

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, May 12, 2026 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Recognition of Michelle Palmer as Elected Representative for the Head Start/Early Head Start/EHS-Child Care Policy Council, a Low-Income Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2028*)
- D.** Appointment of Mentor for New Board Member (*Organizational Standard 5.7*)
- E.** Finance/Audit/Loan Committee Report

Consent Docket - *The following items of business indicated by brackets (F and G, H, I) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- F.** Vote to Approve April 2026 Regular Meeting Minutes (*OS 5.5*)
- G.** Vote to Approve March 2026 Financial Reports; Distribution of April 2026 Financials for June 2026 Consideration and Vote (*OS 8.7*)
- H.** Vote to Approve Submission of Resolutions/Grant Applications – **\$1,691,630.38**
 - 1. Rural Mobility Access Program Application to South Western Oklahoma Development Authority via Oklahoma Rural Health Transformation Program - **\$316,089**
 - 2. Second Chance Act: Community-Based Reentry Grant Application to U.S. Department of Justice, Bureau of Justice Assistance - **\$1,000,000**
 - 3. FY 2026 Community Services Block Grant Application (2nd Allocation) to Oklahoma Department of Commerce/Community Development - **\$96,054**
 - 4. Blue Impact Grant Program Application to Blue Cross and Blue Shield of Oklahoma - **\$40,000**
 - 5. FY 2027 Family Violence Prevention and Services Act Grant Application to Oklahoma Office of Attorney General - **\$10,247.38** (*Match: \$2,049.48*)
 - 6. FY 2027 State Domestic Violence/Sexual Assault Funding Application to Oklahoma Office of Attorney General - **\$229,240**
- I.** Vote to Approve Acceptance of Grants/Contracts/Awards – **\$349,000**
 - 1. Child Care Stabilization Grant Program Awards (Year 5/Quarter 3, Early Learning Centers) from Choctaw Nation of Oklahoma - **\$25,000**
 - 2. Strategies to Reduce Food Insecurity Project Contract Award (Year 2) from Oklahoma State Department of Health - **\$20,000**
 - 3. FY 2026 Flexible Impact Grant Award from NeighborWorks® America - **\$274,000**
 - 4. 2026 Community Grants Program Award from Carolyn Watson Rural Oklahoma Community Foundation/H. Blanton Brown and Dr. Faith L. Phillips Family Fund - **\$30,000**

- J.** Consideration and Possible Action on 2026-27 EHS-CC Training and Technical Assistance Plan
- K.** Consideration and Possible Action on Signing of Proclamation Recognizing Community Action Month
- L.** Consideration and Possible Action on Resolution to Establish a Formal Process for Low-Income Beneficiaries to Advise LIFT CAA as a Community Housing Development Organization in All Decisions Regarding the Design, Siting, Development, and Management of HOME-Assisted Affordable Housing Projects
- M.** Consideration and Possible Action on Signing of Proclamation Recognizing NeighborWorks Week
- N.** Board Training/Programmatic Report: Quarterly Housing Production (January–March) as Reported to NeighborWorks® America (OS 5.7 & 5.9)
- O.** Board Training (OS 5.7):
- LIFT CAA History, Mission, Vision, and Values
 - History and Future of Community Action/Anti-Poverty Work
 - Statutory and Regulatory Requirements
 - CAA Contractor Implementation Manual – Req. 113
- P.** 2025-2026 Self-Assessment Process Overview for Head Start Programs (OS 5.7 & 5.9)
- Q.** Policy Council Report (OS 2.1 & 5.9)
- R.** Recognition of May 2026 Employee of the Month:
Jordan Mack, Assistant Director – Head Start/Early Head Start Programs
- S.** Recognition of Service Awards
- Five Years:* Chelsie Roden, Caregiver – Early Head Start Program
Rebecca Vasquez-Powers, Case Manager – YouthBuild Program
- Ten Years:* Barbara Sheets, Family Advocate – Head Start Program
- Fifteen Years:* Johnny Driggers, Energy Auditor – Weatherization Program
- Twenty Years:* Kathy James, Senior Program Planner – Administration
- T.** Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports – Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis (OS 5.9)
- U.** Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)
- V.** Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____