipment expenses	**$38,905.00**	**$26,392.83**	**$12,512.17**	**67.84%**
8300 - Travel & meetings expenses				
8310 - Local Travel	$5,000.00	$5,229.94	($229.94)	104.60%
8320 - Out of Area Travel	$3,422.00	$76.07	$3,345.93	2.22%
8330 - Fuel Cost	$250.00	$1,116.61	($866.61)	446.64%
8335 - Vehicle Repair & Maint	$500.00	$240.90	$259.10	48.18%
Total - 8300 - Travel & meetings expenses	**$9,172.00**	**$6,663.52**	**$2,508.48**	**72.65%**
8400 - Insurance Expense	$13,500.00	$19,361.81	($5,861.81)	143.42%
8700 - Food Expenses				
8710 - Food Nutrition Cost	$22,070.00	$27,661.75	($5,591.75)	125.34%
8720 - Non -Food, Nutrition Cost	$0.00	$767.29	($767.29)	0.00%

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
8730 - Other Food Expense	$9,250.00	$2,066.44	$7,183.56	22.34%
Total - 8700 - Food Expenses	**$31,320.00**	**$30,495.48**	**$824.52**	**97.37%**
8800 - In-Kind Expenses				
8810 - In-Kind Professional Services	$31,329.00	$1,377.33	$29,951.67	4.40%
8815 - In-kind Volunteer Time	$0.00	$3,815.87	($3,815.87)	0.00%
8820 - In-Kind Supplies	$72,654.00	$0.00	$72,654.00	0.00%
8830 - In-Kind Transportation/Travel	$5,605.00	($481.36)	$6,086.36	-8.59%
8840 - In-Kind Salaries	$144,989.00	$36,939.42	$108,049.58	25.48%
8845 - In-Kind Fringe	$24,694.00	$18,652.89	$6,041.11	75.54%
8850 - In-Kind Telephone/Utilities	$0.00	$605.87	($605.87)	0.00%
8870 - In-Kind Space Cost	$27,000.00	$16,940.00	$10,060.00	62.74%
8880 - In-Kind Indirect	$15,335.00	$12,383.79	$2,951.21	80.76%
Total - 8800 - In-Kind Expenses	**$321,606.00**	**$90,233.81**	**$231,372.19**	**28.06%**
Total - Expense	**$1,576,728.00**	**$842,625.41**	**$734,102.59**	**53.44%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$2,700.00	$157.40	$2,542.60	5.83%
8530 - Fees/Dues	$3,796.00	$9,774.23	($5,978.23)	257.49%
8540 - Training & TTA	$19,304.00	$5,940.93	$13,363.07	30.78%
8545 - Parent Services	$2,500.00	$0.00	$2,500.00	0.00%
8560 - Computer & Software Related Expenses	$0.00	$10,217.90	($10,217.90)	0.00%
8570 - Advertising & Community Sponsorships	$500.00	$2,445.66	($1,945.66)	489.13%
8590 - Other Expenses	$2,500.00	$0.00	$2,500.00	0.00%
Total - 8500 - Other Expense	**$31,300.00**	**$28,536.12**	**$2,763.88**	**91.17%**
Total - Other Expense	**$31,300.00**	**$28,536.12**	**$2,763.88**	**91.17%**
Net Income	**$0.00**	**($14,409.59)**	**$14,409.59**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Jul 2026
Options: Activity Only

EHSCC 25-26

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Inkind Revenue	**$0.00**	**$10,055.49**	**($10,055.49)**	**0.00%**
4500 - Federal Revenue	**$2,267,831.00**	**$2,622,029.00**	**($354,198.00)**	**115.62%**
Total - Income	**$2,267,831.00**	**$2,632,084.49**	**($364,253.49)**	**116.06%**
Gross Profit	**$2,267,831.00**	**$2,632,084.49**	**($364,253.49)**	**116.06%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$595,220.00	$573,397.50	$21,822.50	96.33%
7230 - Pension plan contributions	$48,403.00	$49,079.34	($676.34)	101.40%
7240 - Employee benefits - not pension	$95,892.00	$100,765.89	($4,873.89)	105.08%
7250 - Payroll taxes, etc.	$47,435.00	$44,758.29	$2,676.71	94.36%
Total - 7200 - Salaries & related expenses	**$786,950.00**	**$768,001.02**	**$18,948.98**	**97.59%**
7300 - Indirect Cost Pool Expense				
7310 - Indirect Expense	$156,543.00	$133,785.49	$22,757.51	85.46%
Total - 7300 - Indirect Cost Pool Expense	**$156,543.00**	**$133,785.49**	**$22,757.51**	**85.46%**
7500 - Contract/Consultant Services				
7540 - Professional Services	$3,500.00	$0.00	$3,500.00	0.00%
7550 - Contract Services	$15,840.00	$10,353.95	$5,486.05	65.37%
7560 - Partner Contracts	$1,039,235.00	$931,763.65	$107,471.35	89.66%
Total - 7500 - Contract/Consultant Services	**$1,058,575.00**	**$942,117.60**	**$116,457.40**	**89.00%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$56,000.00	$51,477.81	$4,522.19	91.92%
8120 - Other/Maint Supplies	$0.00	$12,467.11	($12,467.11)	0.00%
8130 - Telephone & Internet	$7,200.00	$8,529.24	($1,329.24)	118.46%
8140 - Postage & shipping	$5,000.00	$142.08	$4,857.92	2.84%
8150 - Medical/Dental Supplies	$2,000.00	$5,648.15	($3,648.15)	282.41%
8170 - Printing & copying	$5,000.00	$4,743.55	$256.45	94.87%
8180 - Fatherhood	$2,000.00	$0.00	$2,000.00	0.00%
Total - 8100 - Non personnel expenses	**$77,200.00**	**$83,007.94**	**($5,807.94)**	**107.52%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$0.00	$762.60	($762.60)	0.00%
8220 - Electric	$3,600.00	$6,462.53	($2,862.53)	179.51%
8225 - Water	$1,200.00	$612.50	$587.50	51.04%
8230 - Trash	$1,200.00	$841.80	$358.20	70.15%
8235 - Sewer	$1,200.00	$439.98	$760.02	36.67%
8240 - Natural Gas	$0.00	$645.72	($645.72)	0.00%
8260 - Repair/Maint for Building/Equip	$45,000.00	$20,372.08	$24,627.92	45.27%
Total - 8200 - Facility & equipment expenses	**$52,200.00**	**$30,137.21**	**$22,062.79**	**57.73%**
8300 - Travel & meetings expenses				
8310 - Local Travel	$7,500.00	$12,273.62	($4,773.62)	163.65%
8320 - Out of Area Travel	$5,000.00	$424.37	$4,575.63	8.49%
8330 - Fuel Cost	$5,000.00	$57.00	$4,943.00	1.14%
8335 - Vehicle Repair & Maint	$0.00	$336.26	($336.26)	0.00%
Total - 8300 - Travel & meetings expenses	**$17,500.00**	**$13,091.25**	**$4,408.75**	**74.81%**
8400 - Insurance Expense	$6,000.00	$12,830.14	($6,830.14)	213.84%
8700 - Food Expenses				
8710 - Food Nutrition Cost	$0.00	$367.15	($367.15)	0.00%
8720 - Non -Food, Nutrition Cost	$3,000.00	$228.31	$2,771.69	7.61%

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
8730 - Other Food Expense	$3,000.00	$126.11	$2,873.89	4.20%
Total - 8700 - Food Expenses	**$6,000.00**	**$721.57**	**$5,278.43**	**12.03%**
8800 - In-Kind Expenses				
8810 - In-Kind Professional Services	$0.00	$4,390.14	($4,390.14)	0.00%
8815 - In-kind Volunteer Time	$0.00	$3,783.44	($3,783.44)	0.00%
8840 - In-Kind Salaries	$0.00	$1,713.95	($1,713.95)	0.00%
8845 - In-Kind Fringe	$0.00	$167.96	($167.96)	0.00%
Total - 8800 - In-Kind Expenses	**$0.00**	**$10,055.49**	**($10,055.49)**	**0.00%**
Total - Expense	**$2,160,968.00**	**$1,993,747.71**	**$167,220.29**	**92.26%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$25,000.00	$292.38	$24,707.62	1.17%
8530 - Fees/Dues	$1,500.00	$14,644.08	($13,144.08)	976.27%
8540 - Training & TTA	$42,863.00	$15,524.53	$27,338.47	36.22%
8560 - Computer & Software Related Expenses	$26,000.00	$10,251.47	$15,748.53	39.43%
8570 - Advertising & Community Sponsorships	$5,000.00	$10,381.72	($5,381.72)	207.63%
8590 - Other Expenses	$6,500.00	$0.00	$6,500.00	0.00%
8595 - Subsidy Expense	$0.00	$365,267.06	($365,267.06)	0.00%
Total - 8500 - Other Expense	**$106,863.00**	**$416,361.24**	**($309,498.24)**	**389.62%**
Total - Other Expense	**$106,863.00**	**$416,361.24**	**($309,498.24)**	**389.62%**
Net Income	**$0.00**	**$221,975.54**	**($221,975.54)**	**0.00%**

OKLAHOMA Commerce

900 N. Stiles Avenue
Oklahoma City, OK 73104, USA
Toll Free 800-879-6552
OKcommerce.gov

June 29, 2026

Rebecca Porter, Executive Director
LIFT Community Action Agency
209 North 4th
Hugo, OK 74743

RE: State Appropriated Funding -Head Start

Dear Ms. Porter,

The Oklahoma Department of Commerce/Community Development (ODOC/CD) is pleased to inform you that SFY 2027 Community Action Agencies State Appropriated Funds for Head Start (SAF HS) are now available for distribution. Your allocation is $97,618.

Please proceed to OGX (https://ogx.ok.gov) to apply for the SAF HS funds. The ODOC contract will have a start date of July 1, 2026.

Forms to be completed in OGX are:

- Application Information
- Budget Detail (use SFY 2026 Funding Amount indicated above)
- Budget Summary
- Upload (upload the electronic version of other documents as required in the SAF HS Program RFA
- Audit

The Oklahoma SAF/HS formula allocates funding based on the total number of children currently being served, using data from the 2024 PIR. Each agency receives funding proportional to its share of the total number of children served statewide.

Please understand that applying for this offer does not constitute your authority to expend funds or commit funds relative to the CAA HS Program until full execution of your contract has occurred. When you are notified that your contract is ready for review and signature in the OGX, we recommend that you carefully review it, note all deadlines, review any special conditions, and check the contract start date, as funds will not be reimbursed for expenditures incurred before the contract start date.

If you have questions or concerns regarding the SAF HS Program, please contact Becky Glover at Becky.Glover@okcommerce.gov.

Sincerely,

Marshall L. Vogts

Marshall Vogts, Director
Community Development
Oklahoma Department of Commerce

900 N. Stiles Avenue
Oklahoma City, OK 73104, USA
Toll Free 800-879-6552
OKcommerce.gov

June 29, 2026

Rebecca Porter, Executive Director
LIFT Community Action Agency
209 North 4th
Hugo, OK 74743

RE: State Appropriated Funds - Award Letter

Dear Ms. Porter:

The Oklahoma Department of Commerce/Community Development (ODOC/CD) is pleased to inform you that SFY 2027 Community Action Agencies State Appropriated Funds (SAF CAA) are now available for distribution. Your allocation is $12,160.00.

Please proceed to OGX (https://ogx.ok.gov) to apply for the SAF CAA funds. The ODOC contract will have a start date of July 1, 2026.

Forms to be completed in OGX are:

- Application Information
- Budget Detail (use SFY 2027 Funding Amount indicated above)
- Budget Summary
- Upload (upload the electronic version of other documents as required in the SAF CAA Program RFA
- Audit

Please understand that the funding amount in this award letter is subject to the approval of the ODOC Agency Budget by the Office of Management and Enterprise Services (OMES). Applying for this offer does not constitute your authority to expend funds or commit funds relative to the SAF CAA Program until full execution of your contract has occurred. When you are notified that your contract is ready for review and signature in OGX, we recommend that you carefully review it, note all deadlines, review any special conditions, and check the contract start date, as funds will not be reimbursed for expenditures incurred before the contract start date.

If you have questions or concerns regarding the SAF CAA Program, please contact Becky Glover at Becky.Glover@okcommerce.gov.

Sincerely,

Marshall L. Vogts

Marshall Vogts, Director
Community Development
Oklahoma Department of Commerce

Funding Entity:	Oklahoma Housing Finance Agency
Funding Opportunity:	HOME Rental and CHDO Operating
Funding Amount:	$670,000 ($620,000 HOME Rental and $50,000 CHDO Operating)
Due Date:	July 2, 2026

The HOME Investment Partnerships Program (HOME), funded through the U.S. Department of Housing and Urban Development provides formula grants to states and localities to fund a wide range of activities including building, buying and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. HOME is the largest federal block grant to state and local governments designed exclusively to create affordable housing for low-income households. HOME funds are awarded annually as formula grants to participating jurisdictions (PJs). For the State of Oklahoma, the Oklahoma Housing Finance Agency (OHFA) is the participating jurisdiction.

LIFT CAA is requesting the Board's approval to submit an application to OHFA for $670,000. Of this amount, $620,000 will be used for construction (hard and soft costs) to construct two duplex apartment buildings in Hugo, Oklahoma. These units will be for households of low-income.

In addition, because LIFT CAA is a Community Housing Development Organization (CHDO), and the proposed activity of rental new construction is a CHDO eligible activity, if awarded the HOME rental request, LIFT CAA will be eligible for an additional $50,000 in Community Housing Development Organization (CHDO) operating funds. CHODs are eligible for set-aside funding from the U.S. Department of Housing and Urban Development's HOME Program. In order to use CHDO set-aside funds, CHDOs must be certified as owners, developers or sponsors of HOME-assisted affordable housing.

This application is due on July 2, 2026 and award decisions will be made September 23, 2026. If awarded, LIFT CAA expects to complete the construction of these units by September 2028.

900 N. Stiles Avenue
Oklahoma City, OK 73104, USA
Toll Free 800-879-6552
OKcommerce.gov

July 20, 2026

Rebecca Porter, Executive Director
LIFT Community Action Agency
209 North 4th
Hugo, OK 74743

Re: CSBG Award – OGX Ref. CSBG-2026-LIFT CAA-02471

Dear Ms. Porter,

The third allocation (4th quarter) for the FY' 26 Community Services Block Grant (CSBG) has been received by the Oklahoma Department of Commerce/Community Development (ODOC/CD). These funds are awarded by the U.S. Department of Health and Human Services/Office of Community Services to revitalize communities and create economic opportunities for low-income individuals and families.

Your agency's cumulative allocation is:

1st Allocation	2nd Allocation	3rd Allocation	Total Award
$79,390	$96,054	$61,243	$236,687

Please proceed to OGX https://ogx.ok.gov to submit a revision request to add the additional funds to your CSBG 26 contract.

These funds may be used for expenses incurred on or after January 1, 2026, and are available to be drawn when your 2026 CSBG contract/revision has been executed by ODOC.

If you have any questions or require further clarification, do not hesitate to contact your CSBG liaison or Becky Glover (becky.glover@okcommerce.gov) or by phone at 405.365.9883.

Sincerely,

Marshall L. Vogts

Marshall Vogts, Division Director
Community Development Division
Oklahoma Department of Commerce

Funding Entity: **Health Resources and Services Administration**

Funding Opportunity: **Rural Communities Opioid Response Program - Impact**

Amount Requested: **$3,000,000**

The Rural Communities Opioid Response Program (RCORP)-Impact provides funding to drive measurable improvements in access to integrated, coordinated, and sustainable services for substance use disorder (SUD), including opioid use disorder (OUD), in rural areas. Its long-term aim is to reduce risk factors for SUD-related morbidity and mortality and enable sustained recovery and well-being. The program supports:

- New or expanded evidence-based SUD prevention, treatment, and recovery services in rural areas.
- Coordination across health and supportive social services to enable sustained, long-term recovery.
- A larger, more responsive workforce to address SUD-related needs.
- Multi-sector community networks to strengthen and sustain local service delivery.

LIFT Community Action Agency, Inc. is requesting the Board of Directors' approval to submit an application to HRSA in the amount of $3,000,000 for the above-named funding opportunity. If awarded, these funds would be used to expand LIFT Community Action Agency's Resilience and Education Network for Empowering Wellness (RENEW) Center model by maintaining the existing RENEW Center in Choctaw County and establishing new RENEW Centers in McCurtain and Pushmataha Counties.

These community-based hubs will provide direct SUD services, including screening, assessment, care coordination, referral to treatment, peer recovery support, recovery coaching, overdose prevention education, naloxone distribution, relapse prevention, family support services, and linkage to MOUD through partnerships with Pushmataha Family Medical Center Clinics and other regional healthcare providers.

The project timeline would be four years from September 1, 2026 through August 31, 2030.

Item M6

Donation Requests

Who we serve

We support programs that meet our giving focus areas of **Education, Hunger and Community Servants including first responders, military veterans and their families**.

Priority consideration will be given to organizations that have not received a donation within Casey's giving calendar year of May 1 – April 30.

Past support for an organization does not guarantee future support.

We **cannot** support areas such as:

- Individuals
- Political organizations
- Dues and memberships (example: Chambers of Commerce)
- For-profit organizations, funded events

Request Donation

Casey's provides contributions that support the fundamental needs in our communities: **Education, Hunger and Community Servants.**

If you are a 501(c)3 that helps make an impact in one of these areas, and are in a Casey's community, we encourage you to review our Giving Guidelines below and make a request through the Donation Request Form.

Start donation request

LIFT Transit

Public Transit Revolving Fund

The public transit revolving fund is an operational subsidy provided to eligible transit systems across the state of Oklahoma. This money is provided by the state to assist transit systems with the overall costs of operations for a particular program year. The funds can be used to cover costs for anything that improves, enhances or supports the operation of the transit system. Typically, LIFT Transit uses the funding to off-set costs in the areas of vehicle insurance and fuel.

The amount of funding each system receives is based on the number of revenue miles the system provides in a program year. The revenue miles for this application will be certified through an audit with Landmark PLC, CPAs in August, 2026.

Estimated Award amount: $146,516.00

Proposed budget for period of July 1, 2026 through June 30, 2027:

Fuel	**$100,000.00**
Vehicle Insurance	**$ 46,516.00**
Total Budget:	**$146,516.00**

Budget Justification

Funds received from the Public Transit Revolving Fund will enable the LIFT Transit System to meet the operational expenses for fuel and vehicle insurance.

Funding Entity: **Walmart Spark Good Local Grant Program**
Walmart Facility: **Idabel Store**
Amount Requested: **$4,000**

LIFT CAA's Emergency Services program is seeking the Board's approval to submit an application to the WalMart facility located in Idabel, Oklahoma for the "Walmart Spark Good Local Grant Program." Through this opportunity, the Emergency Services department within our housing program is requesting a local grant in the amount of $4,000 to help families in crisis. If selected for an award, these funds would provide resources to make one-time payments directly to utility companies (water, gas and/or electric) for clients who have demonstrated inability to pay and received a cut-off notice from the utility company. By providing these services, LIFT is able to address immediate emergency needs of families of low-income.

Walmart's local grant amounts range from $250 to the maximum grant of $5,000. There are three opportunities throughout the year to make an application for local funding.

Eligible Entities/Use of funds

- Funds must benefit the facility's service area:
- Organizations applying must meet one of following criteria:
    - An organization holding a current tax-exempt status as a public charity under Section 501(c)(3) of the Internal Revenue Code, listed on the IRS Master File and conducting activities within the United States, classified as a public charity under Section 509(a)(1), (2) or (3) (Types I or II); and Deed verified.
    - A recognized government entity: state, county or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and Deed verified.
    - A K-12 public or nonprofit private school, charter school, community/junior college, state/private college or university; or a church or other faith-based organization with a proposed project that benefits the community at large, such as food pantries, soup kitchens and clothing closets and Deed verified.

This proposal fits with Walmart's Spark Good giving guidelines and funding priorities.

From: Julie Sanders <Julie@swoda.org>
Sent: Wednesday, June 10, 2026 3:36 PM
To: rita@noda-ok.org <rita@noda-ok.org>; Tracy Izell <tizell@cocaa.org>; stephen.iken@socag.org <stephen.iken@socag.org>; lhowell@washitavalleycac.com <lhowell@washitavalleycac.com>; Becky Reynolds <becky.reynolds@liftca.org>; Tanya Gleghorn <tgleghorn@bigfive.org>; Melody Trolley <melissa.trolley@yahoo.com>; pamela.chasenah@comanchenation.com <pamela.chasenah@comanchenation.com>; Charla Sloan <charla.sloan@kibois.org>; eclocker@grandgateway.org <eclocker@grandgateway.org>; Laura Corff <lcorff@ucapinc.org>
Cc: Amy Crowe <Amy@swoda.org>; Maecy Teeter <maecy@swoda.org>; Cristi Williams <cristi@swoda.org>; Ronald Peel <peel_ro@ascog.org>
Subject: SWODA Board Action – Vehicle Grant Applications

Dear Transit Providers,

The SWODA Board, at its June 9, 2026 meeting, took action on twenty vehicle grant applications totaling $2,211,205.90 (see list below) using funding provided through the Rural Health Transformation Initiative.

The vehicle budget was structured to allow each eligible agency to receive at least one vehicle. Several agencies submitted multiple vehicle applications, and based on the scoring process and available funding, some agencies received approval for a second vehicle. Cherokee Strip Transit was approved for a third vehicle based on the scoring results.

Prior to the SWODA Board's action, vehicle applications were reviewed and scored by the SORTPO Director of Transportation and the Oklahoma Department of Transportation (ODOT). The recommendations were subsequently reviewed by the SORTPO Technical Committee, OARC, and the SORTPO Policy Board, the top 20 grant applications be considered by the SWODA Board.

Purchase orders are expected to be issued within the next two weeks.

Please note that this notification is for informational purposes only. Action by the SWODA Board on vehicle grant applications does not constitute authorization to purchase a vehicle or incur any project-related expenses. Agencies should not place vehicle orders, execute purchase agreements, or commit funds until an official purchase order has been issued by SWODA. Additional purchasing instructions will be provided at that time.

As we move forward with this grant, we will continue pursuing funding opportunities for the remaining vehicle applications and will keep agencies informed of future funding opportunities as they become available.

Thank you for your continued partnership and commitment to improving transportation services throughout the region.

Agency Name	Vehicle Application	Description	Cost
Cherokee Strip	Application #1 (Priority #1)	Model 1 ADA Minivan Chrysler Voyager	$ 80,000.00
Cherokee Strip	Application #2 (Priority #2)	Model 1 ADA Minivan Chrysler Voyager	$ 80,000.00
United Community Action	Application #1	RAM Promaster Front Runner Model1	$ 230,000.00
Comanche Nations	Application #1 (Priority #1)	2026 Ford 350	$ 89,091.00
Comanche Nations	Application #2 (Priority #2)	2026 Ford 350	$ 89,091.00
Pelivan	Application #1	Model1 Ford Transit 350	$ 118,058.00
KATS	Application #1 (Priority #1)	Ford ADA Transit 9 passengers	$ 101,797.95
KATS	Application #2 (Priority #2)	Ford ADA Transit 9 passengers	$ 101,797.95
First Capital Trolley	Application #1 (Priority 2)	4 passengers & 2 wheelchairs rear lift	$ 98,591.00
First Capital Trolley	Application #11 (Priority 1)	Frontrunner 10+2	$ 198,856.00
Big Five - SORTS	Application #1	Rear Lift Full Size Conversion Van	$ 117,376.00
LIFT	Application #1 (Priority #1)	Ford ADA Transit 9 passengers	$ 105,363.00
LIFT	Application #2 (Priority #2)	Ford ADA Transit 9 passengers	$ 105,363.00
Washita Valley	Application #1	ADA Chrysler Voyager Braun Ability Minivan	$ 90,000.00
COCAA/COTS	Application #1	RAM Promaster Light transit Low Floor 22' bus	$ 198,856.00
COCAA/COTS	Application #2	Chrysler voyager lx Minivan ADA	$ 77,630.00
Southwest Transit	Application #1 (Priority #1)	Braunability Minivan	$ 91,105.00

Southwest Transit	Application #2 (Priority #2)	Braunability Minivan	$ 91,105.00
Delta Transit	Application #1	ADA Minivan Chrysler Voyager LX Rearentry long cut	$ 67,125.00
Cherokee Strip	Application #3 (Priority #3)	Model 1 ADA Minivan Chrysler Voyager	$ 80,000.00

Sincerely,

Julie

Julie Sanders
Director of Transportation
SORTPO
420 Sooner Drive
Burns Flat, OK 73624
580-562-5010
https://www.facebook.com/SORTPO

SORTPO

Forward 45
Moving People and Goods Across Southwest Oklahoma

www.sortpo.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU"), dated 6/16/2026, is entered into by and between Blue Cross and Blue Shield of Oklahoma, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company ("BCBSOK") and LIFT Community Action Agency, Inc. ("Grantee"). BCBSOK hereby agrees to provide grant funding to Grantee, and Grantee agrees to accept said grant funding, in the amount of $ $40,000.00 for 12 months, which covers the period beginning 7/1/2026 to 6/30/2027 upon the terms and conditions set forth herein. Grant funds must be used in the specific area of support identified in the Grant proposal/application and based upon mutually agreed upon outcomes for Miles to Health: Strengthening Medical Transportation Access in Southeast Oklahoma by Grantee to BCBSOK (the "Project"). If Grantee uses the grant funds for any other purpose, BCBSOK, in its sole discretion and in its sole determination, may require Grantee to return all or any portion of the grant funds provided pursuant to this MOU.

Project Deliverables for 7/1/2026 to 6/30/2027.

I. Reporting and Documentation Requirements*

a. Forms:
   Grantee must sign and return the following forms:
   1) Signed MOU by 6/26/2026
   2) Tax Acknowledgement Form (The link to complete this form will be emailed to Grantee directly when the initial or full payment, as applicable, is issued and should be completed by deadline stated in the email.)

b. Final Outcome:
   Requirements Due: 9/15/2027
   Grantee must submit an end of grant report required by BCBSOK for the grant 7/1/2026 to 6/30/2027. BCBSOK staff will email the required template to grantees one month prior to the end date to be due no later than the date specified above.

II. Partnership & Promotional Deliverables

a. Oral recognition: During any oral reference to any part of the Project, including but not limited to a presentation, media interview, or any other oral format, Blue Cross and Blue Shield of Oklahoma name and support will be mentioned.

   Print or visual recognition: During any print, visual or electronic reference to any part of the Project, including but not limited to an annual report, press release, white paper, television, research document, website, posting on Twitter, Facebook, or other social media, Grantee will include reference to BCBSOK's support; provided, however, that each reference shall be subject to BCBSOK's prior review and approval with regard to use of BCBSOK's name and/or logo.

b. Grantee hereby grants to BCBSOK the right to use Grantee's name and logo to publicize grant support. Neither party shall use the other party's logo in any way that may reasonably be expected to have a negative effect on the other party's reputation or goodwill.

c. BCBSOK, is a corporate division operating in Oklahoma under a license with the Blue Cross and Blue Shield Association (the “Association”), an association of independent Blue Cross and Blue Shield Plans. The Association permits BCBSOK to use the Blue Cross and Blue Shield Service Mark in BCBSOK’s service area and BCBSOK is not contracting as the agent of the Association. Service Mark means the names “Blue Cross” and/or “Blue Shield” and the associated logos, along with all related or derivative marks including, but not limited to, any Blue Cross or Blue Shield formulations or designs. Grantee further acknowledges and agrees that it has not entered into an agreement based upon representations by any person other than authorized persons of BCBSOK and that no person, entity or organization other than BCBSOK shall be held accountable or liable to Grantee for any of BCBSOK’s obligations to Grantee created under the MOU. This paragraph shall not create any additional obligations whatsoever on the part of BCBSOK, other than those created under other provisions of this MOU. Grantee acknowledges that BCBSOK’s use of proprietary marks are the sole property of the Blue Cross and Blue Shield Association or of BCBSOK and agrees not to contest the Blue Cross and Blue Shield Association’s or BCBSOK’s ownership or the license granted to BCBSOK for use of such proprietary marks.

III. Blue Cross and Blue Shield of Oklahoma Oversight and Communication

a. Oversight: Performance of work under this MOU shall be subject to general oversight and monitoring by BCBSOK’s Community Affairs. Oversight will include review of all reports and information related to or generated with respect to the Project identified in the Grantee’s request for grant funding.

b. Communication: Grantee must notify BCBSOK Community Affairs of any changes in its organizational structure which pertain to Project operations. This includes staffing changes involving senior management or other key staff, changes in staff names, addresses, telephone numbers or e-mail addresses. Grantee is also responsible for reporting to BCBSOK Community Affairs any issues that may arise that could have a material adverse impact on Grantee or the Project, including publicly sensitive problems, incidents or allegations such as misappropriation of funds, service staff misconduct, employee strikes, lawsuits and special governmental investigations or audits, or any other source of public comment or controversial publicity. Any major changes that occur over the course of the funding period must also be identified.

'Any major changes' include, but are not limited to, closing a center, losing a license or the redirection, stopping or failure to start a BCBSOK Community Affairs-funded program. BCBSOK reserves the right to adjust funding levels if it in its sole discretion determines such changes may materially affect Grantee's capacity to deliver program services.

IV. Indemnification

Grantee will indemnify, defend and hold harmless BCBSOK and its respective directors, officers, managers, partners, members, employees, agents, representatives, successors, and permitted assigns, from any and all losses, liabilities, claims, actions, fees and expenses (including interest and penalties due and payable with respect thereto, reasonable attorneys' and accountants' fees, and any other reasonable out-of-pocket expenses incurred in investigating, preparing, defending or settling any action), arising under, out of or in connection with any actions associated with each Project (if more than one) due to: (a) any alleged or actual breach by the Grantee of the terms and conditions of this MOU; (b) any act or omission by the Grantee in the performance of this MOU or by any volunteer or other person participating in the Project at the behest of the Grantee; or (c) any claims that the Grantee's intellectual property infringes a third party's intellectual property, as long as the Grantee's intellectual property has been used in the Grantee's performance of its obligations under this MOU. This provision shall survive any termination or expiration of this MOU.

V. Customer Feedback

a. Grantee is requested to submit customer feedback in the outcome requirements.
b. Customer feedback includes but is not limited to: grantee (employees, contractors and vendors), clients, collaborators and community health workers.

VI. Signature Required

This signed MOU must be returned to BCBSOK by 6/26/2026 .

VII. Payment Schedule

Upon receipt of the signed MOU, the grant payment will be made in mutually acceptable form to Grantee. Questions regarding grant payment(s) and funding levels should be addressed to Jenny Koetter .

If the foregoing is acceptable to you or to the company or agency of which you are authorized to represent, please indicate your understanding by countersigning below.

Department of Labor

Notice of Award

Award# 26A60YB000241-01-00
FAIN# 26A60YB000241
Federal Award Date: 06/23/2026

Recipient Information

1. Recipient Name
LIFT COMMUNITY ACTION AGENCY INC
209 N 4th St
Hugo, OK 74743-3809

2. Congressional District of Recipient
02

3. Payment System Identifier (ID)
1730772321A3

4. Employer Identification Number (EIN)
730772321

5. Data Universal Numbering System (DUNS)
095453171

6. Recipient's Unique Entity Identifier (UEI)
XL9DVU1YDGU2

7. Project Director or Principal Investigator
Rebecca Porter
becky.reynolds@liftca.org
5803263351

8. Authorized Official
Rebecca Porter
becky.reynolds@liftca.org
5803263351

Federal Agency Information
ETA Office of Grants Management

9. Awarding Agency Contact Information
Ms. Sarah D Medley
Grants Management Specialist
medley.sarah.d@dol.gov
000-000-0000

10. Program Official Contact Information
Mr. Muhammad Hassan
Federal Project Officer
hassan.muhammad.s@dol.gov
972-850-2541

Federal Award Information

11. Award Number
26A60YB000241-01-00

12. Unique Federal Award Identification Number (FAIN)
26A60YB000241

13. Statutory Authority
The Workforce Innovation and Opportunity Act "WIOA", Public Law 113-128

14. Federal Award Project Title
LIFT Youthbuild

15. Assistance Listing Number
17.274

16. Assistance Listing Program Title
YouthBuild

17. Award Action Type
New

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 07/01/2026 **- End Date** 10/31/2029		
20. Total Amount of Federal Funds Obligated by this Action		$1,518,000.00
20a. Direct Cost Amount		$1,390,121.00
20b. Indirect Cost Amount		$127,879.00
21. Authorized Carryover		$0.00
22. Offset		$0.00
23. Total Amount of Federal Funds Obligated this budget period		$0.00
24. Total Approved Cost Sharing or Matching, where applicable		$380,027.00
25. Total Federal and Non-Federal Approved this Budget Period		$1,898,027.00
26. Period of Performance Start Date 07/01/2026 **- End Date** 10/31/2029		
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance		$1,898,027.00

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer – Signature
Chaya Anderson
Grant Officer

30. Remarks

Department of Labor

Notice of Award

Award# 26A60YB000241-01-00
FAIN# 26A60YB000241
Federal Award Date: 06/23/2026

Recipient Information

Recipient Name
LIFT COMMUNITY ACTION AGENCY INC
209 N 4th St
Hugo, OK 74743-3809

Congressional District of Recipient
02
Payment Account Number and Type
1730772321A3
Employer Identification Number (EIN) Data
730772321
Universal Numbering System (DUNS)
095453171
Recipient's Unique Entity Identifier (UEI)
XL9DVU1YDGU2

31. Assistance Type
Discretionary Grant
32. Type of Award
Other

33. Approved Budget
(Excludes Direct Assistance)
I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$551,201.00
b. Fringe Benefits	$205,929.00
c. Total Personnel Costs	$757,130.00
d. Equipment	$0.00
e. Supplies	$60,647.00
f. Travel	$35,114.00
g. Construction	$0.00
h. Other	$537,230.00
i. Contractual	$0.00
j. TOTAL DIRECT COSTS	**$1,390,121.00**
k. INDIRECT COSTS	**$127,879.00**
l. TOTAL APPROVED BUDGET	**$1,518,000.00**
m. Federal Share	**$1,518,000.00**
n. Non-Federal Share	**$380,027.00**

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	ASSISTANCE LISTING	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
0501742526BD202601740021255YB000A0000AOWI00AOWI00	YB0002418I1	ETA	410023	17.274	$1,518,000.00	01742526BD

PROVIDER AGREEMENT
Oklahoma Early Childhood Program

This Provider Agreement (the "Agreement"), effective the 1st day of July 2026 ("Effective Date"), is by and between **Community Action Project of Tulsa County, Inc.** ("CAP Tulsa") with its principal place of business located at Legacy Plaza East Tower, 5330 E. 31st Street, Tulsa, OK 74135 and **LIFT Community Action Agency** ("Provider") with its principal place of business located at 209 4th Street Hugo, OK 74743 and mailing address as the same (each a "Party" and collectively "Parties").

Background

CAP Tulsa has been named by the State of Oklahoma, the grantee and fiscal agent for the State of Oklahoma Early Childhood Program (the "Program" or "OECP"), under which the State of Oklahoma will provide funding to be administered to certain early education service providers under certain conditions. The overarching goal of the OECP is to provide quality early education services and expand capacity to serve additional eligible low-income children ages birth (0) through three (3) years old. CAP Tulsa will administer the funding to each Provider and has an OECP Administrative Staff who will work with each Provider to, among other things, oversee compliance ("CAP Tulsa OECP Administrative Staff").

NOW THEREFORE, in consideration of the foregoing premises and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Funding.

A. Provider agrees to obtain sixty percent (60%) matching dollars through private donations. When private fund commitments are received, Provider must obtain and submit to CAP Tulsa OECP Administrative Staff a certified letter of commitment (as described below) from each private donor within sixty (60) days from the date of this Agreement. If despite its best efforts Provider has not raised matching funds within the sixty (60) day period, then Provider may be eligible to receive secured private funds designated for the Program that have not been committed to a specific Provider. If Provider is not eligible to receive the non-committed private funds, then this Agreement shall automatically terminate and neither Provider nor CAP Tulsa shall have any obligation or liability to the other in connection with such termination.

B. A certified funding letter must:

i. Be on the letterhead of the private donor;
ii. Be signed by an authorized representative of the private donor;
iii. Set forth the committed amount; and
iv. May, if applicable, specify the agency and/or Site (defined below) for which the money is earmarked.

C. Provider understands that all private funds obtained by Provider for the purpose of matching funds under the Program will be paid directly to CAP Tulsa, and CAP Tulsa will distribute the private funds to Provider as further discussed below. Notwithstanding the foregoing, if Provider has already received matching funds from a private donor, or if the awarding agency cannot release funds directly to CAP Tulsa, then Provider may submit to CAP Tulsa a copy of the check or other documentation of deposit.

D. If at any point the Oklahoma State Legislature reduces the budget for OECP during the program year, such reduction would have immediate effect and approved partner budgets would be reduced accordingly.

E. The Parties acknowledge that Provider may offer early education services at multiple locations, each location referred to herein as a "Site," and that Provider may participate in the Program at one Site or multiple Sites. In the event that Provider participates in the Program at multiple Sites, Provider will submit a combined budget for all Sites, and must provide matching private funding for all Sites. The terms and conditions of this Agreement apply to each Site individually.

F. If the Provider qualifies for the Child and Adult Care Food Program ("CACFP") or Oklahoma Human Services ("OKDHS") Childcare Subsidy, the Provider must fully enroll all eligible children and maximize all possible funding options by completing all claims accurately and in a timely manner prior to using OECP dollars.

G. Provider shall acknowledge that if it receives or collects any funds from parent such funds may not be counted as matching funds under the Program. Parent fees shall be classified as program revenue.

2. Children Eligible for the Program.

A. Children ages birth (0) through three (3) years (i.e., children that have not reached their fourth (4th) birthday by September 1st of the enrollment year) that meet any of the following criteria at time of enrollment are eligible for the Program:

i. The family income is at or below 185% of the then current Federal Poverty Level Guidelines as published in the Federal Register each January;

a) Supplemental Security Income (SSI), Oklahoma Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP) can be used to document income eligibility.

ii. The family can demonstrate eligibility for OKDHS Subsidy or Tribal Child Care Assistance;

iii. The child is in foster care;

iv. The child is classified as Homeless;

v. Diagnosed and/or Suspected as Disabled.

B. If after enrollment a child reaches his/her fourth (4th) birthday, that child may continue his/her enrollment through the Program fiscal year end. Further, if after enrollment a child's family income exceeds the income eligibility set forth in 2(A), the child is no longer in foster care or classified as homeless, that child may continue his/her enrollment through the Program fiscal year end.

C. Documentation of family income at the time of enrollment must be maintained by Provider for all eligible children. Provider understands that CAP Tulsa OECP Administrative Staff will have the right to engage in unscheduled inspections of child eligibility documents as deemed necessary.

D. Ninety percent (90%) of children in OECP funded slots at each Site must meet one or more of the eligibility requirements above.

3. Enrollment.

Provider must maintain its Program budgeted enrollment level as proposed in the Provider budget (further described in Section 13), which is incorporated herein by reference. All vacancies must be filled within thirty (30) calendar days. Provider must maintain a waitlist at the beginning of each enrollment year and maintain during the year a waiting list that ranks children according to the program's selection criteria. Provider will ensure that attendance is maintained at eighty-five percent (85%).

4. Service Delivery Objectives.

A. The Program service delivery objectives are designed to effectively and consistently help children maximize their learning and growth potential and include, but are not limited to, developing and providing high quality, individualized, child development services, as evidenced by adherence to the Program Requirements which are incorporated herein by reference and documented in a written Service Plan ("Service Plan") by Provider. OECP requires a Service Plan from each provider. Providers participating in the Program for the first time must provide the Service Plan to CAP Tulsa OECP Administrative Staff within thirty (30) calendar days after execution of this Agreement if not already attached to the Application. Providers previously participating in the Program must update/maintain its existing Service Plan annually through the reapplication process. For Head Start Providers, the Service Plan or other comparable document must be available for review by CAP Tulsa OECP Administrative Staff upon Site visits.

B. Children should develop skills in the following domains, as aligned with Oklahoma's Early Learning Guidelines, with the long-term goal of ensuring a smooth transition to public school, Head Start and other preschool programs. Transition plans will be developed, in collaboration with the child's family, for children moving from OECP classrooms to preschool classrooms and may be viewed by CAP Tulsa OECP Administrative Staff at time of visits. Transition plans should include:

i. Development of resilience;

ii. Creative arts expressions;
iii. Approaches to learning;
iv. Language development;
v. Literacy knowledge and skills;
vi. Logic and reasoning;
vii. Mathematics knowledge and skills;
viii. Social studies and skills; and
ix. Physical development and health.

C. A Program objective for the families of participating children is the promotion of parents' self-sufficiency, including employment.

