LIFT

Community Action Agency, Inc.

Board of Directors Meeting

SEPTEMBER 9, 2025 • 10:00 AM

HEAD START ADMINISTRATION OFFICE

1005 S. 5TH STREET - HUGO, OKLAHOMA

Our Mission:

To improve the lives of low-income individuals and families through service and collaboration leading to self-sufficiency.

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, September 9, 2025 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

A. Call to Order and Invocation

B. Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests

C. Finance/Audit/Loan Committee Report

Consent Docket *- The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

D. Vote to Approve August 2025 Regular Meeting Minutes (*Organizational Standard 5.5*)

E. Vote to Approve July 2025 Financial Reports; Distribution of August 2025 Financials for October 2025 Consideration and Vote (*OS 8.7*)

F. Vote to Approve Submission of Resolutions/Grant Applications – **$3,124,363.87**
1. Gable Grants Program Application (YouthBuild) to Lowe's Foundation - ***$200,000***
2. Preschool Development Grant Birth Through Five Parent and Family Engagement Application to Oklahoma Partnership for School Readiness - ***$50,000***
3. Local Giving Request (Holiday Food Baskets) to International Paper, Valliant Mill - ***$2,000***
4. Choosing Childbirth Act Application (Year 2) to Oklahoma State Dept. of Health - ***$800,000***
5. Community Event Grant Application to Potts Family Foundation - ***$650***
6. FY 2026 Family Violence Prevention and Services Act Grant Application to Oklahoma Office of Attorney General - ***$10,247.38*** *(Match: $2,049.48)*
7. Child and Adult Care Food Program Grant Application to Oklahoma Department of Education - ***$2,061,466.49*** (*Head Start/Early Head Start – $688,050; Early Learning Centers – $118,865.24; CACFP – $1,254,551.25*)

G. Vote to Approve Acceptance of Grants/Contracts/Awards – **$348,371**
1. FY 2025 Healthy Start Initiative: Eliminating Disparities in Perinatal Health Grant Award (Year 12, 3rd Allocation) from Health Resources and Services Administration - ***$312,324*** (*Total Awarded: $1,100,000*)
2. 2025 Victims of Crime Act Grant Award (Court Appointed Special Advocates) from Oklahoma District Attorneys Council - ***$14,420***
3. 2025 VOCA Grant Award (Victim Advocacy Services) from Oklahoma DAC - ***$21,627***

H. Consideration and Possible Action on 2025-2026 Mental Health Contract with Healing Hearts Counseling and Consulting, LLC

I. Consideration and Possible Action on 2025-2026 Head Start/Early Head Start Training and Technical Assistance Plan

J. Board Training/Programmatic Report: Compliance with Children's Internet Protection Act (CIPA) Cyberbullying Awareness (*OS 5.7 & 5.9*)

K. Board Training/Programmatic Report: Head Start/EHS/EHS-Child Care Program Information Reports (*OS 5.7 & 5.9*)

L. Board Training: Results-Oriented Management and Accountability (ROMA) Training (*OS 5.7*)

M. Board Training: LIFT CAA Finances (*OS 5.7*)
- CSBG Organizational Standards – Fiscal Management
- Financial Oversight – Overall Agency Fiscal Status, Procedures, Practices, Transactions
- Interpreting Financial Statements

N. Board Self-Assessment Update

O. Board Giving Report (*OS 5.7*)

P. Transportation Advisory Council Report (*OS 5.9*)

Q. 2025 LIFT CAA Customer Satisfaction Report: 2nd Quarter Results *(OS 1.3 & 6.4)*

R. Policy Council Report (*OS 2.1 & 5.9*)

S. Recognition of September 2025 Employee of the Month:
Ashley Gaddy, Outreach Specialist – Head Start Programs

T. Recognition of Service Awards
Five Years: Jayleigh Nelms, Community Consortium Coord./Evaluator – Healthy Start Program
Twenty-Five Years: Jeannie McMillin, Director – Transit Program

U. Other Reports/Announcements/Correspondence: Head Start Programs Monthly Reports (Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis); Notice of Head Start Transportation Waiver Approval (*OS 5.9*)

V. Consideration and Possible Action on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)

W. Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____

LIFT COMMUNITY ACTION AGENCY, INC.
209 NORTH 4TH STREET
HUGO, OKLAHOMA 74743

MINUTES
BOARD OF DIRECTORS MEETING
August 12, 2025
Head Start Administration Office - Hugo, Oklahoma

The Board of Directors of LIFT Community Action Agency, Inc. met in a regular meeting session on Tuesday, August 12, 2025 at 10:07 a.m. The meeting was held at LIFT CAA's Head Start Administration Office, located at 1005 S. 5th Street in Hugo, Oklahoma. The notice of time, place, and an agenda for the meeting were posted 24 hours prior within prominent view at the main office (209 N. 4th St., Hugo, Oklahoma) and the meeting site (1005 S. 5th St., Hugo, Oklahoma) as well as online at https://liftca.org/board/.

The meeting was called to order by Chairman David Hawkins.

The Invocation was given by Board Member William Smith.

Roll Call was taken, and a quorum was established (16 Board Members present, 9 absent). The following Board Members were present at the meeting site: Colby Bryant, Brad Burgett, Kevin Cory, Brent Franks, Brad Gernand, Kristi Graham, Lori Greer, Patsy Guess, David Hawkins, Jia Johnson, Sharon Johnson, Sandra Meeks, William Smith, Jim Bob Sullivan, Debra Williams, and Craig Young. The following members were absent: Tami Barnes, Andrea Henkel, Jordan Hill, Vickie Leathers, Kara Maness, Carolyn Pool, David Smith, Consuelo Splawn, and Vicky Wade. LIFT CAA employees and visitors present at the meeting site were: Kinsey Cox, Rhonda Teague, Macy Self, Sheree Ensley, Kathy James, Darla Galyon, Christina Merritt, Amber Garman, Jordan Mack, Mattie McKee, Brandon McDaniel, Susie Mashburn, Emma Bishop, Nikole Martin, Dawn McDaniel, and Rebecca (Reynolds) Porter. LIFT CAA employees and/or visitors present, appearing remotely via the Microsoft Teams communications platform included: Sue Talkington.

In order to be in compliance with the Open Meeting Act (Title 25, Oklahoma Statutes §§ 301-314), the vote of each member was publicly cast and recorded. The agenda contained Consent Docket items of business and the rules that pertain to voting on the items.

David Hawkins, Chairman, requested the Board's consideration, discussion, and possible action to accept Brad Gernand as appointed representative for the Pushmataha County Chamber of Commerce, a Private Entity on the LIFT CAA Board of Directors (entity to expire 12/31/2026). A motion was made by Brent Franks and seconded by Debra Williams to accept Brad Gernand as the appointed representative for the Pushmataha County Chamber of Commerce, a Private Entity on the LIFT CAA Board of Directors. The roll call vote was as follows: Yes 14; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item C).

Board Member Debra Williams was appointed to serve as Board Mentor for new Board Member Brad Gernand (Organizational Standard 5.7).

Brad Burgett, Secretary/Treasurer, provided the Board with a report from the Committee for Nominations, who met prior to the meeting to determine the slate of LIFT CAA Officer Candidates for the upcoming year (2025-2026) in accordance with the agency's By-Laws and requirements for the annual election of Officers. The Committee for Nominations recommended the following slate of Board Officers to serve over the next year: Chairman – William Smith (representing Choctaw County); Vice-Chairman – Brad Burgett (representing Pushmataha County); and Secretary/Treasurer – Sandra Meeks (representing McCurtain County). The Committee for Nominations also recommended the existing members of the Executive and Personnel Committee (with the change in Officers as proposed) to serve for 2025-2026.

David Hawkins, Chairman, requested the Board's consideration, discussion, and possible action to elect LIFT CAA Board of Directors Officers for 2025-2026, pursuant to LIFT CAA Amended and Restated By-Laws, Article VI, Section 2. Hawkins also opened the floor to other nominations. A motion was made by Colby Bryant and seconded by Lori Greer to elect the slate of Board Officers as recommended by the Committee for Nominations, therefore electing the following to serve as LIFT CAA Board of Directors Officers for 2025-2026: Chairman – William Smith, Vice-Chairman – Brad Burgett, and Secretary/Treasurer – Sandra Meeks. The roll call vote was as follows: Yes 14; No 0; Abstain 1. The motion carried. The Voting Record is attached (Item F).

