

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, August 11, 2026 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Consideration and Possible Action to Accept Debbie Golden as Appointed Representative for Wright City Schools, a Public Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- D.** Appointment of Mentor for New Board Member (*Organizational Standard 5.7*)
- E.** Report from the Committee for Nominations
- F.** Consideration and Possible Action to Elect LIFT CAA Board of Directors Officers for 2026-2027 (*Pursuant to LIFT CAA Amended and Restated By-Laws, Article VI, Section 2*)
- G.** Consideration and Possible Action to Elect LIFT CAA Executive and Personnel Committee Members for 2026-2027 (*Pursuant to LIFT CAA Amended and Restated By-Laws, Article VI, Section 2 and Article X, Section 1*)
- H.** Board Training/Report: How to Interpret an Audit Report and Presentation of 2025 LIFT CAA Audit (*OS 5.7, 5.9 & 8.3*)
- I.** Consideration and Possible Action to Approve 2025 LIFT CAA Audit (*OS 8.1, 8.2 & 8.4*)
- J.** Finance/Audit/Loan Committee Report

Consent Docket - *The following items of business indicated by brackets (K and L, M, N) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- K.** Vote to Approve June 2026 Regular Meeting Minutes (*OS 5.5*)
- L.** Vote to Approve May 2026 and June 2026 Financial Reports; Distribution of July 2026 Financials for September 2026 Consideration and Vote (*OS 8.7*)
- M.** Vote to Approve Submission of Resolutions/Grant Applications – **\$4,011,537**
 - 1. SFY 2027 Community Action Agencies State Appropriated Funds (Head Start) Application to Oklahoma Department of Commerce - **\$97,618**
 - 2. SFY 2027 CAA State Appropriated Funds Application to ODOC - **\$12,160**
 - 3. HOME Investment Partnerships Program Grant Applications to Oklahoma Housing Finance Agency - **\$670,000** (*Rental New Construction: \$620,000 & Community Housing Development Organization Operating: \$50,000*)

4. FY 2026 Community Services Block Grant Application (3rd Allocation) to ODOC - **\$61,243**
 5. Rural Communities Opioid Response Program – Impact Grant Application to Health Resources Services Administration - **\$3,000,000**
 6. Community Donation Request Program Application to Casey’s General Stores - **\$20,000**
 7. Public Transit Revolving Fund Application to Oklahoma Dept. of Transportation - **\$146,516**
 8. Spark Good Local Grant Application to Walmart (Facility 38, Idabel) - **\$4,000**
- N. Vote to Approve Acceptance of Grants/Contracts/Awards – \$6,028,995.71**
1. Rural Mobility Access Program Award from South Western Oklahoma Development Authority via Oklahoma Rural Health Transformation Program - **\$210,726**
 2. Blue Impact Grant Program Award from Blue Cross and Blue Shield of Oklahoma - **\$40,000**
 3. FY 2026 YouthBuild Program Grant Award from U.S. Department of Labor, Employment and Training Administration - **\$1,518,000**
 4. Oklahoma Early Childhood Program Grant Award (Year 21) from Community Action Project of Tulsa County - **\$181,239.68** (Match: \$90,812.94)
 5. FY 2027 Kiamichi Economic Development District of Oklahoma (KEDDO) Area Agency on Aging Older Americans Act Title III-B Trans. Services Award from KEDDO - **\$40,351.17**
 6. WorkReady Oklahoma Employment Center Contract Award (Year 4) from Oklahoma Department of Human Services - **\$1,402,144**
 7. FY 2026 Early Head Start-Child Care Partnership Program Grant Award (Continuation & Cost-of-Living Adjustment) from Office of Head Start - **\$2,281,960**
 8. SFY 2027 CAA State Appropriated Funds (Head Start) Award from ODOC - **\$97,618**
 9. SFY 2027 CAA State Appropriated Funds Award from ODOC - **\$12,160**
 10. Child Care Stabilization Grant Program Awards (Year 5/Quarter 4, Early Learning Centers) from Choctaw Nation of Oklahoma - **\$25,000**
 11. Rural Health Transformation Program Microgrant Award from Oklahoma State Department of Health - **\$51,640**
 12. PY 2026 Department of Human Services Low Income Home Energy Assistance Program Grant Award from ODOC - **\$106,913.86**
 13. FY 2026 CSBG Award (3rd Allocation) from ODOC - **\$61,243** (Total Awarded: \$236,687)
- O. Consideration and Possible Action on Submission of FY 2027 Head Start/Early Head Start Program Grant Application (Continuation) to Office of Head Start**
- P. Consideration and Possible Action on Head Start and Early Head Start/EHS-Child Care Program Menus for the 2026-2027 School Year**
- Q. Consideration and Possible Action on 2026 Head Start Programs Community Assessment Update**
- R. Board Training (OS 5.7):**
- Open Meeting Act
 - Open Records Act
 - Role/Recording of the Board Meeting Minutes
- S. Board Training/Programmatic Report: Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Training on Head Start Program Eligibility (OS 5.7 & 5.9)**
- T. Board Training/Programmatic Report: Quarterly Housing Production (April – June) as Reported to NeighborWorks® America (OS 5.7 & 5.9)**

- U. Board Training/Programmatic Report: Head Start Programs Child Outcomes/Assessment Results for Spring 2025-2026 (*OS 5.7 & 5.9*)
- V. Programmatic Report: OHS Focus Area 2 Comprehensive Services Monitoring Review (*OS 5.9*)
- W. Policy Council Report (*OS 2.1 & 5.9*)
- X. Recognition of July 2026 Employee of the Month:
Corey Robinson, Manager – Clayton Lake State Park
- Y. Recognition of August 2026 Employee of the Month:
Rhonda Collins, Transit Clerk – Transit Program
- Z. Recognition of Service Awards
 - July 2026
Five Years:
Ceara Sales, Caregiver – Early Head Start Program
 - August 2026
Five Years:
Rakelle Bond, Teacher – Head Start Program
Gino Gargano, Manager – Raymond Gary State Park
Jonna Reynolds, Teacher – Head Start Program
Tamara Rice, Teacher Assistant – Head Start Program
Linda Simpson, Transit Driver/Dispatcher – Transit Program
 - Fifteen Years:*
Susie Mashburn, Early Childhood Development & Curriculum Coach – Head Start/
EHS Programs
Sommer Springfield, Assistant Early Childhood Development & Curriculum Coach –
EHS-Child Care Programs
 - Thirty Years:* Lori Henry, Program Secretary – Head Start/EHS/EHS-Child Care Programs
- AA. Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports (Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis); Agency Recertification as a Domestic Violence and Sexual Assault Victim Services Program; Family Positive Workplace Award Recognition; 2025 Victims of Crime Act Grant Site Visit Monitoring Report; Child and Adult Care Food Program Administrative Review Report; Southeast Oklahoma Community Development Corporation Community Needs Assessment Survey (*OS 5.9*)
- BB. Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)
- CC. Vote to Adjourn

Posted: _____ Date: _____ Time: _____