5. Family and Community Relationships.

A. Provider agrees to build and engage in community partnerships with other service providers. Provider will take an active role in community planning to encourage strong communication, cooperation, and the sharing of information among agencies and their community partners and to improve the delivery of community services to children and families. Documentation must be maintained to reflect the level of effort undertaken to establish community partnerships and available for review by the CAP Tulsa OECP Administrative Staff.

B. Provider agrees to take affirmative steps to establish ongoing collaborative relationships with community organizations to promote the access of children and families to community services that are responsive to their needs, including the following:

i. Health care providers;
ii. Mental health providers;
iii. Nutritional service providers;
iv. Individuals and agencies that provide services to children with suspected and/or diagnosed disabilities and their families;
v. Family preservation and support services;
vi. Child protective services;
vii. Local elementary schools and other educational and cultural institutions, such as libraries and museums, for both children and families;
viii. Providers of child care services; and/or
ix. Other organizations or businesses that may provide support and resources to families.

C. In building family partnerships and ensuring that enrolled families have access to community resources that will meet their needs, Provider will work collaboratively with families to identify and access, directly or through referrals, services and resources that are responsive to each family's interests and goals, including:

i. Basic family needs referrals in areas such as clothing, food, housing, transportation;

ii. Emergency or crisis assistance referrals in areas such as child abuse, homelessness, traumatic event, incarceration;

iii. Health-related referrals in areas such as mental health, preventative health, postpartum, treatment; and

iv. Education-related referrals in areas such as job training, English as a Second Language, parent education, asset building.

D. After providing such access or referral, Providers must follow-up with each family to determine whether the kind, quality, and timeliness of the services received through referrals met the families' expectations and circumstances. Information learned at follow-up must be documented.

6. Operational Schedule.

Qualifying programs must operate on a year-round basis, eight (8) hours a day, forty-six (46) weeks a year, children will be served forty-four (44) weeks a year with two (2) weeks of staff training and professional development.

7. Quality Assurance.

A. Provider will provide CAP Tulsa OECP Administrative Staff with all relevant materials and documentation to allow monitoring of compliance with this Agreement. This includes National Association for the Education of Young Children ("NAEYC") Accreditation, Service Plans, Head Start audits, and OKDHS visitation documentation. NAEYC Accreditation and Service Plans are not applicable for Head Start Providers.

B. Provider must notify CAP Tulsa OECP Administrative Staff within ten (10) days of any of the following occurrences as well as promptly submit a copy of the documentation.

i. At time any of the following occur:
   a) OKDHS Monitoring Visit
   b) OKDHS Compliant Visit
   c) OKDHS Follow Up Visit
   d) OKDHS Substantiated Finding
   e) Head Start Visit

ii. Any circumstance negatively effecting or resulting in a change to OKDHS licensing, Tribal, Head Start or STAR status;

iii. The loss of NAEYC Accreditation (if applicable);

iv. The loss of a required staff member as set forth in Section 9; and/or

v. An inability to meet any of the provisions of this Agreement.

C. If there is a lack of compliance with OKDHS, Tribal, Head Start, NAEYC, or licensing requirements, the non-compliance will be brought into compliance by the date required. If there is a serious or continuous lack of compliance with these Program Requirements or any provision of this Agreement, CAP Tulsa OECP Administrative Staff will advise the Provider if it may informally correct the non-compliance and report back, or if the se

723 Little Dixie (LIFT CAA)
Financial Contact/Number Below
Sheree Ensley, Accounting Supervisor
(580) 326-3351

BUDGET

2026-2027 School Year

OECP-Birth thru Three

Date Submitted 3/12/2026

Date Accounting Approved

AC ACCOUNT NAME	2026 July	2026 August	2026 September	2026 October	2026 November	2026 December	2027 January	2027 February	2027 March	2027 April	2027 May	2027 June	Total
Number of Slots	80	80	80	80	80	80	80	80	80	80	80	80	80
Revenue													
STATE REIMBURSEMENT	9,070.23	9,068.26	9,068.26	9,068.26	9,068.26	9,068.26	9,068.26	9,068.26	9,068.26	9,068.26	9,068.26	9,068.26	108,821.05
PROVIDER MATCH FUNDING (CAP/GKFF)	13,605.35	13,602.38	13,602.38	13,602.38	13,602.38	13,602.38	13,602.38	13,602.38	13,602.38	13,602.38	13,602.38	13,602.38	163,231.57
In Kind (Partner)	-	-	-	-	-	-	-	-	-	-	-	-	-
Non-Eligible Match (Partner)	-	-	-	-	-	-	-	-	-	-	-	-	-
Eligible Match (Partner)	-	-	-	-	-	-	-	-	-	-	-	-	-
Program Revenue													-
Subsidy Reimbursement (DHS etc)													-
CACFP													-
Total Revenue	22,675.58	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	272,052.62
Operating Expenses													
SALARIES & BENEFITS	18,998.93	18,993.93	18,993.93	18,993.93	18,993.93	18,993.93	18,993.93	18,993.93	18,993.93	18,993.93	18,993.93	18,993.93	227,932.16
CONTRACT LABOR													-
PRE-EMPLOYMENT COSTS													-
FOOD COSTS													-
MEALS/TRAVEL	518.23	518.13	518.13	518.13	518.13	518.13	518.13	518.13	518.13	518.13	518.13	518.13	6,217.66
TRAINING													-
DUES AND FEES													-
Educational Supplies													
SUPPLIES													-
DURABLE SUPPLIES/EQUIP													-
Total Operating Expenses	19,517.16	19,512.06	19,512.06	19,512.06	19,512.06	19,512.06	19,512.06	19,512.06	19,512.06	19,512.06	19,512.06	19,512.06	234,149.82
Other Expenses													
ADMIN ALLOCATION	3,158.42	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	37,902.80
TELEPHONE													-
UTILITIES													-
RENT/FACILITIES													-
SECURITY													-
MISC EXP													-
OTHER (specify)													-
Building Expense													
REPAIRS AND MAINTENANCE													-
JANITORIAL SALARIES & BENEFITS													-
JANITORIAL SUPPLIES													-
Total Other Expenses	3,158.42	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	3,158.58	37,902.80
Total Expenses	22,675.58	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	22,670.64	272,052.62

Note: Costs are the incremental expenses to improve quality of the "slots" and classrooms identified above, over and above the costs expended on those slots or classrooms prior to OECP implementing.

KIAMICHI ECONOMIC DEVELOPMENT DISTRICT OF OKLAHOMA

Contract

15004959

Purchase Authorization #

This contract is hereby entered into between the Kiamichi Economic Development District of Oklahoma (KEDDO) and LIFT Community Action Agency, Inc. (Contractor).

Billing address	City	State	ZIP code
209 North 4th Street	Hugo	OK	74743

Employer Identification Number (EIN Number), Social Security number or vendor number when a state agency

1.0 Contract Period

Both parties are in agreement that this contract shall be in effect for a period beginning **July 1, 2026 and ending June 30, 2027**. This contract may be renewed, at the sole option of KEDDO, under the same terms and conditions upon approval of the updated Request for Proposal and Emergency Operations for an additional one 12-month period(s) with a finite ending date of June 30, 2027.

2.0 Scope of Work

Contractor hereby offers and agrees to perform services as described in KEDDO Board approved Request for Proposal **(Transportation Services)**; Emergency Operations Plan and Attachment A, Additional Terms and Conditions for Information Security and Technology. Contractor agrees to perform services as identified within the Older Americans Act (OAA) and Oklahoma Administrative Code (OAC) sections of Title III which are located within 340:105-10's and Title VII which are located within 340:105-11's.

3.0 Compensation and Billing

In consideration of the performance of said services, KEDDO agrees to pay Contractor: on a cost reimbursement basis in accordance with Request for Proposal; Emergency Operations Plan; and Attachment A, Additional Terms and Conditions for Information Security and Technology

Payment against this contract shall be cost reimbursement and KEDDO shall not pay nor be liable for any other additional costs including, but not limited to: taxes, attorney fees, liquidated damages.

Pursuant to Section 85.44(B) of Title 74 of the Oklahoma Statute (74 O.S. § 85.44 (B)) payment for all services herein shall be made in arrears after products have been delivered or services provided.

KEDDO shall not make any advance payments or advance deposits. Interest on late payments made by the State of Oklahoma is governed by 62 O.S. § 34.71 and 62 O.S. § 34.72. Contractor must have sufficient capital to operate for 45 days.

Contractor will bill KEDDO on a monthly basis for services. Claims for reimbursement of services shall be submitted within 90-calendar days of the provision of services. Contractor will provide documentation of such expenses to support requests for reimbursement that may include copies of invoices, evidence of payment by Contractor, and other documents as requested by KEDDO.

Supporting encumbrances may be canceled upon a lapse of six months from the actual provision of services. KEDDO will have 45-calendar days from presentation of a proper invoice to issue payment to Contractor. A proper invoice is defined as the timely and accurate submission of all required reports and subsequent documentation.

Questionable items within an invoice will be disallowed and resolution will occur in a subsequent month. If KEDDO finds that an overpayment or underpayment has been made to Contractor, KEDDO may adjust any subsequent payments to Contractor to correct the account. A written explanation of the adjustment will be issued to Contractor by KEDDO.

Invoices for reimbursement of the prior month's expenditures shall be submitted no more than one time per month. Contractor will submit invoices in a format and detail designated by KEDDO. The Contractor will submit required reports and documentation supporting the monthly invoices to KEDDO by the stated due date.

KEDDO will review reports for accuracy, completeness and timeliness. Compensation for the prior month's expenditures will not be paid until all required reports are received and declared accurate and complete by KEDDO.

Reports and documentation required to fulfill the contract include, but are not limited to, those listed in the following table.

Report	Due Date	QA Form/Method
02AG010E (S-8)	12th of the month	Cash Receipts Journal
02AG011E (S-10)	12th of the month	Cash Disbursements Journal, by line item
02AG012E (S-11)	12th of the month	Cash Disbursements Journal, by allotment
02AG015E (S-20)	12th of the month	Organization Financial Report
*AIM and/or statewide Database	10 business days following the end of the month	Systems Data Reports
02MP003E (S-19)	12th business day of the month	Title III Services Report
02AG025E (S-74)	12th business day of the month	Dietary Consultant's Report

*All updates to the Advanced Information Manager (AIM) and/or statewide database including new services, new clients, new intakes, updates, data changes, deletes or any other type of information modification must be entered into AIM no later than 10 business days following the end of the month of the occurrence of the new service, client, intake, update or change.

NOTIFICATION OF GRANT AWARD

OLDER AMERICANS ACT AND/OR N.S.I.P. FUNDS

Name and Address of Project	**Name and Address of Grantee**	**Project Number**	**Project Year**
LIFT Community Action Agency 209 North 4th Street Hugo, OK 74743 Phone: 580-326-3351	LIFT Community Action Agency 209 North 4th Street Hugo, OK 74743 Phone: 580-326-3351	34074003-03 **Budget Year:** Beginning: 7/1/2026,	FY 2027 Ending 6/30/202
Name and Address of Granting Organization KEDDO 1002 Hwy 2 North Wilburton, OK 74578	**Type of Grant** Type of or Action **[X] New or Continue** [ ] Revision of earlier award dated: [ ] Carry-Over [ ] Supplement	**Approved Project Period:** Beginning: 7/1/2026,	 Ending 6/30/2027

FUNDING TYPE	III-B Social Service	III-C 1 Congregate Meals	III-C 2 Home Delivered Meals	N.S.I.P	III-E Caregiver	III-E Health Prevention	TOTAL
Federal	$34,298.49						$34,298.49
State	$6,052.68						$6,052.68
TOTAL AWARD	$40,351.17	$0.00	$0.00	$0.00	$0.00	$0.00	$40,351.17

Special Conditions:
Federal and State funds are awarded based on availability.

__________Accept ________________________________ ________________________________ ________________________________

Executive Director Signature Date Notary Signature / Date / Stamp

__________Decline

Additional terms, information and conditions are included in contract.	**Date of Issue**	**Authorizing Official** Kim Rose, Executive Director KEDDO	**Signature**

Purchase Order

OKLAHOMA

CHANGE ORDER **Dispatch via Print**

Purchase Order	Date	Revision	Page
8309026664	07/20/2023	3 - 04/15/2026	1

Payment Terms	Freight Terms	Ship Via
45 Days	Free on board at Destination	Common

Buyer	Phone/Email	Currency
Susan Beadle		USD

Ship To: **See Detail Below**

Bill To: DEPARTMENT OF HUMAN SERVICES
SEQUOYAH MEMORIAL OFFICE BLDG
PO BOX 25352
OKLAHOMA CITY OK 73125-0352

Department of Human Services

DEPARTMENT OF HUMAN SERVICES
SEQUOYAH MEMORIAL OFFICE BLDG
PO BOX 25352
OKLAHOMA CITY OK 73125-0352

Supplier: 0000540527
LIFT COMMUNITY ACTION AGENCY INC
209 N 4TH ST
HUGO OK 74743-3809

Tax Exempt? N **Tax Exempt ID:**

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	93141810 /	Work Readiness RFP	1.0000	JA	1,496,720.0000	0.00	CLOSED
		Ship To: 83000 DEPARTMENT OF HUMAN SERVICES CONTRACTS AND PURCHASING UNIT PO BOX 25352 OKLAHOMA CITY OK 73125					
2- 1	93141810 /	FY24 Mod to add funds TANF Work Readiness	1.0000	JA	0.0000	0.00	CLOSED
		Ship To: 83000 DEPARTMENT OF HUMAN SERVICES CONTRACTS AND PURCHASING UNIT PO BOX 25352 OKLAHOMA CITY OK 73125					
3- 1	93141810 /	7/1/24-6/30/25 Renewal TANF Work Readiness	1.0000	JA	1,404,775.0000	1,404,775.00	06/11/2024
		Ship To: 83000 DEPARTMENT OF HUMAN SERVICES CONTRACTS AND PURCHASING UNIT PO BOX 25352 OKLAHOMA CITY OK 73125					

FY25 Renewal.

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
4- 1	93141810 /	7/1/25-6/30/26 Renewal TANF Work Ready Oklahoma	1.0000	JA	1,404,775.0100	1,404,775.01	04/02/2025

Authorized Signature
Ashley Hillemeyer
Ashley Hillemeyer (Apr 17, 2026 15:21:33 CDT)

Purchase Order

Department of Human Services

DEPARTMENT OF HUMAN SERVICES
SEQUOYAH MEMORIAL OFFICE BLDG
PO BOX 25352
OKLAHOMA CITY OK 73125-0352

CHANGE ORDER **Dispatch via Print**

Purchase Order	Date	Revision	Page
8309026664	07/20/2023	3 - 04/15/2026	2

Payment Terms	Freight Terms	Ship Via
45 Days	Free on board at Destination	Common

Buyer	Phone/Email	Currency
Susan Beadle		USD

Ship To: **See Detail Below**

Bill To: DEPARTMENT OF HUMAN SERVICES
SEQUOYAH MEMORIAL OFFICE BLDG
PO BOX 25352
OKLAHOMA CITY OK 73125-0352

Supplier: 0000540527
LIFT COMMUNITY ACTION AGENCY INC
209 N 4TH ST
HUGO OK 74743-3809

Tax Exempt? N **Tax Exempt ID:**

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date

Ship To: 83000
DEPARTMENT OF HUMAN SERVICES
CONTRACTS AND PURCHASING UNIT
PO BOX 25352
OKLAHOMA CITY OK 73125

FY26 Renewal

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
5- 1	**93141810 /**	7/1/26-6/30/27 Renewal TANF Work Ready	**1.0000**	**EA**	**1,402,144.0100**	1,402,144.01	**04/15/2026**

Ship To: **8305I**
DEPARTMENT OF HUMAN SERVICES
FAMILY SUPPORT SERVICES
PO BOX 25352
OKLAHOMA CITY OK 73125

FY27 Renewal 3rd of 4 options to renew for FY27 at the same terms and conditions.
Contract Period 7/1/26-6/30/27

Total PO Amount 4,211,694.02

COMMENTS:
Contract Agreement Period: July 12, 2023 through June 30, 2024

Price for initial year $1,494,089.00

Option to renew for 4 additional 1 year periods:

1st year renewal : July 1, 2024 through June 30, 2025

Authorized Signature

Purchase Order

CHANGE ORDER **Dispatch via Print**

Purchase Order		Date	Revision	Page
8309026664		07/20/2023	3 - 04/15/2026	3
Payment Terms	**Freight Terms**			**Ship Via**
45 Days	Free on board at Destination			Common
Buyer		**Phone/Email**		**Currency**
Susan Beadle				USD

Ship To: **See Detail Below**

Bill To: DEPARTMENT OF HUMAN SERVICES
SEQUOYAH MEMORIAL OFFICE BLDG
PO BOX 25352
OKLAHOMA CITY OK 73125-0352

Department of Human Services

DEPARTMENT OF HUMAN SERVICES
SEQUOYAH MEMORIAL OFFICE BLDG
PO BOX 25352
OKLAHOMA CITY OK 73125-0352

Supplier: 0000540527
LIFT COMMUNITY ACTION AGENCY INC
209 N 4TH ST
HUGO OK 74743-3809

Tax Exempt? N **Tax Exempt ID:**

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date

2nd year renewal : July 1, 2025 through June 30, 2026
3rd year renewal : July 1, 2026 through June 30, 2027
4th year renewal : July 1, 2027 through June 30, 2028

Contract Monitor: AFS, Kesree Goodner, kesree.goodner@okdhs.org

CHANGE ORDERS

CO #1
Add $1,407,406.00 for FY24 Modification to increase budget and FY25 Renewal. Contract Term: 7/1/23-6/30/24 -Modification, 7/1/24-6/30/25 - Renewal (1st of 4 options to renew)
Requisition # 8300028440 approved 6/11/24
di (090) 6/11/24

CO#2 NC 3/24/2025
Exercising the 2nd of 4 options to renew for 7/1/25-6/30/26 at the same terms and conditions. The budget is $1,404,775.01. req#83000300029. Also change the OMES buyer from RDIAZ02 to a DHS buyer NCummings01 origin CHG.

CO#3 RTIPTON 5/14/2025 No cost budget revision to shift funds between budget line items. No change to the overall budget or scope.

CO#4 SBEADLE 4/15/26
CO for FY27 renewal 3rd of 4 options to renew for FY27 at the same terms and conditions. Contract period 7/1/26-6/30/27
IC-227189 Requisition 8300032895

Authorized Signature

Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 06HP000581-03-00
FAIN# 06HP000581
Federal Award Date: 07/14/2026

Recipient Information

1. Recipient Name
LIFT COMMUNITY ACTION AGENCY INC
209 N 4th St
Hugo, OK 74743-3809
580-326-3351

2. Congressional District of Recipient
02

3. Payment System Identifier (ID)
1730772321A1

4. Employer Identification Number (EIN)
730772321

5. Data Universal Numbering System (DUNS)
095453171

6. Recipient's Unique Entity Identifier (UEI)
XL9DVU1YDGU2

7. Project Director or Principal Investigator
Mrs. Rebecca Reynolds
Executive Director
becky.reynolds@liftca.org
580-326-3351

8. Authorized Official
Mr. William Smith
Governing Board Chairman
boardchair@liftca.org
(580) 326-3351

Federal Agency Information
ACF/OHS Region VI Grants Office

9. Awarding Agency Contact Information
Mr. Christopher Moye
Grants Management Specialist
Christopher.Moye@acf.hhs.gov
2028045313

10. Program Official Contact Information
Mrs. Tatia Long
Regional Program Director
Office of Head Start
tatia.long@acf.hhs.gov
2147678825

Federal Award Information

11. Award Number
06HP000581-03-00

12. Unique Federal Award Identification Number (FAIN)
06HP000581

13. Statutory Authority
42 USC 9801 ET SEQ

14. Federal Award Project Title
Early Head Start

15. Assistance Listing Number
93.600

16. Assistance Listing Program Title
Head Start

17. Award Action Type
Non-Competing Continuation

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19.	**Budget Period Start Date** 08/01/2026 **- End Date** 07/31/2027	
20.	**Total Amount of Federal Funds Obligated by this Action**	$2,281,960.00
	20a. Direct Cost Amount	$2,135,973.00
	20b. Indirect Cost Amount	$145,987.00
21.	Authorized Carryover	$0.00
22.	Offset	$0.00
23.	Total Amount of Federal Funds Obligated this budget period	$0.00
24.	**Total Approved Cost Sharing or Matching, where applicable**	$570,490.00
25.	**Total Federal and Non-Federal Approved this Budget Period**	$2,852,450.00
26.	**Period of Performance Start Date** 08/01/2024 **- End Date** 07/31/2029	
27.	Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	$7,491,227.00

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer – Signature
Ms. Bridget Shea Westfall
Supervisory Grants Management Specialist

30. Remarks

Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 06HP000581-03-00
FAIN# 06HP000581
Federal Award Date: 07/14/2026

Recipient Information

Recipient Name
LIFT COMMUNITY ACTION AGENCY INC
209 N 4th St
Hugo, OK 74743-3809
580-326-3351

Congressional District of Recipient
02

Payment Account Number and Type
1730772321A1

Employer Identification Number (EIN) Data
730772321

Universal Numbering System (DUNS)
095453171

Recipient's Unique Entity Identifier (UEI)
XL9DVU1YDGU2

31. Assistance Type
Discretionary Grant

32. Type of Award
Service

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$629,257.00
b. Fringe Benefits	$182,936.00
c. Total Personnel Costs	$812,193.00
d. Equipment	$0.00
e. Supplies	$56,356.00
f. Travel	$1,695.00
g. Construction	$0.00
h. Other	$97,554.00
i. Contractual	$1,168,175.00
j. TOTAL DIRECT COSTS	**$2,135,973.00**
k. INDIRECT COSTS	**$145,987.00**
l. TOTAL APPROVED BUDGET	**$2,281,960.00**
m. Federal Share	**$2,281,960.00**
n. Non-Federal Share	**$570,490.00**

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	ASSISTANCE LISTING	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
6-G664122	06HP00058103	ACFOHS	41.51	93.600	$2,239,097.00	75-26-1536
6-G664121	06HP00058103	ACFOHS	41.51	93.600	$42,863.00	75-26-1536

30. REMARKS (Continued from previous page)

Under Section 638 of the Head Start Act, this action awards LIFT COMMUNITY ACTION AGENCY, INC. funds for the budget period of 08/01/2026-07/31/2027 within the project period of 08/01/2024-07/31/2029 for the operation of an Early Head Start program in the designated service area.

The annual levels for this period are $2,239,097 for operations and $42,863 for training and technical assistance.

This award includes a Cost-of-Living Adjustment (COLA) of **0.635 percent** through funds authorized under the Consolidated Appropriations Act, 2026 (P.L. 119-75). The adjustment is applied to Fiscal Year 2026 Head Start/Early Head Start base funding levels and added proportionately to all Budgeted Object Class Categories.

In accordance with the Head Start Act, these funds must be used to increase compensation proportionate to the COLA, including salaries and wages, and fringe benefits for all applicable Head Start (including Early Head Start and EHS-Child Care Partnership) staff. In addition, a proportionate increase must be provided to delegate agencies and partners providing direct services. The COLA shall not be used for one-time bonuses or temporary salary supplements.

Any remaining amount following the applied 0.635 percent increase to Head Start compensation, and delegate agencies and partners, may be applied to other allowable operating costs applicable to the program.

Documentation demonstrating how the COLA was applied must be maintained and made available upon request.

Use of COLA funds for any purpose other than as described above requires submission of a budget revision amendment in the Head Start Enterprise System (HSES) within 30 days of the date of this award, including any "Significant Budget Changes" outlined in Section 3.1.2.2 of the HHS Grants Policy Statement (https://www.hhs.gov/sites/default/files/hhs-grants-policy-statement-oct-2025.pdf).

Early Head Start population: 104 infants and toddlers.
Designated Early Head Start service area(s): Choctaw, McCurtain, and Pushmataha Counties in Oklahoma.
Approved program option(s) for the Early Head Start program: Center-based.

This grant is subject to the requirements included in Attachment 1.

Attachment 1

Award Number: 06HP000581/03

Recipient Organization: LIFT COMMUNITY ACTION AGENCY, INC.

This grant is subject to Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for the limitation of 15 percent for development and administrative costs apply to the budget period unless a waiver is approved. Any request for a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered.

The HHS Uniform Administrative Requirements (see 2 C.F.R. § 200.308(f)(2)) provide the authority to ACF to approve key staff of Head Start grant recipients. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Executive Officer, Executive Director and/or Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 2 C.F.R. § 200.439(a). Prior written approval must also be obtained under 2 C.F.R. § 200.439(b)(3) and 45 C.F.R. Part 1303 Subpart E - Facilities to use Head Start grant funds for the initial or ongoing purchase, construction, and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.

Contract Part I: 19868 SAF/CAA-HS 27

FEI #: *730772321*

CONTRACT -

PART I

SUMMARY AND SIGNATURES

Contracting Agency:	Oklahoma Department of Commerce State of Oklahoma (ODOC)
Contractor:	*LIFT Community Action Agency, Inc.*
Contract Title:	State Appropriated Funds for Community Action Agencies
Contract Number:	*19868 SAF/CAA-HS 27*
Contract Amount:	*$97,618.00*
Source:	*U.S. Department of Housing and Urban Development (HUD) Catalog of Federal Domestic Assistance (CFDA) Number 14.228*
Funding Period:	*July 1, 2026* through *June 30, 2027*

Submit Requisitions to:	Issue Payment To:
Community Development	*LIFT Community Action Agency, Inc.*
Oklahoma Department of Commerce	*209 N 4th Street*
900 North Stiles	*Hugo, Oklahoma 74743*
Oklahoma City, OK 73104-3234	

AGREEMENT COMPONENTS:

Part I - Summary and Signatures
Part II - Terms and Conditions

Source of Funds: Senate Bill 1177 of the 2nd Session of the 60th Oklahoma Legislature (2026).

SPECIAL CONDITIONS:

SIGNATURES – EXECUTION OF CONTRACT

The rights and obligations of the parties to this contract are subject to and governed by Part II – Terms and Conditions. To the extent of any inconsistency between the general and the specific, the specific governs.

*[X]*I certify that I am authorized to sign this document, and any attachments or addendums thereto, and I have read and agree to all parts of the contract.

Executed by:
LIFT Community Action Agency, Inc.

*Sheree Ensley*Signature of Authorized Official

07/14/2026
Date

Executed by:
Oklahoma Department of Commerce

*Marshall Vogts*Signature of Authorized ODOC Official

Division Director Signature

07/15/2026
Date

Contract Part I: 19852 SAF/CAA

FEI #: *730772321*

CONTRACT -

PART I

SUMMARY AND SIGNATURES

Contracting Agency:	Oklahoma Department of Commerce State of Oklahoma (ODOC)
Contractor:	*LIFT Community Action Agency, Inc.*
Contract Title:	State Appropriated Funds for Community Action Agencies
Contract Number:	*19852 SAF/CAA*
Contract Amount:	*$12,160.00*
Source:	*U.S. Department of Housing and Urban Development (HUD) Catalog of Federal Domestic Assistance (CFDA) Number 14.228*
Funding Period:	*July 1, 2026* through *June 30, 2027*

Submit Requisitions to:	Issue Payment To:
Community Development	*LIFT Community Action Agency, Inc.*
Oklahoma Department of Commerce	*209 N 4th Street*
900 North Stiles	*Hugo, Oklahoma 74743*
Oklahoma City, OK 73104-3234	

AGREEMENT COMPONENTS:

Part I - Summary and Signatures
Part II - Terms and Conditions

Source of Funds: Senate Bill 1177 of the 2nd Session of the 60th Oklahoma Legislature (2026).

SPECIAL CONDITIONS:

SIGNATURES – EXECUTION OF CONTRACT

The rights and obligations of the parties to this contract are subject to and governed by Part II – Terms and Conditions. To the extent of any inconsistency between the general and the specific, the specific governs.

*[X]*I certify that I am authorized to sign this document, and any attachments or addenda thereto, and I have read and agree to all parts of the contract.

Executed by:
LIFT Community Action Agency, Inc.

*Sheree Ensley*Signature of Authorized Official

07/14/2026
Date

Executed by:
Oklahoma Department of Commerce

*Marshall Vogts*Signature of Authorized ODOC Official

Division Director Signature

07/15/2026
Date

Choctaw Nation of Oklahoma Child Care Stabilization Grant Awards, Year 5 (4th Quarter):

Antlers Early Learning Center:	$7,000
Broken Bow Early Learning Center:	$11,000
Idabel Early Learning Center:	$7,000
4th Quarter Total:	***$25,000***

CNO Payment Remittance Advice

From Payer	Choctaw Nation of Oklahoma 1802 Chukka Hina Durant Oklahoma US 74701	**Supplier or Party To Payee**	LIFT COMMUNITY ACTION AGENCY INC LIFT COMMUNITY ACTION AGENCY INC 209 N 4TH ST Hugo OK US 74743

Description	Date	Currency	Document Amount	Amount Withheld	Discount Taken	Amount Paid
477 Stabilization Grant 5th YR 4th QTR 7/26-9/26 07/01/26	07/01/2026	USD	7,000.00	0.00	0.00	7,000.00
477 Stabilization Grant 5th YR 4th QTR 7/26-9/26 07/01/26	07/01/2026	USD	11,000.00	0.00	0.00	11,000.00
477 Stabilization Grant 5th YR 4th QTR 7/26-9/26 07/01/26	07/01/2026	USD	7,000.00	0.00	0.00	7,000.00
			Total	0.00	0.00	25,000.00

CONTRACT BETWEEN THE OKLAHOMA STATE DEPARTMENT OF HEALTH AND LIFT COMMUNITY ACTION AGENCY, INC.

This Contract is entered into between the Oklahoma State Department of Health, Rural Health Transformation Program, hereinafter referred to as "OSDH", by virtue of the authority vested in it by 74 O.S. § 85.3A(A)(9), and LIFT Community Action Agency, Inc., hereinafter referred to as "Subrecipient".

All terms and conditions herein become the Contract between the OSDH and the Subrecipient. Subrecipient agrees to comply with these terms and conditions. Subrecipient understands and agrees that when any term and/or condition contained within this Contract is, or becomes, applicable to the Subrecipient's officers and/or employees, Subrecipient is responsible to ensure that it abide by those terms and conditions.

0.1 Purpose

The purpose of this contract is to make Microgrants available under the Rural Health Transformation Program (RHTP) to address unmet health and wellness needs in rural communities. Many of Oklahoma's rural communities are limited in their ability to acquire lasting assets that would demonstrably improve healthcare access, outcomes, and whole-person health. This Microgrant program is intended to help fill that gap and unlock communities' capacity to improve wellness. Applicants should focus on one-time investments that can make an immediate and meaningful difference in healthcare access, outcomes, and whole-person health.

0.2 Term of Contract

The Contract is effective as of the date set forth on a properly issued purchase order or, if no date is listed, the date of last signature ("Effective Date"). The Contract term, which begins on the Effective Date of the Contract, is through October 30, 2026.

0.3 Contract Expense Cap

The total amount payable during the Contract term shall not exceed $51,640.00.

Any increase in the total allowable amount payable during the term or applicable renewal term must be memorialized in an Amendment signed by both parties.

0.4 Attachments

This Contract incorporates herein by reference the following attachments:

1. Attachment B: OSDH Terms
   a. Attachment B-1: OSDH RHTP Subrecipient General Terms;

2. Attachment C: Agency-supplied Documents
    a. Attachment C-1: Budget Form.

0.5 Duties of the OSDH

The OSDH shall:

1. Provide the Subrecipient with reporting requirements, submission timelines, and performance expectations consistent with RHTP guidance.
2. Review Project deliverables, documentation, and final report to confirm completion of required activities and alignment with Subrecipient agreement requirements.
3. Provide specialized guidance, clarification, and feedback as needed to support timely implementation of Subrecipient agreement deliverables.
4. Coordinate required meetings, communications, and implementation touchpoints with the Subrecipient and participating entities.
5. Review and approve invoices and supporting documentation to confirm costs are allowable, reasonable, and consistent with the approved budget and Subrecipient agreement scope.
6. Conduct periodic budget monitoring and forecasting to ensure expenditures align with the approved budget and to identify when Subrecipient agreement amendments or budget modifications may be necessary.
7. Conduct Subrecipient monitoring activities, including periodic desk reviews and/or annual onsite or virtual monitoring, as appropriate, to validate performance and compliance with Subrecipient agreement requirements.

0.6 Duties of the Subrecipient

The Subrecipient shall:

1. Utilize the sub awarded funds to invest in their local community, ensuring any purchases remain in the awarded community.
2. Fulfill the overall initiative purpose by focusing on one-time investments that can make an immediate and meaningful difference in healthcare access, outcomes, and whole-person health.
3. Fully expend all awarded funds no later than October 30th, 2026 and submit a final report no later than November 30th, 2026.
4. Furnish, upon request, any related project documentation to the OSDH for the purposes of monitoring and compliance.
5. Respond in a timely manner to OSDH communications and meet with an OSDH representative for a site visit prior to the subaward end date.

Scope of Work Activities

Supplier will purchase and install commercial-grade fitness equipment, including:
- Cardio machines (treadmills, elliptical, bike, stair climber)
- Strength training equipment (benches, free weights, kettlebells)
- Flooring, lockers, and essential gym accessories

0.7 Contract Monitor and Designated Subrecipient Contact

All notices, approvals or requests allowed or required by the terms of any Contract Document shall be in writing, reference the Contract with specificity and deemed delivered upon receipt or upon refusal of the intended party to accept receipt of the notice. In addition to other notice requirements in the Contract and the Designated Subrecipient Contact, Legal Notices shall be sent to OSDH at the physical address set forth below. Notice information may be updated in writing to the other party as necessary. Notwithstanding any other provision of the Contract, confidentiality, breach and termination-related notices shall not be delivered solely via e-mail. Notice information may be updated in writing to the other party as necessary.

All communications related to this contract will be between the Subrecipient's Contact Person and the OSDH Contract Monitor.

Subrecipient agrees that the Designated Subrecipient Contact will be the primary point of contact for Legal Notices unless otherwise stated below.

Designated Subrecipient Contact
Rebecca Porter
209 N. 4th Street
Hugo, OK 74743
(580) 326-3351
Email: becky.reynolds@liftca.org

Subrecipient Legal Notice to:
Rebecca Porter
(580) 326-3351
Email: becky.reynolds@liftca.org

OSDH Contract Monitor
Name Adam Rogers
ATTN: Rural Health Transformation Program
123 Robert S. Kerr Ave, Suite 1702
Oklahoma City, OK 73102
(405) 871-6479
Email: Adam.Rogers@health.ok.gov

OSDH Legal Notice to:
Oklahoma State Department of Health
ATTN: Procurement
123 Robert S. Kerr Ave, Suite 1702
Oklahoma City, OK 73102
Email: osdh.procurement@health.ok.gov
Cc: generalcounsel@health.ok.gov

Remit Invoice to:
Oklahoma State Department of Health
ATTN: Accounts Payable
123 Robert S. Kerr Ave, Suite 1702

ɔurchases, or brief market research). If combining these funds with other funding for a larger investment (e.g., equipm

Description / What will be purchased	Quantity	Unit Cost ($)	Describe other component costs (taxes, shipping, delivery, etc.)	Other costs amount ($)	Total Cost ($)
Ellipitical	3	$3,500.00	Tax	$1,050.00	$11,550.00
Stair Climber	3	$4,000.00	Tax	$1,200.00	$13,200.00
Benches (flat and decline)	2	$800.00	Tax	$480.00	$2,080.00
Gym lockers	1	$4,000.00	Tax	$1,200.00	$5,200.00
Kettleball Set with Rack	1	$1,200.00	Tax	$360.00	$1,560.00
Yoga Mat and accessories	1	$600.00	Tax	$180.00	$780.00
Washer/Dryer	1	$2,750.00	Tax	$825.00	$3,575.00
Interlocking Tile Gym Flooring	1	$5,500.00	Tax	$1,650.00	$7,150.00
Gym Towels/Basic Supplies	1	$810.00	Tax	$240.00	$1,050.00
Minor Facility Prep/Installation	1	$3,495.00	Tax	$0.00	$3,495.00
Staff/Indirect Costs	1	$2,000.00	Tax	$0.00	$2,000.00
		TOTAL			**$51,640.00**

Contract Part I: 19915 DHS 26

Instructions:

After the Agreement Components of the Contract have been reviewed and agreed,
Please Electronically sign this page, then click the **Save** button and change status.

FAIN #: **UEI #:** *XL9DVU1YDGU2* **FEI #:** *730772321*

CONTRACT

PART I

SUMMARY AND SIGNATURES

Contracting Agency:	Oklahoma Department of Commerce State of Oklahoma (ODOC)
Contractor:	*LIFT Community Action Agency Inc*
Contract Title:	Department of Human Services/Low Income Home Energy Assistance Program
Contract Number:	*19915 DHS 26 19915 DHS 26*
Federal Amount:	*$106,913.86*
Match Amount:	*$0.00*
Contract Amount:	*$106,913.86*
Research and Development:	*Not R&D Related*
ODOC Indirect Cost Rate:	*28.38%*
Grantee Indirect Cost Rate:	*0.00%*
Grant Award Amount - This Action:	*$106,913.86*
Total Committed:	*$106,913.86*
Total Obligated:	*$106,913.86*

Source: *Department of Human Services (DHS) Low Income Home Energy Assistance Program (LIHEAP) §2601, et seq., Public Law 97-35. Catalog of Federal Domestic Assistance (CFDA) Number 93.568*

Project Funding Period:	*April 1, 2026*	through	*March 31, 2027*
Federal Award Period:	*October 1, 2025*	through	*September 31, 2027*

Summary of Project

Assistance for low income households, particularly those with the lowest incomes that pay a high proportion of household income for home energy, primarily in meeting their immediate home energy needs.

Budget Summary

Program Operations	*$74,804.18*
Health & Safety	*$9,930.68*
Vehicles & Equipment	*$0.00*
Administration	*$8,179.00*
Insurance	*$0.00*
Financial Audit	*$0.00*
Training & Technical Assistance	*$14,000.00*
Outreach	*$0.00*
TOTAL BUDGET -	*$106,913.86*

Submit Requisitions to:

Community Development

Oklahoma Department of Commerce

900 North Stiles

Oklahoma City, OK 73104-3234

Issue Payment To:

LIFT Community Action Agency Inc

,

AGREEMENT COMPONENTS:

Part I - Summary and Signatures

Part II
Certification Regarding Lobbying

SPECIAL CONDITIONS:

SIGNATURES – EXECUTION OF CONTRACT

The rights and obligations of the parties to this contract are subject to and governed by Part II – Terms and Conditions. To the extent of any inconsistency between the general and the specific, the specific governs.

*[X]*I certify that I am authorized to sign this document, and any attachments or addendums thereto, and I have read and agree to all parts of the contract.

Executed by:	*LIFT Community Action Agency Inc*	**Executed by:** **Oklahoma Department of Commerce**	*Division Director Signature*
Sheree Ensley		*Marshall Vogts*	
Signature of Authorized Official		Signature of Authorized ODOC Official	

Contract Part I: 19806 CSBG 26

FAIN #: *2601OKCOSR* **UEI #:** *XL9DVU1YDGU2* **FEI #:** *730,772,321*

CONTRACT - *- MODIFICATION*

PART I

SUMMARY AND SIGNATURES

Contracting Agency:	Oklahoma Department of Commerce State of Oklahoma (ODOC)
Contractor:	*LIFT Community Action Agency, Inc.*
Contract Title:	ODOC Community Services Block Grant
Contract Number:	*19806 CSBG 26*
Federal Amount:	*$236,687.00*
Match Amount:	*$0.00*
Contract Amount:	*$236,687.00*
Research and Development:	*Not R&D Related*
ODOC Indirect Cost Rate:	*28.38%*
Grantee Indirect Cost Rate:	*23.20%*
Grant Award Amount - This Action:	*$236,687.00*
Total Committed:	*$236,687.00*
Total Obligated:	*$236,687.00*
Source:	*U.S. Department of Health and Human Services Community Services Block Grant Act of 1981, as amended. (42 USC§§9901, et seq.; P.L. 97-35, Title VI, Subtitle B). Catalog of Federal Domestic Assistance (CFDA) Number 93.569*
Project Funding Period:	*January 1, 2026* through *September 30, 2027*
Federal Award Period:	*October 1, 2025* through *September 30, 2027*

Summary of Project

FY2026 CSBG
Budget Summary

Administrative Costs		**Operations Costs**	
Salaries & Wages	*$0.00*	Salaries & Wages	*$106,370.00*
Fringe Benefits	*$0.00*	Fringe Benefits	*$39,739.83*
Consultant/Services	*$0.00*	Consultant/Services	*$0.00*
Travel	*$0.00*	Travel	*$0.00*

Space Costs	*$0.00*	Space Costs	*$0.00*
Consumable Supplies	*$0.00*	Consumable Supplies	*$0.00*
Lease/Purchase Equipment	*$0.00*	Lease/Purchase Equipment	*$0.00*
Other Direct Costs	*$24,677.84*	Other Direct Costs	*$65,899.33*

TOTAL OPERATIONS - *$212,009.16*

TOTAL LEVERAGE - *$0.00*

TOTAL FUNDS (Op/Admin) - *$236,687.00*

Submit Requisitions to:

Community Development

Oklahoma Department of Commerce

900 North Stiles

Oklahoma City, OK 73104-3234

Issue Payment To:

LIFT Community Action Agency, Inc.