David Hawkins, Chairman, requested the Board's consideration, discussion, and possible action to elect LIFT CAA Executive and Personnel Committee Members for 2025-2026, pursuant to LIFT CAA Amended and Restated By-Laws, Article VI, Section 2 and Article X, Section 1. As stipulated in the By-Laws, the composition of the Committee (which includes the elected Officers of the Board) shall consist of seven members total, comprised of at least one Public sector, one Low-Income sector, and one Private sector member, to be elected by majority vote of the Board. Hawkins explained that, with Sandra Meeks' election to the position of Secretary/Treasurer of the Board, this created a vacant position on the Committee. Additionally, the vacancy should be filled by a member representing the Low-Income sector to stay in compliance with composition requirements set forth in the By-Laws. Hawkins then asked for any nominations. Kevin Cory was nominated to fill the vacant position on the Committee. A motion was made by Brad Burgett and seconded by Jim Bob Sullivan to retain the current Committee members for the upcoming year as recommended by the Committee for Nominations as well as elect Kevin Cory to fill the open position; this action elects the following (in addition to the elected Officers) to the LIFT CAA Executive and Personnel Committee for 2025-2026: Kevin Cory (Low-Income Sector, Choctaw County), Brent Franks (Private Sector, Pushmataha County), Vickie Leathers (Private Sector, Pushmataha County), and Craig Young (Public Sector, McCurtain County). The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item G).

Sue Talkington, of Landmark PLC, Certified Public Accountants, presented the 2024 LIFT CAA Audit and provided a Board Training on How to Interpret an Audit Report (Organizational Standards 5.7, 5.9, and 8.3). The Audit, along with the agency's Tax Returns and current Budget, is posted on LIFT CAA's website to allow access by Board Members, funders, and the general

public. Talkington stated that the 2024 Audit was completed in accordance with Government Auditing Standards and the Uniform Guidance; there were no problems with internal control or instances of noncompliance. There were also no weaknesses, findings, or questioned costs, so from an audit perspective, it is considered a clean report and clean opinion. Talkington reviewed the 2024 Audit in its entirety with the Board, explaining the financial statements, accompanying notes, methodology, and the overall audit process to ensure a clear understanding of the report's scope and outcomes.

David Hawkins, Chairman, requested the Board's consideration, discussion, and possible action to approve the 2024 LIFT CAA Audit (Organizational Standards 8.1, 8.2, and 8.4). Through this action, if approved, the Governing Board would formally receive and accept the 2024 LIFT CAA Audit. A motion was made by Colby Bryant and seconded by Brad Burgett to approve the 2024 LIFT CAA Audit. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item I).

Sheree Ensley, Fiscal Officer, provided the Board with the Finance/Audit/Loan Committee Report. The Committee met on August 12, 2025 prior to the Board Meeting. The Committee received a status report on all active loans; there were no new loan applications to present. The Committee voted to recommend full Board approval of the agency's Financial Reports for June 2025. The Committee was presented with the July 2025 Financial Reports, 2024 Agency-wide Audit, and Employee Benefit Plan Form 5500 submission. The Committee was also provided with an update on agency properties, including notification of a rent increase at the Chappell complex and closure of Head Start centers in line with the program's Change in Scope – Enrollment Reduction approval.

CONSENT DOCKET ITEMS

CONSIDER APPROVAL OF MEETING MINUTES/FINANCIAL REPORTS

David Hawkins, Chairman, requested the Board's consideration and vote to approve the July 2025 Regular Meeting Minutes and the June 2025 Financial Reports; the July 2025 Financials were distributed for consideration and vote at the September 2025 Board Meeting (Organizational Standards 5.5 and 8.7). A motion was made by Brad Burgett and seconded by Lori Greer to approve the July 2025 Regular Meeting Minutes and the June 2025 Financial Reports. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Items K & L).

CONSIDER SUBMISSION OF RESOLUTIONS/GRANT APPLICATIONS

1. FY 2025 Section 5339(b) – Bus and Bus Facilities Program Subgrant via Oklahoma Department of Transportation Application to Federal Transit Administration in the amount of $219,561 (with $38,746 match); if awarded, a total of $258,307 in funding (subgrant award plus match) would be used to purchase rear-lift buses to replace two older minivans within the fleet that have high mileage or require a replacement engine.
2. FY 2025 NeighborWorks Financial Capability Capacity Building Cohort Application to NeighborWorks® America in the amount of $20,000; if awarded, this funding will be used for staff training and coaching technical assistance to facilitate the implementation and operation of Financial Capability programming.

3. SFY 2026 Community Action Agencies State Appropriated Funds (Head Start) Application to Oklahoma Department of Commerce in the amount of $101,158; if awarded, these funds will be used to offset Head Start/Early Head Start Teacher salaries and fringe benefits, and support a portion of the salaries/fringe benefits for Family Advocates who work with the programs.
4. SFY 2026 CAA State Appropriated Funds Application to ODOC in the amount of $12,160; if awarded, this allocation of funding will be used to provide partial operational support for the LIFT CAA Housing Director (salary, fringe benefits, indirect costs). The Housing Director oversees numerous programs under the agency's housing umbrella that provides services and supports to low-income individuals and families.
5. Helping Every Area of Relationships Thrive Grant Application to Administration for Children and Families, Office of Family Assistance in the amount of $3,527,831; if awarded, funding will be used to establish and implement Project COMMIT (Couples in Oklahoma Making Marriage Important Together) 2.0. Under the proposed program, staff will provide evidence-based healthy marriage and relationship education to 65 couples each year, for a total of 325 couples served over the five-year project period. Eligible participants will be couples ages 18 or older who reside within LIFT CAA's service area of Choctaw, McCurtain and Pushmataha Counties. Participants will also receive ongoing intensive case management and wraparound services, to include job readiness, financial management, career advancement, and supportive services (i.e. housing, transportation, childcare, etc.).

After discussion and Board Member input with regards to the applications presented, a motion was made by Jim Bob Sullivan and seconded by Debra Williams to approve the submission of resolutions and/or grant applications in the amount of $3,880,710 presented as listed on the Consent Docket. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item M).

CONSIDER ACCEPTANCE OF GRANTS/CONTRACTS/AWARDS

1. FY 2025 Early Head Start-Child Care Partnership Program Grant Award (Continuation) from Administration for Children and Families, Office of Head Start in the amount of $2,267,831; this funding will provide support for program operations in the amount of $2,224,968 and $42,863 for the provision of training/technical assistance for the EHS-CC Program for a period of one year. During the funding period of 8/1/2025 – 7/31/2026, the program will serve 104 infants and toddlers in partnership with six area child care centers, which include the Early Learning Centers located in Antlers, Broken Bow, Hugo, and Idabel, Cabbage Patch Daycare and The Learning Tree. Included with the grant award is approval of a Waiver of the Non-Federal Share associated with the Federal Request in the amount of $566,958.
2. Oklahoma Early Childhood Program Grant Award (Year 20) from Community Action Project of Tulsa County in the amount of $181,239.68 (with $90,812.94 Match); a total of $272,052.62 in funding (grant award plus match) would be used to support personnel costs within Early Head Start and the Early Learning Centers, as well as other associated operating costs. The Oklahoma Early Childhood Program grant is a supplemental funding source used to enhance the quality of LIFT CAA's Early Head Start and Early Head Start-Child Care Programs. This grant provides the agency's birth to age three programs the

ability to raise the quality of existing classrooms in various aspects. The funding provides the resources needed to supplement staff salaries, heighten training opportunities that would otherwise be unobtainable, and raise classroom monitoring standards.

3. SFY 2026 CAA State Appropriated Funds (Head Start) Award from ODOC in the amount of $101,158; these funds will be used to offset Head Start/Early Head Start Teacher salaries and fringe benefits, and support a portion of the salaries/fringe benefits for Family Advocates who work with the programs.
4. SFY 2026 CAA State Appropriated Funds Award from ODOC in the amount of $12,160; this allocation of funding will be used to provide partial operational support for the LIFT CAA Housing Director (salary, fringe benefits, indirect costs). The Housing Director oversees numerous programs under the agency's housing umbrella that provides services and supports to low-income individuals and families.
5. AmeriCorps Seniors Retired and Senior Volunteer Program Donation from Huber Engineered Woods in the amount of $250; these funds will be used to support operations of LIFT CAA's Retired and Senior Volunteer Program related to volunteer recognition.
6. Signature Cause Grant Award from International Paper Foundation in the amount of $4,000; these funds will be used purchase materials, supplies, and furnishings to transform the space within the RENEW Center into a bright and welcoming atmosphere for clients being served. With support from the IP Foundation, LIFT CAA will create the "Connections Café", a safe place where youth and their families who have been impacted by substance use and/or mental health disorders can connect, receive mentorship, counseling, and other services designed to foster recovery and resilience.
7. FY 2025 NeighborWorks Financial Capability Capacity Building Cohort Award (1st Allocation) from NeighborWorks® America in the amount of $7,000; this funding will be used for staff training and coaching technical assistance to facilitate the implementation and operation of Financial Capability programming.
8. Rx for Oklahoma Award (2nd Allocation) from KI BOIS Community Action Foundation, Inc. in the amount of $2,463; these funds will be used to assist eligible individuals in accessing medication cost assistance programs provided by pharmaceutical companies. The total amount awarded for FY 2025 is $13,560.32.
9. FY 2025 Healthy Start Initiative: Eliminating Disparities in Perinatal Health Grant Award (Year 12, 2nd Allocation) from Health Resources and Services Administration in the amount of $290,476; this funding will be utilized during the second year of the five-year grant cycle to improve access to quality health care and services for women, infants, children, and families through outreach, care coordination, health education and linkage to health insurance; building healthy communities and ensuring ongoing, coordinated, comprehensive services are provided in the most efficient manner through effective service delivery; strengthening the health workforce, specifically those individuals responsible for providing direct services; and promoting and improving health equity by connecting with appropriate organizations. The total amount awarded for Year 12 is $787,676.
10. Child Care Stabilization Grant Program Awards (Year 4/Quarter 4, Early Learning Centers) from Choctaw Nation of Oklahoma in the amount of $18,000; this funding will provide key operating support to maintain childcare services within the ELCs.

