

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, March 10, 2026 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

***Consent Docket** - The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- D.** Vote to Approve February 2026 Regular Meeting Minutes (*Organizational Standard 5.5*)
- E.** Vote to Approve December 2025 (Post-Year-End Close) and January 2026 Financial Reports; Distribution of February 2026 Financials for April 2026 Consideration and Vote (*OS 8.7*)
- F.** Vote to Approve Submission of Resolutions/Grant Applications – **\$846,260.54**
 - 1. 2026 Community Grants Program Application to Carolyn Watson Rural Oklahoma Community Foundation - **\$30,000**
 - 2. FY 2027 Kiamichi Economic Development District of Oklahoma Area Agency on Aging Older Americans Act Title III-B Transportation Services Application to KEDDO - **\$53,385.86**
 - 3. Oklahoma Early Childhood Program Grant Application (Year 21) to Community Action Project of Tulsa County & Signing of Provider Agreement - **\$181,239.68** (*Match: \$90,812.94*)
 - 4. FY 2027 Section 5311 – Formula Grants for Rural Areas Program Application to Oklahoma Department of Transportation and Signing of the Authorizing Resolution - **\$581,635**
- G.** Vote to Approve Acceptance of Grants/Contracts/Awards – **\$84,464.33**
 - 1. Rx for Oklahoma Award (Extension/4th Allocation) from KI BOIS Community Action Foundation, Inc. - **\$2,774.33** (*Total Awarded: \$19,372.26*)
 - 2. FY 2026 Improvement Grant Award from Choctaw Nation of Oklahoma, Child Care Assistance Program - **\$2,300**
 - 3. FY 2026 Community Services Block Grant Award (1st Allocation) from Oklahoma Department of Commerce/Community Development - **\$79,390**
- H.** Consideration and Possible Action on FY 2026 Early Head Start-Child Care Partnership Grant Application (Continuation) and Non-Federal Share Waiver Request to the Office of Head Start
- I.** Review of Updated Agreement to Conditions of NeighborWorks Network Charter and NeighborWorks® America Investment and Grant Agreement
- J.** Consideration and Possible Action on Board Resolution Certifying Review and Approval to Enter into Agreement to Conditions of NeighborWorks Network Charter and NeighborWorks® America Investment and Grant Agreement, and Authorization for Signing of Agreements by LIFT CAA Executive Director

- K.** Board Training: Analysis Report over CSBG Annual Report and Results Oriented Management and Accountability (ROMA) Application; Analyzing Data and Assessing Results Among Programs, Clients, and Communities Served (*OS 9.1–9.4*)
- L.** Review, Facilitated Discussion, and Board Member Input Regarding CSBG Annual Report Analysis and Outcomes (*OS 9.3*)
- M.** Board Training: Board Training Plan, ROMA Plan, Community Needs Assessment, Community Action Plan, Strategic Plan, Performance Management Outcomes, and FY 2026 Planning Logic Models (*OS 5.7*)
- N.** Board Giving Report (*OS 5.7*)
- O.** Transportation Advisory Council Report (*OS 5.9*)
- P.** Program Spotlight: CORE Dad – Choctaw, McCurtain & Pushmataha Counties (*OS 5.9*)
- Q.** Policy Council Report (*OS 2.1 & 5.9*)
- R.** Recognition of March 2026 Employee of the Month:
Shakitria Hunter, Caregiver – Early Head Start Program
- S.** Recognition of Service Awards
Five Years: Sharina Curry, Caregiver – Early Head Start Program
Twenty-Five Years: Nora Testerman, Program Assistant – Transit Program
- T.** Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports – Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis (*OS 5.9*)
- U.** Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)
- V.** Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____