

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, February 10, 2026 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

***Consent Docket** - The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- D.** Vote to Approve January 2026 Regular Meeting Minutes (*Organizational Standard 5.5*)
- E.** Vote to Approve December 2025 Financial Reports (Pre-Year-End Close); Distribution of January 2026 Financials for March 2026 Consideration and Vote (*OS 8.7*)
- F.** Vote to Approve Submission of Resolutions/Grant Applications – **\$1,649,390**
 - 1. FY 2026 Improvement Grants Application to Choctaw Nation of Oklahoma, Child Care Assistance Program
 - 2. Spark Good Local Grant Application to Walmart (Facility 117, Broken Bow) - **\$3,500**
 - 3. Spark Good Local Grant Application to Walmart (Facility 49, Hugo) - **\$5,000**
 - 4. Spark Good Local Grant Application to Walmart (Facility 38, Idabel) - **\$3,500**
 - 5. FY 2026 Community Services Block Grant Application (1st Allocation) to Oklahoma Department of Commerce/Community Development - **\$79,390**
 - 6. FY 2026 YouthBuild Program Grant Application to U.S. Department of Labor, Employment and Training Administration - **\$1,518,000**
 - 7. 2026 Victims of Crime Act Grant Application (Court Appointed Special Advocates) to Oklahoma District Attorneys Council - **\$15,000**
 - 8. 2026 VOCA Grant Application (Victim Advocacy Services) to Oklahoma DAC - **\$25,000**
- G.** Vote to Approve Acceptance of Grants/Contracts/Awards – **\$22,640**
 - 1. FY 2026 Improvement Grant Awards from Choctaw Nation of Oklahoma, Child Care Assistance Program - **\$4,640**
 - 2. Child Care Stabilization Grant Program Awards (Year 5/Quarter 2, Early Learning Centers) from Choctaw Nation of Oklahoma - **\$18,000**
- H.** Consideration and Possible Action to Approve Waiver/Exemption of Conflict of Interest for BIL25 Department of Energy (DOE) Weatherization Assistance for Betty Langley (step-grandmother-in-law to LIFT CAA employee Macy Self), that a full and proper posting of the disclosure has been made to the public, that no objections have been received from the public, a legal opinion determining there is no violation of Oklahoma or local law, any conflict or potential conflict should be waived, and the expenditure of DOE BIL25 Weatherization Assistance Program funds is fair to LIFT CAA

- I.** Consideration and Possible Action on Submission of LIFT CAA 403(b) Retirement Plan Form 5500 (*Plan Year 2024, Period: 8/1/2024–7/31/2025*)
- J.** Consideration and Possible Action to Approve FY 2026 Operating Plan and Annual Operating Budget Documents (by Lines of Business) for Submission to NeighborWorks® America
- K.** Consideration and Possible Action to Approve 2026-2027 Eligibility, Recruitment, Selection, Enrollment, and Attendance Integrated Services Policies and Procedures with Prioritization Schedule/Point System
- L.** Executive Director’s Report
- M.** Board Training/Programmatic Report: Quarterly Housing Production (October – December 2025) as Reported to NeighborWorks® America (*OS 5.7 & 5.9*)
- N.** Program Spotlight: Work Ready Oklahoma – Idabel (*OS 5.9*)
- O.** Risk Assessment and Management Report (*OS 5.9*)
- P.** Policy Council Report (*OS 2.1 & 5.9*)
- Q.** Recognition of February 2026 Employee of the Month: Eino Lahti, Driver – Transit Program
- R.** Recognition of Service Awards
Five Years:
 Alan Henslee, Fatherhood Coordinator/Community Education Coordinator – Healthy Start
 David Jobe, Program Director – CORE Dad Pushmataha County
 Kayla Lemons, Cook – Head Start Program
 Angela Moore, Family Advocate – Head Start Program
 Jessica Watts, Behavioral Health Case Manager – RENEW Center &
 Family/Youth/Community Advocate – Better Choices : Better Futures Program
Ten Years:
 Johonna House, Assistant Nutrition Specialist – Early Head Start-Child Care Program
- S.** Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports (Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis); Teen Dating Violence Awareness and Prevention Month (*OS 5.9*)
- T.** Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)
- U.** Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____