A motion was made by William Smith and seconded by Brent Franks to approve acceptance of grants, contracts, and awards in the amount of $2,884,577.68 as presented and listed

on the Consent Docket. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item N).

Kathy James, Senior Program Planner, requested the Board's consideration to approve submission of the FY 2026 Head Start/Early Head Start Program Grant Continuation Application to the Administration for Children and Families, Office of Head Start. James explained that the agency was currently working on the FY 2026 Head Start/Early Head Start Program Grant Continuation Application for Program Operations and Training and Technical Assistance. Total requested funding in the amount of $4,614,531 would be comprised of $3,336,104 for Head Start and $1,278,427 for Early Head Start (Funding Period: 12/1/2025–11/30/2026), with a Federal Funded Enrollment of 282 children (234 Head Start, 48 EHS). James detailed at length the program plan and budgets for Head Start and Early Head Start being proposed. The Board of Directors discussed the request and provided input regarding the application. A motion was made by Debra Williams and seconded by Lori Greer to approve submission of the FY 2026 Head Start/Early Head Start Program Grant Continuation Application to the Administration for Children and Families, Office of Head Start. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item O).

Sheree Ensley, Fiscal Officer, requested the Board's consideration, discussion, and possible action on submission of Employee Benefit Plan Form 5500 (Plan Year 2024, Period: 4/1/2024–3/31/2025). Ensley explained that the Form 5500 is a required annual filing by the Internal Revenue Service and the Department of Labor to determine whether employee benefit plans are operated and managed according to government standards. A motion was made by Craig Young and seconded by William Smith to approve submission of the Employee Benefit Plan Form 5500 for Plan Year 2024. The roll call vote was: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item P).

Jordan Mack, Head Start Programs Assistant Director, requested the Board's consideration, discussion, and possible action on the 2024-2025 Head Start Programs Self-Assessment Plan. The annual Self-Assessment is geared toward reviewing and understanding program data. During the Self-Assessment, staff work to identify areas of need within the Head Start, Early Head Start, and EHS-Child Care Programs on which to focus and improve. As shown on the Self-Assessment 2024-2025 documentation included in the Board Meeting packet, all recommendations to help address the discoveries have been completed. Mack facilitated discussion about the Self-Assessment; Board Members were asked to provide input and suggestions on the plan. While there was nothing further provided by the Board during the meeting, members are always encouraged to contact the Head Start/EHS/EHS-CC Administration Office with any additional input or suggestions. A motion was made by Debra Williams and seconded by William Smith to approve the 2024-2025 Head Start Programs Self-Assessment Plan. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item Q).

Jordan Mack, Head Start Programs Assistant Director, requested the Board's consideration, discussion, and possible action on updates to the 2023-2028 Head Start Programs Strategic Plan. The Strategic Plan was developed to help guide the three programs during their five-year grant cycles. Each year, the plan is reviewed and updates are made as needed and to track

progress made. The Strategic Plan has an outcomes-based focus to facilitate continuous improvement and monitoring of progress within the programs. Mack explained that the Plan was updated in August 2025 to track progress towards meeting the Objectives and Outcomes. Mack then described the Goals set for the programs and reasoning behind each, along with the associated Objectives, anticipated Outcomes, and progress made with both during Year 3. A motion was made by Colby Bryant and seconded by Debra Williams to approve the updates to the 2023-2028 Head Start Programs Strategic Plan. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item R).

Jordan Mack, Head Start Programs Assistant Director, requested the Board's consideration, discussion, and possible action on the Head Start and Early Head Start/EHS-Child Care Program Menus for the 2025-2026 School Year. The menus, which are on a six-week rotation, were reviewed and approved by a Registered Dietician, to ensure proper nutritional content and consistency with Child and Adult Care Food Program guidelines. A motion was made by Lori Greer and seconded by Patsy Guess to approve the Head Start and Early Head Start/EHS-Child Care Program Menus for the 2025-2026 School Year. The roll call vote was as follows: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item S).

Jordan Mack, Head Start Programs Assistant Director, requested the Board's consideration, discussion, and possible action on the 2025 Head Start Programs Community Assessment Update. The programs conducted a comprehensive Community Assessment in 2021. The Community Assessment compiles data on the strengths, needs, and resources of the programs' service area. In accordance with Office of Head Start requirements, the 2025 Annual Update is an addendum to the 2021 Community Assessment (and subsequent updates) used to identify significant changes to the service area (such as shifts in population, new community resources, or changing family needs). The Community Assessment is used to ensure services provided are best meeting the needs of children and families served by the programs. Mack reviewed the major updates and data of interest with the Board. A motion was made by William Smith and seconded by Brad Burgett to approve the 2025 Head Start Programs Community Assessment Update. The roll call vote was: Yes 15; No 0; Abstain 0. The motion carried. The Voting Record is attached (Item T).

Rebecca (Reynolds) Porter, Executive Director, provided a Board Self-Assessment Report. The agency is required to conduct the Board Member Self-Assessment every two years. Board Members essentially "rate" themselves in a series of questions related to the Board and its functioning. As the Self-Assessment was last conducted in 2023, it is time again to begin the process. The Self-Assessment will be distributed to the Board (via email) within the coming weeks for completion; there will be a 30-day window to complete the assessment. The findings of the Self-Assessment will then be reported to the Board. Based on the responses, the Board Training Committee will develop a plan to raise capacity in areas identified as needs by Board Members.

Kathy James, Senior Program Planner, provided Board Training over the following: Open Meeting Act, Open Records Act, and Role/Recording of the Board Meeting Minutes (Organizational Standard 5.7). The training was facilitated using material provided by the Oklahoma Office of the Attorney General and excerpts from "Tools for Top-Notch CAAs: A Practical Approach to Governance and Financial Excellence" by CAPLAW.

Brandon McDaniel, Housing Director, provided a Board Training/Programmatic Report over Quarterly (April–June 2025) Housing Production, as reported to NeighborWorks® America (Organizational Standards 5.7 and 5.9). McDaniel provided a review of the submitted report and facilitated discussion regarding Housing production and activities over the last quarter.

Susie Mashburn, Early Childhood Development and Curriculum Coach, provided a Board Training/Programmatic Report over the Spring 2024-2025 Child Outcomes and Assessment Results for the Head Start Programs (Organizational Standards 5.7 and 5.9).

Mattie McKee, Head Start Programs Assistant Director, provided the Board with the Policy Council Report for the July 15, 2025 meeting (Organizational Standards 2.1 and 5.9).

Rebecca (Reynolds) Porter, Executive Director, recognized Emma Bishop (Family Advocate, Choosing Childbirth Program) as the August 2025 Employee of the Month.

Rebecca (Reynolds) Porter, Executive Director, recognized the following Service Award recipients: Five Years – Shaina Billy (Caregiver, Early Head Start Program), Lori Stiles (Teacher, Head Start Program); Thirty-Five Years – Dawn McDaniel (Human Resources Director, Administration).

Other Reports/Announcements/Correspondence were presented as follows: Head Start Programs Monthly Reports (Program Summary, Communication and Guidance, Enrollment/Attendance, Meals/Snack, Data Analysis); Notification of FY 2026 Office of Head Start Monitoring Reviews; Community Housing Development Organization (CHDO) Recertification; and Mobile Food Market Impact Report (Organizational Standard 5.9).

There being no other business to come before the Board, a motion was made by Brad Burgett and seconded by Colby Bryant to adjourn the regular meeting. The roll call vote was as follows: Yes 14; No 0; Abstain 0. The motion carried. Voting record is attached (Item DD).