209 N 4th Street

Hugo, *Oklahoma* *74743*

AGREEMENT COMPONENTS:

Part I - Summary and Signatures
Part II
Certification Regarding Lobbying

SPECIAL CONDITIONS:

SIGNATURES – EXECUTION OF CONTRACT

The rights and obligations of the parties to this contract are subject to and governed by Part II – Terms and Conditions. To the extent of any inconsistency between the general and the specific, the specific governs.

*[X]*I certify that I am authorized to sign this document, and any attachments or addendums thereto, and I have read and agree to all parts of the contract.

Executed by:

*Sheree Ensley*Signature of Authorized Official
08/04/2026
Date

Executed by:
Oklahoma Department of Commerce

*Marshall Vogts*Signature of Authorized ODOC Official
06/06/2026
Date

ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | headstart.gov

June 05, 2026

Grant No. 06CH012393

Dear Head Start Grant Recipient:

Your funding application for the upcoming budget period must be submitted by September 1, 2026. The following table reflects the annual funding and enrollment levels available to apply for:

Period of Funding: 12/01/2026 - 11/30/2027

Annual Funding	Head Start	Early Head Start
Program Operations (4122)	$3,317,079	$1,267,118
Training and Technical Assistance (4120)	$39,956	$19,304
Total Funding		**$4,643,457**

Enrollment Levels	Head Start	Early Head Start
Federal Funded Enrollment	234	48

Application Submission Requirements

The application must be prepared and submitted in accordance with the Head Start Grant Application Instructions with Guidance, Version 4.0 (Application Instructions) for a continuation application. It must be submitted on behalf of the Authorizing Official registered in HSES. Incomplete applications will not be processed.

Application Instructions are available on the homepage and in the 'Resources' section of HSES. Please review the instructions carefully prior to preparing the application.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start award. Annual funding levels are subject to change because of Congressional action or program performance and may result in additional funding guidance from the Office of Head Start.

One-time Program Improvement or Health and Safety Requests

Grant recipients encountering program improvement needs that cannot be supported by the agency budgets or other resources are invited to apply for one-time funding. This funding must be applied for separately through the Supplement or Supplement-Facilities 1303 amendment type in HSES. Please select the appropriate amendment based on the description.

Requests generally include but are not limited to:

- Facility projects (construction, purchase, or major renovations requiring 1303 applications)
- Minor repairs and enhancements
- Playground installations or upgrades
- Funding to support transportation needs with investments in buses or other vehicles necessary to operate the program
- Security and surveillance investments to assure maximum safety of children

Requests are prioritized and funded based on funding availability and may require additional time before a final decision.

For questions regarding application instructions or program improvement needs and requests, please use HSES Correspondence. For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

Thank you for your cooperation and timely submission of the grant application.

Sincerely,

Office of Head Start

Week 1 | **Head Start Weekly Menu**
30 Day Cycle | **Ages 3-5**

July 26-Aug 1, 2026, Sept. 6-12, 2026, Oct. 18-24, Nov. 29- Dec. 5, 2026, Jan. 10-16, 2027, Feb. 21-27, April 4-10, May 16-22, June 27- July 3, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk 100% Whole Grain Cornflakes Diced Peaches	1% Milk Old-Fashioned Oatmeal Blueberries	1% Milk Whole Wheat Pancake Strawberries	1% Milk Toast w/Gravy Pineapple Tidbits -	1% Milk Toasted Oats Bananas or Mixed Fruit	Day 4: Ensure at least 1 grain option is whole grain
Lunch	1% Milk Macaroni & Cheese Fish Sticks-CN Labeled Broccoli Tropical Fruit	1% Milk Chicken patty w/ parmesan Cheese & Meat Sauce Green Beans Diced Peaches Whole Wheat Roll	1% Milk Whole Wheat Bun Cheeseburger French Fries Lettuce/Tomato/ Pickle Sliced Fresh Oranges	1% Milk Black-eyed Peas w/ Turkey Ham Bits* Cornbread or Muffins* Carrots Oranges	1% Milk BBQ Chicken on Wheat Slider/ Wheat Bread * Tator Tots Mandarin Oranges	
PM Snack	1% Milk Ritz Crackers	Water Mozzarella Cheese Stick Wheat Cracker	Water Whole Wheat Toast Peanut Butter	Water Hard Boiled Egg Triscuit Cracker	1% Milk Graham Cracker	

***=Follow Recipe**

Reviewed: Lisa Chain, RDN/LD
Kelli Wa— RD/LD

Week 2

Head Start Weekly Menu
30 Day Cycle

Ages 3-5

Aug. 2-8, 2026, Sept. 13-19, Oct. 25-31, Dec. 6-12, 2026, Jan. 17-23, 2027, Feb. 28-Mar.6, April 11-17, May 23-29, July 4-10, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Rice Krispies Diced Pears	1% Milk WG English Muffin w/ Cream Cheese Spread Diced Apricots	1% Milk Scrambled Eggs Whole Wheat Toast Fruit Cocktail	1% Milk 100% Old Fashioned Oatmeal Apples Slices	1% Milk Whole Wheat Cinnamon Toast - Tropical Fruit	
Lunch	1% Milk Turkey Ham Sandwich- Whole Wheat Bread. Tomato Soup Green Beans Sliced Apples	1% Milk Meat/Lasagna W/W Noodle Fresh Salad Diced Peaches	1% Milk Chicken Quesadilla W/W Tortilla Brown Rice Mandarin Oranges Corn	1% Milk Meat Loaf* Whole Wheat Roll or Bread Mashed Potatoes Spinich or Mixed Greens	1% Milk Ravioli -CN Labeled Whole Wheat Bread Green Beans Mixed Fruit	Day 5 Lunch: Check CN label to ensure ravioli provides at least 1.5 oz M/MA.
PM Snack	1% Milk Cheese Its	Water Yogurt Fresh Fruit	Water American Cheese Slice Wheat Cracker	1% Milk Banana Bread Squares	1% Milk Animal Crackers	

***=Follow Recipe**

Reviewed: *Lisa Chain, RDN/LD*
Kelli Wa[illegible] RD/LD

Week 3

Head Start Weekly Menu
30 Day Cycle

Ages 3-5

Aug. 9-15, 2026, Sept. 20-26, Nov. 1-7, Dec. 13-19, 2026, Jan. 24-30, 2027, March 7-13, April 18-24, May 30-June 5, July 11-17, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk WG French Toast sticks Applesauce	1% Milk Chex Cereal Strawberries	1% Milk Whole Wheat Biscuit Pineapple Tidbits Jelly-Extra	1% Milk Cream of Wheat Diced Peaches	1% Milk Whole Wheat Pancake Mixed Fruit	
Lunch	1% Milk- Chicken Nuggets-CN Labeled Macaroni & Cheese w/ WW Noodles Sweet Potato Fries Broccolli-	1% Milk Tater Tot Bake w/ Ground Beef Whole Wheat Bread Baby Carrots Sliced Apples	1% Milk Chicken and Brown Rice * Sweet Peas Applesauce WW Roll	1% Milk Pizza Burger with Ground Beef* Whole Wheat Bun Green Beans Orange Wedges	1% Milk Pinto Beans Cornbread or Muffin* Cheesy Potatoes Bananas	***Pinto Beans to be served 3/8c = serve 1/2 cup each.*
PM Snack	Grape Juice Graham Cracker	Water Peanut Butter Saltine Crackers	1% Milk Apple Sauce Muffins	1% Milk WW Bug Bites	Water Sun Chips Bean Dip	***Bean Dip is refried beans or cooked Pintos.*

***=Follow Recipe**

Reviewed: *Lisa Chain, RDN/LD*
Kelli Wa[illegible] RD/LD

Week 4

Head Start Weekly Menu
30 Day Cycle

Ages 3-5

Aug. 16-22, 2026, Sept. 27-Oct. 3, Nov.8-14, Dec.20-26, 2026, Jan. 31- Feb. 6, 2027, March 14-20, April 25-May 1, June 6-12, July 18-24, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Chex Cereal Bananas	1% Milk 100% Old Fashioned Oatmeal Blueberries	1% Milk Toasted Oats Diced Peaches	1% Milk WW French Toast Sticks Strawberries	1% Milk Whole Wheat Waffle Pineapple Tidbits	**Utilize available Seasonal Fresh Fruits
Lunch	1% Milk Fish Sticks-CN Labeled Whole Wheat Bread Sweet Potato Fries Applesauce	1% Milk Beef Goulash* with Whole Wheat Noodles Green Beans Diced Pears-	1% Milk Chicken Stir Fry * includes Broccoli, Carrots, Onions, Edamame, Peppers (Mixed Veggies) Brown Rice Pineapple tidbits	1% Milk Beef Stroganoff* w/Whole Wheat Noodles Green Peas Tropical Fruit	1% Milk Beef Bologna & Cheddar Sandwiches on Whole Wheat Bread Lettuce/Tomato/ Pickle Mixed Fruit	*Day 5 Lunch: lettuce/tomato/pickle needs to equal 1/4 cup or add another vegetable*
PM Snack	1% Milk Banana Muffin or Square*	Water Mozzarella Cheese Wheat Crackers	Orange Juice Soft Pretzles	Water Cheddar Cheese Saltine Crackers	1% Milk Animal Crackers	

***=Follow Recipe**

Reviewed: *Lisa Chain, RDN/LD*
Kelli Warn RD/LD

Week 4

Week 5 | **Head Start Weekly Menu** | **Ages 3-5**

Head Start Weekly Menu
30 Day Cycle

Aug 23-29, 2026, Oct. 4-10, Nov. 15-21, Dec 27-Jan 2, 2027, Feb. 7-13, March 21-27, May 2-8, June 13-19, July 25-31, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Corn Flakes Diced Peaches	1% Milk Bagel Cream Cheese Spread Orange Wedge	1% Milk Rice Krispies Fruit Cocktail	1% Milk Scrambled Eggs Whole Wheat Toast Apple slices	1% Milk Whole Wheat Waffles Blueberries	Day 2: Ensure at least 1 grain option is whole grain **Utilize available Seasonal Fresh Fruits
Lunch	1% Milk Grilled Cheese Sandwich on Whole Wheat Bread Sweet Peas Sliced Carrots Carrots Fruit Mix	1% Milk Beef Soup (Mixed Vegetables) Green Beans Cornbread Diced Pears	1% Milk Beef or Chicken Tacos-wg Taco Shells Sliced Tomatoes/ lettuce Refried Beans Mandarin Oranges	1% Milk Chicken Nuggets - CN Labeled Mixed Vegetables French Fries WW Roll	1% Milk Lima Beans w/ Turkey Ham Bits Cheesy Potatoes Rosy Applesauce Corn Bread	
PM Snack	Water Peanut Butter Saltine Crackers	1% Milk Toasted Oat	1% Milk Whole Wheat Cheddar Cheese Toast	1% Milk Cheese Its	1 % Milk Animal Crackers	

***=Follow Recipe**

Reviewed: Lisa Chain, RDN/LD
Kelli W[illegible] RD/LD

Week 6

Head Start Weekly Menu
30 Day Cycle

Ages 3-5

Aug. 30-Sep 5, 2026, Oct. 11-17, Nov. 22-26, 2026, Jan. 3-9, 2027, Feb.14-20, March 28-April 3, May 9-15, June 20-26, Aug 1-7, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Chex Cereal Mandarin Oranges	1% Milk Toast w/Gravy Diced Peaches	1% Milk Cream of Wheat Strawberries	1% Milk Toasted Oats Fruit Cocktail	1% Milk Oatmeal Pineapple Tidbits	Day 4: Ensure at least 1 grain option is whole grain **Utilize available Seasonal Fresh Fruits
Lunch	1% Milk Chicken Salad Sandwiches* on Whole Wheat Bread Baby Carrots Mixed Fruit	1% Milk Whole Wheat Spaghetti w/Ground Beef Meat Sauce* Fresh Salad or Green Beans Fresh Banana	1% Milk Chicken and Dumplings* Sweet Peas Apple Wedge WW Roll	1% Milk Hamburger Stew* Cheese Slice Oranges Green Beans Cornbread*	1% Milk Turkey Ham Sandwiches on Whole Wheat Bread Mixed Vegetables Pears	
PM Snack	1% Milk Graham Crackers	Water Yogurt Fresh Fruit	1% Milk Wheat Crackers	Water Apple Slices Peanut Butter	Water Mozzarella Cheese Stick Soft Pretzels	

***=Follow Recipe**

Reviewed: Lisa Chain, RDN/LD
Kelli Warren RD/LD

Week 1 | **Early Head Start Weekly Menu** | **Ages 1-2**

30 Day Cycle

July 26-Aug 1, 2026, Sept. 6-12, 2026, Oct. 18-24, 2026, Nov. 29-Dec. 5, 2026, Jan. 10-16, 2027, Feb. 21-27, April 4-10, May 16-22, June 27- July 3, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Whole Milk 100% Whole Grain Cornflakes Diced Peaches	1% Milk Whole Milk Old-Fashioned Oatmeal Applesauce	1% Milk Whole Milk Whole Wheat Pancake Diced Pears	1% Milk Whole Milk Whole Wheat Biscuit or Toast w/Gravy Pineapple Tidbits	1% Milk Whole Milk Toasted Oats Bananas or Mixed Fruit	
Lunch	1% Milk Whole Milk WW Macaroni & Cheese Fish Sticks-CN Labeled Broccoli Tropical Fruit	1% Milk Whole Milk Chicken Spaghetti WW Noodles Corn Diced Peaches WW Roll	1% Milk Whole Milk Cheese Burger W/W Bun French Fries Lettuce/Tomato/ Pickle	1% Milk Whole Milk Black-eyed Peas w/ Turkey Ham Bits* Cornbread or Muffins* Carrots Oranges	1% Milk Whole Milk BBQ Chicken on WW Bread Tator Tots Mandarin Oranges	
PM Snack	1% Milk Whole Milk Ritz Crackers	1% Milk Whole Milk Mozzarella Cheese Stick Wheat Cracker	Water Whole Wheat Toast Peanut Butter	Water Hard Boiled Egg Triscuit Cracker	1% Milk Whole Milk Graham Cracker	

***=Follow Recipe**

Reviewed: *Lisa Chain, RDN/LD*

Week 2

Early Head Start Weekly Menu
30 Day Cycle

Ages 1-2

Aug. 2-8, 2026, Sep. 13-19, 2026, Oct. 25-31, Dec. 6-12, 2026, Jan. 17-23, 2027, Feb.28- Mar. 6, April 11-17, May 23-29, July 4-10, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Whole Milk Rice Krispies Diced Pears	1% Milk Whole Milk WG English Muffin Diced Apricots	1% Milk Whole Milk Scrambled Eggs Whole Wheat Toast Fruit Cocktail	1% Milk Whole Milk 100% Old Fashioned Oatmeal Apples Slices	1% Milk Whole Milk Whole Wheat Cinnamon Toast Tropical Fruit	
Lunch	1% Milk Whole Milk Wheat Penne Pasta w/ Chicken & Alfredo Sauce Green Beans Broccoli	1% Milk Whole Milk Meat Lasagna w/ WW Noodles Fresh Salad Diced Peaches	1% Milk Whole Milk Taco Soup * Cornbread* or Saltine Crackers Corn Fruit Cocktail	1% Milk Whole Milk Salisbury Steak or Meat Loaf* Whole Wheat Roll or Bread Mashed Potatoes Mandarin Oranges	1% Milk Whole Milk Ravioli -CN Labeled Whole Wheat Bread Green Beans Glazed Carrots	
PM Snack	1% Milk Whole Milk Cheese Its	Water Yogurt Fresh Fruit	Water Mozzarella Cheese Stick Wheat Cracker	1% Milk Whole Milk WW Bug Bites	1% Milk Whole Milk Animal Crackers	

Reviewed: *Lisa Chain, RDN/LD*

Kelli Wa— RD/LD

***=Follow Recipe**

Week 3

Early Head Start Weekly Menu
30 Day Cycle

Ages 1-2

Aug. 9-15, 2026, Sept. 20-26, Nov. 1-7, Dec. 13-19, 2026, Jan. 24-30, 2027, March 7-13, April 18-24, May 30-June 5, July 11-17, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Whole Milk WG French Toast sticks Applesauce	1% Milk Whole Milk Chex Cereal Strawberries	1% Milk Whole Milk Whole Wheat Biscuit Pineapple Tidbits Jelly-Extra	1% Milk Whole Milk Cream of Wheat Diced Peaches	1% Milk Whole Milk WW Pancake Mixed Fruit	
Lunch	1% Milk Whole Milk Chicken Nuggets-CN Labeled Macaroni & Cheese w/ WW Noodle's Sweet Potato Fries Broccolli	1% Milk Whole Milk Tater Tot Bake w/ Ground Beef Whole Wheat Bread Sliced Carrot Diced Pears	1% Milk Whole Milk Chicken Noodle Soup WW Noodles Sweet Peas Applesauce	1% Milk Whole Milk Pizza Burger with Ground Beef Whole Wheat Bun Green Beans Mixed Fruit	1% Milk Whole Milk Pinto Beans Cornbread or Muffin* French Fries Mandarin Oranges	
PM Snack	Grape Juice Graham Cracker	Water Peanut Butter Sliced apples	1% Milk Whole Milk Apple Sauce Muffins*	1% Milk Whole Milk Saltine Crackers	Water Yogurt Sliced Bananas	***Bean Dip is refried beans or cooked Pintos.*

***=Follow Recipe**

Reviewed: Kelli Warren RD/LD
Lisa Chain, RDN/LD

Week 4

Early Head Start Weekly Menu

30 Day Cycle

Ages 1-2

Aug. 16-22, 2026, Sept. 27-Oct 3, Nov.8-14, Dec.20-26, 2026, Jan. 31-Feb. 6, 2027, March 14-20, April 25-May 1, June 6-12, July 18-24, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Whole Milk Chex Cereal Bananas	1% Milk Whole Milk 100% Old Fashioned Oatmeal Blueberries	1% Milk Whole Milk Toasted Oats Diced Peaches	1% Milk Whole Milk WW French Toast Sticks Strawberries	1% Milk Whole Milk Whole Wheat Waffle Pineapple Tidbits	Day 3: Ensure at least 1 grain option is whole grain **Utilize available Seasonal Fresh Fruits
Lunch	1% Milk Whole Milk Fish Sticks-CN Labeled Whole Wheat Bread Sweet Potato Fries Applesauce	1% Milk Whole Milk Beef Goulash* with Whole Wheat Noodles Green Beans Diced Pears	1% Milk Whole Milk Beef Vegetable Soup Corn Bread Square Pineapple tidbits	1% Milk Whole Milk Beef Stroganoff* w/ Whole Wheat Noodles Green Peas Tropical Fruit	1% Milk Whole Milk Beef Bologna & Slice of cheese Sandwiches on WW Bread Lettuce/Tomato/ Pickle Mixed Fruit	
PM Snack	1% Milk Whole Milk Banana Muffin or Square*	Water Mozzarella Cheese Wheat Crackers	Orange Juice Soft Pretzles	Water Cheddar Cheese Saltine Crackers	1% Milk Whole Milk Animal Crackers	

Kelli Warren RD/LD

Reviewed: Lisa Chain, RDN/LD

***=Follow Recipe**

Week 5

Early Head Start Weekly Menu
30 Day Cycle

Ages 1-2

Aug 23-29, 2026, Oct. 4-10, Nov. 15-21, Dec 27-Jan 2, 2027, Feb. 7-13, March 21-27, May 2-8, June 13-19, July 25-31, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Whole Milk Corn Flakes Diced Peaches	1% Milk Whole Milk Bagel Orange Wedge	1% Milk Whole Milk Rice Krispies Fruit Cocktail	1% Milk Whole Milk Scrambled Eggs Whole Wheat Toast Apple slices	1% Milk Whole Milk Whole Wheat Waffles w/ Syrup Blueberries	Day 2: Ensure at least 1 grain option is whole grain **Utilize available Seasonal Fresh Fruits
Lunch	1% Milk Whole Milk Grilled Turkey Ham & Cheese Sandwich WW Bread Candied Carrots Fruit Mix	1% Milk Whole Milk Chicken Pot Pie* w/ mix vegetables Diced Pears	1% Milk Whole Milk Beef Taco Pie Corn Mandarin Oranges	1% Milk Whole Milk Chicken Nuggets - CN Labeled Grilled Mixed Vegetables 1 Slice WW Bread French Fries	1% Milk Whole Milk Lima Beans w/ Turkey Ham Bits* Cheesy Potatoes Rosy Applesauce Wheat WG Crackers	
PM Snack	Water Peanut Butter Saltine Crackers	1% Milk Whole Milk Toasted Oats	1% Milk Whole Milk Whole Wheat Sliced Cheese Toast	1% Milk Whole Milk Cheese Its	1 % Milk Whole Milk Animal Crackers	

Kelli Wa— RD/LD

Reviewed: Lisa Chain, RDN/LD

***=Follow Recipe**

Week 6

Early Head Start Weekly Menu
30 Day Cycle

Ages 1-2

Aug. 30- Sep. 5, 2026, Oct. 11-17, Nov. 22-26, Jan. 3-9, 2027, Feb.14-20, March 28-April 3, May 9-15, June 20-26, Aug 1-7, 2027

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	Notes
Breakfast	1% Milk Whole Milk Chex Cereal Mandarin Oranges	1% Milk Whole Milk Whole Wheat Toast w/Gravy Diced Peaches	1% Milk Whole Milk Toasted Oats Fruit Cocktail	1% Milk Whole Milk Cream of Wheat Diced Pears	1% Milk Whole Milk Whole Wheat Cinnamon Toast Pineapple Tidbits	Day 4: Ensure at least 1 grain option is whole grain **Utilize available Seasonal Fresh Fruits
Lunch	1% Milk Whole Milk Chicken Salad Sandwiches* on Whole Wheat Bread Baby Carrots Mixed Fruit	1% Milk Whole Milk Whole Wheat Spaghetti w/Ground Beef Meat Sauce* Diced Pears Cheesy Broccoli	1% Milk Whole Milk Chicken and Dumplings* WW Bread Sweet Peas Sliced Apples	1% Milk Whole Milk (Beef) Hamburger Stew Cheese Slice Oranges Cornbread* Green Beans	1% Milk Whole Milk Turkey Ham Sandwiches W/W Bread Mixed Vegetables Diced Peaches	
PM Snack	1% Milk Whole Milk Graham Crackers	Water Yogurt Fresh Fruit	1% Milk Whole Milk Wheat Crackers	Water Apple Slices Peanut Butter	Water Mozzarella Cheese Stick Soft Pretzels	

***=Follow Recipe**

Reviewed: Kelli Warren RD/LD
Lisa Chain, RDN/LD

Understanding Oklahoma's Open Meeting Act & Open Records Act

Abby Dillsaver
General Counsel to the Attorney General

2

The Open Meeting Act

Title 25 O.S. §§ 301-314

3

Overview

1. When is the Act triggered?
2. What actions must be taken before meetings?
3. What procedures must be followed during meetings?
4. What consequences may ensue from violations of the Act?

1. When is the OMA triggered?

When is the OMA triggered?

- Every regular, special, emergency, or reconvened ***meeting*** of a ***public body*** shall be open, except as provided by the Act.
- The Act applies when there is a:
  - majority of a public body together,
  - and that public body is conducting the business of the public body
- "**Public body**" and "**meeting**" are both defined by statute.

"Public Body" Defined

1. Governing bodies of all municipalities
2. Boards of county commissioners
3. Boards of public and higher education
4. All Boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts . .
5. All committees or subcommittees of any public body

Supported in whole or in part by public funds, or entrusted with the expending of public funds, or administering public property

25 O.S. § 304(1)

Public Body Does Not Include

- Judiciary
- Legislature and legislators
- Administrative staff of public bodies (including faculty meetings and athletic staff meetings of institutions of higher ed when not meeting with public body)
- Other specific exceptions per statute, i.e. racing stewards, Council on Judicial Complaints, etc.

25 O.S. § 304(1)

8

Public Body Does Not Include

- Committees that are purely fact finding, information, recommendatory, or advisory with no decision-making authority.
  - *Andrews v. Ind. School District No. 29 of Cleveland Co.*, 1987 OK 40, 737 P.2d 929.
- Private organizations which contract to provide goods or services to the public on behalf of a governmental agency and receive payment from public funds merely as reimbursement for goods or services provided.
  - 2002 OK AG 37.

25 O.S. § 304(1)

9

"Meeting" Defined

- When conducting business of a public body
- By a majority of its members
- Being personally together, OR, by teleconference, as authorized by § 307.1
- ***Note***: a "meeting" does not include informal gatherings of a majority of members when no business of the public body is being discussed. 25 O.S. § 304(2).

25 O.S. § 304(2)

10

Electronic and Telephonic Communications

- Prohibits deciding or taking action (voting) on any matter by phone or email
- Also prohibits deciding or taking action on any matter at an "informal gathering"
- ***Caution!*** Discussion in a group email/social media group can create a virtual meeting subject to the OMA.

25 O.S. § 306

11

Hypothetical: Post-Board Meeting Lunch

- Does the OMA apply?
- Best Practice: majority of body's members should not attend lunch together
- ***Note***: If members insist on a group lunch, announce it at the end of the meeting, and invite everyone to join the public body.

25 O.S. § 306

12

2.
What actions must be taken before meetings?

Required Pre-Meeting Actions

- ☑ Provide Notice
- ☑ Post Agenda

Four Types of Meetings

- Regularly Scheduled Meetings
- Special Meetings
- Emergency Meetings
- Continued or Reconvened Meetings

25 O.S. § 304(3)-(6)

Provide Notice: Regular Meetings

- ***When?***
  - Annually by December 15 for the next calendar year
  - Include *date, time, and place* of meetings
  - Regular meetings can be changed with 10 days notice to the appropriate office, and limited new business is permitted

25 O.S. § 311

Provide Notice: Regular Meetings

- ***To whom?***
  - **State public bodies**: Secretary of State
  - **County public bodies**: County Clerk of the county where the body is principally located
  - **Municipal public bodies**: municipal clerk

25 O.S. § 311

ANNUAL NOTICE OF REGULARLY SCHEDULED PUBLIC MEETINGS

To be filed with Secretary of State's Office of Administrative Rules by December 15
As required by Open Meeting Act [25 O.S., §§ 301 et seq.]

NAME OF PUBLIC BODY:

ADDRESS: 1915 North Stiles Avenue - Suite 200
Oklahoma City, OK 73105-4915

RECEIVED
NOV 02 2018
OKLAHOMA SECRETARY OF STATE
3:59 Pm

CONTACT PERSON:
TELEPHONE:

SIGNATURE:

DATE: November 2, 2018

Regularly Scheduled Meetings for: 2019
(identify year)

Date	Time	Location
January 9	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
February 13	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
March 13	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
April 10	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
May 8	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
June 12	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
July 10	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
August 14	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
September 11	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
October 9	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
November 13	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915
December 11	9:30 am	1915 North Stiles Avenue - Suite 200 - Oklahoma City 73105-4915

(Attach additional pages, if needed)

Provide Notice: Special Meetings

- ***When***: 48 hours notice of date, time, and place
  - Excludes Saturdays, Sundays, and State holidays
- ***Form***: includes notice
  - **Notice**: in writing, in person, or by telephonic means to the proper record keeping official (i.e. SOS, county clerk) AND to those who have filed written requests to receive notice of a meeting

25 O.S. § 311(A)(12)

Provide Notice: Emergency Meetings

- ***Defined:*** "[A] situation involving injury to persons or injury and damages to public or personal property or immediate financial loss when the time requirements for public notice of a special meeting would make such procedure impractical and increase the likelihood of injury or damages or immediate financial loss"
- ***When***: Give advance notice that is reasonable and possible under the circumstances.
- ***Form***: Give notice as soon as possible, whether in person, by phone, or electronic means.

25 O.S. § 311(A)(13)

Provide Notice: Continued or Reconvened Meetings

- ***When***: Announce date, time, and place of continued/reconvened meeting at original meeting

25 O.S. § 311(A)(11)

Required Pre-Meeting Actions

- ☑ Provide Notice
- ☑ Post Agenda

Post the Meeting's Agenda

- ***When***:
  - **Regular Meeting**: Display agenda 24 hours prior to meeting, excluding Saturday, Sunday, and Oklahoma State holidays
    - *Ex: Meeting is at 10:00 a.m. on Monday, so agenda must be posted no later than 10:00 a.m. the Friday before.*
  - **Special Meeting**: Notice posted 48 hours in advance and agenda posted 24 hours prior to meeting

25 O.S. §§ 311(A)(9)-(10), (12)

Post the Meeting's Agenda

- ***Where***:
  1. Post notice and agenda at principal office (or location of meeting if no office exists)
     - *Must be visible to the public the entire 24 hours before the meeting begins*

  OR

  2. Post on public body's website
     - Must also maintain an email distribution system and send notice to this group no less than 24 hours in advance,
     - *AND*, post notice and agenda at the principal office (or location of meeting) during normal business hours at least 24 hours in advance

25 O.S. §§ 311(A)(9)-(10), (12)

Post the Meeting's Agenda

- ***What?***
  Must contain sufficient information for the public to identify the items of business and the purpose. 25 O.S. § 311(B).

  "Agendas [must] be worded in plain language, directly stating the purpose . . . The language used should be simple, direct and comprehensible to a person of ordinary education and intelligence."
  Haworth Bd. of Ed. v. Havens,
  637 P.2d 902, 904 (Okla. Civ. App. 1981).

Agendas

- Cannot take action if the action is not on the agenda
- Cannot be vague
  - *Ex: "Executive Director's Report"*
    - Needs more detail on what the report will cover.
- List *proposed* executive sessions
- New Business only permitted at regularly scheduled meetings

25 O.S. § 311(B)

New Business

- Defined: "Any matter not known about or which could not have been reasonably foreseen prior to the time of posting [the agenda]."
  - *New Business is NOT what someone forgot needed to be on the agenda.*
- To consider new business at a regular meeting, timely post an agenda containing an item called "new business."
- **New business is only allowed at a regular meeting**
- **Caution!** Use sparingly, only when not reasonably foreseeable prior to posting the agenda.

25 O.S. § 311(A)(10)

Failed Agenda Example

Agenda said purpose of the meeting was to:

1. Appoint new board member.
2. Interview a new administrator.
3. Hire principals.

- The court found the agenda was deceptively vague and a willful violation where the school board hired a superintendent.
  Haworth Bd. of Ed. v. Havens, 637 P.2d 902 (Okla. Civ. App. 1981).
- **Best Practice*: Be specific and clear. Do not vaguely refer to the action planned to be taken or discussed.

3. What actions must be taken during meetings?

When and Where to Hold Meetings

- Meetings "shall be held at specified times and places which are convenient to the public"
- Use good judgment
  - Not a locked courthouse on a public holiday.
    Rogers v. Excise Bd., 1984 OK 95, 701 P.2d 754.

25 O.S. § 303

Recording Votes

- The vote of each member must be both:
  - Publicly cast, AND
  - Recorded
- Section 306's prohibition on informal gatherings ensures actions are taken publicly and recorded
- **Caution!** Failure to meet both requirements results in the action being invalid. *Oldham v. Drummond Bd. of Ed.*, 1975 OK 147, 542 P.2d 1309.

25 O.S. § 305

Recording Votes

- Must record the vote of each individual member at a meeting
- If vote is unanimous, it is sufficient to record "5-0 in favor of…" *Graybill v. Oklahoma State Bd. of Educ.*, 1978 OK 124, 585 P.2d 1358.
  - However, best practice is to record how each individual voted, including yes and no votes, and whether there were any abstentions.

25 O.S. § 305

Minutes

Minutes must be written and include:

- Official *summary* of the proceeding
- Identification of:
  - all members present and absent (2012 OK AG 24)
  - all matters considered
  - all actions taken
- Should reflect manner and time notice was given
- Any person may record the meeting, provided it does not interfere with the meeting
- Note: Minutes of public meetings are open records.

25 O.S. § 312

Minutes

- Minutes must be taken in Executive Session.
  Berry v. Bd. of Gov. of Registered Dentists, 1980 OK 45, 611 P.2d 628.
  - However, minutes taken in Executive Session may be kept confidential under the Open Records Act.
    51 O.S. § 24A.5(1)(b).
- Minutes for Emergency Meetings: § 312(B)
  - Must state nature of emergency
  - Must include reasons for declaring emergency meeting

25 O.S. § 312

Public Comment

- Public Comment: A public body is not required to provide opportunity for citizens to speak (2002 OK AG 26; 1998 OK AG 45).
  - If public body chooses to allow public comment, it is advisable to set policy.
  - Could limit comments to agenda items only and/or set a time limit.
  - Public body should be careful not to discuss topics on the agenda during public comment portion of meeting.

Executive Sessions

- **General Rule**: No executive sessions unless specifically authorized in § 307 or another statute.
- **Limited Permissible Purposes**:
  - Personnel matters (25 O.S. § 307(B)(1))- construed narrowly
    - Not job openings (2006 OK AG 17)
    - Not hiring independent contractors (2005 OK AG 29)
    - Must identify individual or unique position (1997 OK AG 61)
  - Purchase or appraisal of real property (25 O.S. § 307(B)(3))
  - Confidential communications with attorney concerning pending investigation, claim or action (25 O.S. § 307(B)(4))
  - Other specific statutes
- **Violation**: Criminal liability and minutes and records of the executive session shall be made public

25 O.S. § 307

Executive Sessions

- **Special Procedures-Convening Executive Session**:
  - *Proposed* executive session must be noted on agenda.
    (25 O.S. § 311(B) and 82 OK AG 114).
    - Include specific citation to which provision of § 307 authorizes the executive session. (25 O.S. § 311(B)(2)(C)).
  - Must take vote at the meeting to go into executive session and have majority of quorum to convene executive session. (25 O.S. § 307(E)(2)).
  - No executive session by videoconference (25 O.S. § 307(B)).

Executive Sessions

- **Special Procedures-Deliberation Only**:
  - Votes cannot be taken in executive session.
    - Can discuss, but actions arising out of executive session must be taken in an open meeting.
  - Must take and keep minutes (i.e. what happened, who was there). *Berry v. Bd. of Gov. of Registered Dentists*, 1980 OK 45, 611 P.2d 628.
  - Must vote to come out of executive session and record those votes publicly

25 O.S. § 307(E)

Executive Session Agenda Item: Example 1

Proposed executive session: Possible discussion and vote to enter Executive Session *pursuant to 307(B)(4)*[1] for confidential communications between Board and its attorney concerning the *pending tort claim filed by John Doe*[2] against the Board, where the Board's attorney has determined disclosure *will seriously impair* the ability of the Board to process the claim in the public interest.[3]

1. State applicable 307(B) provision (§ 311(B)(2)(c)).
2. Identify the claim, investigation, or proceeding.
3. Board's attorney must make determination if 307(B)(4) used.

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Executive Session Agenda Item: Example 2

Proposed executive session: Possible discussion and vote to enter Executive Session *pursuant to 25 O.S. § 307(B)(1)*[1] to discuss annual review of Executive Director and *possible merit raise increase*[2] *for Executive Director.*[3]

1. Citation to specific 307(B) provision (§ 311(B)(2)(c)).
2. Salary and evaluations can be discussed in Executive Session (1996 OK AG 40).
3. Name or unique position identified. (1997 OK AG 61).

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Teleconference

- Permissible, but certain conditions must be met:
  - Audio **and** visual at each site- "videoconference"
  - Must have quorum of public body at agenda site
  - Notice and agenda must list video sites
  - Notice and agenda must identify each member and site from which each will participate
  - Off-site location must be in district
  - Public must have access to all sites, including the off-site location
  - No executive sessions

25 O.S. § 307.1

4. What consequences may ensue from violations of the OMA?

Penalties and Remedies Under the OMA

Civil Implications

- Actions taken in willful violation are invalid. 25 O.S. § 313.
- Minutes of an Executive Session will be made public where the OMA is willfully violated. 25 O.S. § 307(F)(2).
- Any person can bring a civil action. 25 O.S. § 314(B).
- Successful party is entitled to reasonable attorney fees

Criminal Penalties

- Any willful violation of the provisions of the Act are punishable
- Misdemeanor offense
- Fine up to $500 and/or up to one (1) year in the county jail. 25 O.S. § 314.

Willful Violation

- "The Act provides that any action taken in willful violation shall be invalid. Willfulness does not require a showing of bad faith, malice, or wantonness, but rather, encompasses ***conscious, purposeful violations of law*** or ***blatant or deliberate disregard of the law by those who know, or should know*** . . . Notice of meetings of public bodies which are deceptively vague or likely to mislead constitute a willful violation."

Rogers v. Excise Bd. of Greer County, 1984 OK 95, 701 P.2d 754.

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How to Correct an OMA Mistake

- If not in compliance with OMA when an action is taken, the act will be invalid.
- The public body should redo its action in conformity with the OMA.
- How? Depends on the type of mistake.
  - Give proper public notice and put item on next meeting's agenda
  - Re-vote and record the decision in the public meeting

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The Open Records Act

Title 51 O.S. §§ 24A.1-24A.31

47

The Purpose of the ORA

- Oklahoma citizens have an "inherent right to know and be fully informed about their government . . . so they may efficiently and intelligently exercise their inherent political power."

51 O.S. § 24A.2

48

1. What is a public record?

What is a record?

All documents, including:

Books, papers, photographs, microfilm, certain data files, computer tape, disks, records, sound or film recordings, video recordings, emails, and text messages (2009 OK AG 12).

51 O.S. § 24A.3(1)

What is *NOT* a record?

- Computer software
- Personal effects
- Personal financial information
- Toll collection audio/video
- Personal information given as a guest at a state park
- Certain Department of Defense forms
- Requests for information

51 O.S. § 24A.3(1)(a)-(h)

What makes a record public?

Where?
Created by,
received by,
under the authority of, or
coming into the custody,
control or possession of

Who?
A public official, public body, or their representatives

What?
In connection with:

- The transaction of public business,
- The expenditure of public funds, OR
- The administering of public property

*Note: Nothing in the ORA imposes any new recordkeeping requirements or any additional timeline for maintaining records.

51 O.S. § 24A.3(1)

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2. Who is a public body or a public official?

Public Bodies and Public Officials

Public Officials 1
An official or employee of any public body

Public Bodies 2
Includes any office, board, commission, agency . . . Supported in whole/part by public funds, or expending or administering public funds, or operating public property

Their Representatives 3
*some exceptions

51 O.S. § 24A.3(1)

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GENERAL RULE

When a record meets these broad definitions, it is an OPEN RECORD.

However, exemptions or exceptions may shield a public record from disclosure.

55

3. What ***exemptions*** or ***exceptions*** apply to shield a record from disclosure?

Exempted Records: Required by Law to Remain Confidential

51 O.S. § 24A.5

State Evidentiary Privilege
Attorney-client privilege, attorney work product immunity, identity of informer

Executive Sessions
Records of a lawfully closed portion of a public meeting

Other State or Federal Statutes
i.e. FERPA, Juvenile Records

Testing Materials for State Licensing Exams
Including test forms, question banks, answer keys

Drivers' Personal Information
When collected by state motor vehicle agencies

Social Security Numbers
May be redacted or deleted prior to record's release

Redaction

- Sometimes the entire record will be exempt.
- However, if redaction is possible, must provide any reasonably segregable portion of a record after deleting exempt portions.

51 O.S. § 24A.5(3)

Common Exemption: Attorney-Client Privilege

- The **Attorney-Client Privilege** generally protects communications made in confidence between privileged persons for the purpose of seeking, obtaining, or providing legal assistance for the client.

  12 O.S. § 2502(A)(5)

- **Note**: limited privilege for government clients
  - Protects communication re: pending investigation, claim, or action, when disclosure will seriously impair

  12 O.S. § 2502(D)(7)

Common Exemption: Work Product Immunity

- **Attorney Work Product Immunity** protects certain materials prepared in anticipation of litigation from being disclosed.
  - Generally, protects the strategy of the case: mental impressions, conclusions, opinions or legal theories. See *Scott v. Peterson*, 2005 OK 84, ¶ 8, 126 P.3d 1232, 1235.

Exceptions: These Records Excluded from Disclosure

01 CERTAIN PERSONNEL RECORDS

02 PERSONAL NOTES

03 LITIGATION FILES & INVESTIGATORY REPORTS

04 FEDERAL RECORDS

05 CERTAIN LAW ENFORCEMENT RECORDS

06 COURT-SEALED RECORDS

Personnel Records

- Public bodies may keep personnel records confidential in two situations:
  1. Internal Personnel Investigations
  2. When disclosure would warrant an invasion of personal privacy.

  51 O.S. § 24A.7(A)(2)

Personnel Records

- Public bodies should utilize a balancing test weighing the public's right to know against the employee's right to privacy.
  - Protected from disclosure: place of birth, birthdate, date of marriage, employee ID number. *Oklahoma Pub. Employees Ass'n v. State* ex rel. *Oklahoma Office of Pers. Mgmt.*, 2011 OK 68, ¶ 39, 267 P.3d 838, 852.
  - However, shall disclose dates of employment, title, position, ***final*** disciplinary action. 51 O.S. § 24A.7(B).

Personal Notes

- A public official may keep confidential his or her personal notes and personally created materials ***prior to taking action***:
  - Prior to making a recommendation, or
  - Prior to issuing a report

  51 O.S. § 24A.9

- **Note**: Consider records disposition schedule: duty to maintain records for a set period of time.

Litigation Files & Investigatory Reports

- "Except as otherwise provided by state or local law, the **Attorney General** of the State of Oklahoma and **agency attorneys authorized by law**, the office of the **district attorney** of any county of the state, and the office of the **municipal attorney** of any municipality may keep its litigation files and investigatory reports confidential."

51 O.S. § 24A.12

Litigation Files & Investigatory Reports

But see 51 O.S. § 24A.20:

"Access to records which, under the Oklahoma Open Records Act, would otherwise be available for public inspection and copying, shall not be denied because a public body or public official is using or has taken possession of such records for investigatory purposes or has placed the records in a litigation or investigation file. However, a law enforcement agency may deny access to a copy of such a record in an investigative file if the record or a true and complete copy thereof is available for public inspection and copying at another public body."

Federal Records

Records coming into the possession of a public body from the federal government or as a result of federal legislation may be kept confidential to the extent required by federal law.

51 O.S. § 24A.13

Law Enforcement Records

- The Act identifies 9 categories of law enforcement records that MUST be made available for inspection if kept.
- Except for these 9 categories, law enforcement agencies may deny access to records except where a court finds public interest/interest of an individual outweighs the reason for denial

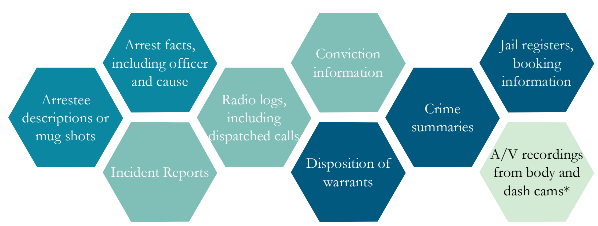
51 O.S. § 24A.8(B)

Law Enforcement Records

- No Duty to Re-Create Records:
  - Law enforcement records shall be kept for as long as specified by law.
  - If no specific time requirement by law, maintain for as long as needed for administrative purposes.

51 O.S. § 24A.8(C)

Nine Categories of Open Law Enforcement Records



*A/V recordings may be redacted or obscured before release as provided by the Act

Law Enforcement Related Records

- Certain information relating to **terrorism** may be kept confidential. 51 O.S. § 24A.28.
- **Traffic Collision Reports** may be withheld for up to 60 days, but the reports shall be made available as soon as practicable upon request to certain individuals (parties involved in the collision and their legal counsel, law enforcement agency, newspaper, radio, television broadcaster, etc.). 47 O.S. § 40-102; *Cummings*, 1993 OK 36, 849 P.2d 1087.
- CLEET and the Department of Public Safety shall keep certain **law enforcement training records** confidential. 51 O.S. § 24A.8.

Court Records

- A **Protective Order** withholding material from the public must include: (1) statement from the court, (2) specific identification of material to be withheld, and (3) a Confidential stamp or label. 51 O.S. § 24A.29.
- **Court records** are open, unless sealed by a court.
  - To seal, the court must find a "compelling privacy interest exists which outweighs the public's interest in the record."
  - The order sealing the record must be public and must make specific findings of fact and conclusions of law. 51 O.S. § 24A.30.
- **Pleadings** in a criminal case may be kept confidential, until filed with the court clerk (unless sealed or otherwise protected). See, e.g., 22 O.S. § 385.

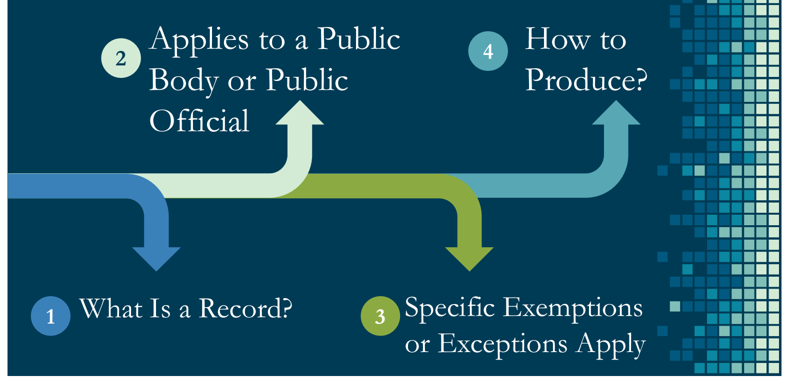
Voluntarily Supplied Information

- Information or records voluntarily supplied to any state agency, board, or commission shall be subject to full disclosure.

51 O.S. § 24A.10

*Exception if disclosure would give an unfair advantage to competitors or bidders in certain situations delineated in Section 24A.10(B).

The Open Records Act



4.
How to produce open records?

How to Disclose Public Records?

- Open to any person
- For inspection, copying, or mechanical reproduction
- During regular business hours
- Not required to create a record or produce in a format that does not exist

51 O.S. § 24A.5

Procedures for Disclosure

- **Reasonable procedures** may be implemented to protect the integrity and organization of records and to prevent excessive disruption of essential functions. Section 24A.5(6).
- A public body shall **designate certain persons** who are authorized to release records of the public body for inspection, copying, or mechanical reproduction. At least one person shall be available at all times to release records during regular business hours of the public body.* Section 24A.5(7).

*Special considerations given to public bodies maintaining less than 30 hours of regular business per week. Section 24A.6.

Charging Fees

- The reasonable fee for direct cost of **searching and copying** records may be charged if:
  - The request is for solely commercial purposes; or
  - It would clearly cause excessive disruption of the essential functions of the public body.
- Recovery of the reasonable, **direct costs of record copying** or mechanical reproduction is also permitted
  - Not in excess of 25¢ per page for 8 ½ x 14" or smaller
  - Not in excess of $1 for a certified copy
- Cannot charge a ***search fee*** when the release of records is in the public interest or to the news media.

51 O.S. § 24A.5(4)

Charging Fees: Media Exception

- Publication by media for news purposes shall not constitute commercial purpose; and
- The charge for providing copies of electronic data to the media for a news purpose ***shall not exceed the direct cost of copying***.

51 O.S. § 24A.5(4)(b)

Charging Fees: Notice of Fees

- Written fee schedule must be posted at principal office and with the county clerk.

51 O.S. § 24A.5(4)(b)

Timeline for Responses

- Must provide prompt, reasonable access to records
- Cannot use a FIFO method to respond to requests

51 O.S. § 24A.5(6)

Penalties for Violations of the ORA

- Public official + willful violation= misdemeanor
  - Fine of up to $500,
  - Imprisonment in the county jail for up to 1 year,
  - or both fine and imprisonment
- Any person denied access may file:
  - a civil suit for declarative or injunctive relief, or both
  - BUT, suit is limited to records requested and denied prior to filing,
  - plus, if successful, reasonable attorney fees
- A public body/official is entitled to reasonable attorney fees if the suit is successfully defended and found clearly frivolous.

51 O.S. § 24A.17

THANK YOU

www.oag.ok.gov

Excerpt from: "Tools for Top-Notch CAAs: A Practical Approach to Governance and Financial Excellence" Community Action Program Legal Services, Inc. (CAPLAW), 2011

Section 1: Making Board Meetings Matter, Part IV: Board Meeting Minutes

Importance of Good Minutes

Maintaining good meeting minutes for all board and committee meetings is important for four reasons:

- **Sound Board Functioning.** Memories are surprisingly short, particularly in the case of volunteer directors and committee members who may not have contact with the CAA every day. Meeting minutes permit the board to review the history of how it addressed a matter, better assuring consistency in its decisions.

  Meeting minutes create and preserve institutional memory. A board can review actions that an earlier board took and understand what those actions were and why they were taken. When a board decision is a controversial one, the board may be required to revisit and fine tune it. If the board does not have a clear written statement of what was decided and why, those who opposed it may try to "re-litigate" the decision when the board needs to refer back to the decision. This can result in inconsistencies and wasted meeting time; "What did we decide?" Detailed minutes describing each decision will minimize this possibility.

- **Regulatory Compliance and Oversight.** All CAAs are subject to scrutiny from federal and state funders, the IRS, and the agencies that oversee health and safety, employment, and the myriad of other matters that governments regulate. Most are also subject to an annual A-133 audit (Single Audit) conducted by an independent auditor. Outside monitors and independent auditors often ask to review the CAA's meeting minutes, and some funding sources, such as state CSBG offices, often request minutes to be sent to them after each meeting. Up-to-date and thorough meeting minutes create the perception that the CAA is well-governed. Minutes may also quell more extensive inquiries if they answer more questions than they raise.

  Government monitors and independent auditors may take an unfavorable view of the organization if there are no meeting minutes, the minutes are haphazard, or the minute book is in disarray. The additional work on the monitor or auditor's part may lead to findings and/or additional fees.

- **State Statutory Requirements.** Many state statutes require nonprofits to maintain meeting minutes for board and committee meetings, so doing so is a legal requirement. These same statutes rarely specify the level of required detail. Sketchy minutes may satisfy the letter of the law, but if board actions are ever questioned, highly abbreviated minutes may pose a problem for officers and board members.

  State charity officials generally don't engage in the regular review of meeting minutes or conduct audits of charities. Regulators tend to be reactive, opening investigations when they have reason to believe that charitable assets are being misused or the board or management have been derelict. Once on the scene, however, charity regulators sometimes review corporate records, including meeting minutes. Several state charity regulators have commented on the quality of meeting minutes and have imposed requirements regarding the maintenance of meeting minutes as part of settlement agreements with officers and board members.

- **Risk Mitigation.** Meeting minutes are not only of interest to regulators and auditors, but they also can protect board members and officers in the event of lawsuits or media scrutiny. When called upon to examine the board's diligence, some courts have examined the meeting business to assess whether the board exercised business judgment and discharged its legal duties. Sketchy minutes may suggest that one or more board members have been derelict in discharging their fiduciary duties.

Special Considerations for Community Action Agencies

Community Action Agencies, whether private nonprofits receiving large amounts of government funding, or public agencies that are part of a local government, should carefully consider how their minutes comply with explicit laws concerning access to and retention of records, or may serve as key evidence of compliance with financial, governance, administrative, and programmatic requirements.

Community Services Block Grant Act

The Community Services Block Grant Act requires a CAA's board to participate in the development, planning, implementation, and evaluation of the CAA's program to serve the low-income community.[14] The board's meeting minutes provide an opportunity to build a record demonstrating that the board is fulfilling this obligation.

Office of Head Start

The *Office of Head Start Monitoring Protocol and Guides: Program Design and Management* instructs reviewers to examine meeting minutes for evidence that the governing board:

- Approved the annual self-assessment and financial audit
- Approved personnel policies regarding hiring, evaluation, termination, and compensation
- Reviewed applications for funding and related amendments
- Received and reviewed audit reports

Monitors must also review the minutes for evidence of financial conflicts of interest, such as transactions between the CAA and business owned by board members, and related-party leases. Those CAAs operating Head Start programs should therefore expect program reviewers to request minutes for board meetings.

Open Record Laws[15]

Public CAAs are generally required to make their meeting minutes available to the public, so their meeting minutes should be prepared with the expectation that they will be reviewed by members of the public, including the media. Generally, there is an exception for those portions of the minutes that pertain to certain sensitive matters reserved for executive sessions. Under some state statutes, the minutes of nonprofit CAAs may be considered public records, opening them up to public review. Each CAA, whether public or private, should consult with counsel to ensure that it complies with all public records requirements.

What is ERSEA?

From the application process to enrollment continuing through the completion of the program, all participants must flow through the ERSEA system

Eligibility

Determining those qualified to receive services:

- Income based on the current Federal Poverty Guidelines (updated annually in January)
- Categorically Eligible
- Income Eligible
- Must meet age requirements for each program

Recruitment

All agency staff participate in recruitment:

- Word of mouth
- Wearing agency apparel in public
- Attending community events
- Flyers
- Yard signs

Selection

Based on the Community Needs Assessment, points are determined to ensure families with the greatest need are served first.

Some factors for calculating points:

- Disabilities
- Income
- Family size
- Parental status
- Homeless/Foster Care

Enrollment

Based on the number of funded slots that are granted for each program

Head Start: 234

Early Head Start: 48

Early Head Start Child Care: 104

Attendance

Enrolled participants are expected to maintain an 85% attendance rate.

Attendance is monitored throughout the program year

Eligibility Determination Process

Head Start/Early Head Start/Early Head Start Child Care Programs

All participants in Federally Funded Head Start/Early Head Start/Early Head Start Child Care programs must have eligibility determinations completed prior to acceptance into the program. These are the steps taken to determine individual eligibility for services.

STEP 1

Staff member conducts interview

Interview can be conducted in person or by telephone

STEP 2

Promote Confidentiality and Sensitivity

Be respectful of family backgrounds and experiences

Maintain professional boundaries and confidential information

STEP 3

Collect required information

Verify age eligibility for program

Verify income for eligibility

Step 4

Determine Eligibility Status

Income eligibility (below 100% Poverty Guidelines)

Public Assistance (SSI, TANF, or SNAP) Foster Care

Experiencing Homelessness

Step 5

Determine Eligibility Points

Based on income, age, risk factors, disabilities, household makeup, homelessness/foster care and parental status

Score points using approved selection criteria

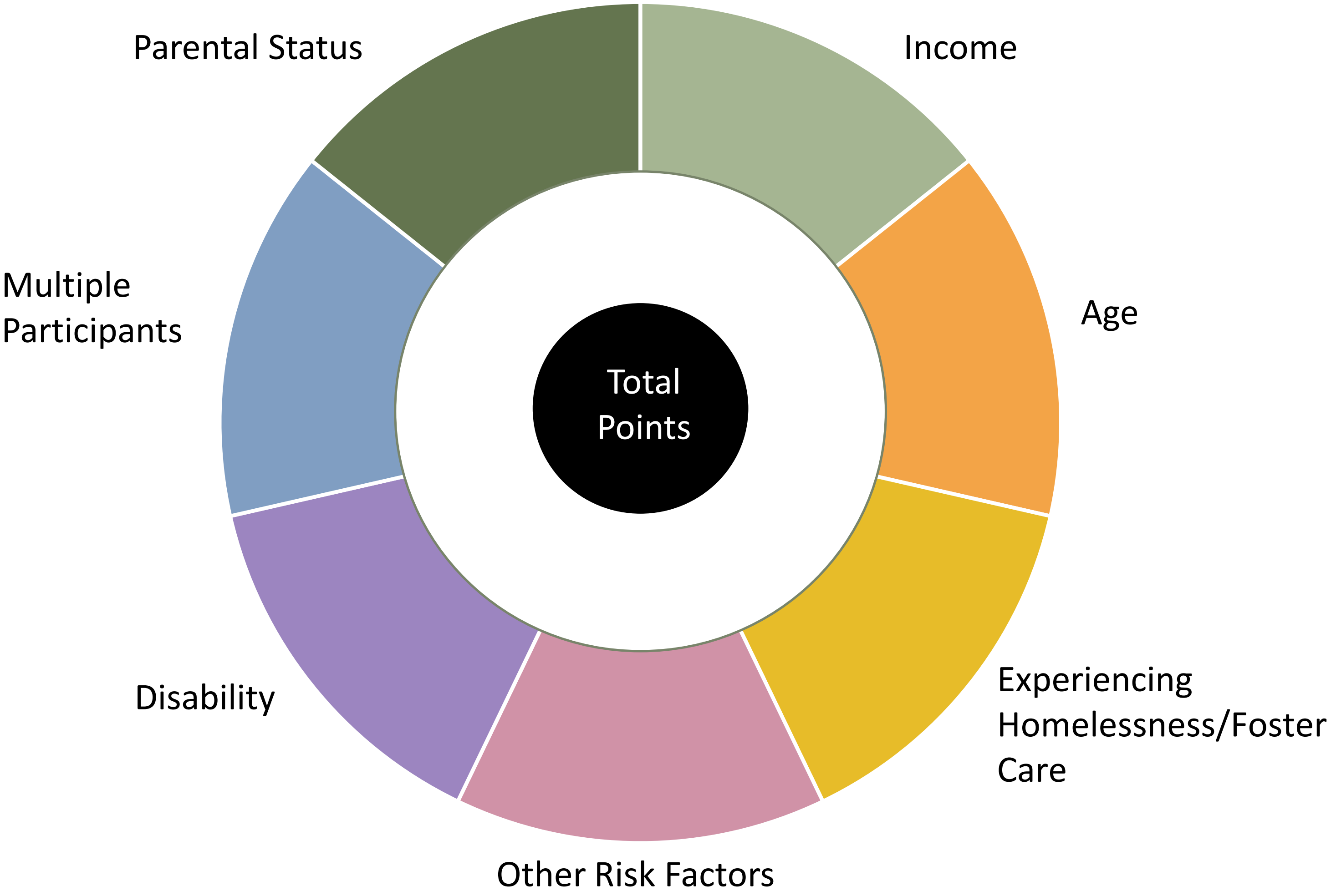
Step 6

Maintain Waitlist and Enrollment

Participants with the highest number of eligibility points are accepted first

Vacancies are filled within 30 days

Selection Criteria Breakdown



Final Score

Each participant family is scored using the same selection criteria then ranked on the waitlist by the final total number of points. As vacancies occur, the participant with the next greatest need is accepted.

Income

Based on the family's income source and number of household members, points are assessed based on the Federal Poverty Guidelines. The lower the income, the higher the number of points.

Age

Highest level of points are given to youngest participants in Early Head Start and 4 year olds in Head Start.

Experiencing Homelessness/Foster Care

Categorically Eligible – Performance standards require children and families experiencing homelessness or in foster care to receive services without additional barriers.

Other Risk Factors

Points are broken down to provide more intricate variances between otherwise similar families to rank based on specific need. Focuses on Social Services, characteristics of the primary caregiver, etc.

Disability

Participants who apply and are eligible, by providing documentation of disability services, receive base score, with additional nominal points added for each additional service received to differentiate needs within this category.

Multiple Participants

Additional points are given to families with multiple children, many of whom are participant siblings.

Parental Status

Highest scoring points given to participants in greatest need whose support system is made up of a legal guardian/single parent, and least points given for two parent families.

What is a false claim?

Misleading, untrue, or “fake” information reported by a “knowing” individual to another person.

GAO Investigation 2010

US Government officials posed as applying families to determine if programs were collecting complete information and determining eligibility correctly.

- Agencies were found to not be collecting full income information to be able to determine some families eligible who otherwise would not be.

Head Start, EHS, & EHS-CC Employees

Confidential and False Claim regulations/policies are reviewed annually in training and employee personnel policy manuals.

Employees who falsify or willingly withhold information for the purpose of increasing a family’s probability for eligibility:

- Are subject to disciplinary action
- Possible suspension or termination

Families

Staff interviews family on all aspects of eligibility to lessen the instances of false claims.

Applications signed by the family include an acknowledgement statement that all information is true and correct.

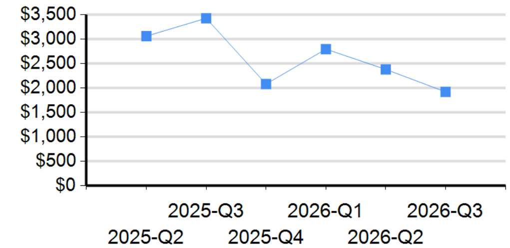
Families who falsify or willingly withhold information to increase their eligibility will have their application withdrawn and asked to begin the application process again.

Quarterly Production Summary Report
April 1 - June 30 2026

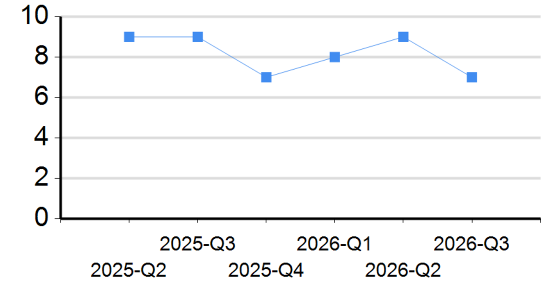
8251 - LIFT Community Action Agency
Midwest Region

Total Reported Investment	**$1,921,434.42**
Homeowners Created - Customers	7
Preserved Homeownership - Customers	0
Rental Homes Constructed, Acquired, and Preserved	0
Created and Preserved Homes and Customers	**7**
Owner Occupied Repairs - Homes	11
Rental Homes, Repaired	0
Total Repaired - Homes	**11**
Group Education - Customers	0
One-on-one Counseling - Customers	0
One-on-one Counseling - Services	0
Foreclosure Mitigation Counseling, Home Not Retained - Customers	0
All Counseling and Education - Customers	**0**
Foreclosure Mitigation Counseling Intake - Customers	0
Rental Homes Portfolio, Owned and/or Managed	135

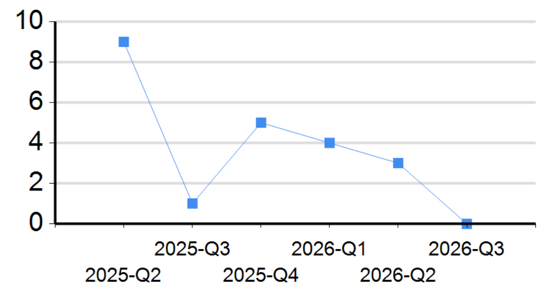
Total Reported Investment (in thousands)



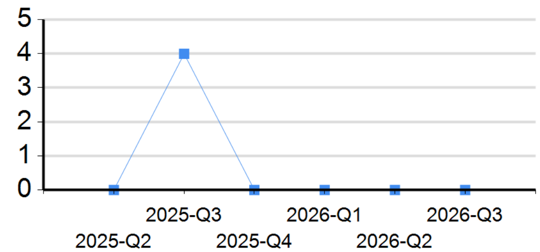
Homeowners Created - Customers



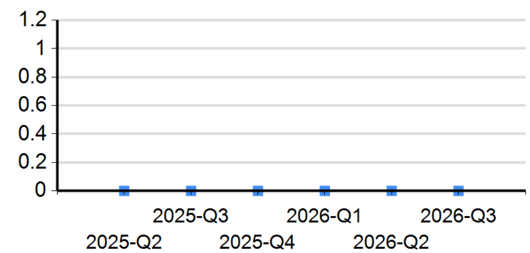
Preserved Homeownership - Customers



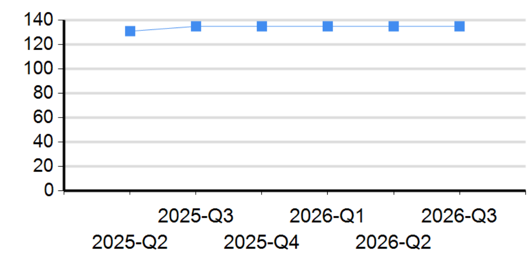
Rental Homes Constructed, Acquired, and Preserved



All Counseling and Education - Customers



Rental Homes Portfolio, Owned and/or Managed



'Total Reported Investment' and 'Created and Preserved Homes and Customers' are the two measures that NeighborWorks America uses to demonstrate and evaluate the strength and impact of network organizations.

Quarterly Production Summary Report

April 1 - June 30 2026

8251 - LIFT Community Action Agency

Midwest Region

I. Clients & Financing	Homeowners Created					
	NWO Constructs New Unit for New Home Owner	NWO Sells a Unit it Had Purchased (with or without rehab) to New Home Owner	Directly Provides Self-Help Housing for New Home Owner	Plays Intermediary Role in Providing Self-Help Housing for New Home Owner	Counselor and/or Broker/Lender ONLY for New Home Owner	Total Homeowners Created
Investment	$0.00	$0.00	$0.00	$0.00	$1,888,905.42	$1,888,905.42
Homes	0	0	0	0	7	7
Customers	0	0	0	0	7	7

	Preserved Homeownership					
	Owner Occupied Rehab	Refinance not foreclosure	Reverse mortgage	Replacement	Foreclosure Mitigation Counseling (home retained)	Total Preserved Homeownership
Investment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Homes	0	0	0	0	0	0
Customers	0	0	0	0	0	0

II. Projects & Summary			Rental Homes								
	Owner-Occupied Repairs	For-Sale Homes Developed	Development Services	Constructed and Purchased	Rehabilitated and Refinanced	Repaired	Commercial Development	Commercial Lending	Special Projects	Financial Assistance and Supportive Services	Consumer Lending
Investment	$15,782.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$8,689.00	$0.00	$8,058.00	$0.00
Homes	11	* 0	0	0	0	0					

Units reported under For-Sale Homes Developed do not count towards Total Production, Investment does count toward Total Investment.

Quarterly Production Summary Report

April 1 - June 30 2026

8251 - LIFT Community Action Agency

Midwest Region

III. Rental Homes Portfolio	
a. Owned	135
b. Managed not Owned	0
c. Number of units covered by project-based rental assistance program	0
d. Number of units covered by tenant-based rental assistance program	68

IV. Commercial Development Portfolio	
Number of Projects	0
Square Footage	0

Shared Equity and Cooperative Housing Portfolio	
Community Land Trust	0
Deed-Restricted Homeownership	0
Limited Equity Cooperative	0

V. Group Education Customers	
a. Completed financial literacy workshop; including home affordability; budgeting and understanding use of credit	0
b. Completed predatory lending; loan scam or other fraud prevention workshop	0
c. Completed fair housing workshop	0
d. Completed homelessness prevention workshop	0
e. Completed rental workshop	0
f. Completed pre-purchase homebuyer education workshop	0
g. Completed non-delinquency post-purchase workshop; including home maintenance and/or financial management for homeowners	0
h. Completed resolving or preventing mortgage delinquency workshop	0
i. Completed disaster preparedness assistance workshop	0
j. Completed disaster recovery assistance workshop	0
Total Group Education	**0**

VI. Counseling Results - Customers

Preserved Homeownership, Foreclosure Mitigation - Customers	
a. Mortgage refinanced	0
b. Brought mortgage current	0
c. Mortgage modified	0
d. Received second mortgage	0
e. Initiated forbearance agreement/repayment plan	0
f. Obtained partial claim loan from FHA lender	0
Preserved Homeownership, Foreclosure Mitigation - Customers (Total)	**0**

Foreclosure Mitigation Counseling, Home Not Retained - Customers	
a. Executed a deed-in-lieu	0
b. Sold property/chose alternative housing solution	0
c. Pre-foreclosure sale	0
d. Mortgage Foreclosed	0
e. Bankruptcy	0
f. Entered debt management	0
g. Counseled and referred for legal assistance	0
h. Other (final result not listed above)	0
Foreclosure Mitigation Counseling, Home Not Retained - Customers (Total)	**0**

Individual Counseling - Services	
a. Homeless Assistance	0
b. Rental Topics	0
c. Pre-purchase/Homebuying	0
d. Non-Delinquency Post-Purchase	0
e. Reverse Mortgage	0
f. Resolving or Preventing Forward Mortgage Delinquency or Default	0
g. Resolving or Preventing Reverse Mortgage Delinquency or Default	0
h. Disaster Preparedness Assistance	0
i. Disaster Recovery Assistance	0
Total Counseling Services	**0**

VII. Revolving Loan Fund (RLF), Excluding Forgivable and Deferred

First Mortgages	
a. Total outstanding number of RLF loans	5
b. Total outstanding value RLF loans	$302,271.00
c. Number currently 30-59 days delinquent	0
d. Value currently 30-59 days delinquent	$0.00
e. Number currently 60-89 days delinquent	1
f. Value currently 60-89 days delinquent	$135,682.00
g. Number currently 90 days or more delinquent	1
h. Value currently 90 days or more delinquent	$11,959.00
i. Delinquency Rate (90 days or more)	3.96 %

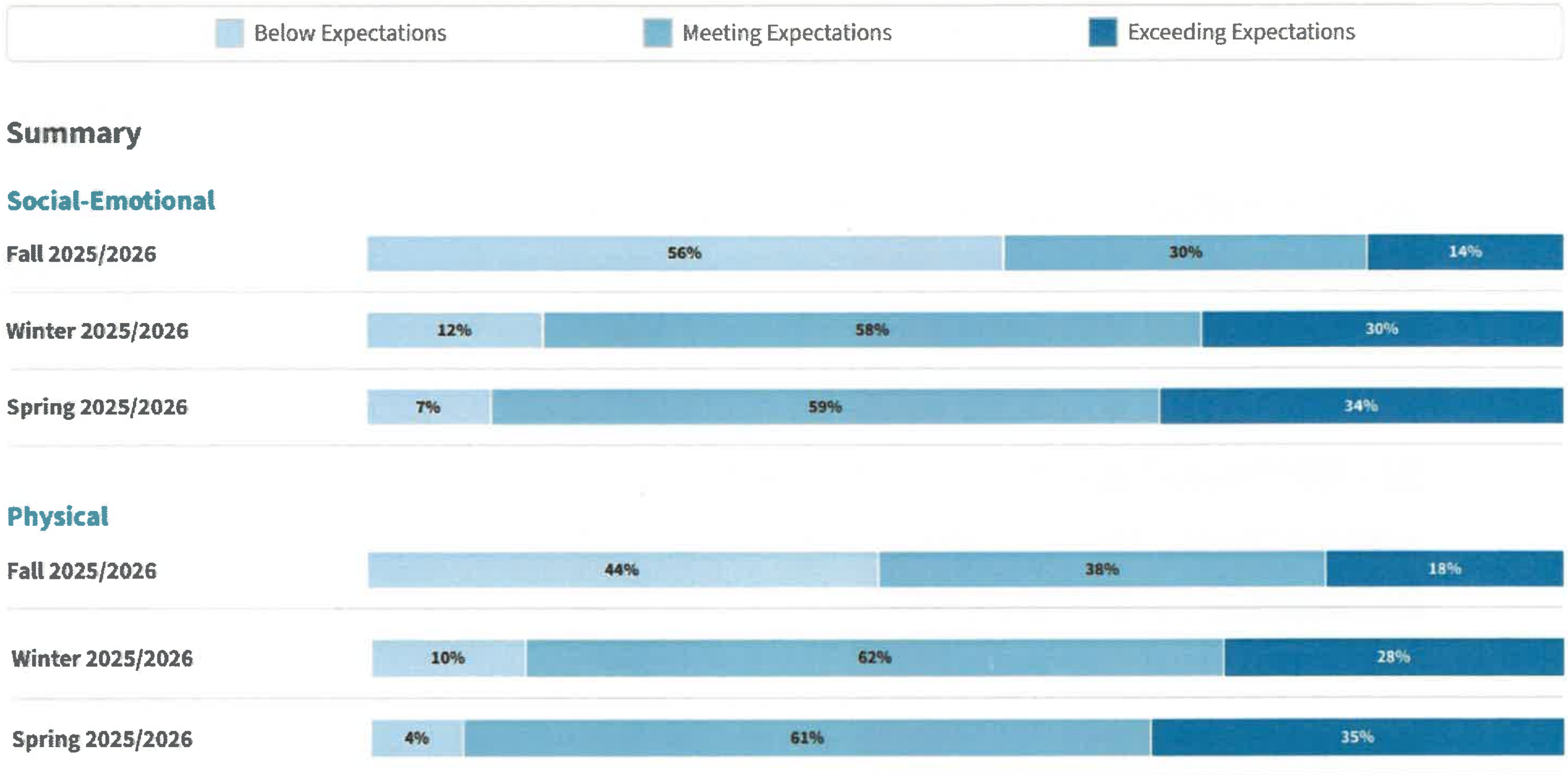
Subordinate Mortgages	
j. Total outstanding number of RLF loans	5
k. Total outstanding value of RLF loans	$302,271.00
l. Number currently 30-59 days delinquent	0
m. Value currently 30-59 days delinquent	$0.00
n. Number currently 60-89 days delinquent	1
o. Value currently 60-89 days delinquent	$135,682.00
p. Number currently 90 days or more delinquent	1
q. Value currently 90 days or more delinquent	$11,959.00
i. Delinquency Rate (90 days or more)	3.96 %

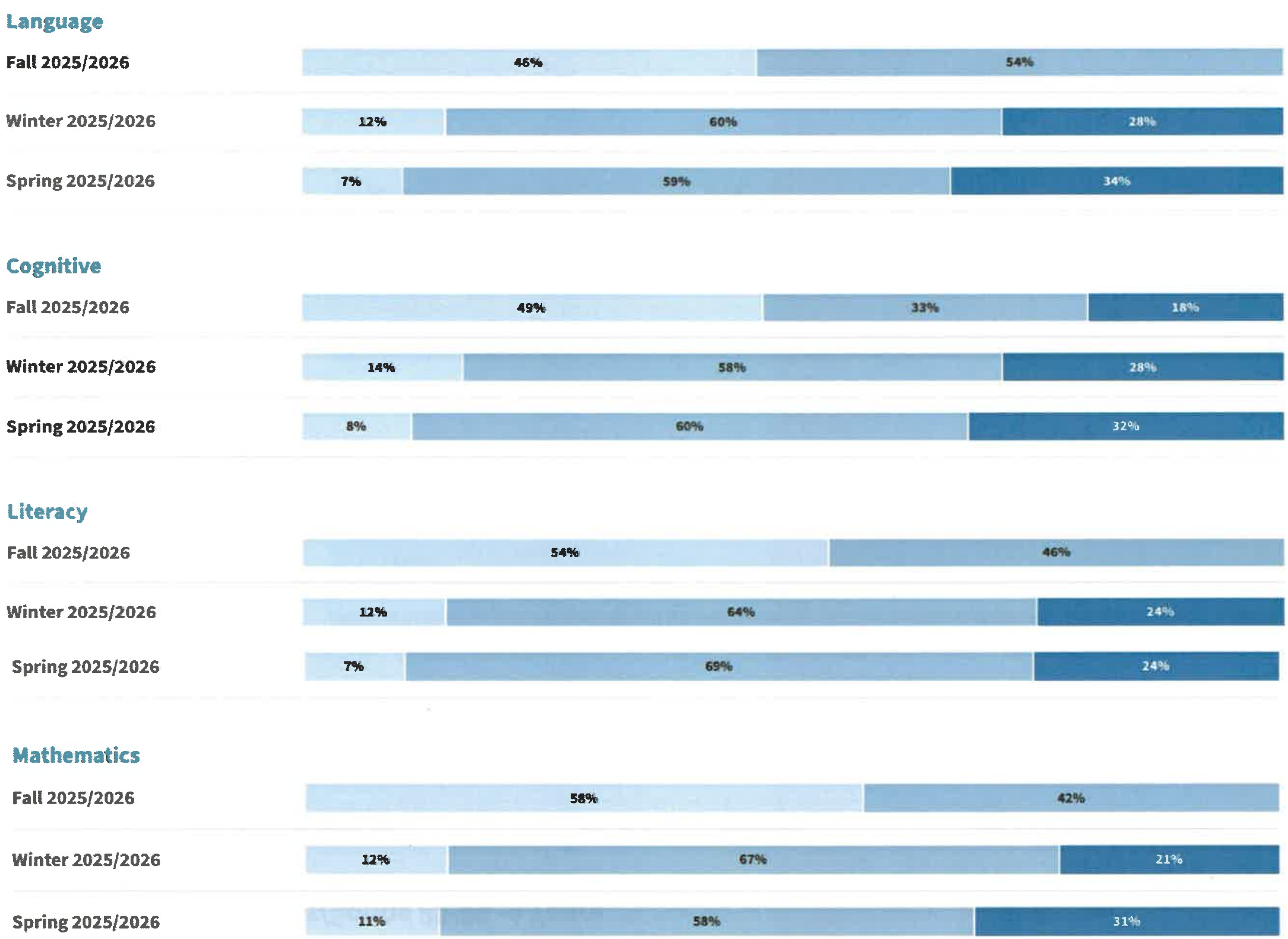
Revolving Loan Fund (RLF), Non Amortized	
a. Total number of outstanding non-amortized loans (excluding forgivable)	0
b. Total value of outstanding non-amortized loans (excluding forgivable)	$0.00

IX. Home Ownership Customers: Education and Counseling Hours

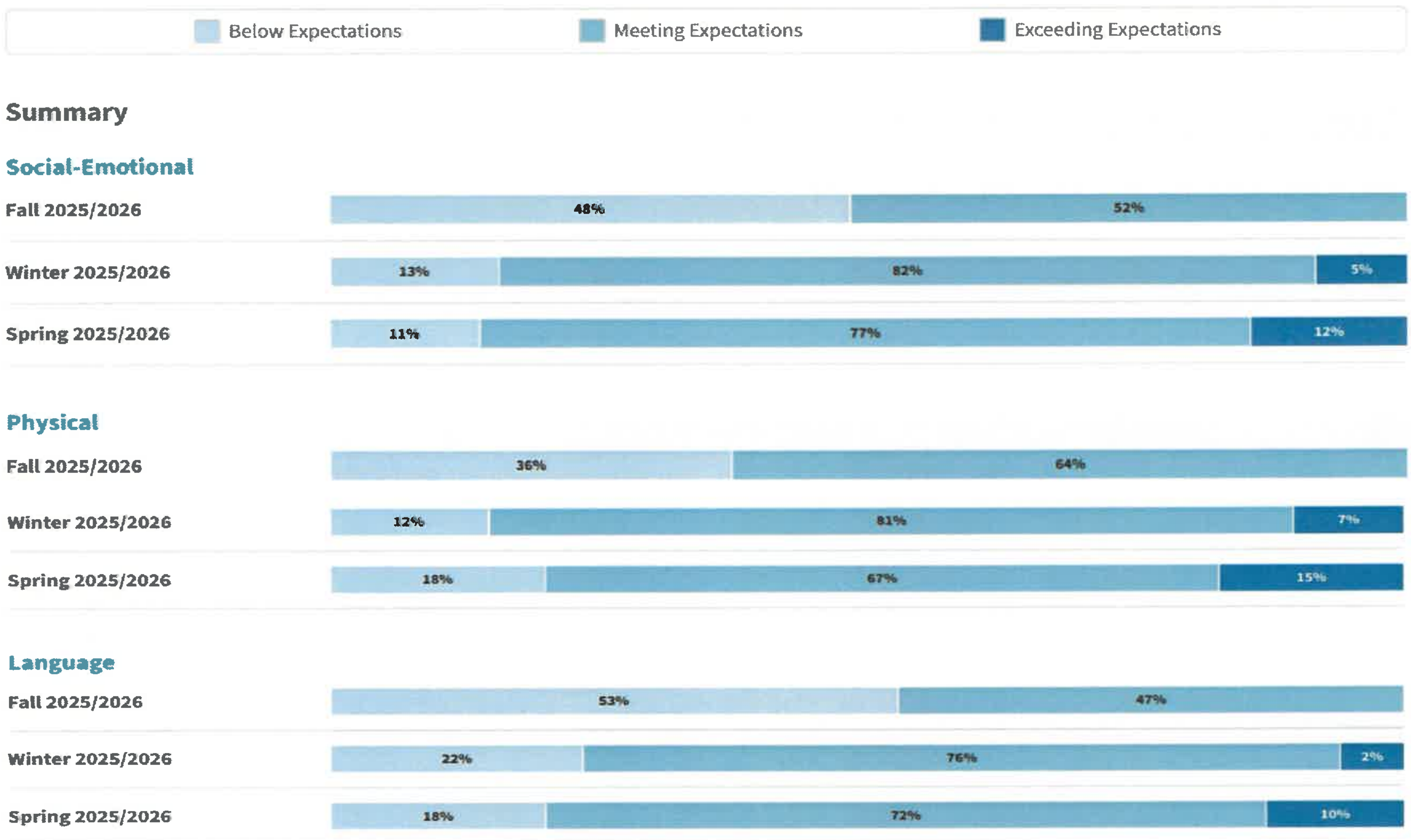
0 Hours		>0 and <4 Hours		=>4 and <8 Hours		=>8 Hours	
# Clients	% Total Clients	# Clients	% Total Clients	# Clients	% Total Clients	# Clients	% Total Clients
0	0	0	0	0	0	7	100.00 %