The Regular Meeting adjourned at 11:41 a.m.

_____
Brad Burgett, Secretary/Treasurer

B. FRANKS | D. WILLIAMS | C. BRYANT | L. GREER | B. BURGETT | JB. SULLIVAN | C. BRYANT | B. BURGETT | B. BURGETT | L. GREER

	August 12, 2025	Present	Absent	C			F			G			I			K & L		
				Y	N	A	Y	N	A	Y	N	A	Y	N	A	Y	N	A
1	Tami Barnes		✓															
2	Colby Bryant	✓		✓			✓			✓			✓			✓		
3	Brad Burgett	✓		✓			·		✓	✓			✓			✓		
4	Kevin Cory	✓		✓			✓			✓			✓			✓		
5	Brent Franks	✓		✓			✓			✓			✓			✓		
6	Brad Gernand	✓					✓			✓			✓			✓		
7	Kristi Graham	✓		✓			✓			✓			✓			✓		
8	Lori Greer	✓		✓			✓			✓			✓			✓		
9	Patsy Guess	✓		✓			✓			✓			✓			✓		
10	Andrea Henkel		✓															
11	Jordan Hill		✓															
12	Jia Johnson	✓		✓			✓			✓			✓			✓		
13	Sharon Johnson	✓		✓			✓			✓			✓			✓		
14	Vickie Leathers		✓															
15	Kara Maness		✓															
16	Sandra Meeks	✓		✓			✓			✓			✓			✓		
17	Carolyn Pool		✓															
18	David Smith		✓															
19	William Smith	✓		✓			✓			✓			✓			✓		
20	Consuelo Splawn		✓															
21	Jim Bob Sullivan	✓		✓			✓			✓			✓			✓		
22	Vicky Wade		✓															
23	Debra Williams	✓		✓			✓			✓			✓			✓		
24	Craig Young	✓		✓			✓			✓			✓			✓		
25	David Hawkins	✓																
26																		
27																		

CALL TO ORDER: 10:07 AM

(1)

				JB. Sullivan	D. Williams	W. Smith	B. Franks	P. Williams	L. Greer	C. Young	W. Smith	D. Williams	W. Smith
	August 12, 2025	**Present**	**Absent**	M		N		O		P		Q	
				Y	N A	Y	N A	Y	N A	Y	N A	Y	N A
1	Tami Barnes		✓										
2	Colby Bryant	✓		✓		✓		✓		✓		✓	
3	Brad Burgett	✓		✓		✓		✓		✓		✓	
4	Kevin Cory	✓		✓		✓		✓		✓		✓	
5	Brent Franks	✓		✓		✓		✓		✓		✓	
6	Brad Gernand	✓		✓		✓		✓		✓		✓	
7	Kristi Graham	✓		✓		✓		✓		✓		✓	
8	Lori Greer	✓		✓		✓		✓		✓		✓	
9	Patsy Guess	✓		✓		✓		✓		✓		✓	
10	Andrea Henkel		✓										
11	Jordan Hill		✓										
12	Jia Johnson	✓		✓		✓		✓		✓		✓	
13	Sharon Johnson	✓		✓		✓		✓		✓		✓	
14	Vickie Leathers		✓										
15	Kara Maness		✓										
16	Sandra Meeks	✓		✓		✓		✓		✓		✓	
17	Carolyn Pool		✓										
18	David Smith		✓										
19	William Smith	✓		✓		✓		✓		✓		✓	
20	Consuelo Splawn		✓										
21	Jim Bob Sullivan	✓		✓		✓		✓		✓		✓	
22	Vicky Wade		✓										
23	Debra Williams	✓		✓		✓		✓		✓		✓	
24	Craig Young	✓		✓		✓		✓		✓		✓	
25	David Hawkins	✓											
26													
27													

				C. BRYANT	D. WILLIAMS	L. GREER	P. GUESS	W. SMITH	B. BURGETT	B. BURGETT	C. BRYANT		
	August 12, 2025	**Present**	**Absent**	R		S		T		DD			
				Y	N	A	Y	N	A	Y	N	A	Y	N	A	Y	N	A
1	Tami Barnes		✓															
2	Colby Bryant	✓		✓			✓			✓			✓					
3	Brad Burgett	✓		✓			✓			✓			✓					
4	Kevin Cory	✓		✓			✓			✓			✓					
5	Brent Franks	✓		✓			✓			✓			✓					
6	Brad Gernand	✓		✓			✓			✓			✓					
7	Kristi Graham	✓		✓			✓			✓			✓					
8	Lori Greer	✓		✓			✓			✓			✓					
9	Patsy Guess	✓		✓			✓			✓			[redacted]					
10	Andrea Henkel		✓															
11	Jordan Hill		✓															
12	Jia Johnson	✓		✓			✓			✓			✓					
13	Sharon Johnson	✓		✓			✓			✓			✓					
14	Vickie Leathers		✓															
15	Kara Maness		✓															
16	Sandra Meeks	✓		✓			✓			✓			✓					
17	Carolyn Pool		✓															
18	David Smith		✓															
19	William Smith	✓		✓			✓			✓			✓					
20	Consuelo Splawn		✓															
21	Jim Bob Sullivan	✓		✓			✓			✓			✓					
22	Vicky Wade		✓															
23	Debra Williams	✓		✓			✓			✓			✓					
24	Craig Young	✓		✓			✓			✓			✓					
25	David Hawkins	✓																
26																		
27																		

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LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Comparative Balance Sheet
End of Aug 2025

FINANCIAL ROW	AMOUNT (AS OF AUG 2025)	COMPARISON AMOUNT (AS OF DEC 2024)	VARIANCE	% VARIANCE
ASSETS				
Current Assets				
Bank				
1000 - Cash				
1010 - Checking Account	$8,504,657.02	$8,646,823.07	($142,166.05)	-1.64%
1020 - Payroll Account	$400,767.42	$9,316.68	$391,450.74	4,201.61%
1021 - First United Accounts Payable	$32,504.33	$13,885.75	$18,618.58	134.08%
1022 - First United TH Reserve	$151,702.51	$146,772.86	$4,929.65	3.36%
1023 - First United General Escrow	$127,887.56	$178,390.15	($50,502.59)	-28.31%
1024 - First United Marina License	$164.60	$253.90	($89.30)	-35.17%
1025 - First United Deposit (PayPal)	$2,260.65	$2,115.20	$145.45	6.88%
1028 - First United Unrestricted Funds CD	$867,770.03	$849,505.41	$18,264.62	2.15%
1030 - Shamrock Bank - Clayton	$1,872.44	$1,854.10	$18.34	0.99%
1040 - Petty Cash	$735.00	$835.00	($100.00)	-11.98%
1050 - McCurtain County National Bank	$5,304.25	$6,449.31	($1,145.06)	-17.75%
Total - 1000 - Cash	**$10,095,625.81**	**$9,856,201.43**	**$239,424.38**	**2.43%**
Total Bank	**$10,095,625.81**	**$9,856,201.43**	**$239,424.38**	**2.43%**
Accounts Receivable				
1100 - Receivables				
1105 - Accrued Acct Receivable	$228,938.28	$272,333.18	($43,394.90)	-15.93%
1110 - Accounts Receivable	$337,727.82	$730,563.21	($392,835.39)	-53.77%
1120 - Due From (A/R)	($362.96)	($362.96)	$0.00	0.00%
Total - 1100 - Receivables	**$566,303.14**	**$1,002,533.43**	**($436,230.29)**	**-43.51%**
1300 - Other receivables				
1320 - Notes/loans receivable	$282,077.02	$334,632.06	($52,555.04)	-15.71%
1321 - Loans Receivable from Belmont	$181,588.48	$217,351.48	($35,763.00)	-16.45%
1322 - Loans Receivable from Clayton	$241,751.53	$227,561.53	$14,190.00	6.24%
1323 - Loans Receivable rom Kiamichi	$123,563.90	$123,563.90	$0.00	0.00%
1324 - Loans Receivable from SOCDC	$522,001.57	$522,001.57	$0.00	0.00%
1326 - Loans Receivable from Rouleau House	$41,967.74	$51,909.76	($9,942.02)	-19.15%
1327 - Receivable - NW Capital from Building Funds	$119,876.92	$0.00	$119,876.92	0.00%
Total - 1300 - Other receivables	**$1,512,827.16**	**$1,477,020.30**	**$35,806.86**	**2.42%**
Total Accounts Receivable	**$2,079,130.30**	**$2,479,553.73**	**($400,423.43)**	**-16.15%**
Other Current Asset				
1400 - Other assets	**$149,948.05**	**$35,733.08**	**$114,214.97**	**319.63%**
1500 - Investments				
1530 - Property/Lots held for Sale	$375,516.35	$375,516.35	$0.00	0.00%
1599 - Undeposited Funds	$1,031.22	$468.35	$562.87	120.18%
Total - 1500 - Investments	**$376,547.57**	**$375,984.70**	**$562.87**	**0.15%**
NS097 - Interfund Due to /Due from	($738.73)	($738.73)	$0.00	0.00%
Payroll Float	$399,017.97	$303,788.87	$95,229.10	31.35%
Total Other Current Asset	**$924,774.86**	**$714,767.92**	**$210,006.94**	**29.38%**
Total Current Assets	**$13,099,530.97**	**$13,050,523.08**	**$49,007.89**	**0.38%**
Fixed Assets				
1600 - Fixed operating assets				
1610 - Land	$1,087,094.00	$1,087,094.00	$0.00	0.00%
1620 - Buildings	$7,056,276.04	$7,056,276.04	$0.00	0.00%
1630 - Leasehold Improvements	$2,123,010.79	$2,123,010.79	$0.00	0.00%
1640 - Computers & Equipment over $5,000	$1,046,791.74	$1,046,791.74	$0.00	0.00%
1650 - Vehicles	$4,250,106.82	$4,250,106.82	$0.00	0.00%
Total - 1600 - Fixed operating assets	**$15,563,279.39**	**$15,563,279.39**	**$0.00**	**0.00%**
1700 - Accum deprec - fixed operating assets				
1725 - Accum deprec - building	($5,745,780.99)	($5,745,780.99)	$0.00	0.00%
1735 - Accum amort - leasehold improvements	($2,072,640.82)	($2,072,640.82)	$0.00	0.00%
1740 - Accum. Amortization Leases	($19,501.30)	($19,501.30)	$0.00	0.00%
1745 - Accum deprec - furn,fix,equip	($56,655.06)	($56,655.06)	$0.00	0.00%
1755 - Accum deprec - vehicles	($245,150.94)	($245,150.94)	$0.00	0.00%
Total - 1700 - Accum deprec - fixed operating assets	**($8,139,729.11)**	**($8,139,729.11)**	**$0.00**	**0.00%**
Total Fixed Assets	**$7,423,550.28**	**$7,423,550.28**	**$0.00**	**0.00%**
Other Assets				
1800 - Other Assets	**$31,834.84**	**$31,834.84**	**$0.00**	**0.00%**
Total Other Assets	**$31,834.84**	**$31,834.84**	**$0.00**	**0.00%**
Total ASSETS	**$20,554,916.09**	**$20,505,908.20**	**$49,007.89**	**0.24%**
Liabilities & Equity				
Current Liabilities				
Accounts Payable	**($17,977.23)**	**($18,712.60)**	**$735.37**	**-3.93%**
Other Current Liability	**$1,399,065.96**	**$1,545,219.20**	**($146,153.24)**	**-9.46%**
Total Current Liabilities	**$1,381,088.73**	**$1,526,506.60**	**($145,417.87)**	**-9.53%**
Long Term Liabilities				
2700 - Long-term notes & loans payable				

FINANCIAL ROW	AMOUNT (AS OF AUG 2025)	COMPARISON AMOUNT (AS OF DEC 2024)	VARIANCE	% VARIANCE
2770 - Long-term liabilities - Mower Loan	$0.00	$482.99	($482.99)	-100.00%
2780 - Lease liability	$15,846.10	$15,846.10	$0.00	0.00%
Total - 2700 - Long-term notes & loans payable	**$15,846.10**	**$16,329.09**	**($482.99)**	**-2.96%**
Total Long Term Liabilities	**$15,846.10**	**$16,329.09**	**($482.99)**	**-2.96%**
Equity	**$19,157,981.26**	**$18,963,072.51**	**$194,908.75**	**1.03%**
Total Liabilities & Equity	**$20,554,916.09**	**$20,505,908.20**	**$49,007.89**	**0.24%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Comparative Income Statement
From Jan 2025 to Aug 2025

FINANCIAL ROW	AMOUNT (JAN 2025 - AUG 2025)	COMPARATIVE AMOUNT (JAN 2024 - DEC 2024)	VARIANCE	% VARIANCE
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$75,401.76**	**$66,066.44**	**$9,335.32**	**14.13%**
4100 - Inkind Revenue	**$576,827.49**	**$1,519,251.09**	**($942,423.60)**	**-62.03%**
4200 - Miscellaneous Revenue	**$832,944.69**	**$1,254,930.89**	**($421,986.20)**	**-33.63%**
4400 - State Revenue	**$2,362,585.05**	**$1,793,753.10**	**$568,831.95**	**31.71%**
4500 - Federal Revenue	**$9,855,329.75**	**$15,332,653.05**	**($5,477,323.30)**	**-35.72%**
4900 - Recoveries from Programs	**$2,538,048.74**	**$3,993,852.84**	**($1,455,804.10)**	**-36.45%**
5000 - Rental Revenue	**$608,256.42**	**$756,661.79**	**($148,405.37)**	**-19.61%**
5100 - Program Fee Revenue	**$912,654.32**	**$1,522,032.67**	**($609,378.35)**	**-40.04%**
5300 - Interest and Dividends	**$42,942.68**	**$319,105.51**	**($276,162.83)**	**-86.54%**
5400 - Revenue from other sources	**$1,170,495.29**	**$1,681,254.64**	**($510,759.35)**	**-30.38%**
5800 - Special Event	**$18,228.61**	**$5,266.00**	**$12,962.61**	**246.16%**
Total - Income	**$18,993,714.80**	**$28,244,828.02**	**($9,251,113.22)**	**-32.75%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$6,409.80**	**$2,810.86**	**$3,598.94**	**128.04%**
Total - Cost Of Sales	**$6,409.80**	**$2,810.86**	**$3,598.94**	**128.04%**
Gross Profit	**$18,987,305.00**	**$28,242,017.16**	**($9,254,712.16)**	**-32.77%**
Expense				
7000 - Grants, contracts, & direct assistance	**$788,880.19**	**$1,770,162.16**	**($981,281.97)**	**-55.43%**
7200 - Salaries & related expenses	**$7,705,406.27**	**$12,510,254.57**	**($4,804,848.30)**	**-38.41%**
7300 - Indirect Cost Pool Expense	**$1,118,844.06**	**$2,176,494.77**	**($1,057,650.71)**	**-48.59%**
7500 - Contract/Consultant Services	**$1,222,747.82**	**$2,045,519.13**	**($822,771.31)**	**-40.22%**
8100 - Non personnel expenses	**$753,602.71**	**$1,205,980.27**	**($452,377.56)**	**-37.51%**
8200 - Facility & equipment expenses	**$2,258,759.61**	**$3,222,733.80**	**($963,974.19)**	**-29.91%**
8300 - Travel & meetings expenses	**$375,658.19**	**$640,446.09**	**($264,787.90)**	**-41.34%**
8400 - Insurance Expense	$1,585,293.92	$2,235,204.58	($649,910.66)	-29.08%
8600 - Business expenses	**$0.00**	**$1,704.01**	**($1,704.01)**	**-100.00%**
8700 - Food Expenses	**$970,715.84**	**$1,742,261.67**	**($771,545.83)**	**-44.28%**
8800 - In-Kind Expenses	**$576,827.49**	**$1,519,251.09**	**($942,423.60)**	**-62.03%**
Total - Expense	**$17,356,736.10**	**$29,070,012.14**	**($11,713,276.04)**	**-40.29%**
Net Ordinary Income	**$1,630,568.90**	**($827,994.98)**	**$2,458,563.88**	**-296.93%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$1,435,660.15**	**$1,867,637.48**	**($431,977.33)**	**-23.13%**
Total - Other Expense	**$1,435,660.15**	**$1,867,637.48**	**($431,977.33)**	**-23.13%**
Net Other Income	**($1,435,660.15)**	**($1,867,637.48)**	**$431,977.33**	**-23.13%**
Net Income	**$194,908.75**	**($2,695,632.46)**	**$2,890,541.21**	**-107.23%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Functional Expense
From Jan 2025 to Aug 2025