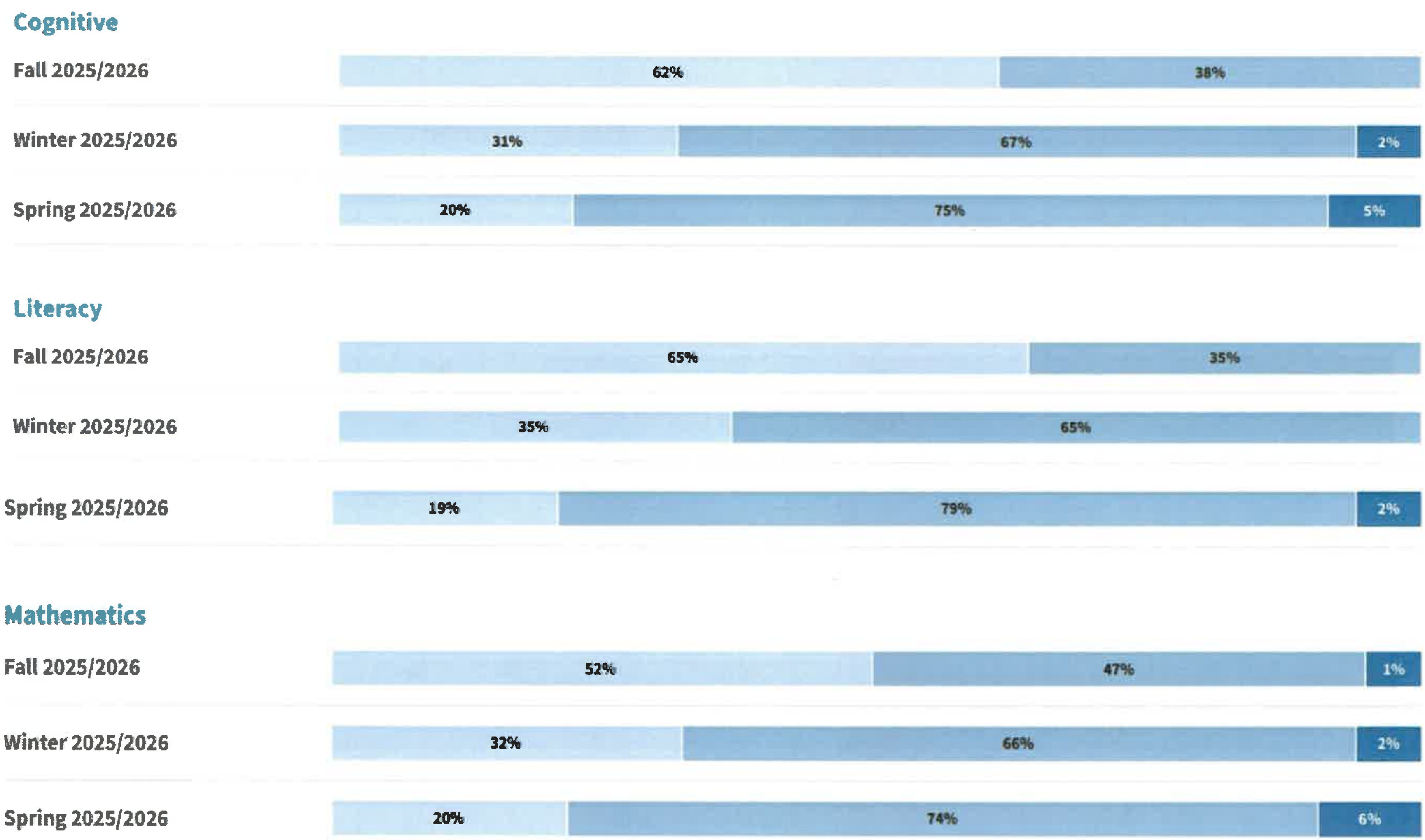
Head Start-Fall/Winter/Spring 25-26 -4 Years




Language
Fall 2025/2026
46%
54%
Winter 2025/2026
12%
60%
28%
Spring 2025/2026
7%
59%
34%
Cognitive
Fall 2025/2026
49%
33%
18%
Winter 2025/2026
14%
58%
28%
Spring 2025/2026
8%
60%
32%
Literacy
Fall 2025/2026
54%
46%
Winter 2025/2026
12%
64%
24%
Spring 2025/2026
7%
69%
24%
Mathematics
Fall 2025/2026
58%
42%
Winter 2025/2026
12%
67%
21%
Spring 2025/2026
11%
58%
31%

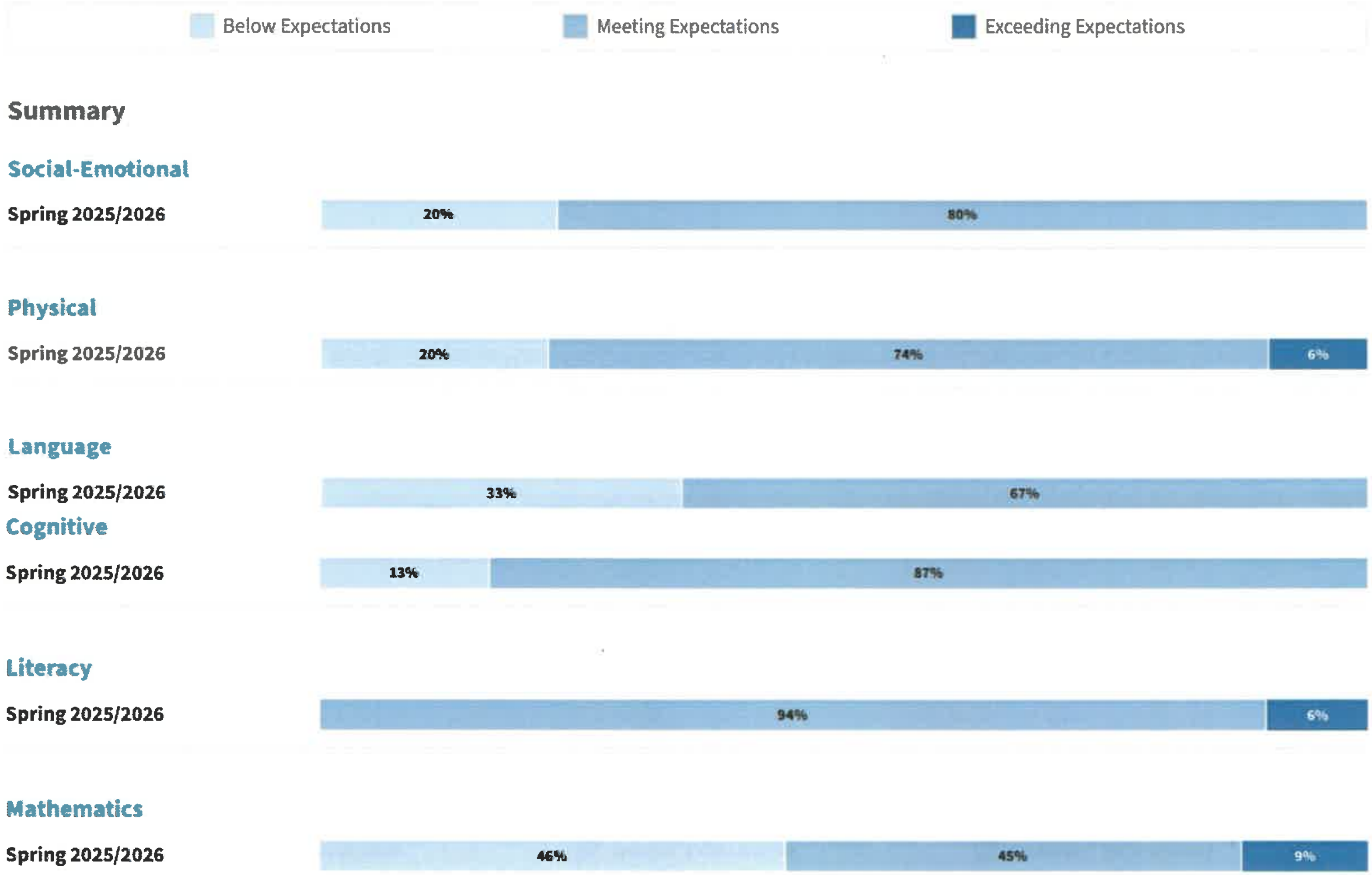
Head Start Fall/Winter/Spring 25-26- 3 Years (136 Children)



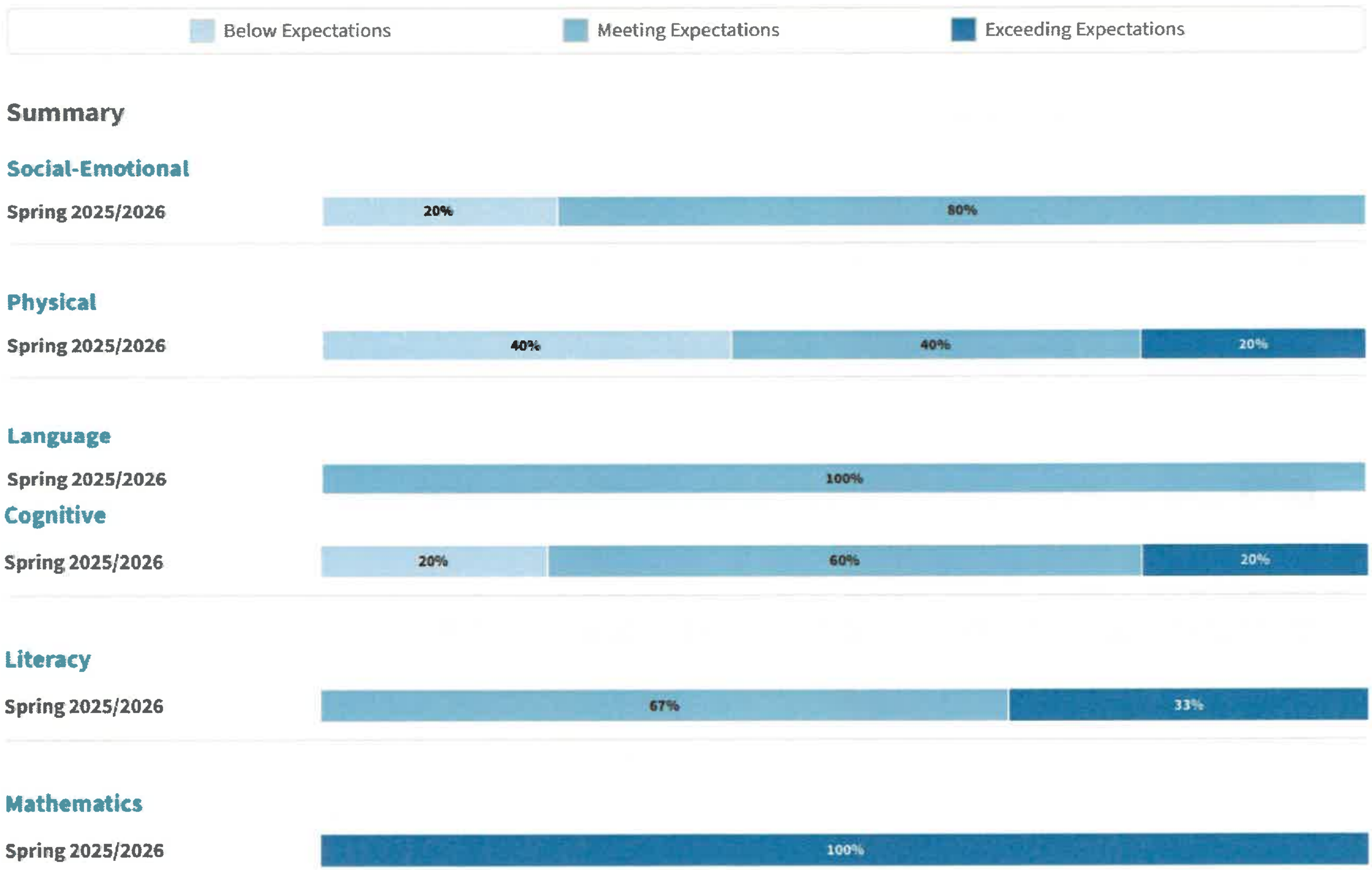

Cognitive
Fall 2025/2026
62%
38%
Winter 2025/2026
31%
67%
2%
Spring 2025/2026
20%
75%
5%
Literacy
Fall 2025/2026
65%
35%
Winter 2025/2026
35%
65%
Spring 2025/2026
19%
79%
2%
Mathematics
Fall 2025/2026
52%
47%
1%
Winter 2025/2026
32%
66%
2%
Spring 2025/2026
20%
74%
6%

Early Head Start Spring 2025-26- 2-3 Years (22 Children)

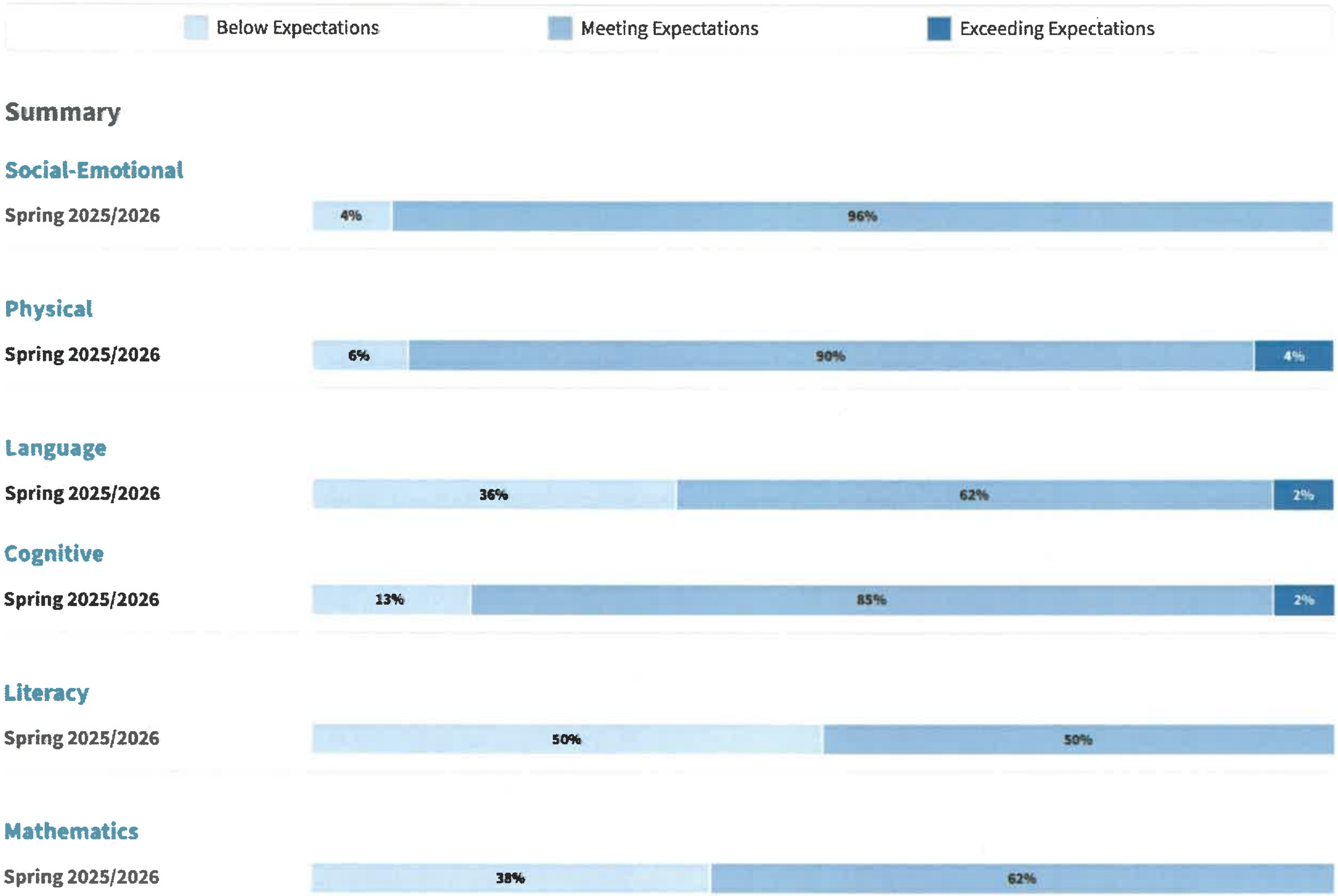
Early Head Start- Spring 25-26--1-2 Years (15 Children)



Early Head Start Spring 25-26- Birth-1 Year (5 Children)

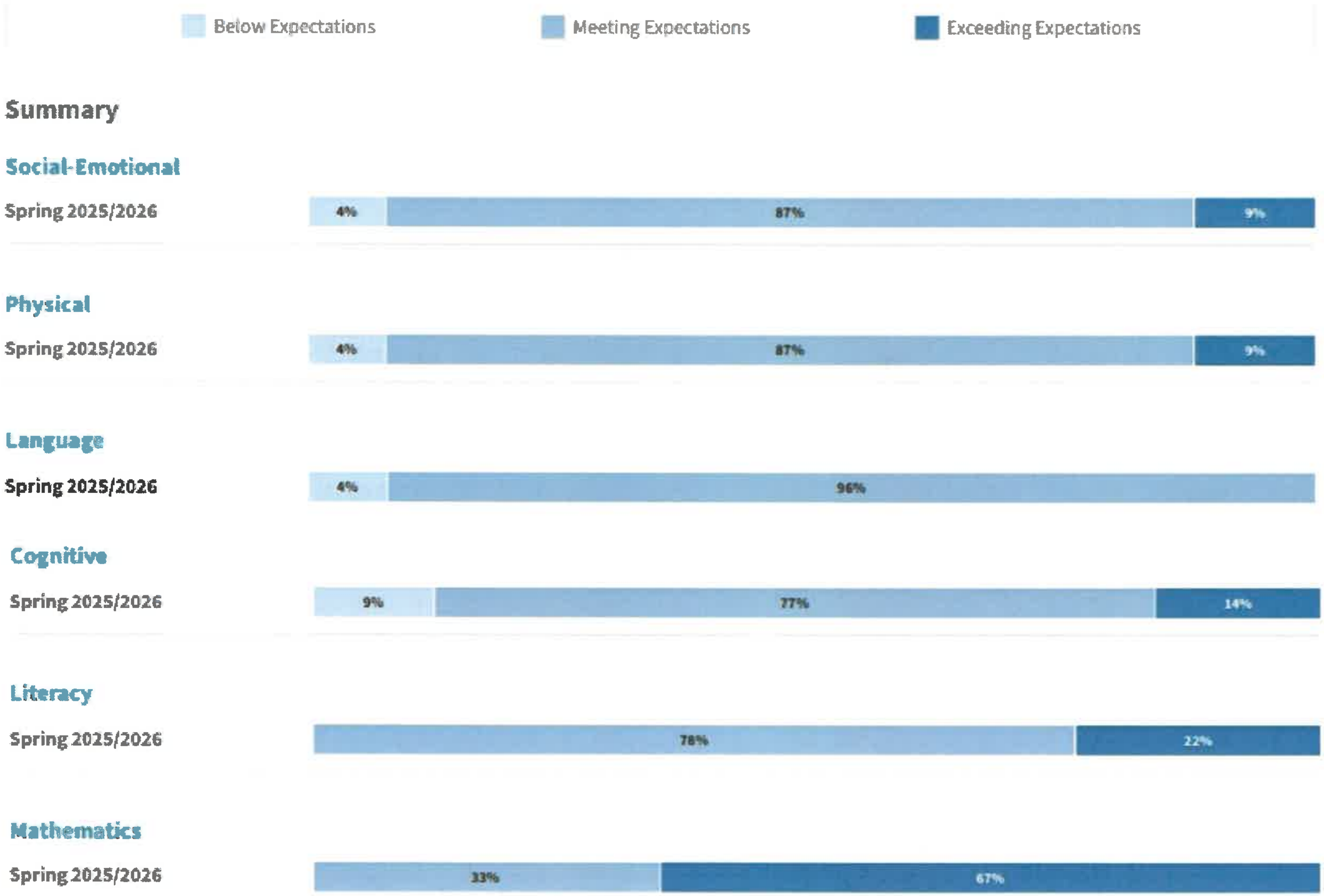


Early Head Start Child Care Spring 25-26- 2-3 Years (44 Children)



Early Head Start Child Care-Spring 2025-26 - 1-2 years (30 Children)

Early Head Start Child Care-Spring 2025-26- Birth- 1 Year (21 Children)



ADMINISTRATION FOR CHILDREN & FAMILIES
Office of Head Start | 330 C Street, S.W., Washington, DC 20201
www.acf.hhs.gov/ohs

Program Performance Summary Report

To: Authorizing Official/Board Chairperson
Mr. William Smith
Lift Community Action Agency, Inc.
1005 S 5th St
Hugo, OK 74743 - 8013

From: Responsible HHS Official

Date: 06/16/2026

Shawna Pinckney
Acting Deputy Director, Office of Head Start

From January 27, 2026 to January 30, 2026, the Administration for Children and Families (ACF) conducted a Focus Area 2: Comprehensive Services Review (FA2) monitoring event of Lift Community Action Agency, Inc. This report contains information about the grant recipient's performance and compliance with the requirements of the Head Start Program Performance Standards (Performance Standards) or Public Law 110-134, *Improving Head Start for School Readiness Act of 2007.*

The Office of Head Start (OHS) would like to thank your governing body, policy council, parents, and staff for their engagement in the review process. Based on the information gathered during this review, it has been determined that your program has at least one area of noncompliance.

This report provides you with detailed information in each area where program performance did not meet applicable Head Start Program Performance Standards, laws, regulations, and policy requirements.

Please contact your Regional Office for guidance should you have any questions or concerns. Your Regional Office will follow up on the content of this report and can work with you to identify resources to support your program's continuous improvement.

DISTRIBUTION OF THE REPORT

Copies of this report will be distributed to the following:
Ms. Tatia Long, Regional Program Director
Ms. Rebecca Porter, Chief Executive Officer/Executive Director
Ms. Darla Galyon, Head Start Director
Ms. Darla Galyon, Early Head Start Director

Grant(s) included as part of this review

Grant Recipient Name	Grant Number(s)
Lift Community Action Agency, Inc.	06CH012393 06HP000581

Glossary of Terms

Term	Definition
Area of Concern (AOC)	An area in which the agency needs to improve performance. This status is considered additional feedback and should be discussed with the agency's Regional Office for possible technical assistance.
Area of Noncompliance (ANC) ⚠	An area in which the agency is out of compliance with Federal requirements (including but not limited to the Head Start Act or one or more of the regulations) in one or more areas of performance. This status requires a written timeline of correction and possible technical assistance or guidance from the agency's program specialist. If not corrected within the specified timeline, this status becomes a deficiency.
Deficiency ⚠	As defined in the Head Start Act, the term "deficiency" means: (A) a systemic or substantial material failure of an agency in an area of performance that the Secretary determines involves: (i) a threat to the health, safety, or civil rights of children or staff; (ii) a denial to parents of the exercise of their full roles and responsibilities related to program operations; (iii) a failure to comply with standards related to early childhood development and health services, family and community partnerships, or program design and management; (iv) the misuse of funds received under this subchapter; (v) loss of legal status (as determined by the Secretary) or financial viability, loss of permits, debarment from receiving Federal grants or contracts, or the improper use of Federal funds; or (vi) failure to meet any other Federal or State requirement that the agency has shown an unwillingness or inability to correct, after notice from the Secretary, within the period specified; (B) systemic or material failure of the governing body of an agency to fully exercise its legal and fiduciary responsibilities; or (C) an unresolved area of noncompliance.

How To Read This Report

The FA2 report includes the following sections:

- **Program Overview** provides a summary describing the grant recipient.
- **Performance Summary** provides a table view of compliance by Performance Area.
- **Review Details** provides details on the grant recipient's performance in each Content Area, Performance Area, and Performance Measure. The following icons may be used in this section to describe the grant recipient's performance:

Icon	Description
✓	Compliant (C)
🔉	Area of Concern (AOC)
⚠	Area of Noncompliance (ANC)/ Deficiency (DEF)

Program Overview

Lift Community Action Agency, Inc. has offered resources to help individuals and families in southeast Oklahoma achieve self-sufficiency since 1968. The grant recipient receives Head Start and Early Head Start funds to enroll 386 children in a center-based program option. Children participate in classrooms at agency-operated and child care partner sites throughout Choctaw, McCurtain, and Pushmataha Counties.

Performance Summary

This section contains an overview of the grant recipient's performance determined through this review, by content area. Detailed information can be found in the Review Details section.

Content Area	Content Area Review Outcome	Grant Number(s)	Performance Area with Finding or AOC (if applicable)	Applicable Statute or Regulation	Timeframe for Correction (if applicable)
Program Design, Management, and Improvement	Compliant	06CH012393 06HP000581	Not Applicable	Not Applicable	Not Applicable
Education and Child Development Services	Compliant	06CH012393 06HP000581	Not Applicable	Not Applicable	Not Applicable
Health Services	Compliant	06CH012393 06HP000581	Not Applicable	Not Applicable	Not Applicable
Family and Community Engagement Services	Compliant	06CH012393 06HP000581	Not Applicable	Not Applicable	Not Applicable
Fiscal Infrastructure	Area of Noncompliance	06CH012393	Comprehensive Financial Management	75.302(a)	120 Days

			Structure and Systems		
Eligibility, Recruitment, Selection, Enrollment, and Attendance	Area of Noncompliance	06CH012393	Eligibility	1302.12(c)(1)	120 Days

Review Details

This section of the report provides details on the grant recipient's performance in each Content Area, Performance Area, and Performance Measure.

- Each Content Area begins with a summary table showing the outcome of each Performance Area.
- Beneath the table is a list of the Performance Areas and compliant Performance Measures monitored in this review.
- If there are any findings or Areas of Concern, they will be listed within that Performance Area.

Program Design, Management, and Improvement

Performance Area	Outcome
Program Design and Strategic Planning	Compliant
Staffing and Staff Member Supports	Compliant

Performance Area: Program Design and Strategic Planning

✓ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient maintains and uses program data to routinely evaluate performance, progress toward goals, and drive continuous improvement.

Performance Area: Staffing and Staff Member Supports

✓ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient implements a leadership structure and system of regular and ongoing supervision that supports staff members' work performance, continuous improvement, and oversight of program services.
- The grant recipient retains qualified education and family services staff members.
- The grant recipient has a system for developing and supporting staff members to deliver quality education and child development services.

Education and Child Development Services

Performance Area	Outcome
Effective Teaching Strategies	Compliant

Performance Area: Effective Teaching Strategies

✔ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient uses ongoing child assessment data to support children's progress and individualize for every child.
- The grant recipient provides responsive teaching practices that promote safe and healthy development and are tailored to meet the needs of all children.
- The grant recipient uses home visits and socializations to promote parent engagement and extend children's learning.

Health Services

Performance Area	Outcome
Safe and Sanitary Environments	Compliant
Child Health and Oral Health Status	Compliant
Mental Health and Social and Emotional Well-Being	Compliant
Child Nutrition	Compliant

Performance Area: Safe and Sanitary Environments

✔ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient establishes emergency preparedness plans and appropriate safety practices and policies.
- The grant recipient completes background checks prior to hiring all staff members.
- The grant recipient maintains safe and healthy facilities.
- The grant recipient implements safety and hygiene practices to keep children safe and healthy.

Performance Area: Child Health and Oral Health Status

✔ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient tracks whether children are up to date on a schedule of age-appropriate preventive and primary medical and oral health care.

Performance Area: Mental Health and Social and Emotional Well-Being

✔ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- In partnership with a qualified mental health consultant, the grant recipient develops a positive program environment that promotes the mental health and social and emotional well-being of children.

Performance Area: Child Nutrition

✔ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient provides healthy meals and snacks that accommodate children’s unique nutritional needs.

Family and Community Engagement Services

Performance Area	Outcome
Supporting Family Well-Being and Engagement	Compliant

Performance Area: Supporting Family Well-Being and Engagement

✔ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient designs family services to promote family well-being, engagement, and achievement of family goals.

Fiscal Infrastructure

Performance Area	Outcome
Budget Development, Implementation, and Oversight	Compliant
Comprehensive Financial Management Structure and Systems	Area of Noncompliance
Facilities and Equipment Management Systems	Compliant

Performance Area: Budget Development, Implementation, and Oversight

✔ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient engages in a transparent, data-informed, and strategic process to develop and maintain a budget that aligns with program goals and circumstances.

Performance Area: Comprehensive Financial Management Structure and Systems

⚠ *Finding Information*

Area of Noncompliance - 75.302(a)

Summary

Grant Number(s) Cited: 06CH012393

Timeframe for Correction: 120 Days

Performance Standard

Statute or Regulation Text: 75.302 Financial management and standards for financial management systems.(a) Each state must expend and account for the Federal award in accordance with state laws and procedures for expending and accounting for the state's own funds. In addition, the state's and the other non- Federal entity's financial management systems, including records documenting compliance with Federal statutes, regulations, and the terms and conditions of the Federal award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes, regulations, and the terms and conditions of the Federal award. See also §75.450.

Finding Details

- The grant recipient did not ensure its financial management system was sufficient to prepare reports documenting compliance with Federal statutes, regulations, and the terms and conditions of the Federal award in a timely manner.
  - The grant recipient did not submit all financial reports for grant 06CH012393 within the required time frame.
    - The Federal Financial Report Standard Form (SF)-425 for the fiscal year ended November 30, 2024, due on March 1, 2025, was submitted on June 26, 2025, 117 days late.
    - The Real Property Status Report Standard Form (SF)-429-A for the fiscal year ended November 30, 2024, due on March 1, 2025, was submitted on August 5, 2025, 157 days late.

Performance Area: Facilities and Equipment Management Systems

✓ ***Compliance Information***

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient implements a system for ensuring compliance with requirements regarding the acquisition, record-keeping, insurance, and disposal of facilities purchased, constructed, or renovated with Head Start funds.
- The grant recipient implements a system to ensure equipment purchased with Head Start funds is acquired, used, and disposed of in accordance with requirements.
- The grant recipient assesses and mitigates risk and maintains property loss, casualty, and liability insurance consistent with the replacement value of property and determined risk of liability.

Eligibility, Recruitment, Selection, Enrollment, and Attendance

Performance Area	Outcome
Eligibility	Area of Noncompliance
Selection	Compliant
Enrollment	Compliant

Performance Area: Eligibility

Finding Information

Area of Noncompliance - 1302.12(c)(1)

Summary

Grant Number(s) Cited: 06CH012393

Timeframe for Correction: 120 Days

Performance Standard

Statute or Regulation Text: 1302.12 Determining, verifying, and documenting eligibility (c) Eligibility requirements. (1) A pregnant woman or a child is eligible if: (i) The family's income is equal to or below the poverty line; or, (ii) The family is eligible for or, in the absence of child care, would be potentially eligible for public assistance; including TANF child-only payments, or, (iii) The child is homeless, as defined in part 1305; or, (iv) The child is in foster care.

Finding Details

- The grant recipient did not ensure it enrolled only eligible participants.
  - During the ERSEA Eligibility File Review, 14 of 70 files were found to be in the "Family income is above 130%" category; this was 7 files over the 10% allowance for the program sample.

Performance Area: Selection

Compliance Information

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient establishes selection criteria based on community needs and prioritizes its waiting list accordingly.

Performance Area: Enrollment

Compliance Information

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient effectively tracks enrollment, including the percentage of enrolled children eligible for services under the Individuals with Disabilities Education Act (IDEA).

LIFT C.A.A., Inc.
Head Start/Early Head Start/Early Head Start-Child Care
Policy Council
1005 South 5th Street
Hugo, OK 74743

June 23, 2026
MINUTES

LIFT Community Action Agency's Head Start/Early Head Start/EHS-CC Policy Council met on Tuesday, June 23, 2026 at 10:30 a.m. at 1005 S. 5th Street in Hugo, Oklahoma. Notice of time, place and agenda of meeting was posted within prominent view at 1005 S 5th Street, Hugo, Oklahoma twenty-four (24) hours prior to the meeting.

The meeting was called to order at 10:35 a.m. by Darla Galyon, HS/EHS/EHS-CC Director. A quorum was met. Members present: Keri Smith; Antlers, Steve Woldanski; Boswell, Brandi Hobbs; Idabel I, Michelle Palmer; Rattan, Bessi Black, Patsy Guess and Tye McGee; Community Representatives.

HS/EHS/EHS-CC staff present included: Darla Galyon; HS/EHS/EHS-CC Director, Jordan Mack; HS/EHS Assistant Director, Mattie McKee; EHS-CC Assistant Director, Lori Henry; Program Secretary, Ronda Spear; Assistant Health Specialist, Lauren Barger; Nutrition Specialist, Susie Mashburn; Education Specialist, Sommer Springfield; Education Assistant, Christina Merritt; FCE Specialist, Lisa Gamblin; Mental Health/Disability Assistant Specialist, Tori Williams; Health Specialist, Lisa Heady; Mentor Coach and Ashley Gaddy; Outreach Specialist.

Consideration and Possible Action to Accept the minutes from the May 19, 2026 meeting. Copies of the minutes were provided to the council to review. Michelle Palmer made a motion to accept the minutes as presented and Tye McGee seconded, all voted in favor, motion passed.

Consideration and Possible Action to Enter into Executive Session to Discuss the Employment, Transfer, Hiring, Appointment, Promotion, Demotion or Disciplining of employees **Caylee Starrett-Antlers EHS Caregiver, Haley McDaniel-Antlers EHS Caregiver, Destiny Myers-Hugo EHS Caregiver, and Addison Gamblin transferring from Substitute to Horace Mann II Teacher Assistant,** pursuant LIFT, CAA Okla. Stat. title 25§ 307 (b) (1). No motion was made to enter into executive session.

Consideration and Possible Action to Adjourn Out of the Executive Session and the Regular Board Meeting Be Reconvened. Did not enter into Executive Session.

Consideration and Possible Action to Approve New Hires, Transfers and Terminations Recommended by the Personnel Committee. Motion to approve the new hires and transfers was made by Bessi Black, seconded by Kerri Smith, all voted in favor, the motion passed.

Consideration Discussion and Possible Action on Submission of the 2026-2027 Transportation Waiver Request: Darla Galyon, HS/EHS/EHS-CC Director explained to the council that this was an annual renewal for the mandated use of child restraint systems and the requirement that each bus have a least one bus monitor. This would be a waiver for Head Start's compliance with these requirements. Without this waiver, it would result in a significant disruption to the program and wouldn't be in the best interest of the children. Patsy Guess made a motion to approve and Steve Woldanski seconded the motion, all voted in favor and the motion passed.

Consideration, and Possible Action to Approve FY 2026 Head Start/Early Head Start Supplement Grant Award (COLA) from Office of Head Start-$28,926.00: Darla Galyon, HS/EHS/EHS-CC Director stated that LIFT Head Start/Early Head Start staff will receive a .635% COLA increase to increase salaries and fringe benefits in an effort to ensure retention of experienced, qualified staff and overall program quality. The .635% COLA reflects an increase in the hourly rate of pay for each employee. Tye McGee made a motion to approve and Michelle Palmer seconded the motion, all voted in favor and the motion passed.

Consideration, Discussion and Possible Action to Approve 2026 Grant Award from the Potts Family Foundation-$15,000: Darla Galyon, HS/EHS/EHS-CC Director stated that 2026 Grant Award from Potts Family Foundation in the amount of $15,000; these funds will be used to launch a pilot initiative that integrates early relational health, literacy, numeracy, and resilience-building supports directly into Family Resource Center operations during the six-month grant period (June–December 2026). Steve Woldanski made a motion to approve and Kerri Smith seconded the motion, all voted in favor and the motion passed.

Consideration, Discussion and Possible Action on the 2025-2026 Self- Assessment Plan: Jordan Mack, Assistant HS/EHS Director provided copies along with an overview of the annual Self-Assessment. This assessment took an in-depth look into the inner working of the program processes in each focus area. Teams reviewed program data to see what processes are working well and what areas the program can achieve growth in for the upcoming years. Mrs. Mack asked for input from the Policy Council members. It was identified that the current Training Needs Assessment does not fully reflect evolving staff needs or align consistently with organizational goals, indicating an opportunity to improve its effectiveness in guiding targeted training development. It was shared that current survey content and eliminate required training items that are covered in routine training to enhance areas that staff want to see added to the training plan. Bessi Black made a motion to approve and Tye McGee seconded the motion, all voted in favor and the motion passed.

Consideration, Discussion and Possible Action on Submission of Budget Revision Amendment-Non-Federal Share Waiver for HS/EHS program: Darla Galyon, HS/EHS/EHS-CC Program Director, requested the Policy Council consideration and possible action on the submission of an FY 2025 Budget Revision Amendment – Non-Federal Share Waiver for the Head Start/Early Head Start Programs. In total, LIFT CAA is requesting a Waiver for $398,205.36 in required Non-Federal Share associated with $4,614,531 in Federal funding for Program Operations/Training and Technical Assistance provided by the Administration for Children and Families, Office of Head Start. Due to programmatic shifts, including changes in center operations stemming from the enrollment reduction and associated community partnerships, the programs have been unable to fully meet the originally projected non-federal share, accounting for $755,427.64 toward the total requirement. If approved, this amendment would allow for the match reduction while maintaining compliance with grant requirements. The timeframe for the Non-Federal Share Waiver would be the Year 2/FY 2025 Budget Period of 12/1/2024–11/30/2025. Michelle Palmer made a motion to approve and Steve Woldanski seconded the motion, all voted in favor and the motion passed.

Consideration, Discussion and Possible Action to accept HS, EHS, Community Facilities, SAF, OECP, USDA, and Non-Fed April, 2026 Financial Statements and Credit Card Distribution Report: Darla Galyon, HS/EHS/EHS-CC Director gave an overview of the financials along with an explanation of where non-fed monies come from for members present. It was recommended by the Finance Committee to approve the financials. Tye McGee made a motion to approve and Michelle Palmer seconded the motion, all voted in favor and the motion passed.

Presentation of the HS, EHS, SAF, Community Facilities, OECP, USDA, and Non-Fed May, 2026 Financial Statements and Credit Card Distribution Reports: Darla Galyon presented the May, 2026 Financials along with an overview of the financials and explanation of where non-fed monies come from for Consideration, Discussion and Possible Action at the July 28, 2026 meeting.

Policy Council Training: Leadership, Parent Participation, and Recruitment-Sara Moore, Professional Development Specialist provided a handout along with a discussion and a video: “Partnering with Families-Parent Leadership in Action” for policy council members present.

Other Reports/Announcements:

Recruitment & Enrollment Update/Enrollment and Attendance Report-Brittany Bailey, ERSEA Specialist: Jordan Mack reported that as of today, 6/23/2026, that for April, 2026 attendance for Head Start was 87.7.%. Early Head Start currently has 43 children enrolled and attendance was 87.8%. Early Head Start-CC currently has 99 children enrolled and attendance was 88.4%. Recruitment is an ongoing process and applications are still be accepted and processed for the 2026/2027 school year.
Governing Board Report: Mattie McKee: Mattie McKee, EHS-CC Assistant Director stated that the Governing Board Met on June 9, 2026. Agenda were provided along with an overview of the meeting for council members present. She stated that all HS/EHS/EHS-CC items had been approved.
USDA Meals and Snack Report-Lauren Barger: Lauren Barger Nutrition Specialist provided a copy and an overview summary of meals and snacks served for May, 2026.
Data Analysis-Jordan Mack- Jordan Mack, HS/EHS/EHS-CC Assistant Director gave an overview of the data assessed for April, 2026.
OHS Communications and Guidance-Darla Galyon presented and reviewed all OHS Communications and Guidance received since the last council meeting.
P**rogram Summary Report-Darla Galyon** presented the HS/EHS/EHS-CC Program Summary for the council to review.

CLASS Review Summary Report-Darla Galyon: Darla Galyon provided a copy of the CLASS Review Summary, she explained what CLASS was and what happed during the observation. Mrs. Galyon shared with the council that all Dimension's and Domain's had been met.
Outreach and Family Resource Center Update-Ashley Gaddy-The Family Resource Center provided a comprehensive monthly update that covers a range of key areas including training initiatives, client intakes, and upcoming projects and events. These updates serve as a valuable communication tool to keep parents and partners informed and engaged. In addition to logistical and operational highlights, the center emphasizes parent engagement by sharing opportunities for families to participate in programs and activities. The FRC offers guidance on how community members can get involved, fostering an environment that supports family well-being and community collaboration. Mrs. Gaddy also provided some Recruitment Strategies that were going on: Every Door Direct Mail, Community Event/Parades, Back to School Bashes, Apple Signs, Social Media, Radio Ads, Kid Menus at local restaurant, Flyer/Brochure Dissemination, Community Partner Collaborations just to name a few. Head Start/Early Head Start Teachers and Support Staff were also give Recruitment Folders.

Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the agenda. Okla. Stat. Title 25 § 311):

Consideration, Discussion and Possible Action to Change the July, 2026 Policy Council Meeting Date: Darla Galyon, HS/EHS/EHS-CC Director explained to the council that Head Start has scheduled their Pre-Service on July 20, 2026 – July 23, 2026, which is the week of the Policy Council (July 21, 2026). Darla Galyon asked the council if they could change their meeting day and they chose July 28, 2026. Michelle Palmer made a motion to approve and Patsy Guess seconded the motion, all voted in favor and the motion passed.