FINANCIAL ROW	- UNASSIGNED - Amount	CAPITAL Amount	FUNDRAISING Amount	MANAGEMENT & GENERAL (ADMIN) Amount	OTHER Amount	PROGRAM SERVICES Amount	*TOTAL Amount*
Operating Activities							
Net Income	($226,150.24)	($40,866.79)	$177.51	($213,104.15)	$423.89	$674,428.53	$194,908.75
Adjustments to Net Income							
Accounts Receivable	$392,835.39	($67,321.88)	$0.00	$0.00	$0.00	$74,909.92	$400,423.43
Other Current Asset	$78,622.26	($5,655.87)	$0.00	($71,309.33)	$0.00	($211,101.13)	($209,444.07)
Accounts Payable	$735.37	$0.00	$0.00	$0.00	$0.00	$0.00	$735.37
Sales Tax Payable	$19,729.19	$0.00	$0.00	$0.00	$0.00	($19,776.10)	($46.91)
Other Current Liabilities	$738,812.95	$0.00	$0.00	$109,872.49	$0.00	($994,791.77)	($146,106.33)
Total Adjustments to Net Income	**$1,230,735.16**	**($72,977.75)**	**$0.00**	**$38,563.16**	**$0.00**	**($1,150,759.08)**	**$45,561.49**
Total Operating Activities	**$1,004,584.92**	**($113,844.54)**	**$177.51**	**($174,540.99)**	**$423.89**	**($476,330.55)**	**$240,470.24**
Financing Activities							
Long Term Liabilities	($482.77)	$0.00	$0.00	$0.00	$0.00	($0.22)	($482.99)
Total Financing Activities	**($482.77)**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**($0.22)**	**($482.99)**
Net Change in Cash for Period	**$1,004,102.15**	**($113,844.54)**	**$177.51**	**($174,540.99)**	**$423.89**	**($476,330.77)**	**$239,987.25**
Cash at Beginning of Period	**$34,347,005.17**	**$3,494.00**	**$1,731.28**	**($10,869,958.65)**	**$765.43**	**($13,626,367.45)**	**$9,856,669.78**
Cash at End of Period	**$35,351,107.32**	**($110,350.54)**	**$1,908.79**	**($11,044,499.64)**	**$1,189.32**	**($14,102,698.22)**	**$10,096,657.03**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Financial Position
End of Aug 2025

FINANCIAL ROW	AMOUNT
ASSETS	
Current Assets	
Bank	
1000 - Cash	
1010 - Checking Account	$8,504,657.02
1020 - Payroll Account	$400,767.42
1021 - First United Accounts Payable	$32,504.33
1022 - First United TH Reserve	$151,702.51
1023 - First United General Escrow	$127,887.56
1024 - First United Marina License	$164.60
1025 - First United Deposit (PayPal)	$2,260.65
1028 - First United Unrestricted Funds CD	$867,770.03
1030 - Shamrock Bank - Clayton	$1,872.44
1040 - Petty Cash	$735.00
1050 - McCurtain County National Bank	$5,304.25
Total - 1000 - Cash	**$10,095,625.81**
Total Bank	**$10,095,625.81**
Accounts Receivable	
1100 - Receivables	
1105 - Accrued Acct Receivable	$228,938.28
1110 - Accounts Receivable	$337,727.82
1120 - Due From (A/R)	($362.96)
Total - 1100 - Receivables	**$566,303.14**
1300 - Other receivables	
1320 - Notes/loans receivable	$282,077.02
1321 - Loans Receivable from Belmont	$181,588.48
1322 - Loans Receivable from Clayton	$241,751.53
1323 - Loans Receivable rom Kiamichi	$123,563.90
1324 - Loans Receivable from SOCDC	$522,001.57
1326 - Loans Receivable from Rouleau House	$41,967.74
1327 - Receivable - NW Capital from Building Funds	$119,876.92
Total - 1300 - Other receivables	**$1,512,827.16**
Total Accounts Receivable	**$2,079,130.30**
Other Current Asset	
1400 - Other assets	
1450 - Prepaid Expenses	$150,154.90
1465 - Advances Paid	($206.85)
Total - 1400 - Other assets	**$149,948.05**
1500 - Investments	
1530 - Property/Lots held for Sale	$375,516.35
1599 - Undeposited Funds	$1,031.22
Total - 1500 - Investments	**$376,547.57**
NS097 - Interfund Due to /Due from	($738.73)
Payroll Float	$399,017.97
Total Other Current Asset	**$924,774.86**
Total Current Assets	**$13,099,530.97**
Fixed Assets	
1600 - Fixed operating assets	
1610 - Land	$1,087,094.00
1620 - Buildings	$7,056,276.04
1630 - Leasehold Improvements	$2,123,010.79

FINANCIAL ROW	AMOUNT
1640 - Computers & Equipment over $5,000	$1,046,791.74
1650 - Vehicles	$4,250,106.82
Total - 1600 - Fixed operating assets	**$15,563,279.39**
1700 - Accum deprec - fixed operating assets	
1725 - Accum deprec - building	($5,745,780.99)
1735 - Accum amort - leasehold improvements	($2,072,640.82)
1740 - Accum. Amortization Leases	($19,501.30)
1745 - Accum deprec - furn,fix,equip	($56,655.06)
1755 - Accum deprec - vehicles	($245,150.94)
Total - 1700 - Accum deprec - fixed operating assets	**($8,139,729.11)**
Total Fixed Assets	**$7,423,550.28**
Other Assets	
1800 - Other Assets	
1810 - Right to Use Asset - Leases	$31,847.83
1950 - Stale Dated Payables	($12.99)
Total - 1800 - Other Assets	**$31,834.84**
Total Other Assets	**$31,834.84**
Total ASSETS	**$20,554,916.09**
Liabilities & Equity	
Current Liabilities	
Accounts Payable	
2000 - Payables	
2010 - AP Accrued monthly	($17,977.23)
Total - 2000 - Payables	**($17,977.23)**
Total Accounts Payable	**($17,977.23)**
Other Current Liability	
2100 - Accrued liabilities	**$1,241,550.62**
2400 - Refundable Advances	
2450 - Apartment Sec Deposits Payable	$33,437.50
2455 - Sales Taxes Payable	($58.16)
Total - 2400 - Refundable Advances	**$33,379.34**
2500 - Short-term notes & loans payable	
2570 - Short-term liabilities - other	$124,136.00
Total - 2500 - Short-term notes & loans payable	**$124,136.00**
Total Other Current Liability	**$1,399,065.96**
Total Current Liabilities	**$1,381,088.73**
Long Term Liabilities	
2700 - Long-term notes & loans payable	
2780 - Lease liability	$15,846.10
Total - 2700 - Long-term notes & loans payable	**$15,846.10**
Total Long Term Liabilities	**$15,846.10**
Equity	**$19,157,981.26**
Total Liabilities & Equity	**$20,554,916.09**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Cash Flow
From Jan 2025 to Aug 2025

FINANCIAL ROW	AMOUNT
Operating Activities	
Net Income	$194,908.75
Adjustments to Net Income	
Accounts Receivable	$400,423.43
Other Current Asset	($209,444.07)
Accounts Payable	$735.37
Sales Tax Payable	($46.91)
Other Current Liabilities	($146,106.33)
Total Adjustments to Net Income	**$45,561.49**
Total Operating Activities	**$240,470.24**
Financing Activities	
Long Term Liabilities	($482.99)
Total Financing Activities	**($482.99)**
Net Change in Cash for Period	**$239,987.25**
Cash at Beginning of Period	**$9,856,669.78**
Cash at End of Period	**$10,096,657.03**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Statement of Activity
From Jan 2025 to Aug 2025
Options: Activity Only

FINANCIAL ROW	- UNASSIGNED - Amount	WITH DONOR RESTRICTIONS Amount	WITHOUT DONOR RESTRICTIONS Amount	*TOTAL Amount*
Operating Activities				
Net Income	($6,702,558.42)	$8,265.86	$6,889,201.31	$194,908.75
Adjustments to Net Income				
Accounts Receivable	$392,835.39	$0.00	$7,588.04	$400,423.43
Other Current Asset	$273,067.69	$0.00	($482,511.76)	($209,444.07)
Accounts Payable	$735.37	$0.00	$0.00	$735.37
Sales Tax Payable	$0.00	$0.00	($46.91)	($46.91)
Other Current Liabilities	($64,086.60)	$0.00	($82,019.73)	($146,106.33)
Total Adjustments to Net Income	**$602,551.85**	**$0.00**	**($556,990.36)**	**$45,561.49**
Total Operating Activities	**($6,100,006.57)**	**$8,265.86**	**$6,332,210.95**	**$240,470.24**
Financing Activities				
Long Term Liabilities	($482.77)	$0.00	($0.22)	($482.99)
Total Financing Activities	**($482.77)**	**$0.00**	**($0.22)**	**($482.99)**
Net Change in Cash for Period	**($6,100,489.34)**	**$8,265.86**	**$6,332,210.73**	**$239,987.25**
Cash at Beginning of Period	**$3,861,739.37**	**$0.00**	**$5,994,930.41**	**$9,856,669.78**
Cash at End of Period	**($2,238,749.97)**	**$8,265.86**	**$12,327,141.14**	**$10,096,657.03**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Program Revenue by Month
Jun 2025, Jul 2025, Aug 2025
Monthly distribution of Revenue by Restriction and Program