There being no other business to come before the board, Steve Woldanski made a motion to adjourn and Michelle Palmer seconded the motion, all voted in favor and the meeting ended at 11:23a.m.

____

-Chairperson
Bessi Black-Vice-Chairperson
Heather Ainsworth-Secretary

Employee of the Month Nomination

Please place an X beside all of the qualities that apply to the person you are nominating, and then write a few words about how each characteristic applies to the person being nominated.

Example: X --Has good customer service-Mary always smiles and says hi to everyone who comes in the office.

Not all qualities will apply to every person. You may also add additional good qualities that the person has in the "other" blanks on the back side of this form. If you would like to elaborate, you can use the empty square on the second page of this form to provide more details of the good work habits of the person you are nominating. Or, you can use the empty space to describe something really good that the person has done.

Date: 06/17/2026

Name of Person being nominated for Employee of the Month: Corey Robinson

Name of Person submitting the nomination: Kinsey Cox

X Is a hard worker Exceptional
X Respects others
X Is on time
X Is organized
X Keeps a positive attitude
X Encourages other people
X Is willing to help others
X Makes a good first impression
X Follows all workplace rules
X Uses resources wisely
X Has good work attendance
X Represents the agency well
X Is a loyal employee
X Handles crisis well
X Goes above and beyond the call of duty
X Works well with others (team player)

LIFT Community Action Agency, Inc.
209 North 4th Street, Hugo, OK 74743
Telephone (580) 326-3351 Fax (580) 326-2305
www.liftca.org

LIFT Community Action Agency

X Is creative
X Likes to learn new things
X Is a good listener
X Communicates well
X Dependable
X Respectful, considerate of others
X Safety conscious
X Good problem solving skills
_____ Other
_____ Other
_____ Other

Use this space if you have anything additional that you would like to say about the person being nominated.

Corey became the full-time Park Manager for Clayton Lake State Park back in January of this year. He has been the only worker since he has started. Corey has never once complained about anything he has been tasked to do. He is there with a smile on his face each and every day. He works to figure out ways to fix issues at the lake without having to pay anyone else to do so. He is one of the hardest workers I have seen. I know Corey is very deserving of this award and would be more then grateful!

Submit nominations by the 30th of the month for consideration. Submit nominations to Kathy James at the Administration Office, by mail (209 N. 4th St., Hugo, OK 74743), by fax (580-326-2305), or by email (kathy.james@liftca.org). Nominations are judged by a five-member committee. If the person you nominate is not selected, it is okay to nominate that person again the following month if you feel he/she is deserving of the award.

Community Action Agency

Employee of the Month Nomination

Please place an X beside all of the qualities that apply to the person you are nominating, and then write a few words about how each characteristic applies to the person being nominated.

Example: X --Has good customer service-Mary always smiles and says hi to everyone who comes in the office.

Not all qualities will apply to every person. You may also add additional good qualities that the person has in the "other" blanks on the back side of this form. If you would like to elaborate, you can use the empty square on the second page of this form to provide more details of the good work habits of the person you are nominating. Or, you can use the empty space to describe something really good that the person has done.

Date: 8/4/2026

Name of Person being nominated for Employee of the Month: Rhonda Collins

Name of Person submitting the nomination: Jeannie McMillin

x Is a hard worker Rhonda supervises, dispatches and drives as needed.
x Respects others Rhonda shows respect to both customers and co-workers.
x Is on time Rhonda is always early for work.
x Is organized Rhonda keeps a clean, organized work area.
x Keeps a positive attitude Rhonda loves her job and helping our customers.
x Encourages other people Rhonda always has an encouraging word to share.
x Is willing to help others Rhonda will do whatever it takes to assist others.
___ Makes a good first impression ___
x Follows all workplace rules Rhonda sincerely strives to follow all rules.
x Uses resources wisely Rhonda makes good use of program resources.
x Has good work attendance Rhonda has excellent attendance.
x Represents the agency well Rhonda is proud to be a part of LIFT.
x Is a loyal employee Rhonda is committed to being a productive team member.
___ Handles crisis well ___
x Goes above and beyond the call of duty Rhonda will help as much as possible.
x Works well with others (team player) Rhonda appreciates her fellow employees.

LIFT Community Action Agency

X Is creative Rhonda keeps working toward a solution until a problem is solved.

X Likes to learn new things Rhonda is great at learning on her own with computer programs.

X Is a good listener Rhonda cares about the customers we serve.

_____ Communicates well ____________________

X Dependable Even with personal health challenges, Rhonda is very dependable.

X Respectful, considerate of others Rhonda is courteous and friendly.

X Safety conscious Rhonda strives to follow all safety rules.

_____ Good problem solving skills ____________________

_____ Other ____________________

_____ Other ____________________

_____ Other ____________________

Use this space if you have anything additional that you would like to say about the person being nominated.

Rhonda Collins is a great all-around employee. Although she is a site supervisor in the transit program, she does not hesitate to jump in a bus and drive, answer phones, clean office areas or help with whatever needs to be done. I have confidence that when I tell her to do something, she will work until the task is done. Any time I have to coach or correct something with Rhonda, she responds positively and will immediately make the changes needed for the program to succeed. Rhonda has some personal health challenges but this never affects her continued efforts to give 100% every day to LIFT Transit and the people we serve.

Submit nominations by the 30th of the month for consideration. Submit nominations to Kathy James at the Administration Office, by mail (209 N. 4th St., Hugo, OK 74743), by fax (580-326-2305), or by email (kathy.james@liftca.org). Nominations are judged by a five-member committee. If the person you nominate is not selected, it is okay to nominate that person again the following month if you feel he/she is deserving of the award.

Program Summary
Head Start/Early Head Start/Early Head Start-Child Care Programs
June 2026

Eligibility, Recruitment, Selection, Enrollment & Attendance
During the month of June there were 47 children, age birth to 3, that were provided services in the Early Head Start centers and 102 children served, age birth to 3, in the Early Head Start – Child Care locations. Services were not provided for children 3-4 years of age in our Head Start locations due to the summer break.

The Outreach Specialist prepared and sent out flyers and posters that reached across our service area. Our ad was included on local restaurant menus. Daily social media posts are also made on our LIFTCA Facebook page.

Family Advocates and other Head Start, Early Head Start, and Early Head Start Child Care staff have been placing recruitment flyers, recruitment apple signs, recruitment cards and other recruitment items in and around various businesses within the tri-county service area, along with placing recruitment items online, to ensure all enrollment opportunities are filled as they occur. Partnering childcare facilities are also actively recruiting children for the program.

Family & Community Engagement
For the Month of May, we had 142 parents that participated in Parent Meetings. Family Advocates are continuing goals with families through the Family Partnership Agreements. The centers continue to invite parents and community members to participate in Parent Ready to Read by having a story time with the children; there were 33 participants, with 6 of them being father figures.

Father Involvement
The dad's day activities for the month of May were various bubble activities, paper airplane activities, and watermelon activities. For the month of May Dad's Day, there were 134 people, which participated in dad's day activities with 42 being father figures. In addition, 28 dads/father figures participated in parent meetings for May. Since the beginning of the 2025-2026 school year, we have had 975 father figures participate in family engagement activities.

Nutrition
In the month of June, the nutrition team has been participating in a CACFP training every Wednesday to go over upcoming changes with CACFP, we are still learning as we go along. We just had our annual pre-service training, we went over CACFP and guidelines, we also had our annual cook breakouts where we go over updates with our cooks. We have updated our cook binders for the new upcoming school year. We are continuing to make preparations for next school year.

Health
During the month of June employee physical tracking continued with reminder phone calls and emails to staff on past dues and upcoming. Health reports to Jordan Mack is provided on the 15th of each month. One CPR class was held. We continue to receive updates for Child Plus

immunizations. EHS/ELC physical and dentals are at 87% up to date, that's a 13-point increase from this time last year. EHS & ELC centers were called to let parents know about past due immunizations.

Education

Early Head Start and Early Head Start Child Care In-Service took place June 15-18, 2026. The Pyramid Model was one day of this four-day training. This training enables teachers to use strategies to help address behavioral issues resulting from stress and trauma. Implementation of this training is the key to achieving a successful, happy classroom. While visiting Early Head Start and EHS/CC classrooms for folder checks in June, we were able to connect with staff and discuss any concerns they are experiencing. We are also preparing for the July Pre-Service for Head Start. School will be here before we know it!

Professional Development

June was an extremely busy month in Professional Development. Early Head Start and Early Head Start Child Care's Annual Pre-Service was held on June 15th, 16th, 17th, and 18th at the Head Start Event Center in Hugo. Annual required training topics were presented along with HS/EHS/EHS-CC Specialist giving component area overviews of policies and procedures with updates and changes for the upcoming year.

On Tuesday, June 16th we had a full day of training presented by Southeastern Child Care Resource and Referral staff. During the morning pre-service session, Tuesday Wesley presented an overview of the Pyramid Model, a research-based framework designed to support young children's social-emotional development and promote positive behavior in early childhood settings. Staff were trained on how to build nurturing and responsive relationships, create supportive environments, and implement effective strategies to prevent and address challenging behaviors. The training will focus on practical, easy-to-use approaches that help children develop essential skills such as emotional regulation, communication, and problem-solving.

For the afternoon pre-service session, Lyndi Scarberry gave an interactive training on how to help early childhood professionals build practical skills for preventing, understanding, and responding to challenging behaviors in young children. She used strategies from Winning Ways to Guide Children's Behavior, Supporting Positive Behavior, and Responding to Behavior, the staff explored developmentally appropriate guidance techniques that support social-emotional development and strengthen positive relationships. Pyramid Model and Positive Discipline concepts were incorporated into the training which included identifying personal "hot buttons," self-regulation strategies for adults and children, emotional connection, problem-solving techniques, and proactive classroom supports.

During the month of June, several LIFT employees received or renewed their Adult/Infant CPR and First Aid certification taught by instructors Tori Williams, and/or Ronda Spear. Also, the Professional Development Specialist helped several employees renew their Professional Development Ladders and Oklahoma Directors Credentials in June.

We have been working on ensuring all new staff meet requirements for the programs they work for including any required trainings. We strive for excellence and want to make the new staff as well seasoned and informed as possible.

Disabilities/Mental Health/Transition

May was a busy month for our team. We spent most of the month working on kindergarten transition activities. We enjoyed several kindergarten tours in Hugo, Idabel and Soper. The children were very excited to visit their new school and meet new teachers. Some of them saw friends from last year, neighbors and even some siblings! Parents were encouraged to attend with their child and they did! All referrals and IEP's were wrapped up for the school year.

Recruitment/Outreach

The following is the Recruitment and Outreach Program Summary for June 2026.

Media and Advertising

- Radio advertisements were aired throughout the month promoting all three program options, increasing community awareness of available early childhood education services.
- During the EHS/EHS-CC Pre-Service training, all teachers and support staff were encouraged to share Head Start Facebook posts daily. This coordinated effort significantly expanded outreach across all counties and communities served while strengthening the program's social media presence and visibility.

Community Engagement and Partnerships

- Participated in the Choctaw County Coalition 5K, where Head Start marketing materials were included in participant bags, providing direct exposure to families and community members.
- Attended local county coalition meetings throughout the service area to strengthen partnerships, network with community organizations, and increase awareness of preschool services available through Head Start and Early Head Start.
- Continued collaboration with community partners to ensure families are informed about enrollment opportunities and support services.

Family Resource Center Outreach

The Family Resource Center remained actively engaged with families throughout June by:

- Hosting two nutrition classes at the Head Start Administration Building.
- Providing Head Start applications to all participating families with children ages 0–4.
- Partnering with Choosing Childbirth to conduct a Family Resource Center pop-up training event.
- Distributing snack bags, Family Resource Manuals, and Head Start applications to all participants, creating additional opportunities for family engagement and recruitment.

Preparation for Upcoming Events

Staff also dedicated time to planning and preparation for several major summer recruitment events, including:

- Back-to-School Bashes

- Preschool Sign-Up Events
- Head Start Pre-Service activities
- Fall recruitment and enrollment initiatives

These efforts position the program for strong community visibility and enrollment growth heading into the new school year.

Social Media Impact Summary – June 1–30, 2026

The coordinated social media strategy implemented during June resulted in substantial growth in audience reach and engagement.

Key Performance Metrics

- Total Views: 49,334 (+58.3%)
- Viewers Reached: 10,186 (+42.1%)
- Content Interactions: 979 (+139.4%)
- Watch Time: 15 minutes, 9 seconds (+207.7%)
- 3-Second Video Views: 20

Highlights

- All 49,334 views were generated organically, with no paid advertising contributing to results.
- Employee participation during EHS/EHS-CC Pre-Service, including daily sharing of Facebook posts, likely played a significant role in expanding reach across service counties.
- Content engagement increased dramatically, with interactions more than doubling compared to the previous reporting period.
- Video content and informational recruitment posts contributed to increased watch time and audience interaction.

Top Performing Content

The most-viewed posts focused on:

1. Recruitment and eligibility information for families.
2. Early Head Start and Head Start enrollment opportunities.
3. Program event highlights and training activities.
4. Employment opportunities within the organization.
5. Preschool application and enrollment reminders.

Overall Impact

June's social media campaign demonstrated exceptional organic growth and community engagement. Through coordinated staff sharing efforts, community partnerships, recruitment-focused content, and consistent posting, Head Start significantly increased online visibility and reached thousands of potential families across the service area. The increase in views, interactions, and audience reach supports ongoing recruitment efforts and helps ensure more families are aware of the educational and family support services available through Head Start and Early Head Start programs.

Facebook | Jun 1, 2026 – Jun 30, 2026

All | Posts | Stories | Reels | Live

Views	3-second views	Content interactions	Watch time
49.3K ↑ 58.3%	20 ↓ 4.8%	979 ↑ 139.4%	15m 9s ↑ 207.7%

Views breakdown
Jun 1 – Jun 30

Total
49,334 ↑ 58.3%

From organic
49,334 ↑ 58.3%

From ads
0 0%

Viewers
10,186 ↑ 42.1%

Top content by views

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ATTENTION: DO YOU LIVE OR WORK IN...
Tue Feb 3, 10:12am
12.9K · 31 · 1 · 230

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Thu Jun 18, 7:47pm
5.8K · 40 · 0 · 4

APPLY TODAY LIFT Early Head Start &...
Mon Jun 15, 7:00am
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4.3K · 9 · 2 · 31

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Early Childhood Knowledge and Learning Center

Enrollment Reductions | HeadStart.gov

headstart.gov/policy/im/acf-ohs-im-26-01

August 5, 2026

Enrollment Reductions
ACF-OHS-IM-26-01

U.S. (United States) Department
of Health and Human Services

ACF
Administration for Children and Families

1. Log Number: ACF-OHS-IM-26-01
2. Issuance Date: 08/06/2026
3. Originating Office: Office of Head Start
4. Key Words: Enrollment Requirements

Information Memorandum

To: All non-Tribal Head Start Grant Recipients

Subject: Enrollment Reductions

Information:
This Information Memorandum (IM) is intended to support timely and consistent decision-making while preserving the availability of Head Start Preschool (HSP) and Early Head Start (EHS) enrollment slots. The Head Start Act allows programs to propose a reduction of their funded enrollment to maintain quality services (Section 640(g)(3)).

In recent years, the Office of Head Start (OHS) received a substantial increase in Change in Scope requests for enrollment reductions. The volume of submissions has contributed to prolonged review times.

This IM establishes a clearer review process and identifies the information non-Tribal grant recipients should submit. OHS will use these standards to evaluate and approve or deny Change in Scope requests for enrollment reductions in a timely, consistent, and transparent manner. While grant recipients may submit Change in Scope requests for a variety of purposes this IM only addresses requests for enrollment reductions for non-Tribal grantees. This IM does not address conversion of HSP slots to EHS slots and encourages grantees to communicate with OHS for the most up to date guidance on submission guidelines for these requests.

Background

The Trump Administration is committed to ensuring that children and families have access to high-quality child care and early learning services. Consistent with congressional appropriations, the Administration supports maximizing the availability, effectiveness, and efficiency of Head Start agencies.

Actions taken during the previous administration contributed to the largest reduction in the number of HSP and EHS slots available to children and families in the history of the United States. This reduction occurred primarily through two mechanisms:

1. In 2024, the final rule titled *Supporting the Head Start Workforce and Consistent Quality Programming* (89 FR 67720) imposed mandatory compensation-related requirements. The rule was estimated to place more than 100,000 Head Start slots at risk nationally, including approximately 84,000 HSP slots and 22,000 EHS slots.
2. Change in Scope requests increased substantially from FY2022 to FY2024, with many requests proposing reductions in funded enrollment (Figure 1). ACF received 746 requests for reductions in enrollment in FY2024 as compared to just 39 in FY2021, an increase of over 1,800 percent. A recent Assistant Secretary for Planning and Evaluation (ASPE) report[1] found that these actions between FY2022 and FY2024 resulted in the elimination of more than 97,000 slots.

Together, these developments contributed to a reduction in access to Head Start services at a rate unprecedented in the program's 61-year history (Figure 2).

Change in Scope requests can be necessary to protect program quality, financial stability, and long-term viability. However, requests that would reduce enrollment should be evaluated carefully to ensure that grant recipients continue to address demonstrated community needs and preserve access for eligible children and families.

This memorandum is intended to balance those objectives by establishing a consistent process for evaluating program viability, community need, service quality, and the effect of proposed changes on the availability of HSP and EHS slots.

Figure 1. Head Start Change in Scope Requests (2021-2026)

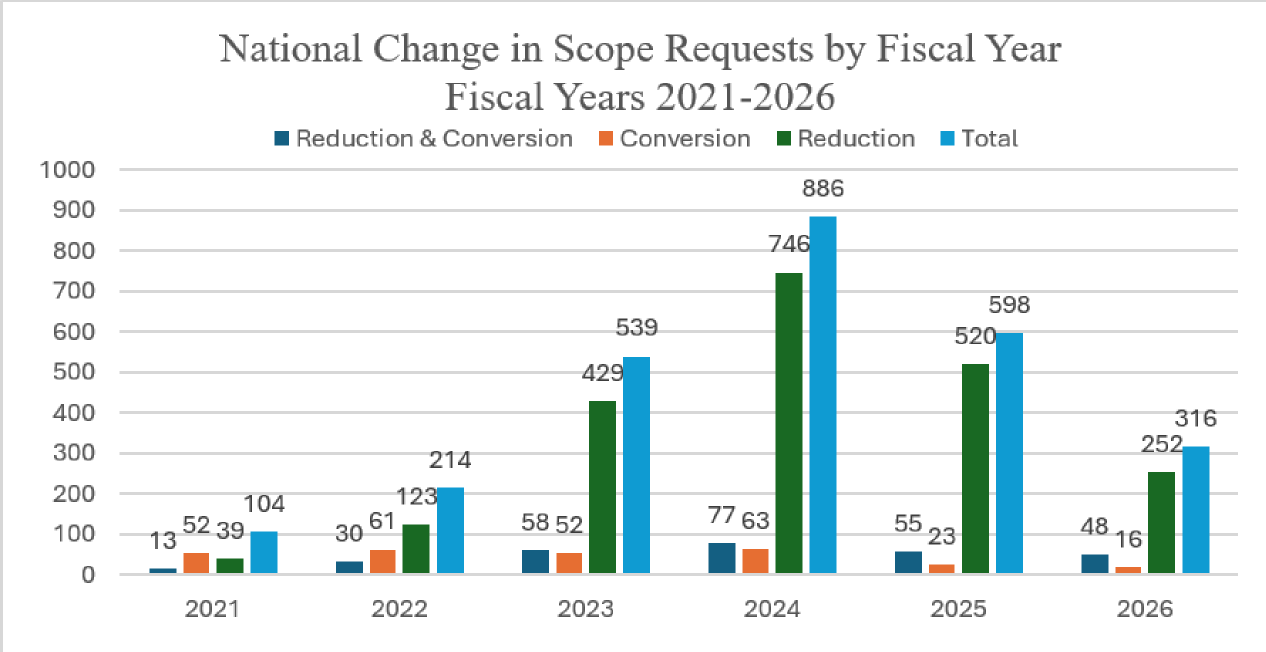
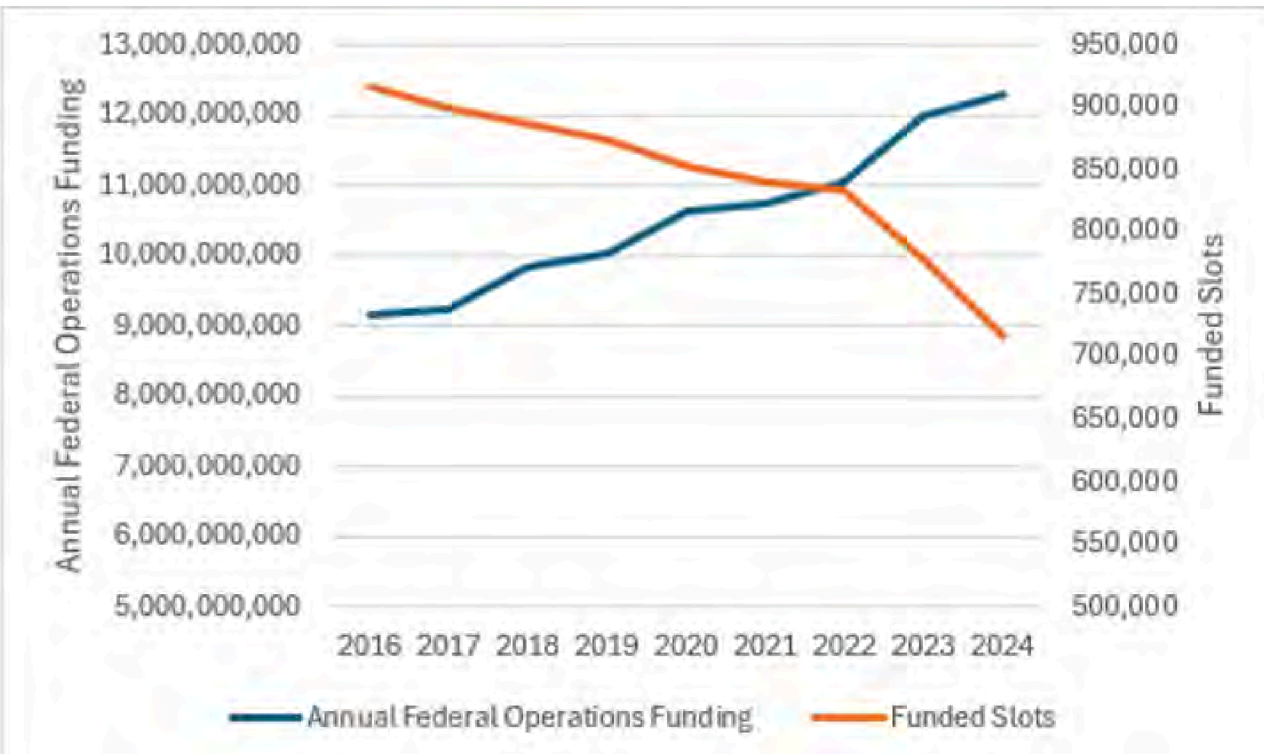


Figure 2. Head Start Funded Slots vs. Annual Operations Funding (FY 2016-2024)



Grant Recipient Application Review Pathway for Change in Scope Requests

To help ensure that Head Start agencies continue to meet community needs, ACF will use either an expedited or comprehensive review pathway for select Change in Scope requests. The two pathways are explained below and in Figure 3.

Proposed Enrollment Reductions

A request that pairs a reduction in funded enrollment ***with*** a proportional reduction in federal funding will receive expedited consideration with an intended timeline of no more than 30 days.

A request that proposes a reduction in funded enrollment ***without*** a proportional reduction in federal funding will undergo comprehensive review.

Documentation Requirements

All Change in Scope requests should be submitted, at a minimum, 90 days before planned implementation. The application is submitted via the Head Start Enterprise System (HSES) as an Amendment: change in scope. The application must include the following documents:

- SF-424
- SF-424A
- Governing board and Policy Council approvals
- Program narrative
- Budget narrative
- Proposed program schedule
- Supporting documents

All applications must address the key requirements in the Enrollment Reduction and Conversion Considerations Appendix.

Comprehensive Reviews

Grant recipients subject to comprehensive review should submit the following additional documentation addressing community need and community support.

1. ***Community Needs Assessment***

A clear demonstration of community need is essential to the review of a Change in Scope request. The grant recipient should provide a concise explanation of why the proposed change is in the best interests of the community and how it is responsive to identified community needs.

The grant recipient should also include a cover sheet as the first page of its submission. The cover sheet should provide the following information:

- The number of current funded slots, the number of proposed funded slots following the Change in Scope request, and the resulting percentage change.
- The current budget, the proposed budget following the Change in Scope request, and the resulting percentage change.

- The current per-slot funding and the proposed per-slot funding (federal funding only) following the Change in Scope request and how this compares to the ASPE-reported state-specific medians.
- The estimated number of children in the community who are within the applicable age range and need care.
- The estimated number of children in the community who are eligible for Head Start services.
- The number of children on the program's waiting list.
- An attestation that the proposed action will not create barriers for parents or children, including an inability to locate or obtain child care services.
- All other information as required by Sec. 645(a)(5)(A) of the Head Start Act.

The documentation should explain the data sources, assumptions, and methodology used to develop each estimate. Grant recipients should submit the most recent reliable data available.

2. ***Demonstration of Community Support***

Evidence of community support is also essential to the comprehensive review process. Grant recipients should include letters or other written evidence demonstrating support for the proposed change from relevant community stakeholders.

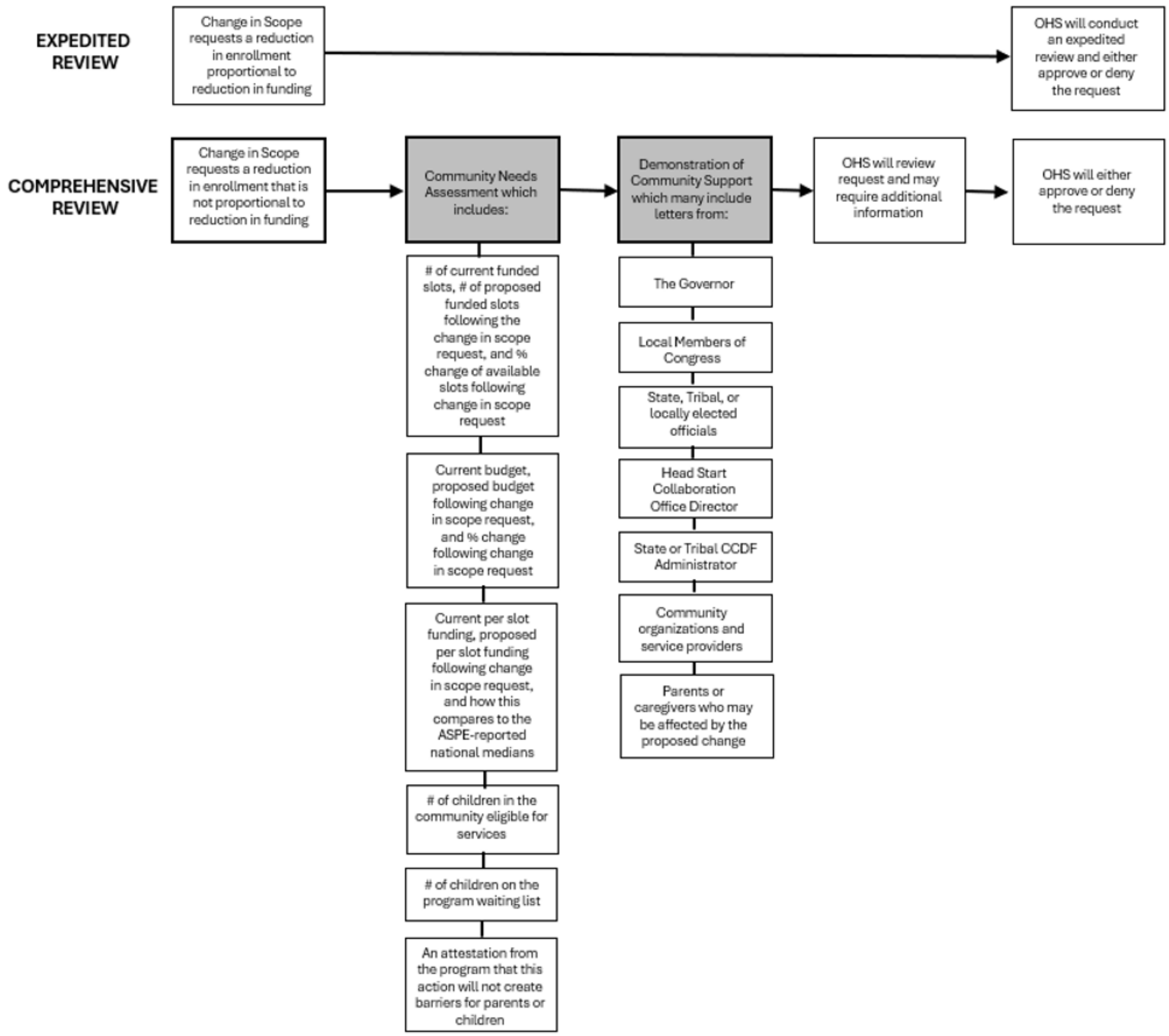
Relevant stakeholders may include:

- The Governor.
- Members of Congress representing the affected service area.
- State, Tribal, or locally elected officials.
- The Head Start Collaboration Office Director.
- The State or Tribal Child Care and Development Fund (CCDF) administrator.
- Community organizations and service providers.
- Parents or caregivers who may be affected by the proposed change.

This list is illustrative and not exhaustive. OHS may consider other written statements or documentation that demonstrate community support or assist OHS in assessing the likely effects of the request.

Letters and other supporting materials should identify the stakeholder's relationship to the affected community, indicate whether the stakeholder supports or opposes the proposed change, and explain the basis for that position. Letters should also include an acknowledgment of the percent change in slots, budget, and per-slot spending.

Figure 3. Review Pathway for Proposed Reductions in Funded Enrollment



OHS Review and Determination

OHS may request additional information when a submission is incomplete or when additional documentation is necessary to evaluate the effects of the proposed change. In reviewing a request, OHS may consider:

- The completeness and reliability of the information submitted.
- The extent to which the proposal addresses demonstrated community needs.
- The effect of the proposal on eligible children and families.
- The availability of alternative child care and early learning services.
- The grant recipient’s financial and operational viability.
- The level of community support for the proposed change.
- The grant recipient’s compliance and performance history.
- Any other information relevant to protecting access to HSP and EHS services and ensuring responsible stewardship of federal funds.

An expedited review does not guarantee approval. All Change in Scope requests remain subject to applicable statutory, regulatory, programmatic, and grants-management requirements.

OHS will provide the grant recipient with written notice of its determination.

Thank you for the work you do on behalf of children and families.

Sincerely,

/Lizbeth Casco White /

Lizbeth Casco White
Director
Office of Head Start

[1] Schreier, A., Benton, A. (2026). Increases in Head Start Change in Scope Requests from FY21 to FY24 Have Resulted in the Largest Reduction of Funded Slots in the History of Head Start. ASPE. https://aspe.hhs.gov/reports/head-start-change-scope

Last Updated: August 7, 2026

May 2026 HEAD START TIME & ATTENDANCE REPORT

As of 5/31/26	ENROLLED			DROPPED									ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Drop	Monthly Drop	YTD Drop	Currently Enrolled	30 Day Count	Date Dropped	Total Enrollment	AI	Kid Days	Monthly ADA
Antlers	15		15	4		4	11	0		11	1	8	89.8%
Boswell 1	15		15	1		1	14	0		14	4	7	51.0%
Boswell 2	14		14	1		1	13	0		13	7	7	64.8%
Broken Bow	17		17	2		2	15	0		15	1	12	69.4%
Forest Grove 1	12		12	2		2	10	0		10	4	6	55.0%
Forest Grove 2	14		14	2		2	12	0		12	8	6	51.7%
Fort Towson	14		14			0	14	0		14	5	8	79.5%
Horace Mann 1	20		20	7		7	13	0		13	3	12	73.7%
Horace Mann 2	17		17	3		3	14	0		14	2	12	94.0%
Horace Mann 3	17		17	3		3	14	0		14		12	88.1%
Hugo 2	17		17	6		6	11	0		11	1	12	69.7%
Hugo 4	16		16	5		5	11	0		11	1	12	84.1%
Idabel 1	12		12			0	12	0		12	1	8	92.7%
Idabel 2	21		21	7		7	14	0		14		8	89.3%
Idabel 3	18		18	4		4	14	0		14		8	86.6%
Rattan	14		14	3		3	11	0		11	3	10	96.4%
Soper 1	9		9			0	9	0		9	4	4	63.9%
Soper 2	18		18	1		1	17	0		17	8	4	67.7%
TOTALS	280	0	280	51	0	51	229	0		229	53		78.4%

June 2026 HEAD START TIME & ATTENDANCE REPORT

As of 6/30/26	ENROLLED			DROPPED									ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Drop	Monthly Drop	YTD Drop	Currently Enrolled	30 Day Count	Date Dropped	Total Enrollment	AI	Kid Days	Monthly ADA
Antlers			0			0	0	0		0			
Boswell 1			0			0	0	0		0			
Boswell 2			0			0	0	0		0			
Broken Bow			0			0	0	0		0			
Forest Grove 1			0			0	0	0		0			
Forest Grove 2			0			0	0	0		0			
Fort Towson			0			0	0	0		0			
Horace Mann 1			0			0	0	0		0			
Horace Mann 2			0			0	0	0		0			
Horace Mann 3			0			0	0	0		0			
Hugo 2			0			0	0	0		0			
Hugo 4			0			0	0	0		0			
Idabel 1			0			0	0	0		0			
Idabel 2			0			0	0	0		0			
Idabel 3			0			0	0	0		0			
Rattan			0			0	0	0		0			
Soper 1			0			0	0	0		0			
Soper 2			0			0	0	0		0			
TOTALS	0	0	0	0	0	0	0	0		0	0		

May 2026 Pre-K TIME & ATTENDANCE REPORT

As of 5/31/26	ENROLLED			DROPPED					ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Drop	Monthly Drop	YTD Drop	Currently Enrolled	Kid Days	Monthly ADA
Antlers 2			0			0	0		
Battiest			0			0	0		
Boswell 1			0			0	0		
Boswell 2			0			0	0		
Broken Bow 3			0			0	0		
Clayton 2			0			0	0		
Forest Grove 1	1		1	1		1	0		
Fort Towson			0			0	0		
Horace Mann 2			0			0	0		
Hugo 2			0			0	0		
Hugo 4			0			0	0		
Rattan 2			0			0	0		
Rattan 3			0			0	0		
Soper 2	5		5		2	2	3	4	75.0%
TOTALS	6	0	6	1	2	3	3		75.0%

June 2026 Pre-K TIME & ATTENDANCE REPORT

As of 6/30/26	ENROLLED			DROPPED					ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Drop	Monthly Drop	YTD Drop	Currently Enrolled	Kid Days	Monthly ADA
Antlers 2			0			0	0		
Battiest			0			0	0		
Boswell 1			0			0	0		
Boswell 2			0			0	0		
Broken Bow 3			0			0	0		
Clayton 2			0			0	0		
Forest Grove 1			0			0	0		
Fort Towson			0			0	0		
Horace Mann 2			0			0	0		
Hugo 2			0			0	0		
Hugo 4			0			0	0		
Rattan 2			0			0	0		
Rattan 3			0			0	0		
Soper 2			0			0	0		
TOTALS	0	0	0	0	0	0	0		

May 2026 EHS Time and Attendance

As of 5/31/26	ENROLLED			DROPPED								ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Dropped	Monthly Drop	YTD Drop	Currently Enrolled	AI	30 Day Count	Date Dropped	Kid Days	Monthly ADA
Antlers	35	1	36	12	2	14	22	2	2	5/21/2026	20	88.0%
Hugo	20		20	8	2	10	10	1	2	5/21/2026	20	77.0%
Idabel	21	1	22	11	1	12	10	1	1	5/18/2026	20	82.0%
TOTALS	**76**	**2**	**78**	**31**	**5**	**36**	**42**	**4**	**5**			**83.8%**

June 2026 EHS Time and Attendance

As of 6/30/26	ENROLLED			DROPPED								ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Dropped	Monthly Drop	YTD Drop	Currently Enrolled	AI	30 Day Count	Date Dropped	Kid Days	Monthly ADA
Antlers	36	3	39	14	1	15	24	2	1	6/3/2026	17	80.0%
Hugo	20		20	10		10	10	1	0		17	80.0%
Idabel	22	1	23	12		12	11	1	0		16	71.7%
TOTALS	**78**	**4**	**82**	**36**	**1**	**37**	**45**	**4**	**1**			**78.1%**

May 2026 EHS-CC Time and Attendance

As of 5/31/26	ENROLLED			DROPPED								ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Dropped	Monthly Drop	YTD Drop	Currently Enrolled	AI	30 Day Count	Date Dropped	Kid Days	Monthly ADA
ELC-Antlers	10		10	2		2	8	1	0		20	85.0%
ELC-Broken Bow	13		13	5		5	8	1	0		20	78.8%
ELC-Hugo	11	1	12	4	1	5	7	1	1	5/21/2026	20	79.9%
ELC-Idabel	26	4	30	12	4	16	14	1	4	5/18/2026	20	76.7%
Cabbage Patch	42		42	18	2	20	22	2	2	5/22/2026	20	94.2%
The LearningTree	63	1	64	24	1	25	39	3	1	5/4/2026	20	87.4%
TOTALS	**165**	**6**	**171**	**65**	**8**	**73**	**98**	**9**	**8**			**86.1%**

June 2026 EHS-CC Time and Attendance

As of 6/30/26	ENROLLED			DROPPED								ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Dropped	Monthly Drop	YTD Drop	Currently Enrolled	AI	30 Day Count	Date Dropped	Kid Days	Monthly ADA
ELC-Antlers	10		10	2		2	8	1	0		17	80.2%
ELC-Broken Bow	13		13	5		5	8	1	0		17	68.4%
ELC-Hugo	12		12	5	1	6	6	1	1	6/22/2026	17	76.1%
ELC-Idabel	30	1	31	16		16	15	1	0		16	74.7%
Cabbage Patch	42	2	44	20		20	24	2	0		17	96.1%
The LearningTree	64	1	65	25		25	40	3	0		18	74.4%
TOTALS	**171**	**4**	**175**	**73**	**1**	**74**	**101**	**9**	**1**			**79.4%**

MEALS SERVED TO CHILDREN IN HEAD START & EARLY HEAD START
12 Month Summary Report

Children that eat 2 meals and a snack at Head Start/ Early Head Start receives 1/2 to 2/3 of their daily nutritional needs.

Month	Breakfast	Lunch	Snack	Monthly Total
June-25	558	577	522	1657
July-25	758	806	741	2305
August-25	2277	2317	2738	7332
September-25	2937	3003	3570	9510
October-25	3108	3165	6748	13021
November-25	2239	2284	2645	7168
December-25	2454	2483	2773	7710
January-26	2550	2569	2935	8054
February-26	2665	2694	3235	8594
March-26	2672	2844	3167	8683
April-26	3240	3287	3848	10375
May-26	1940	1931	1910	5781
June-26	494	548	474	1516
YEARLY TOTALS	27892	28508	35306	91706

MEALS SERVED TO CHILDREN IN HEAD START & EARLY HEAD START 12 Month Summary Report

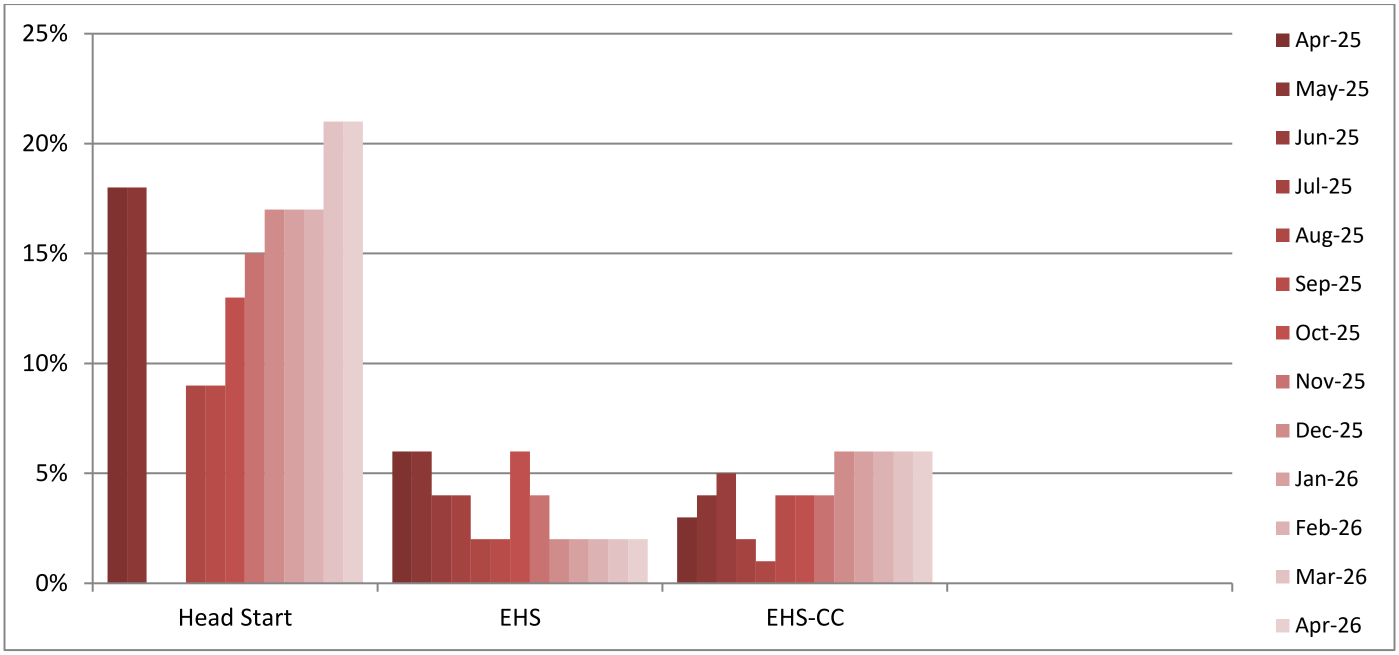
Children that eat 2 meals and a snack at Head Start/ Early Head Start receives 1/2 to 2/3 of their daily nutritional needs.

Month	Breakfast	Lunch	Snack	Monthly Total
July-25	758	806	741	2305
August-25	2277	2317	2738	7332
September-25	2937	3003	3570	9510
October-25	3108	3165	6748	13021
November-25	2239	2284	2645	7168
December-25	2454	2483	2773	7710
January-26	2550	2569	2935	8054
February-26	2665	2694	3235	8594
March-26	2672	2844	3167	8683
April-26	3240	3287	3848	10375
May-26	1940	1931	1910	5781
June-26	494	548	474	1516
July-26	659	724	605	1988
YEARLY TOTALS	27993	28655	35389	92037

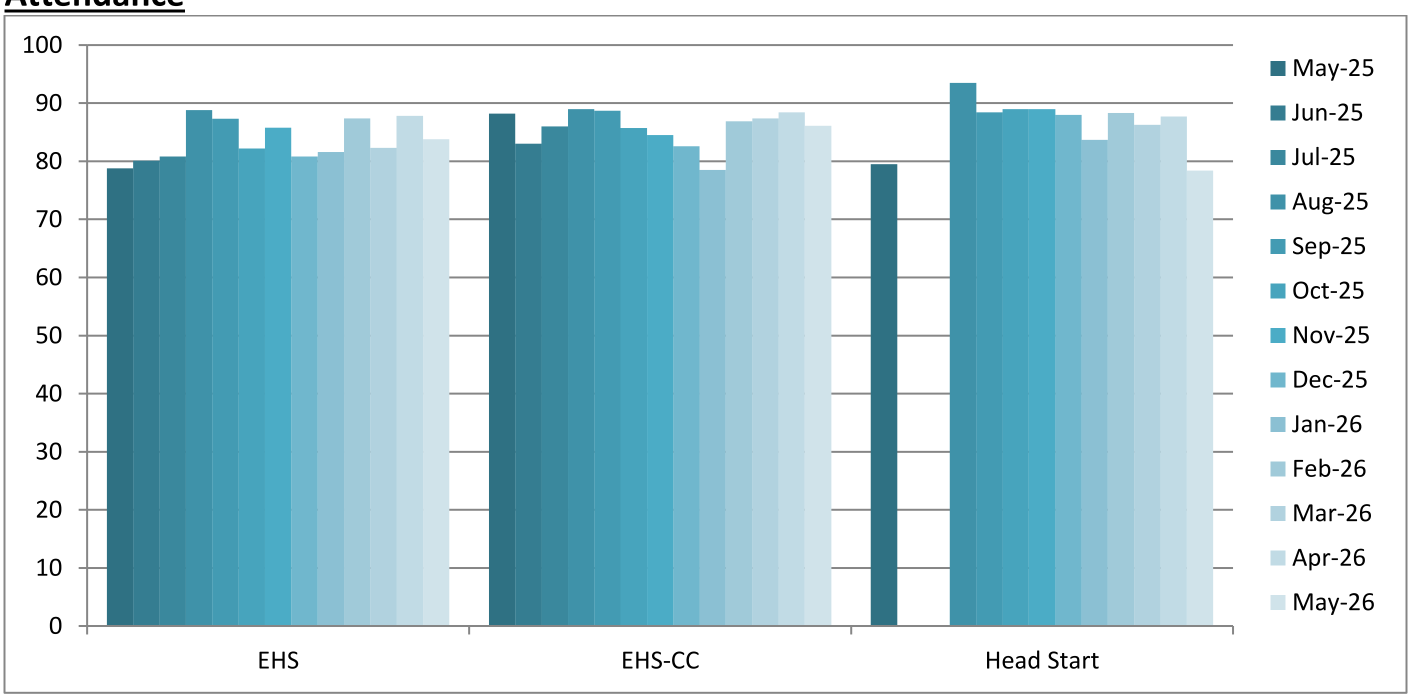
Data Analysis Report Summary
April & May 2026

Disabilities

IEP/IFSP –

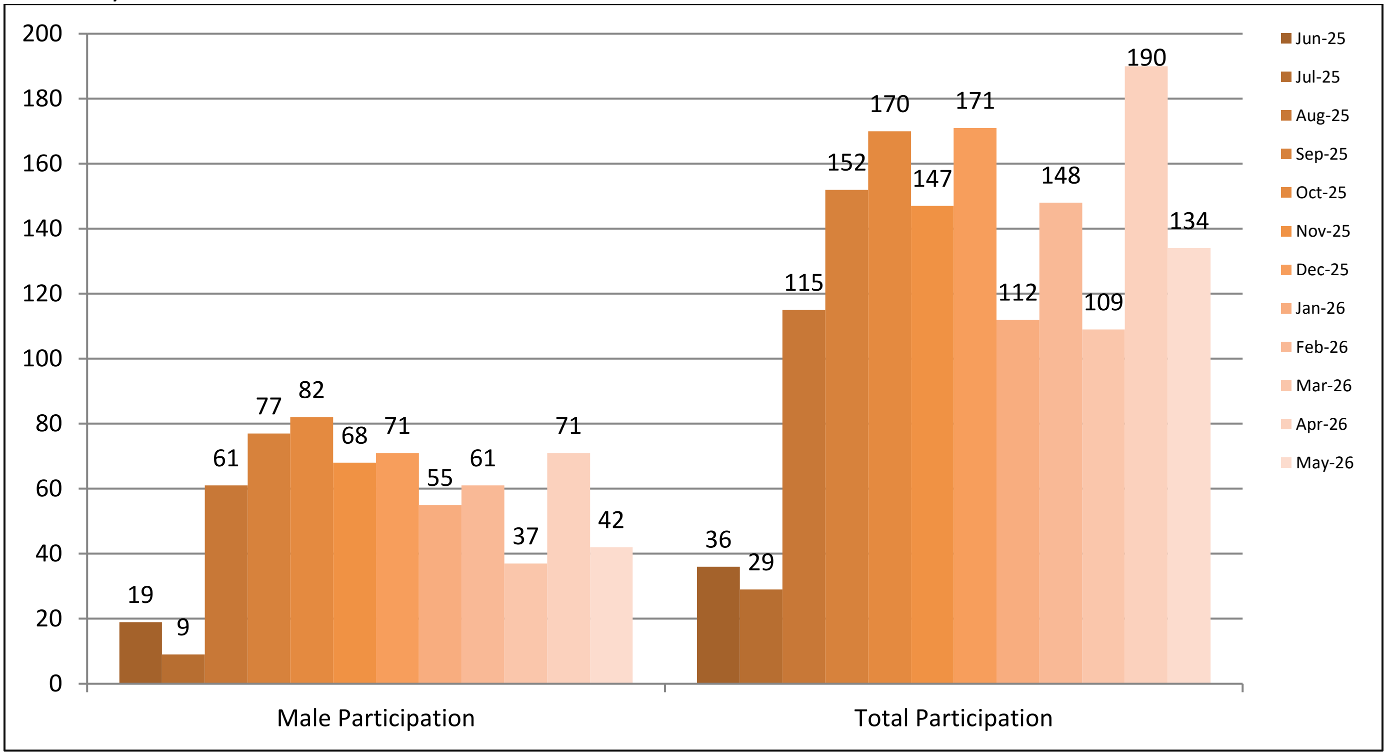


Attendance

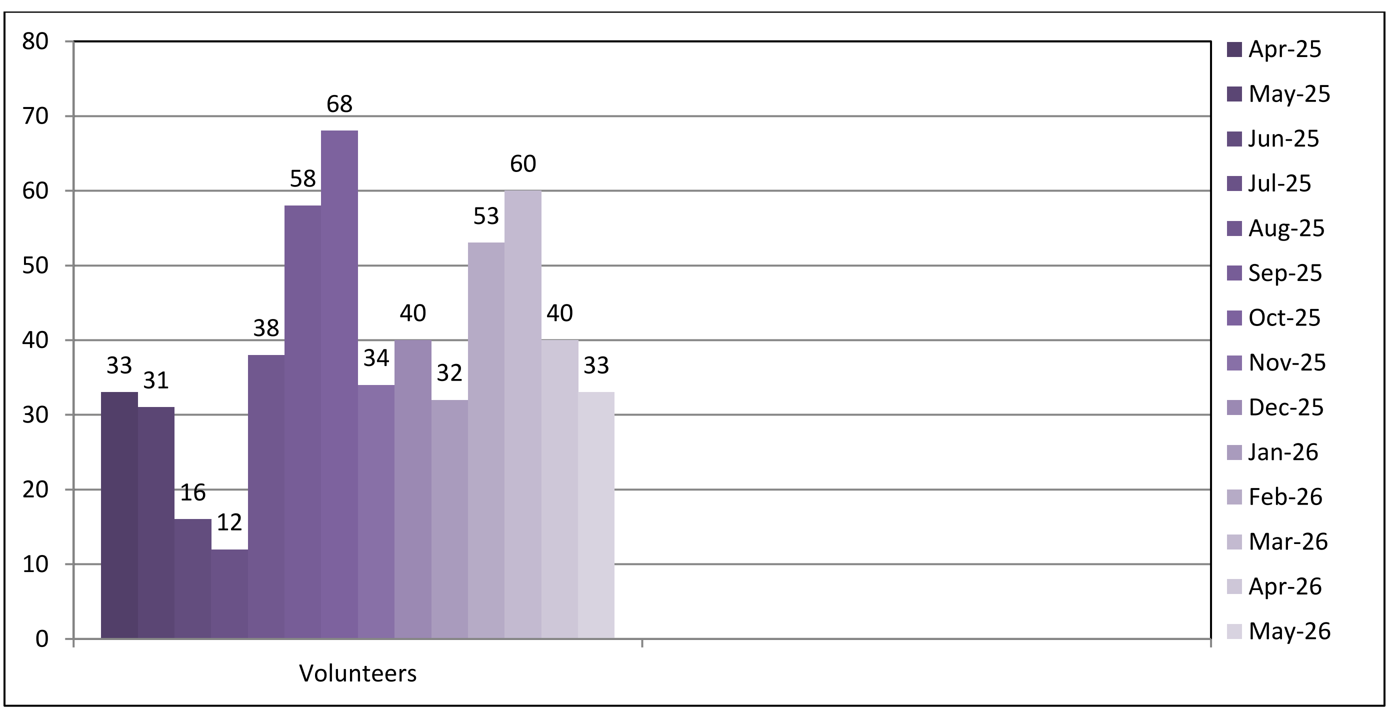


Family & Community Engagement

Dad's Day



Parents Ready to Read



The Attorney General of the

State of Oklahoma

This is to certify that:

LIFT Community Action Agency, Inc.

Meets the requirements of OAC Title 75 Chapters 1 and 15 and is hereby a

Domestic Violence and Sexual Assault Victim Services Program

Pursuant to 74 O.S. § 18p-6.

Certification Expires June 1st, 2029

In Testimony Whereof, I have affixed my signature as Attorney General of the State of Oklahoma to this Certificate and caused these letters to be made Patent, and the seal of the Office of Attorney General to be hereto affixed. Given under my hand at the City of Oklahoma City, June 1st, 2026.

Attest,

Gentner Drummond, Attorney General

Potts Family Foundation

Congratulations Letter – Impact Award

Congratulations on earning Impact recognition as a Family-Positive Workplace Organization.

Your strong performance in health, family leave, flexibility, childcare support, and wellness reflects a meaningful commitment to supporting employees and their families. Your efforts help set a positive example for employers across Oklahoma.

The Potts Family Foundation is proud to recognize your role in strengthening families and improving outcomes for children. Achieving Impact status demonstrates your dedication to continuous improvement and a workplace culture that values caregivers.

We value our partnership and are here to support your ongoing efforts through resources, training, and connections.

Congratulations again on this achievement.

KATHRYN B. BREWER
Executive Coordinator

RYAN STEPHENSON
Assistant Executive Coordinator

STATE OF OKLAHOMA

DISTRICT ATTORNEYS COUNCIL

421 NW 13th Street, Suite 290 • Oklahoma City, Oklahoma 73103

	EXECUTIVE	FINANCE	GRANTS	VICTIMS	IT	TRAINING	UVED
	405-264-5000	405-264-5004	405-264-5008	405-264-5006	405-264-5002	405-264-5000	405-264-5010
FAX	405-264-5099	405-264-5099	405-264-5099	405-264-5097	405-264-5099	405-264-5099	405-264-5099

June 26th, 2026

LIFT Community Action Agency, Inc.
Attn: Dianna Atwood
603 S.W. "B" Street
Antlers, OK 74523

District Attorneys Council Site Visit Summary for the 2025 VOCA Grant

The Victims of Crime Act (VOCA) was passed by Congress and signed into law by the President on October 12, 1984. The Act establishes within the U.S. Treasury a separate account known as the Crime Victims Fund. The VOCA funds are awarded by the District Attorneys Council (DAC) VOCA Board to subrecipients for the purpose of providing services to victims of crime. The DAC establishes criteria that must be met by all organizations that receive VOCA funds. Each subrecipient organization must comply with the applicable provisions of the VOCA Program Guidelines, and the requirements of the OJP Financial Guide, which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of VOCA grant and matching funds.

The DAC site visit of the **2025-VOCA-LIFT CAA-104** and **2025-VOCA-LIFT CAA-105** grants on June 23rd, 2026, primarily focused on comparing the quarterly report with supporting financial documents and the programmatic progress for the time period of **January 1, 2026 – March 31, 2026**. In planning and performing our site visit, we appreciate the helpfulness and timeliness of the staff.

OBJECTIVES

The purpose of this site visit was:

1. Evaluate subgrantees compliance with the VOCA grant contract.
2. Determine the adequacy of supporting documents for the funds distributed from the VOCA Grant.

3. Determine if the project is on track to meeting the Goals and Objectives.

SCOPE

The scope of this site visit encompassed the period **January 1, 2026 – March 31, 2026.** Through review of relevant documents, we conducted a detailed analysis of the following:

1. The VOCA Grant subrecipient ledger
2. Timesheets
3. Payroll Remittance
4. Employer Paid Benefits
5. VOCA Employee Interview

RESULTS

I was pleased to meet with the staff at LIFT Community Action Agency. The VOCA records were well organized and easily accessible. The agency had most of the required forms and policies in their uploads in OKGrants prior to the site visit. Per my request, the agency updated their Organization Chart to include volunteers and uploaded a copy into OKGrants. There were no further action items.

In our opinion, no significant findings were identified. **2025-VOCA-LIFT CAA-104 and 2025-VOCA-LIFT CAA-105** are in compliance with the VOCA Grant financial and programmatic reporting requirements for the period of **January 1, 2026 – March 31, 2026**. There are no fiscal or programmatic findings or concerns at this time.

Respectfully,

Bailey Haile

VOCA Grant Program Specialist
Oklahoma District Attorneys Council
P: (405) 264-5006
Justice, Integrity, Service

OKLAHOMA Education

CHILD NUTRITION PROGRAMS (CNP)
CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW (AR)

Agreement Number: HC-12-1 Date of participation:
Institution Name: LIFT
Institution Physical Address: 209 N 4TH STREET HUGO, OK 74743
Institution Mailing Address: 104 N E ST HUGO, OK 74743
Owner/Executive Director: REBECCA REYNOLDS Director:
Chairman/President of the Board: Authorized Site Representative:

CACFP funds received in prior fiscal year: $1,216,912.39
Type of Review ☑ Regular ☐ Prior Year SD ☐ First Year ☐ Claim Validation turned into full AR
Review Month: April
Number of Operating Facilities: 118 Number of Facilities Reviewed: 8
Names of Facilities Reviewed:
BROKEN BOW EARLY LEARNING CENTER
BROKEN BOW 1 HEAD START
IDABEL EARLY HEAD START
IDABEL EARLY LEARNING CENTER
IDABEL I AND II HEAD START

(For Multisited Institutions Only)			FACILITY SELECTION FORMULA		☐ N/A
Step 1 (if under 100):	10%	x	118 Total operating facilities for review month	=	12 Number of facilities that must be reviewed
Step 1 (if over 100):	5%	x	118 Total operating facilities for review month	=	6 Number of facilities that must be reviewed
Step 2:	12 Total Number to be reviewed	x	15%	=	2 Total that must be unannounced

Reviewer(s): JILL HARDIN
Date(s) of Review: 5/6,7 AND 6/30/2026 Date Review Closed: 7/1/2026

Child and Adult Care Food Program Goals

* Contribute to the nutritional well-being of participants by making high-quality meals available.
* Use of CACFP to encourage the teaching of nutrition in the center as a bridge to project nutrition into the home and community.

Purpose of Administrative Review

* Make in in-depth analysis to evaluate the financial viability, administrative capability, and the internal controls to ensure accountability of the institution.
* Assist all concerned in identifying strengths and weaknesses of the program in terms of established regulations and good management
* Provide assistance to ensure compliance with all federal regulations.

CHILD AND ADULT CARE FOOD PROGRAM
ADMINISTRATIVE REVIEW COVER ATTACHMENT

I have completed the Administrative Review of **LIFT**
Agreement Number: **HC-12-1** , and have found the institution to be:

☑ in compliance with program requirements ☐ in noncompliance with program requirements

☐ Seriously Deficient as a result of the areas of noncompliance indentified during this review.

☐ currently in a temporarily deferred status and due to the areas of noncompliance identified during this review, it has been determined that the insitution has failed to fully and permanently correct areas that were previously SD. Therefore, the institution is being proposed for termination and disqualification from the Child and Adult Care Food Program (CACFP).

Yes	No	
○	◉	Is Eligibility Documentation Worksheet (Attachment A) needed to document incorrect participation data?
○	◉	Is Claim Adjustment Worksheet (Attachment B) needed to verify participation data?
○	◉	Is Claim Adjustment Worksheet (Attachment B) needed to document meal count adjustments?
◉	○	Is Estimate of Milk Needed (Attachment C) needed to document milk availability? If no, please explain:
○	◉	Is Analysis of Milk Available (Attachment C-1) needed to document milk availability?
○	◉	Is Percentage Error Worksheet (Attachment D) needed to determine percentages of errors?
◉	○	Is the Profit/Loss needed to document the financial viability of institution? If no, please explain:
◉	○	Is the Expenditure Worksheet needed to document nonprofit status of institution? If no, please explain:
○	◉	Is Declaration of Seriously Deficient Status (Attachment E) needed?
○	◉	Is it necessary for the State Agency to implement the Household Contact System?

RECOMMENDATIONS/COMMENTS:

I certify that CNP consultant JILL HARDIN conducted an exit conference and reviewed with me the areas of noncompliance and/or serious deficiencies and I understand that if any noncompliance items were found, I am responsible for correcting all deficiencies immediately. Furthermore, I understand that my signature does not indicate that I concur with the findings.

I understand that if my institution is seriously deficient and if in any future administrative reviews the same areas of serious deficiencies occur, the State Agency will immediately propose to terminate and disqualify my institution and any responsible principals/individuals without any further opportunity for corrective action.

If Applicable, a corrective action plan (CAP) is due to your area consultant on N/A
The CAP form, which you received during this exit conference, must be detailed and address each area found seriously deficient during the review.

Jordan Mack Assistant Director 7/1/26

Signature of Institution Representative Title Date

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6,7 AND 6/30/2026

Please show one of the following in Column A
C (Compliant) indicates item was found with no deficiencies
NC (Noncompliant) indicates corrective action must be taken
NA (Not Applicable) indicates not applicable for program

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		PROPRIETARY INSTITUTIONS ONLY	
NA	1.*	Title XX/XIX participation or free and reduced-price applications documentation is available for all sites for months claimed	
NA	2.*	Title XX/XIX participation or free and reduced-price application documentation is 25 percent of license capacity or enrollment for all sites for months claimed	
		FAMILY-SIZE AND INCOME APPLICATIONS	
C	1.*	Complete and properly approved	
C	2.*	CACFP participation data/CACFP roster properly maintained	
C	3.*	Attendance records support CACFP participation data	
C	4.*	Head Start-funded enrollment form available, if needed	
		RECORDS	
C	1.*	Records readily available.	
C	2.	Location of records as approved	
C	2a.	Institution is fully utlizing Kidkare software	
NA	2b.	If not, the institution is still actively in transition	
C	3.*	Information on claim reported accurately	
C	4.	Operating and administrative costs as approved	
C	5.*	Approved and allowable costs documentated by records (i.e., expenditure/reimbursement worksheet or equal, cancelled checks, labor formula, itemized invoices and/or receipts, bank and/or credit card statements, etc.)	
C	6.	The expenditures reported on the claim match the amount recorded on the monthly expenditure worksheet	
C	7.*	Meal counts maintained accurately	
C	8.*	Meals claimed do not exceed license capacity	
C	9.*	System ensures children are not claimed more than three meal services per child per day	
NA	10.	Nonprogram adult meal charge/nonclaimable meal charge reflects cost of meal plus value of commodities	
C	11.	Documentation available for CACFP training of key staff and required training topics	
C	12.*	Staff adequately trained	
C	13.	Records on file for three years	
C	14.*	Records reflect nonprofit status of food service program	
C	15.*	Records reflect institution is financially viable	
C	16.*	Prior year annual expenditure/end of year report appears to be true and accurate	
C	17.*	Building for the Future fact sheet sent to all enrolled households	
C	18.	Woman, Infants, and Children (WIC) information available	
C	19.	Application updates are filed with the State Agency, including current RPI(s) information , along with birth dates	
C	20.*	Noncompliances from prior review have been corrected	

SPONSORING ORGANIZATIONS

C 21.* On-site preapproval visits conducted on new facilities prior to CACFP participation

C 22.* Monitor reviews properly conducted on new facilities during the first 4 weeks of participation/claiming

C 23.* Monitor reviews conducted and documented for all facilities

C 24.* Method in which sponsor is conducting reviews

- ☑ Conducts one announced and two unannounced reviews annually and with not more than six months elapsing between reviews
- ☐ Review averaging with at least two unannounced reviews conducted annually per facility and with not more than nine months elapsing between reviews

C 25.* Method selected by institutions is implemented correctly

NA 26.* If applicable, a written plan is in place for review averaging

C 27.* The SO has an adequate method for scheduling and tracking monitor reviews

C 28.* Institution is using monitor review form which includes all required review elements

C 29.* Unannounced reviews are unpredictable to facilities

NA 30.* Verify sponsor followed required procedures for facilities found in noncompliance during monitor reviews

C 31.* Photographic identifications used by sponsor employees

C 32.* The number of program monitors is the same as approved on CACFP application and is sufficient to manage the CACFP

C 33.* Administrative expenses do not exceed 15 percent of the sponsor's total CACFP reimbursement

C 34.* SO implements edits to ensure facilities are accurately reimbursed

C 35.* Facilities being reviewed have attended the sponsors annual training

C 36.* SO policies and procedures contain all required topics

NA 37.* SO with unaffiliated sites has SD and appeal procedures

C 38.* Institution appears to have adequate oversight of the program by owners, board members, or officers

AT-RISK PROGRAM

NA 1. * Educational or enrichment activities included

NA 2. * Attendance records, Menus as Served, and meal counts are maintained separately from regular meals (if applicable)

NA 3.* Program is operating as approved in the At Risk Questionnaire in the online application

NA 4. * Claim for reimbursement separated to reflect the number of At-Risk and regular meals served

For public school districts only:

NA 5. * Offer versus serve is being implemented correctly

NA 6. * If applicable, meals served during the Expanded Learning Time comply with the approved application and appear to meet the minimum requirements.

* Indicates an area that COULD be considered seriously deficient

VIABILITY, CAPABILITY, and ACCOUNTABILITY

C 1. * The institution demonstrates an understanding of how program funds must be expended and accounted for in accordance with regulations

C 2. * The institution has an adequate number and type of qualified staff to ensure adequate operation of the program

C 3. * All responsible principals and/or individuals and other CACFP personnel have been properly identified in the CACFP Business Maintenance Page or Application for Participation

C 4. * The institution appears to be administratively capable and has appropriate and effective management practices in place to ensure that the program operates in accordance with regulations

C 5. * The institution follows their written procedures as stated in the approved Viability, Capability, and Accountability Questionnaire form in the CACFP online application

Y	N	NA		BANK ACTIVITY REVIEW
⦿	○	○	1. *	Are CACFP funds being deposited into the account that is on file per the application?
⦿	○	○	2.	After reviewing the bank records, is this the bank account in which CACFP funds are deposited into?
⦿	○	○	3. *	Are there multiple sources of income/revenue being deposited into the reviewed bank account?
○	⦿	○	4. *	Are there transfers of money to or from other checking, savings, or money market accounts?
⦿	○	○	5. *	Have payments been made to loans, credit cards, or other lenders?
○	⦿	○	6. *	Are there transactions that appear to be personal or unrelated to the business altogether?
○	⦿	○	7. *	Do any of the transactions appear questionable? (i.e. unallowable costs, CashApp, Venmo, payments to individuals, etc)
⦿	○	○	8. *	If the account is co-mingled, does the institution adequately track program-related revenue and expenditures to ensure program funds will not be used for unallowable expenses?
⦿	○	○	9.*	Did all of the invoices, receipts, bills, and similar for the review month appear on the bank statement and clear the bank?
○	○	⦿	10.	If a public school district, are all CACFP-related expenditures and revenue correctly coded and
⦿	○	○	11.	Discrepancies were not found and the institution appears to be in compliance with program requirements.

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility Name: BROKEN BOW ELC
Director/Site Representative: REBECCA PENDAGRASS

Type of Facility Review
○ Single Sited
◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		FACILITY RECORDS	
C	1.	Current state or tribal license available	
C	2.*	Participation within license capacity on day of visit Capacity 64	
C	3.	Type of preparation as approved	
C	4.	CACFP enrollment forms on every enrolled child (not required for adult day care, emergency shelters, outside-school hours care centers, or At-Risk Program)	
		ADULT DAY CARE INSTITUTIONS ONLY	
NA	5.	Individual plan of care	
NA	6.	Group program	
NA	7.	Offer versus Serve properly implemented	
		SANITATION AND FOOD SAFETY	
C	1.*	Comply with state and local Health Department Regulations as well as any federal requirements	
C	2.	Facility has adequate storage for food and milk purchased	
C	3.	Food and milk stored at another location has been inspected by the local Health Department	
C	4.	Temperatures of the refrigerator and freezer are maintained	
		CIVIL RIGHTS COMPLIANCE	
	1.*	All participants are served the same meal at no separate charge, regardless of race, color, national origin, sex, gender identity or sexual orientation, age, or disability, and there is no discrimination in the course of food service	
C	2.	*... And Justice for All* poster displayed	
C	3.	Complaint-filing procedures on file	
C	4.	Informational materials provided in appropriate translations, as needed	
C	5.	Program information made available to the public upon request	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP) ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility Name: BROKEN BOW ELC
Director/Site Representative: REBECCA PENDAGRASS

Type of Facility Review
- ○ Single Sited
- ◉ Multisited

(A) C/NC/NA	(B) Required Review Items	(C) Comments
	CIVIL RIGHTS COMPLIANCE continued...	
C	6. Nondiscrimination statement included in all CACFP information distributed to parents of current and potential beneficiaries	
C	7.* Requirements or procedures do not restrict or deny enrollment on the basis of race, color, sex, age, disability, or national origin	
C	8. Not Eligible participants are not disproportionally composed of minority groups	
C	9. All children are allowed equal access to its child care services and facilities, regardless of race, color, sex, age, disability, or national origin	
C	10.* Required annual Civil Rights training has been conducted with key CACFP staff	

* Indicates an item that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility: BROKEN BOW ELC
Director/Site Representative: REBECCA PENDAGRASS

Type of Facility Review
- ○ Single Sited
- ◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		PROCUREMENT	
C	1.	Institution/Sponsor has a written procurement plan or procurement procedures	
C	2.	The Institution/Sponsor has a written code of conduct	
	3.	Which procurement method does the Institution/Sponsor use for informal procurement? ☑ Micro-purchasing ☑ Small Purchase Procedures ☐ N/A	
	4.	Which procurement method does the Institution/Sponsor use for formal procurement? ☑ Invitation to Bid ☑ Request for Proposal ☐ N/A	
C	5.	The Institution/Sponsor follows procurement for all purchases	
C	6.	The Institution/Sponsor is ensuring that purchase items are as awarded on their bids as well as charged the correct price	
		MEAL PLANNING	
C	1.*	Menus as Served contained required components	
C	2.*	Menus as Served properly maintained	
C	3.*	Daily Contract Meal Delivery Receipt or approved alternate maintained at contracting sites, if applicable	
C	4.*	Adequate quantities served per Menus as Served	
C	5.*	Adequate milk quantities supported by receipts	
C	6.*	Special dietary needs documentation	
C	7.*	Infant Meals as Served forms maintained, as applicable	
NA	8.*	Infant Meal Waiver on file, if applicable	
C	9.	Juice is limited to once per day for children one year and older	
C	10.	For children one year and older, at least one serving of grain per day is whole grain rich	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Type of Facility Review
○ Single Sited
◉ Multisited

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility: BROKEN BOW ELC
Director/Site Representative: REBECCA PENDAGRASS

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		MEAL PLANNING continued...	
C	11.	Meat/meal alternate replacing the grain component at breakfast is limited to no more than three times per week	
C	12.	Appropriate type of milk is served to each age group as required by the current CACFP meal patterns	
C	13.	Milk substitutions are being implemented according to USDA regulations	
C	14.	Potable water is available	
C	15.	Food items are prepared without deep-fat frying on-site	
C	16.	Breakfast cereal served contains no more than 6 grams of added sugar per dry ounce	
C	17.	Yogurt served contains no more than 12 grams of added sugar per 6 ounce	
C	18.	Grain-based desserts have been eliminated from the menu as required by the current CACFP meal patterns	
C	19.	Infants are served all components and quantities, when developmentally ready, as required by the current CACFP meal patterns	
C	20.	When a vegetable is served in place of a fruit, two different vegetables are served	
C	21.	Inventory is properly maintained	
C	22.*	Food items purchased (according to receipts) and recorded on inventory reflect the food items recorded on the Menus as Served for the review month	
		MEAL ANALYSIS - DAY OF REVIEW	
C	1.*	All required components served (see page 9)	
C	2.*	Quantities served meet minimum meal pattern requirements (see page 8 or page 9, if applicable)	
C	3.	Portion sizes adjusted for age groups	
C	4.	Beginning and ending meal times same as approved	
C	5.	Adequate staff to supervise meal service	
C	6	Program adults meet pattern and supervision requirements	
C	7.*	Physical meal count at point of service	
C	8.*	Number of children in attendance on day of review reflects number of children claimed during review month	
NA	9.	Shift meals appear to be utilized as described and approved in the application	
	10.	Were meals disallowed on the day of review due to areas of noncompliance? If yes, list reason and details of meals disallowed in the comments. ○ Yes ◉ No	

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility: BROKEN BOW ELC
Director/Site Representative: REBECCA PENDAGRASS

Type of Facility Review

○ Single Sited
◉ Multisited

5 Day Reconciliation (for multisited organizations only)

10. ☐ Not Applicable for Independent Institutions

Date	Enrollment	Attendance	Breakfast	AM Snack	Lunch	PM Snack	Supper	Late Snack
4/13/2026	24	16	12	0	12	14	0	0
4/14/2026	24	20	14	0	15	13	0	0
4/15/2026	24	18	13	0	14	15	0	0
4/16/2026	24	19	14	0	14	16	0	0
4/17/2026	24	18	15	0	16	15	0	0

C/NC/NA

C 11. The number of each meal type claimed for 5-day period was equal to or less than enrollment and attendance

C 12.* Is attendance for this time period equal to or greater than the number of meals documented on production records?

Comments

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW
MEAL ANALYSIS - DAY OF REVIEW

Site: BROKEN BOW ELC
Date: 5/6/2026
Agreement Number HC-12-1
Institution: LIFT

MEAL OBSERVED: ☐ Breakfast ☑ Lunch ☐ Supper ☐ Snack

COMMENTS

Beginning Meal Time: 1130

Ending Meal Time: 1230

If facility serves more than one shift, which shift is being observed?

○ 1st Shift ○ 2nd Shift ◉ N/A

☑ Facility provides seconds for participants

☐ Facility institutes family-style dining

CHILDREN SERVED		ADULTS SERVED	
1 - 2 year olds:	7	Program:	0
3 - 5 year olds:	2	Nonprogram:	0
6 - 18 year olds:	0		
Nonclaimable:	0		

										Comments
MILK	TOTAL OUNCES SERVED	172	1-2	7	x	4	=	28		Amount + or - 132
			3-5	2	x	6	=	12		
			6-18	0	x	8	=	0		
			TOTAL OUNCES REQUIRED					40		
FRUIT (or vegetable)		1/4 CUPS						1/4 CUPS		
CORN	=	32	1-2	7	x	0.5	=	3.5		Amount + or - 26.5
	=	0	3-5	2	x	1.0	=	2		
	=	0	6-18	0	x	1.0	=	0		
	TOTAL 1/4 CUPS SERVED	32	TOTAL 1/4 CUPS REQUIRED					5.5		
VEGETABLE		1/4 CUPS						1/4 CUPS		
POTATOES	=	32	1-2	7	x	0.5	=	3.5		Amount + or - 26.5
	=	0	3-5	2	x	1.0	=	2		
	=	0	6-18	0	x	2.0	=	0		
	TOTAL 1/4 CUPS SERVED	32	TOTAL 1/4 CUPS REQUIRED					5.5		
BREAD/BREAD ALTERNATE		1/2 OZ EQ						1/2 OZ EQ		
ROLLS	=	104	1-2	7	x	1	=	7		Amount + or - 95
	=	0	3-5	2	x	1	=	2		
	=	0	6-18	0	x	2	=	0		
	TOTAL 1/2 OZ EQ SERVED	104	TOTAL 1/2 OZ EQ REQUIRED					9		
MEAT/MEAT ALTERNATE		OUNCES						OUNCES		
HAMBURGER PATTY	=	92.0	1-2	7	x	1.0	=	7.0		Amount + or - 82
	=	0.0	3-5	2	x	1.5	=	3.0		
	=	0.0	6-18	0	x	2.0	=	0.0		
	TOTAL OUNCES SERVED	92.0	TOTAL OUNCES REQUIRED					10.0		

Infant Meal Analysis

Facility Name: BROKEN BOW ELC

Agreement Number: HC-12-1

Date: 5/6/2026

☐ NA: No infants in care/participating in meal service

Meal Observed: Lunch

Birth - 5 Months	6- 11 Months
0	2

Child's Name: AURORA MCCOY   Age(Months): 11

Meal Component	Food Served	Quantity Served	Quantity Needed	Quantity + or -
Formula/Milk/Breast Milk	FORMULA	6	6	0
Fruit/Vegetable	SQUASH	4	4	0
Infant Cereal/Bread/Crackers	INFANT CEREAL	4	4	0
Meat/Meat Alternate			0	

Child's Name: EVEN RUTH   Age(Months): 11

Meal Component	Food Served	Quantity Served	Quantity Needed	Quantity + or -
Formula/Milk/Breast Milk	FORMULA	6	6	0
Fruit/Vegetable	SQUASH	4	4	0
Infant Cereal/Bread/Crackers	INFANT CEREAL	4	4	0
Meat/Meat Alternate			0	

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Type of Facility Review
○ Single Sited
◉ Multisited

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility Name: IDABEL I & II HEAD START
Director/Site Representative: LISA WATKINS

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		FACILITY RECORDS	
C	1.	Current state or tribal license available	
C	2.*	Participation within license capacity on day of visit Capacity 60	
C	3.	Type of preparation as approved	
C	4.	CACFP enrollment forms on every enrolled child (not required for adult day care, emergency shelters, outside-school hours care centers, or At-Risk Program)	
		ADULT DAY CARE INSTITUTIONS ONLY	
NA	5.	Individual plan of care	
NA	6.	Group program	
NA	7.	Offer versus Serve properly implemented	
		SANITATION AND FOOD SAFETY	
C	1.*	Comply with state and local Health Department Regulations as well as any federal requirements	
C	2.	Facility has adequate storage for food and milk purchased	
C	3.	Food and milk stored at another location has been inspected by the local Health Department	
C	4.	Temperatures of the refrigerator and freezer are maintained	
		CIVIL RIGHTS COMPLIANCE	
C	1.*	All participants are served the same meal at no separate charge, regardless of race, color, national origin, sex, gender identity or sexual orientation, age, or disability, and there is no discrimination in the course of food service	
C	2.	*... And Justice for All* poster displayed	
C	3.	Complaint-filing procedures on file	
C	4.	Informational materials provided in appropriate translations, as needed	
C	5.	Program information made available to the public upon request	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Type of Facility Review

○ Single Sited
◉ Multisited

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility Name: IDABEL I & II HEAD START
Director/Site Representative: LISA WATKINS

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		CIVIL RIGHTS COMPLIANCE continued...	
C	6.	Nondiscrimination statement included in all CACFP information distributed to parents of current and potential beneficiaries	
C	7.*	Requirements or procedures do not restrict or deny enrollment on the basis of race, color, sex, age, disability, or national origin	
C	8.	Not Eligible participants are not disproportionally composed of minority groups	
C	9.	All children are allowed equal access to its child care services and facilities, regardless of race, color, sex, age, disability, or national origin	
C	10.*	Required annual Civil Rights training has been conducted with key CACFP staff	

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CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL I & II HEAD START
Director/Site Representative: LISA WATKINS

Type of Facility Review
○ Single Sited
◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		PROCUREMENT	
C	1.	Institution/Sponsor has a written procurement plan or procurement procedures	
C	2.	The Institution/Sponsor has a written code of conduct	
	3.	Which procurement method does the Institution/Sponsor use for informal procurement? ☑ Micro-purchasing ☑ Small Purchase Procedures ☐ N/A	
	4.	Which procurement method does the Institution/Sponsor use for formal procurement? ☑ Invitation to Bid ☑ Request for Proposal ☐ N/A	
C	5.	The Institution/Sponsor follows procurement for all purchases	
C	6.	The Institution/Sponsor is ensuring that purchase items are as awarded on their bids as well as charged the correct price	
		MEAL PLANNING	
C	1.*	Menus as Servied contained required components	
C	2.*	Menus as Served properly maintained	
C	3.*	Daily Contract Meal Delivery Receipt or approved alternate maintained at contracting sites, if applicable	
C	4.*	Adequate quantities served per Menus as Served	
C	5.*	Adequate milk quantities supported by receipts	
C	6.*	Special dietary needs documentation	
NA	7.*	Infant Meals as Served forms maintained, as applicable	
NA	8.*	Infant Meal Waiver on file, if applicable	
C	9.	Juice is limited to once per day for children one year and older	
C	10.	For children one year and older, at least one serving of grain per day is whole grain rich	

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CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL I & II HEAD START
Director/Site Representative: LISA WATKINS

Type of Facility Review
○ Single Sited
◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		MEAL PLANNING continued...	
C	11.	Meat/meal alternate replacing the grain component at breakfast is limited to no more than three times per week	
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C	13.	Milk substitutions are being implemented according to USDA regulations	
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C	15.	Food items are prepared without deep-fat frying on-site	
C	16.	Breakfast cereal served contains no more than 6 grams of added sugar per dry ounce	
C	17.	Yogurt served contains no more than 12 grams of added sugar per 6 ounce	
C	18.	Grain-based desserts have been eliminated from the menu as required by the current CACFP meal patterns	
NA	19.	Infants are served all components and quantities, when developmentally ready, as required by the current CACFP meal patterns	
C	20.	When a vegetable is served in place of a fruit, two different vegetables are served	
C	21.	Inventory is properly maintained	
C	22.*	Food items purchased (according to receipts) and recorded on inventory reflect the food items recorded on the Menus as Served for the review month	
		MEAL ANALYSIS - DAY OF REVIEW	
C	1.*	All required components served (see page 9)	
C	2.*	Quantities served meet minimum meal pattern requirements (see page 8 or page 9, if applicable)	
C	3.	Portion sizes adjusted for age groups	
C	4.	Beginning and ending meal times same as approved	
C	5.	Adequate staff to supervise meal service	
C	6	Program adults meet pattern and supervision requirements	
C	7.*	Physical meal count at point of service	
C	8.*	Number of children in attendance on day of review reflects number of children claimed during review month	
NA	9.	Shift meals appear to be utilized as described and approved in the application	
	10.	Were meals disallowed on the day of review due to areas of noncompliance? If yes, list reason and details of meals disallowed in the comments. ○ Yes ◉ No	

* Indicates an area that COULD be considered seriously deficient

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL I & II HEAD START
Director/Site Representative: LISA WATKINS

Type of Facility Review

○ Single Sited
◉ Multisited

5 Day Reconciliation (for multisited organizations only)

10. ☐ Not Applicable for Independent Institutions

Date	Enrollment	Attendance	Breakfast	AM Snack	Lunch	PM Snack	Supper	Late Snack
4/13/2026	41	39	33	0	36	24	0	0
4/14/2026	41	38	36	0	32	32	0	0
4/15/2026	41	38	34	0	37	31	0	0
4/16/2026	41	38	35	0	38	35	0	0
4/17/2026	41	33	30	0	33	29	0	0

C/NC/NA

C 11. The number of each meal type claimed for 5-day period was equal to or less than enrollment and attendance

C 12.* Is attendance for this time period equal to or greater than the number of meals documented on production records?