PROGRAM	JUNE 2025	JULY 2025	AUGUST 2025	TOTAL
Without Donor Restrictions				
HS -Head Start	$73,391.40	$534,669.37	$274,063.60	$882,124.37
Administration	$396,831.24	$474,478.10	$399,099.29	$1,270,408.63
Early Head Start Child Care	$852.41	$247,946.62	$526.00	$249,325.03
Housing	$142,486.17	$78,005.10	$80,317.97	$300,809.24
Early Learning Centers	$80,960.34	$98,120.72	$77,520.47	$256,601.53
TRANSIT	$81,928.32	$94,768.81	$25,986.31	$202,683.44
Healthy Start		$71,436.69		$71,436.69
State Park Operations	$65,309.58	$61,779.86	$35,678.24	$162,767.68
Apartments	$55,529.66	$62,724.65	$57,258.23	$175,512.54
Youth Build	$34,570.60	$33,545.20	$52,700.01	$120,815.81
Economic Development (Lending)	$40,131.24	$2,542.80	($45,670.77)	($2,996.73)
VOCA	$21,849.25	$163.75		$22,013.00
Tri-CORPS	$17,448.03	$4,171.92	$390.00	$22,009.95
EHS -EARLY HEAD START	$9,172.10	$9,345.43	$10,852.47	$29,370.00
RSVP	$2,141.27	$8,530.58	$864.95	$11,536.80
- Unassigned -			$162.00	$162.00
CASA	$4.41	$68.18	$150.00	$222.59
RX			$130.99	$130.99
Mentoring	$55.00	$45.25		$100.25
Community Services		$20.72		$20.72
Second Chance		$6.58		$6.58
Emergency Services		$2.32		$2.32
Total - Without Donor Restrictions	**$1,022,661.02**	**$1,782,372.65**	**$970,029.76**	**$3,775,063.43**
- Unassigned -				
HS -Head Start	$402,438.48	$13,959.77	$413,659.00	$830,057.25
Early Head Start Child Care	$158,294.00		$64,983.00	$223,277.00
WRO	$157,033.70	$32,152.38		$189,186.08
TRANSIT	$48,901.65	$136,649.61	$60,494.73	$246,045.99
CORE Dad Program	$122,031.04	$41,927.78		$163,958.82
TMA	$105,927.41	$121,063.84	$113,707.55	$340,698.80
CACFP - Daycare Homes	$106,339.98		$111,009.89	$217,349.87
Healthy Start	$91,807.00		$61,428.00	$153,235.00
Community Services	$83,718.83	$10,125.66	$1,045.78	$94,890.27
Choosing Childbirth	$61,615.92	$58,983.63		$120,599.55
Weatherization	$19,601.43	$61,124.19		$80,725.62
Housing	$49,244.79	$1,013.32		$50,258.11
Youth Build	$42,222.00		$37,682.00	$79,904.00
Tri-CORPS	$30,547.64	$16,173.00	$24,811.00	$71,531.64
VOCA	$26,032.51	$5,095.10		$31,127.61
EHS -EARLY HEAD START	$15,467.55	$15,873.29		$31,340.84
Second Chance	$12,859.17	$5,701.11		$18,560.28
Safe Place Healing Hearts	$11,954.52	$10,868.24		$22,822.76
RSVP	$11,551.00		$6,123.00	$17,674.00
Early Learning Centers	$6,775.04	$4,591.99	$10,184.78	$21,551.81
State Park Operations	$9,939.63	$9,829.67		$19,769.30
HEAD START / EARLY HEAD START		$8,428.38		$8,428.38
Mentoring	$2,959.71	$1,906.03		$4,865.74
RX	$1,388.82	$821.00		$2,209.82
CASA	$1,254.83	$976.28		$2,231.11
Apartments			$500.00	$500.00
Total - Unassigned -	**$1,579,906.65**	**$557,264.27**	**$905,628.73**	**$3,042,799.65**
With Donor Restrictions				
HS -Head Start		$2,514.20		$2,514.20
Total - With Donor Restrictions		**$2,514.20**		**$2,514.20**
Total	**$2,602,567.67**	**$2,342,151.12**	**$1,875,658.49**	**$6,820,377.28**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Adjust 2025
Options: Activity Only

Agency

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$56,000.00**	**$75,401.76**	**($19,401.76)**	**134.65%**
4100 - Inkind Revenue	**$1,328,764.57**	**$576,827.49**	**$751,937.08**	**43.41%**
4200 - Miscellaneous Revenue	**$54,340.50**	**$833,023.92**	**($778,683.42)**	**1,532.97%**
4400 - State Revenue	**$3,672,021.85**	**$2,362,585.05**	**$1,309,436.80**	**64.34%**
4500 - Federal Revenue	**$9,837,882.61**	**$9,855,329.75**	**($17,447.14)**	**100.18%**
4900 - Recoveries from Programs	**$2,139,501.00**	**$2,538,048.74**	**($398,547.74)**	**118.63%**
5000 - Rental Revenue	**$0.00**	**$629,065.42**	**($629,065.42)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$913,288.82**	**($913,288.82)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$42,942.68**	**($42,942.68)**	**0.00%**
5400 - Revenue from other sources	**$538,836.40**	**$1,170,495.29**	**($631,658.89)**	**217.23%**
5800 - Special Event	**$0.00**	**$18,253.61**	**($18,253.61)**	**0.00%**
Total - Income	**$17,627,346.93**	**$19,015,262.53**	**($1,387,915.60)**	**107.87%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$0.00**	**$6,409.80**	**($6,409.80)**	**0.00%**
Total - Cost Of Sales	**$0.00**	**$6,409.80**	**($6,409.80)**	**0.00%**
Gross Profit	**$17,627,346.93**	**$19,008,852.73**	**($1,381,505.80)**	**107.84%**
Expense				
7000 - Grants, contracts, & direct assistance	**$73,000.00**	**$788,880.19**	**($715,880.19)**	**1,080.66%**
7200 - Salaries & related expenses	**$8,491,117.79**	**$8,234,981.13**	**$256,136.66**	**96.98%**
7300 - Indirect Cost Pool Expense	**$1,291,096.54**	**$1,201,688.16**	**$89,408.38**	**93.08%**
7500 - Contract/Consultant Services	**$1,596,794.46**	**$1,222,747.82**	**$374,046.64**	**76.58%**
8100 - Non personnel expenses	**$668,669.49**	**$756,230.76**	**($87,561.27)**	**113.09%**
8200 - Facility & equipment expenses	**$1,994,616.63**	**$2,262,712.28**	**($268,095.65)**	**113.44%**
8300 - Travel & meetings expenses	**$268,787.85**	**$375,658.19**	**($106,870.34)**	**139.76%**
8400 - Insurance Expense	$133,355.00	$1,580,523.29	($1,447,168.29)	1,185.20%
8600 - Business expenses	**$118,597.00**	**$0.00**	**$118,597.00**	**0.00%**
8700 - Food Expenses	**$93,017.00**	**$970,649.47**	**($877,632.47)**	**1,043.52%**
8800 - In-Kind Expenses	**$1,328,764.57**	**$576,827.49**	**$751,937.08**	**43.41%**
Total - Expense	**$16,057,816.33**	**$17,970,898.78**	**($1,913,082.45)**	**111.91%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$1,324,024.09**	**$1,436,135.30**	**($112,111.21)**	**108.47%**
Total - Other Expense	**$1,324,024.09**	**$1,436,135.30**	**($112,111.21)**	**108.47%**
Net Income	**$245,506.51**	**($398,181.35)**	**$643,687.86**	**-162.19%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Adjust 2025
Options: Activity Only