Comments

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW
MEAL ANALYSIS - DAY OF REVIEW

Site: IDABEL I & II HEAD START   Date: 5/7/2026
Agreement Number HC-12-1   Institution: LIFT

MEAL OBSERVED: ☐ Breakfast ☑ Lunch ☐ Supper ☐ Snack   COMMENTS

Beginning Meal Time: 1130

Ending Meal Time: 1230

If facility serves more than one shift, which shift is being observed?

○ 1st Shift ○ 2nd Shift ◉ N/A

☑ Facility provides seconds for participants

☐ Facility institutes family-style dining

CHILDREN SERVED		ADULTS SERVED	
1 - 2 year olds:	0	Program:	0
3 - 5 year olds:	34	Nonprogram:	0
6 - 18 year olds:	0		
Nonclaimable:	0		

MILK	TOTAL OUNCES SERVED		246	1-2	0	x	4	=	0	Amount + or - 42
				3-5	34	x	6	=	204	
				6-18	0	x	8	=	0	
				TOTAL OUNCES REQUIRED					204	
FRUIT (or vegetable)			1/4 CUPS						1/4 CUPS	
APPLES		=	47	1-2	0	x	0.5	=	0	Amount + or - 13
		=	0	3-5	34	x	1.0	=	34	
		=	0	6-18	0	x	1.0	=	0	
	TOTAL 1/4 CUPS SERVED		47	TOTAL 1/4 CUPS REQUIRED					34	
VEGETABLE			1/4 CUPS						1/4 CUPS	
MIXED VEG		=	36	1-2	0	x	0.5	=	0	Amount + or - 2
		=	0	3-5	34	x	1.0	=	34	
		=	0	6-18	0	x	2.0	=	0	
	TOTAL 1/4 CUPS SERVED		36	TOTAL 1/4 CUPS REQUIRED					34	
BREAD/BREAD ALTERNATE			1/2 OZ EQ						1/2 OZ EQ	
WG BREAD		=	44	1-2	0	x	1	=	0	Amount + or - 10
		=	0	3-5	34	x	1	=	34	
		=	0	6-18	0	x	2	=	0	
	TOTAL 1/2 OZ EQ SERVED		44	TOTAL 1/2 OZ EQ REQUIRED					34	
MEAT/MEAT ALTERNATE			OUNCES						OUNCES	
CHICKEN FINGERS		=	160.0	1-2	0	x	1.0	=	0.0	Amount + or - 109
		=	0.0	3-5	34	x	1.5	=	51.0	
		=	0.0	6-18	0	x	2.0	=	0.0	
	TOTAL OUNCES SERVED		160.0	TOTAL OUNCES REQUIRED					51.0	

Infant Meal Analysis

Facility Name: IDABEL I & II HEAD START

Agreement Number: HC-12-1

Date: 5/7/2026

Meal Observed: Not Selected

☑ NA: No infants in care/participating in meal service

Birth - 5 Months	6- 11 Months
0	0

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility Name: BROKEN BOW 1 HEAD START
Director/Site Representative: JACEY BUCHANAN

Type of Facility Review
○ Single Sited
◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		FACILITY RECORDS	
C	1.	Current state or tribal license available	
C	2.*	Participation within license capacity on day of visit Capacity 64	
C	3.	Type of preparation as approved	
C	4.	CACFP enrollment forms on every enrolled child (not required for adult day care, emergency shelters, outside-school hours care centers, or At-Risk Program)	
		ADULT DAY CARE INSTITUTIONS ONLY	
NA	5.	Individual plan of care	
NA	6.	Group program	
NA	7.	Offer versus Serve properly implemented	
		SANITATION AND FOOD SAFETY	
C	1.*	Comply with state and local Health Department Regulations as well as any federal requirements	
C	2.	Facility has adequate storage for food and milk purchased	
C	3.	Food and milk stored at another location has been inspected by the local Health Department	
C	4.	Temperatures of the refrigerator and freezer are maintained	
		CIVIL RIGHTS COMPLIANCE	
C	1.*	All participants are served the same meal at no separate charge, regardless of race, color, national origin, sex, gender identity or sexual orientation, age, or disability, and there is no discrimination in the course of food service	
C	2.	*... And Justice for All* poster displayed	
C	3.	Complaint-filing procedures on file	
C	4.	Informational materials provided in appropriate translations, as needed	
C	5.	Program information made available to the public upon request	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility Name: BROKEN BOW 1 HEAD START
Director/Site Representative: JACEY BUCHANAN

Type of Facility Review
○ Single Sited
◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		CIVIL RIGHTS COMPLIANCE continued...	
C	6.	Nondiscrimination statement included in all CACFP information distributed to parents of current and potential beneficiaries	
C	7.*	Requirements or procedures do not restrict or deny enrollment on the basis of race, color, sex, age, disability, or national origin	
C	8.	Not Eligible participants are not disproportionally composed of minority groups	
C	9.	All children are allowed equal access to its child care services and facilities, regardless of race, color, sex, age, disability, or national origin	
C	10.*	Required annual Civil Rights training has been conducted with key CACFP staff	

* Indicates an item that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility: BROKEN BOW 1 HEAD START
Director/Site Representative: JACEY BUCHANAN

Type of Facility Review
○ Single Sited
◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		PROCUREMENT	
C	1.	Institution/Sponsor has a written procurement plan or procurement procedures	
C	2.	The Institution/Sponsor has a written code of conduct	
	3.	Which procurement method does the Institution/Sponsor use for informal procurement? ☑ Micro-purchasing ☑ Small Purchase Procedures ☐ N/A	
	4.	Which procurement method does the Institution/Sponsor use for formal procurement? ☑ Invitation to Bid ☐ Request for Proposal ☐ N/A	
C	5.	The Institution/Sponsor follows procurement for all purchases	
C	6.	The Institution/Sponsor is ensuring that purchase items are as awarded on their bids as well as charged the correct price	
		MEAL PLANNING	
C	1.*	Menus as Servied contained required components	
C	2.*	Menus as Served properly maintained	
C	3.*	Daily Contract Meal Delivery Receipt or approved alternate maintained at contracting sites, if applicable	
C	4.*	Adequate quantities served per Menus as Served	
C	5.*	Adequate milk quantities supported by receipts	
C	6.*	Special dietary needs documentation	
C	7.*	Infant Meals as Served forms maintained, as applicable	
NA	8.*	Infant Meal Waiver on file, if applicable	
C	9.	Juice is limited to once per day for children one year and older	
C	10.	For children one year and older, at least one serving of grain per day is whole grain rich	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility: BROKEN BOW 1 HEAD START
Director/Site Representative: JACEY BUCHANAN

Type of Facility Review
○ Single Sited
◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		MEAL PLANNING continued...	
C	11.	Meat/meal alternate replacing the grain component at breakfast is limited to no more than three times per week	
C	12.	Appropriate type of milk is served to each age group as required by the current CACFP meal patterns	
C	13.	Milk substitutions are being implemented according to USDA regulations	
C	14.	Potable water is available	
C	15.	Food items are prepared without deep-fat frying on-site	
C	16.	Breakfast cereal served contains no more than 6 grams of added sugar per dry ounce	
C	17.	Yogurt served contains no more than 12 grams of added sugar per 6 ounce	
C	18.	Grain-based desserts have been eliminated from the menu as required by the current CACFP meal patterns	
C	19.	Infants are served all components and quantities, when developmentally ready, as required by the current CACFP meal patterns	
C	20.	When a vegetable is served in place of a fruit, two different vegetables are served	
C	21.	Inventory is properly maintained	
C	22.*	Food items purchased (according to receipts) and recorded on inventory reflect the food items recorded on the Menus as Served for the review month	
		MEAL ANALYSIS - DAY OF REVIEW	
C	1.*	All required components served (see page 9)	
C	2.*	Quantities served meet minimum meal pattern requirements (see page 8 or page 9, if applicable)	
C	3.	Portion sizes adjusted for age groups	
C	4.	Beginning and ending meal times same as approved	
C	5.	Adequate staff to supervise meal service	
C	6	Program adults meet pattern and supervision requirements	
C	7.*	Physical meal count at point of service	
C	8.*	Number of children in attendance on day of review reflects number of children claimed during review month	
NA	9.	Shift meals appear to be utilized as described and approved in the application	
	10.	Were meals disallowed on the day of review due to areas of noncompliance? If yes, list reason and details of meals disallowed in the comments. ○ Yes ◉ No	

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility: BROKEN BOW 1 HEAD START
Director/Site Representative: JACEY BUCHANAN

Type of Facility Review
○ Single Sited
◉ Multisited

5 Day Reconciliation (for multisited organizations only)

10. ☐ Not Applicable for Independent Institutions

Date	Enrollment	Attendance	Breakfast	AM Snack	Lunch	PM Snack	Supper	Late Snack
4/13/2026	15	14	14	0	14	14	0	0
4/14/2026	15	13	12	0	13	13	0	0
4/15/2026	15	12	12	0	12	12	0	0
4/16/2026	15	10	9	0	10	10	0	0
4/20/2026	15	15	13	0	15	15	0	0

C/NC/NA

C 11. The number of each meal type claimed for 5-day period was equal to or less than enrollment and attendance

C 12.* Is attendance for this time period equal to or greater than the number of meals documented on production records?

Comments

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/6/2026
Facility: BROKEN BOW 1 HEAD START
Director/Site Representative: JACEY BUCHANAN

Type of Facility Review
○ Single Sited
◉ Multisited

5 Day Reconciliation (for multisited organizations only)

10. ☐ Not Applicable for Independent Institutions

Date	Enrollment	Attendance	Breakfast	AM Snack	Lunch	PM Snack	Supper	Late Snack
4/13/2026	15	14	14	0	14	14	0	0
4/14/2026	15	13	12	0	13	13	0	0
4/15/2026	15	12	12	0	12	12	0	0
4/16/2026	15	10	9	0	10	10	0	0
4/20/2026	15	15	13	0	15	15	0	0

C/NC/NA

C 11. The number of each meal type claimed for 5-day period was equal to or less than enrollment and attendance

C 12.* Is attendance for this time period equal to or greater than the number of meals documented on production records?

Comments

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW
MEAL ANALYSIS - DAY OF REVIEW

Site: BROKEN BOW 1 HEAD START — Date: 5/6/2026
Agreement Number HC-12-1 — Institution: LIFT

MEAL OBSERVED: ☐ Breakfast ☑ Lunch ☐ Supper ☐ Snack

COMMENTS

Beginning Meal Time: 1130

Ending Meal Time: 1230

If facility serves more than one shift, which shift is being observed?

○ 1st Shift ○ 2nd Shift ◉ N/A

☑ Facility provides seconds for participants

☐ Facility institutes family-style dining

CHILDREN SERVED		ADULTS SERVED	
1 - 2 year olds:	0	Program:	0
3 - 5 year olds:	12	Nonprogram:	0
6 - 18 year olds:	0		
Nonclaimable:	0		

MILK	TOTAL OUNCES SERVED	134						Amount + or -
			1-2	0	× 4	=	0	
			3-5	12	× 6	=	72	62
			6-18	0	× 8	=	0	
			TOTAL OUNCES REQUIRED				72	

FRUIT (or vegetable)		1/4 CUPS					1/4 CUPS	
CORN	=	32	1-2	0	× 0.5	=	0	Amount + or -
	=	0	3-5	12	× 1.0	=	12	20
	=	0	6-18	0	× 1.0	=	0	
TOTAL 1/4 CUPS SERVED		32	TOTAL 1/4 CUPS REQUIRED				12	

VEGETABLE		1/4 CUPS					1/4 CUPS	
POTATOES	=	32	1-2	0	× 0.5	=	0	Amount + or -
	=	0	3-5	12	× 1.0	=	12	20
	=	0	6-18	0	× 2.0	=	0	
TOTAL 1/4 CUPS SERVED		32	TOTAL 1/4 CUPS REQUIRED				12	

BREAD/BREAD ALTERNATE		1/2 OZ EQ					1/2 OZ EQ	
ROLL	=	40	1-2	0	× 1	=	0	Amount + or -
	=	0	3-5	12	× 1	=	12	28
	=	0	6-18	0	× 2	=	0	
TOTAL 1/2 OZ EQ SERVED		40	TOTAL 1/2 OZ EQ REQUIRED				12	

MEAT/MEAT ALTERNATE		OUNCES					OUNCES	
HAMBURGER PATTY	=	32.0	1-2	0	× 1.0	=	0.0	Amount + or -
	=	0.0	3-5	12	× 1.5	=	18.0	14
	=	0.0	6-18	0	× 2.0	=	0.0	
TOTAL OUNCES SERVED		32.0	TOTAL OUNCES REQUIRED				18.0	

Infant Meal Analysis

Facility Name: BROKEN BOW 1 HEAD START

Agreement Number: HC-12-1

Date:

Meal Observed: Not Selected

☑ NA: No infants in care/participating in meal service

Birth - 5 Months	6- 11 Months
0	0

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Type of Facility Review
○ Single Sited
◉ Multisited

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility Name: IDABEL EHS
Director/Site Representative: JONIE SMITH

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		FACILITY RECORDS	
C	1.	Current state or tribal license available	
C	2.*	Participation within license capacity on day of visit Capacity 12	
C	3.	Type of preparation as approved	
C	4.	CACFP enrollment forms on every enrolled child (not required for adult day care, emergency shelters, outside-school hours care centers, or At-Risk Program)	
		ADULT DAY CARE INSTITUTIONS ONLY	
NA	5.	Individual plan of care	
NA	6.	Group program	
NA	7.	Offer versus Serve properly implemented	
		SANITATION AND FOOD SAFETY	
C	1.*	Comply with state and local Health Department Regulations as well as any federal requirements	
C	2.	Facility has adequate storage for food and milk purchased	
C	3.	Food and milk stored at another location has been inspected by the local Health Department	
C	4.	Temperatures of the refrigerator and freezer are maintained	
		CIVIL RIGHTS COMPLIANCE	
C	1.*	All participants are served the same meal at no separate charge, regardless of race, color, national origin, sex, gender identity or sexual orientation, age, or disability, and there is no discrimination in the course of food service	
C	2.	... *And Justice for All* poster displayed	
C	3.	Complaint-filing procedures on file	
C	4.	Informational materials provided in appropriate translations, as needed	
C	5.	Program information made available to the public upon request	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Type of Facility Review
- ○ Single Sited
- ◉ Multisited

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility Name: IDABEL EHS
Director/Site Representative: JONIE SMITH

(A) C/NC/NA	(B) Required Review Items	(C) Comments
	CIVIL RIGHTS COMPLIANCE continued...	
C	6. Nondiscrimination statement included in all CACFP information distributed to parents of current and potential beneficiaries	
C	7.* Requirements or procedures do not restrict or deny enrollment on the basis of race, color, sex, age, disability, or national origin	
C	8. Not Eligible participants are not disproportionally composed of minority groups	
C	9. All children are allowed equal access to its child care services and facilities, regardless of race, color, sex, age, disability, or national origin	
C	10.* Required annual Civil Rights training has been conducted with key CACFP staff	

* Indicates an item that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL EHS
Director/Site Representative: JONIE SMITH

Type of Facility Review
○ Single Sited
◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		PROCUREMENT	
C	1.	Institution/Sponsor has a written procurement plan or procurement procedures	
C	2.	The Institution/Sponsor has a written code of conduct	
	3.	Which procurement method does the Institution/Sponsor use for informal procurement? ☑ Micro-purchasing ☑ Small Purchase Procedures ☐ N/A	
	4.	Which procurement method does the Institution/Sponsor use for formal procurement? ☑ Invitation to Bid ☑ Request for Proposal ☐ N/A	
C	5.	The Institution/Sponsor follows procurement for all purchases	
C	6.	The Institution/Sponsor is ensuring that purchase items are as awarded on their bids as well as charged the correct price	
		MEAL PLANNING	
C	1.*	Menus as Served contained required components	
C	2.*	Menus as Served properly maintained	
C	3.*	Daily Contract Meal Delivery Receipt or approved alternate maintained at contracting sites, if applicable	
C	4.*	Adequate quantities served per Menus as Served	
C	5.*	Adequate milk quantities supported by receipts	
C	6.*	Special dietary needs documentation	
C	7.*	Infant Meals as Served forms maintained, as applicable	
NA	8.*	Infant Meal Waiver on file, if applicable	
C	9.	Juice is limited to once per day for children one year and older	
C	10.	For children one year and older, at least one serving of grain per day is whole grain rich	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Type of Facility Review
○ Single Sited
◉ Multisited

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL EHS
Director/Site Representative: JONIE SMITH

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		MEAL PLANNING continued...	
C	11.	Meat/meal alternate replacing the grain component at breakfast is limited to no more than three times per week	
C	12.	Appropriate type of milk is served to each age group as required by the current CACFP meal patterns	
C	13.	Milk substitutions are being implemented according to USDA regulations	
C	14.	Potable water is available	
C	15.	Food items are prepared without deep-fat frying on-site	
C	16.	Breakfast cereal served contains no more than 6 grams of added sugar per dry ounce	
C	17.	Yogurt served contains no more than 12 grams of added sugar per 6 ounce	
C	18.	Grain-based desserts have been eliminated from the menu as required by the current CACFP meal patterns	
C	19.	Infants are served all components and quantities, when developmentally ready, as required by the current CACFP meal patterns	
C	20.	When a vegetable is served in place of a fruit, two different vegetables are served	
C	21.	Inventory is properly maintained	
C	22.*	Food items purchased (according to receipts) and recorded on inventory reflect the food items recorded on the Menus as Served for the review month	
		MEAL ANALYSIS - DAY OF REVIEW	
C	1.*	All required components served (see page 9)	
C	2.*	Quantities served meet minimum meal pattern requirements (see page 8 or page 9, if applicable)	
C	3.	Portion sizes adjusted for age groups	
C	4.	Beginning and ending meal times same as approved	
C	5.	Adequate staff to supervise meal service	
C	6	Program adults meet pattern and supervision requirements	
C	7.*	Physical meal count at point of service	
C	8.*	Number of children in attendance on day of review reflects number of children claimed during review month	
NA	9.	Shift meals appear to be utilized as described and approved in the application	
	10.	Were meals disallowed on the day of review due to areas of noncompliance? If yes, list reason and details of meals disallowed in the comments. ○ Yes ◉ No	

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL EHS
Director/Site Representative: JONIE SMITH

Type of Facility Review
- ○ Single Sited
- ◉ Multisited

5 Day Reconciliation (for multisited organizations only)

10. ☐ Not Applicable for Independent Institutions

Date	Enrollment	Attendance	Breakfast	AM Snack	Lunch	PM Snack	Supper	Late Snack
4/13/2026	9	7	7	0	6	6	0	0
4/14/2026	9	8	8	0	8	8	0	0
4/15/2026	9	8	8	0	8	8	0	0
4/16/2026	9	8	8	0	8	8	0	0
4/17/2026	9	7	7	0	7	7	0	0

C/NC/NA

C 11. The number of each meal type claimed for 5-day period was equal to or less than enrollment and attendance

C 12.* Is attendance for this time period equal to or greater than the number of meals documented on production records?

Comments

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW
MEAL ANALYSIS - DAY OF REVIEW

Site: IDABEL EHS — Date: 5/7/2026
Agreement Number HC-12-1 — Institution: LIFT

MEAL OBSERVED: ☐ Breakfast ☑ Lunch ☐ Supper ☐ Snack

COMMENTS

Beginning Meal Time: 1130

Ending Meal Time: 1230

If facility serves more than one shift, which shift is being observed?

○ 1st Shift ○ 2nd Shift ◉ N/A

☑ Facility provides seconds for participants

☐ Facility institutes family-style dining

CHILDREN SERVED		ADULTS SERVED	
1 - 2 year olds:	6	Program:	0
3 - 5 year olds:	2	Nonprogram:	0
6 - 18 year olds:	0		
Nonclaimable:	0		

MILK	TOTAL OUNCES SERVED	62	1-2	6	x	4	=	24	Amount + or - 26
			3-5	2	x	6	=	12	
			6-18	0	x	8	=	0	
			TOTAL OUNCES REQUIRED					36	

FRUIT (or vegetable)		1/4 CUPS						1/4 CUPS	
APPLES	=	24	1-2	6	x	0.5	=	3	Amount + or - 19
	=	0	3-5	2	x	1.0	=	2	
	=	0	6-18	0	x	1.0	=	0	
TOTAL 1/4 CUPS SERVED		24	TOTAL 1/4 CUPS REQUIRED					5	

VEGETABLE		1/4 CUPS						1/4 CUPS	
MIXED VEG	=	24	1-2	6	x	0.5	=	3	Amount + or - 19
	=	0	3-5	2	x	1.0	=	2	
	=	0	6-18	0	x	2.0	=	0	
TOTAL 1/4 CUPS SERVED		24	TOTAL 1/4 CUPS REQUIRED					5	

BREAD/BREAD ALTERNATE		1/2 OZ EQ						1/2 OZ EQ	
WG BREAD	=	18	1-2	6	x	1	=	6	Amount + or - 10
	=	0	3-5	2	x	1	=	2	
	=	0	6-18	0	x	2	=	0	
TOTAL 1/2 OZ EQ SERVED		18	TOTAL 1/2 OZ EQ REQUIRED					8	

MEAT/MEAT ALTERNATE		OUNCES						OUNCES	
CHICKEN STRIPS	=	80.0	1-2	6	x	1.0	=	6.0	Amount + or - 71
	=	0.0	3-5	2	x	1.5	=	3.0	
	=	0.0	6-18	0	x	2.0	=	0.0	
TOTAL OUNCES SERVED		80.0	TOTAL OUNCES REQUIRED					9.0	

Infant Meal Analysis

Facility Name: IDABEL EHS

Agreement Number: HC-12-1

Date: 5/7/2026

Meal Observed: Lunch

☐ NA: No infants in care/participating in meal service

Birth - 5 Months	6- 11 Months
2	0

Child's Name: JORDAN CUNNINGHAM Age(Months): 3

Meal Component	Food Served	Quantity Served	Quantity Needed	Quantity + or -
Formula/Milk/Breast Milk	FORMULA	7	4	3
Fruit/Vegetable			0	
Infant Cereal/Bread/Crackers			0	
Meat/Meat Alternate			0	

Child's Name: SEBASTIAN RIGGS Age(Months): 4

Meal Component	Food Served	Quantity Served	Quantity Needed	Quantity + or -
Formula/Milk/Breast Milk	FORMULA	7	4	3
Fruit/Vegetable			0	
Infant Cereal/Bread/Crackers			0	
Meat/Meat Alternate			0	

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Type of Facility Review
○ Single Sited
◉ Multisited

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility Name: IDABEL ELC
Director/Site Representative: MELINDA ROBINSON

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		FACILITY RECORDS	
C	1.	Current state or tribal license available	
C	2.*	Participation within license capacity on day of visit Capacity 30	
C	3.	Type of preparation as approved	
C	4.	CACFP enrollment forms on every enrolled child (not required for adult day care, emergency shelters, outside-school hours care centers, or At-Risk Program)	
		ADULT DAY CARE INSTITUTIONS ONLY	
NA	5.	Individual plan of care	
NA	6.	Group program	
NA	7.	Offer versus Serve properly implemented	
		SANITATION AND FOOD SAFETY	
C	1.*	Comply with state and local Health Department Regulations as well as any federal requirements	
C	2.	Facility has adequate storage for food and milk purchased	
C	3.	Food and milk stored at another location has been inspected by the local Health Department	
C	4.	Temperatures of the refrigerator and freezer are maintained	
		CIVIL RIGHTS COMPLIANCE	
C	1.*	All participants are served the same meal at no separate charge, regardless of race, color, national origin, sex, gender identity or sexual orientation, age, or disability, and there is no discrimination in the course of food service	
C	2.	... *And Justice for All* poster displayed	
C	3.	Complaint-filing procedures on file	
C	4.	Informational materials provided in appropriate translations, as needed	
C	5.	Program information made available to the public upon request	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility Name: IDABEL ELC
Director/Site Representative: MELINDA ROBINSON

Type of Facility Review
- ○ Single Sited
- ◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		CIVIL RIGHTS COMPLIANCE continued...	
C	6.	Nondiscrimination statement included in all CACFP information distributed to parents of current and potential beneficiaries	
C	7.*	Requirements or procedures do not restrict or deny enrollment on the basis of race, color, sex, age, disability, or national origin	
C	8.	Not Eligible participants are not disproportionally composed of minority groups	
C	9.	All children are allowed equal access to its child care services and facilities, regardless of race, color, sex, age, disability, or national origin	
C	10.*	Required annual Civil Rights training has been conducted with key CACFP staff	

* Indicates an item that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL ELC
Director/Site Representative: MELINDA ROBINSON

Type of Facility Review
- ○ Single Sited
- ◉ Multisited

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		PROCUREMENT	
C	1.	Institution/Sponsor has a written procurement plan or procurement procedures	
C	2.	The Institution/Sponsor has a written code of conduct	
	3.	Which procurement method does the Institution/Sponsor use for informal procurement? ☑ Micro-purchasing ☑ Small Purchase Procedures ☐ N/A	
	4.	Which procurement method does the Institution/Sponsor use for formal procurement? ☑ Invitation to Bid ☑ Request for Proposal ☐ N/A	
C	5.	The Institution/Sponsor follows procurement for all purchases	
C	6.	The Institution/Sponsor is ensuring that purchase items are as awarded on their bids as well as charged the correct price	
		MEAL PLANNING	
C	1.*	Menus as Served contained required components	
C	2.*	Menus as Served properly maintained	
C	3.*	Daily Contract Meal Delivery Receipt or approved alternate maintained at contracting sites, if applicable	
C	4.*	Adequate quantities served per Menus as Served	
C	5.*	Adequate milk quantities supported by receipts	
C	6.*	Special dietary needs documentation	
C	7.*	Infant Meals as Served forms maintained, as applicable	
NA	8.*	Infant Meal Waiver on file, if applicable	
C	9.	Juice is limited to once per day for children one year and older	
C	10.	For children one year and older, at least one serving of grain per day is whole grain rich	

* Indicates an area that COULD be considered seriously deficient

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW

Type of Facility Review
○ Single Sited
◉ Multisited

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL ELC
Director/Site Representative: MELINDA ROBINSON

(A) C/NC/NA		(B) Required Review Items	(C) Comments
		MEAL PLANNING continued...	
C	11.	Meat/meal alternate replacing the grain component at breakfast is limited to no more than three times per week	
C	12.	Appropriate type of milk is served to each age group as required by the current CACFP meal patterns	
C	13.	Milk substitutions are being implemented according to USDA regulations	
C	14.	Potable water is available	
C	15.	Food items are prepared without deep-fat frying on-site	
C	16.	Breakfast cereal served contains no more than 6 grams of added sugar per dry ounce	
C	17.	Yogurt served contains no more than 12 grams of added sugar per 6 ounce	
C	18.	Grain-based desserts have been eliminated from the menu as required by the current CACFP meal patterns	
C	19.	Infants are served all components and quantities, when developmentally ready, as required by the current CACFP meal patterns	
C	20.	When a vegetable is served in place of a fruit, two different vegetables are served	
C	21.	Inventory is properly maintained	
C	22.*	Food items purchased (according to receipts) and recorded on inventory reflect the food items recorded on the Menus as Served for the review month	
		MEAL ANALYSIS - DAY OF REVIEW	
C	1.*	All required components served (see page 9)	
C	2.*	Quantities served meet minimum meal pattern requirements (see page 8 or page 9, if applicable)	
C	3.	Portion sizes adjusted for age groups	
C	4.	Beginning and ending meal times same as approved	
C	5.	Adequate staff to supervise meal service	
C	6	Program adults meet pattern and supervision requirements	
C	7.*	Physical meal count at point of service	
C	8.*	Number of children in attendance on day of review reflects number of children claimed during review month	
NA	9.	Shift meals appear to be utilized as described and approved in the application	
	10.	Were meals disallowed on the day of review due to areas of noncompliance? If yes, list reason and details of meals disallowed in the comments. ○ Yes ◉ No	

* Indicates an area that COULD be considered seriously deficient

Agreement Number: HC-12-1
Institution: LIFT
Date: 5/7/2026
Facility: IDABEL ELC
Director/Site Representative: MELINDA ROBINSON

Type of Facility Review
○ Single Sited
◉ Multisited

5 Day Reconciliation (for multisited organizations only)

10. ☐ Not Applicable for Independent Institutions

Date	Enrollment	Attendance	Breakfast	AM Snack	Lunch	PM Snack	Supper	Late Snack
4/13/2026	14	13	8	0	13	10	0	0
4/14/2026	14	13	8	0	13	11	0	0
4/15/2026	14	10	8	0	10	10	0	0
4/16/2026	14	11	6	0	10	10	0	0
4/17/2026	14	11	6	0	11	10	0	0

C/NC/NA

C 11. The number of each meal type claimed for 5-day period was equal to or less than enrollment and attendance

C 12.* Is attendance for this time period equal to or greater than the number of meals documented on production records?

Comments

CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
ADMINISTRATIVE REVIEW
MEAL ANALYSIS - DAY OF REVIEW

Site: IDABEL ELC   Date: 5/7/2026
Agreement Number HC-12-1   Institution: LIFT

MEAL OBSERVED: ☐ Breakfast ☑ Lunch ☐ Supper ☐ Snack   COMMENTS

Beginning Meal Time: 1130

Ending Meal Time: 1200

If facility serves more than one shift, which shift is being observed?

○ 1st Shift ○ 2nd Shift ☑ N/A

☑ Facility provides seconds for participants

☐ Facility institutes family-style dining

CHILDREN SERVED		**ADULTS SERVED**	
1 - 2 year olds:	8	Program:	0
3 - 5 year olds:	0	Nonprogram:	0
6 - 18 year olds:	0		
Nonclaimable:	0		

MILK	TOTAL OUNCES SERVED		74	1-2	8	x	4	=	32	Amount + or -
				3-5	0	x	6	=	0	42
				6-18	0	x	8	=	0	
				TOTAL OUNCES REQUIRED					32	
FRUIT (or vegetable)			1/4 CUPS						1/4 CUPS	
APPLES		=	24	1-2	8	x	0.5	=	4	Amount + or -
		=	0	3-5	0	x	1.0	=	0	20
		=	0	6-18	0	x	1.0	=	0	
	TOTAL 1/4 CUPS SERVED		24	TOTAL 1/4 CUPS REQUIRED					4	
VEGETABLE			1/4 CUPS						1/4 CUPS	
MIXED VEG		=	24	1-2	8	x	0.5	=	4	Amount + or -
		=	0	3-5	0	x	1.0	=	0	20
		=	0	6-18	0	x	2.0	=	0	
	TOTAL 1/4 CUPS SERVED		24	TOTAL 1/4 CUPS REQUIRED					4	
BREAD/BREAD ALTERNATE			1/2 OZ EQ						1/2 OZ EQ	
WG BREAD		=	10	1-2	8	x	1	=	8	Amount + or -
		=	0	3-5	0	x	1	=	0	2
		=	0	6-18	0	x	2	=	0	
	TOTAL 1/2 OZ EQ SERVED		10	TOTAL 1/2 OZ EQ REQUIRED					8	
MEAT/MEAT ALTERNATE			OUNCES						OUNCES	
CHICKEN FINGERS		=	80.0	1-2	8	x	1.0	=	8.0	Amount + or -
		=	0.0	3-5	0	x	1.5	=	0.0	72
		=	0.0	6-18	0	x	2.0	=	0.0	
	TOTAL OUNCES SERVED		80.0	TOTAL OUNCES REQUIRED					8.0	

Infant Meal Analysis

Facility Name: IDABEL ELC

Agreement Number: HC-12-1

Date: 5/7/2026

Meal Observed: Lunch

☐ NA: No infants in care/participating in meal service

Birth - 5 Months	6- 11 Months
0	1

Child's Name: JULIANA REVADA

Age(Months): 7

Meal Component	Food Served	Quantity Served	Quantity Needed	Quantity + or -
Formula/Milk/Breast Milk	FORMULA	6	6	0
Fruit/Vegetable	POTATO /BANANA	3	2	1
Infant Cereal/Bread/Crackers	INFANT CEREAL	1	1	0
Meat/Meat Alternate			0	

PROFIT/LOSS OF INSTITUTION (FINANCIAL VIABILITY)

Agreement Number: HC-12-1

Institution: LIFT

Review Month: April

Figures are for:

◉ Review Month

○ Year-to-date

1. Total Revenues: $21,599,444.04

   Obtain the revenues from the General Ledger/spreadsheet for the institution, and record the total in Item 1.

   Note: If the institution is a state, tribal, church, or governmental entity, the revenues would be for the child care part of that entity only.

2. Total expenditures: $4,041,628.89

   Obtain the expenditures from the General Ledger/spreadsheet for the institution, and record the total in Item 2.

3. CACFP Reimbursement: $123,970.00

   Note: List any CACFP reimbursement that was recieved for the month(s) reviewed and appears in the bank statement.

4. Profit/Loss: $17,433,845.15

   Note: Negative Number represents a loss. Negative numbers are indicated by parentheses.

   If Number 3 is negative, go back to the beginning of the fiscal year (October) and add up total revenues and total expenditures for the institution year-to-date. If Number 3 remains negative, mark Item 15 on page 4 as NC and declare the institution seriously deficient.

   Indicate whether review month figures or year-to-date figures were used by clicking the appropriate button at the top of the page.

Agreement LIFT

EXPENDITURE WORKSHEET FOR FACILITIES

Facility BROKEN BOW 1 HEAD START

Figures are for: 2026

◉ Review Month ○ Year-to-Date

		CACFP Administrative Labor (1)	CACFP Administrative Expenses (2)	Food Service Salaries/ Benefits (3)	Food Service Rent/ Utilities/ Janitorial (4)	Food Service Equipment (5)	Food Purchases (6)	Non-Food Purchases (7)	Total Expenses (1 through 7) (8)	Income From Nonprogram Meals (9)	Net Costs (8 - 9) (10)	Reimbursement Institution Received from Claim (11)	Operating Balance (11-12) (12)
OCT	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NOV	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEC	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JAN	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FEB	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MAR	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
APR	C*	0.00	0.00	0.00	0.00	0.00	44391.44	0.00	44391.44	0.00	44391.44	31018.35	-13373.09
	V*	0.00	0.00	0.00	0.00	0.00	44391.44	0.00	44391.44	0.00	44391.44	31018.35	-13373.09
MAY	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUN	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUL	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AUG	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEP	C*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	V*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

NONPROFIT STATUS: If total in column 12 is zero or a negative number, STOP. A negative number indicates that the institution is in a nonprofit status. Steps A - C calculate when the total in column 12 is positive.

(A) ______ Total Expenses for Months Reviewed (Total of Column 8) ÷ ______ Number of Months Reviewed = ______ One Month's Average Expenditures X 3 = ______ (B) Average 3-Month Expenditures

(C) ______ Average3-Month Expenditures - ______ Total Operating Balance = ______ Amount of CACFP funds spent above or below 3-Month Operating Balance

(D). If value in item C is negative, record NC in item 14, page 4. **#Type!** **COMPLIANCE**

Attachment C
ESTIMATE OF MILK NEEDED
(use one form per site)

Institution Name: LIFT **Agreement Number:** HC-12-1
Facility Name: BROKEN BOW 1 HEAD START **Review Month:** April

128 Fuid ounces (oz) = 1 gallon

475		60800
Gallons Purchased + Amount in Inventory	=	**Fluid Ounces Available**

Determine the meals served that include milk, and total the meal counts for these meals from the Meal Count Worksheet. Do not include infant meals.

		Number Children Served
Meal Services:	**Breakfast**	3621
	Lunch	3760
	Supper	0
	Snack (when milk is served)	4170
	TOTAL MEALS NEEDING MILK:	11551

Total Meals Needing Milk: 11551 x **Average Serving Size:** 6 **fl oz = +/-** 69306
Approximate Fl. Oz.

To determine average serving size: Look at the number of children from different age groups that attend the center to approximate the average serving size (i.e., twenty 1-2-year-olds and eighteen 3-5-year olds). An average of 5 fl oz milk/serving might be used.

Compare:	60800	-	69306	=	- 8506
	(Fl Oz Available)		(Fl Oz Required)		(Fl Oz Sufficient/Insufficient)

* Plus indicates the amount served above the requirement, and minus indicates the amount served below the requirement.

☐ **Adequate Quantity** ☑ **Inadequate Quantity**

Southeast Oklahoma Community Development Corporation
Community Needs Assessment Survey

SOCDC is conducting a survey to determine business and residential lending needs in your community so we will know where to best focus our efforts and funding. Your help in completing this survey is sincerely appreciated.

209 North 4th
Hugo, OK, 74743
580-326-3351

*Please list your City*_____________________________, *County*_____________________________, *and Zip Code*_________________

Check the response that best represents you.

4. What is your gender?
☐Male ☐Female

5. What is your ethnicity?
☐Hispanic ☐Non-Hispanic

6. What is your race?
☐White or Caucasian ☐Black or African American
☐Asian ☐American Indian or Alaska Native
☐Native Hawaiian or Other Pacific Islander
☐Other_____________________________________

7. What is your highest level of education completed?
☐Less than 9th grade ☐9th-12th grade (no diploma) ☐High School Diploma/GED ☐Technical School/Votech
☐Some college (no degree) ☐Associate's degree
☐Bachelor's degree ☐Graduate/Professional

8. What best describes your household?
☐Two Parent ☐Single Parent Female
☐Single Parent Male ☐Multifamily household
☐Single person ☐Two adults no children
☐Grandparent(s) raising grandchildren

9. <u>WRITE IN THE NUMBER</u> of persons for each age group in your household.
_____0-2 _____3-4 _____5-9 _____10-14
_____15-17 _____18-19 _____20-24 _____25-34
_____35-44 _____45-54 _____55-59 _____60-64 _____65-74 _____75-84 _____85 and older

10. What is the primary language spoken in the home?
☐English ☐Spanish ☐Other ____________________

11. Is anyone in your household a veteran?
☐Yes ☐No

12. Anyone in your household receive disability benefits?
☐Yes ☐No
If yes, please mark # of each below:

______# of Children ______# of Adults

13. What was your total household income last year?
☐Less than $10,000 ☐$10,000 - $14,999
☐$15,000-$19,999 ☐$20,000 - $24,999
☐$25,000 - $34,999 ☐ $35,000 – $49,999
☐Over $49,999

14. Mark the choice that best describes you:
☐Client of Agency
(Have received services from agency. Example – Tax Preparation)

☐Agency Board Member
☐Agency Volunteer
☐Representative of an educational institution
(Public or private school, college, technical school)
☐Representative of a government entity
(City, County, State, or Federal)
☐Representative of a private organization
(Business, local civic group)
☐Representative of a faith-based organization
(Church or other religious organization)
☐ Representative of a community based organization
(Nonprofit entities providing direct services)
☐General Public
(Have NOT received services from the agency)

15. What program/services would you like to see continued in your community? By checking the boxes below, please select (in no particular order) the TOP 5 programs/services that are needed or should continue in your community.
Example:
☐ Small Business Lending
☐ Residential Lending
☐ Down Payment Assistance
☐ Credit Repair Loans

Other: ____