Operations

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4200 - Miscellaneous Revenue	**$0.00**	**$16,664.65**	**($16,664.65)**	**0.00%**
4900 - Recoveries from Programs	**$2,139,501.00**	**$2,538,040.32**	**($398,539.32)**	**118.63%**
5000 - Rental Revenue	**$0.00**	**$271,591.42**	**($271,591.42)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**($3,142.26)**	**$3,142.26**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$58,081.83**	**($58,081.83)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$327,890.91**	**($327,890.91)**	**0.00%**
Total - Income	**$2,139,501.00**	**$3,209,126.87**	**($1,069,625.87)**	**149.99%**
Gross Profit	**$2,139,501.00**	**$3,209,126.87**	**($1,069,625.87)**	**149.99%**
Expense				
7000 - Grants, contracts, & direct assistance	**$0.00**	**$2,890.91**	**($2,890.91)**	**0.00%**
7200 - Salaries & related expenses	**$1,507,742.15**	**$605,866.15**	**$901,876.00**	**40.18%**
7300 - Indirect Cost Pool Expense	**$0.00**	**$13,383.35**	**($13,383.35)**	**0.00%**
7500 - Contract/Consultant Services	**$125,000.00**	**$306,233.15**	**($181,233.15)**	**244.99%**
8100 - Non personnel expenses	**$64,740.65**	**$46,220.10**	**$18,520.55**	**71.39%**
8200 - Facility & equipment expenses	**$41,709.95**	**$170,939.43**	**($129,229.48)**	**409.83%**
8300 - Travel & meetings expenses	**$41,000.00**	**$29,338.12**	**$11,661.88**	**71.56%**
8400 - Insurance Expense	$80,000.00	$1,191,733.61	($1,111,733.61)	1,489.67%
8700 - Food Expenses	**$0.00**	**$6,036.54**	**($6,036.54)**	**0.00%**
Total - Expense	**$1,860,192.75**	**$2,372,641.36**	**($512,448.61)**	**127.55%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$279,308.25**	**$155,706.84**	**$123,601.41**	**55.75%**
Total - Other Expense	**$279,308.25**	**$155,706.84**	**$123,601.41**	**55.75%**
Net Income	**$0.00**	**$680,778.67**	**($680,778.67)**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2025 to Aug 2025

Financial Row	- No Department -	10 Operating		
		Administration	Building Funds	Total
	Amount	Amount	Amount	Amount
Income				
Income				
4000 - Contribution Revenue	$3,490.00	$0.00	$0.00	$0.00
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$160.00	$16,612.50	$52.15	$16,664.65
4400 - State Revenue	$109,818.02	$0.00	$0.00	$0.00
4500 - Federal Revenue	$0.00	$0.00	$0.00	$0.00
4900 - Recoveries from Programs	$8.42	$2,538,040.32	$0.00	$2,538,040.32
5000 - Rental Revenue	$0.00	$0.00	$271,341.42	$271,341.42
5100 - Program Fee Revenue	$1,986.63	$0.00	($3,142.26)	($3,142.26)
5300 - Interest and Dividends	$0.00	$57,504.73	$577.10	$58,081.83
5400 - Revenue from other sources	$0.00	$327,890.91	$0.00	$327,890.91
5800 - Special Event	$200.00	$0.00	$0.00	$0.00
Total - Income	$115,663.07	$2,940,048.46	$268,828.41	$3,208,876.87
Total Income	**$115,663.07**	**##########**	**$268,828.41**	**##########**
Expense				
Expense				
7000 - Grants, contracts, & direct assistance	$132.97	$2,890.91	$0.00	$2,890.91
7200 - Salaries & related expenses	$546,347.74	$566,020.55	$0.00	$566,020.55
7300 - Indirect Cost Pool Expense	$41,384.40	$13,383.35	$0.00	$13,383.35
7500 - Contract/Consultant Services	$5,102.18	$242,557.26	$63,675.89	$306,233.15
8100 - Non personnel expenses	$33,274.11	$35,687.09	$10,326.51	$46,013.60
8200 - Facility & equipment expenses	$360,405.54	$52,481.06	$118,458.37	$170,939.43
8300 - Travel & meetings expenses	$3,597.61	$29,214.92	$123.20	$29,338.12
8400 - Insurance Expense	$2,890.33	$1,106,121.06	$90,383.18	$1,196,504.24
8700 - Food Expenses	$624,133.11	$6,036.54	$0.00	$6,036.54
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00
Other Expense				
8500 - Other Expense	$2,923.43	$154,458.64	$1,398.05	$155,856.69
Total Expense	**$1,620,191.42**	**##########**	**$284,365.20**	**##########**
8000 - Cost of Goods Sold				
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$541.68	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$541.68	$0.00	$0.00	$0.00
Gross	***##########***	***$731,197.08***	***($15,536.79)***	***$715,660.29***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Adjust 2025
Options: Activity Only

Early Childhood

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$4,000.00**	**$4,000.00**	**$0.00**	**100.00%**
4100 - Inkind Revenue	**$1,316,864.57**	**$505,553.03**	**$811,311.54**	**38.39%**
4200 - Miscellaneous Revenue	**$0.00**	**$569,403.83**	**($569,403.83)**	**0.00%**
4400 - State Revenue	**$209,979.05**	**$157,841.39**	**$52,137.66**	**75.17%**
4500 - Federal Revenue	**$6,882,362.00**	**$5,709,511.53**	**$1,172,850.47**	**82.96%**
5100 - Program Fee Revenue	**$0.00**	**$298,070.80**	**($298,070.80)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$11,131.28**	**($11,131.28)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$300,000.00**	**($300,000.00)**	**0.00%**
Total - Income	**$8,413,205.62**	**$7,555,511.86**	**$857,693.76**	**89.81%**
Gross Profit	**$8,413,205.62**	**$7,555,511.86**	**$857,693.76**	**89.81%**
Expense				
7200 - Salaries & related expenses	**$4,648,348.31**	**$3,688,827.81**	**$959,520.50**	**79.36%**
7300 - Indirect Cost Pool Expense	**$873,729.80**	**$624,616.46**	**$249,113.34**	**71.49%**
7500 - Contract/Consultant Services	**$1,107,775.00**	**$618,102.12**	**$489,672.88**	**55.80%**
8100 - Non personnel expenses	**$155,605.16**	**$334,508.19**	**($178,903.03)**	**214.97%**
8200 - Facility & equipment expenses	**$121,906.20**	**$220,692.69**	**($98,786.49)**	**181.03%**
8300 - Travel & meetings expenses	**$46,277.15**	**$73,031.98**	**($26,754.83)**	**157.81%**
8400 - Insurance Expense	$44,175.00	$128,730.83	($84,555.83)	291.41%
8700 - Food Expenses	**$72,137.00**	**$321,414.55**	**($249,277.55)**	**445.56%**
8800 - In-Kind Expenses	**$1,316,864.57**	**$505,553.03**	**$811,311.54**	**38.39%**
Total - Expense	**$8,386,818.19**	**$6,515,477.66**	**$1,871,340.53**	**77.69%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$189,619.00**	**$473,475.12**	**($283,856.12)**	**249.70%**
Total - Other Expense	**$189,619.00**	**$473,475.12**	**($283,856.12)**	**249.70%**
Net Income	**($163,231.57)**	**$566,559.08**	**($729,790.65)**	**-347.09%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2025 to Aug 2025

Financial Row		20 Early Childhood							
	Amount	CACFP - Daycare Homes Amount	CC EHS -Early Head Start CC Amount	Early Learning Centers Amount	Amount	HS/EHS EHS Amount	HS/EHS Head Start Amount	HS/EHS Total Amount	Total Amount
Income									
Income									
4000 - Contribution Revenue	$0.00	$0.00	$0.00	$4,000.00	$0.00	$0.00	$0.00	$0.00	$4,000.00
4100 - Inkind Revenue	$0.00	$0.00	$5,421.53	$4,060.00	$178,086.35	$61,402.32	$256,582.83	$496,071.50	$505,553.03
4200 - Miscellaneous Revenue	$0.00	$0.00	$0.00	$292,023.19	$200,873.18	$0.00	$76,428.23	$277,301.41	$569,324.60
4400 - State Revenue	$0.00	$0.00	$0.00	$0.00	$15,873.29	$87,428.58	$54,539.52	$157,841.39	$157,841.39
4500 - Federal Revenue	$0.00	$728,969.71	$1,579,706.00	$41,825.91	$797,146.77	$452,613.00	$2,109,250.14	$3,359,009.91	$5,709,511.53
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	$0.00	$0.00	$0.00	$297,989.80	$0.00	$0.00	$0.00	$0.00	$297,989.80
5300 - Interest and Dividends	$0.00	$0.00	$0.00	$6,378.60	$4,680.45	$0.00	$72.23	$4,752.68	$11,131.28
5400 - Revenue from other sources	$0.00	$0.00	$0.00	$0.00	$300,000.00	$0.00	$0.00	$300,000.00	$300,000.00
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - Income	$0.00	$728,969.71	$1,585,127.53	$646,277.50	$1,496,660.04	$601,443.90	$2,496,872.95	$4,594,976.89	$7,555,351.63
Total Income	**$0.00**	**$728,969.71**	##########	##########	##########	**$601,443.90**	##########	##########	##########
Expense									
Expense									
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7200 - Salaries & related expenses	$89,638.24	$66,931.59	$218,874.65	$484,114.50	$537,304.29	$643,222.50	$1,415,423.48	$2,595,950.27	$3,455,509.25
7300 - Indirect Cost Pool Expense	$17,368.98	$10,756.38	$26,676.59	$77,700.30	$49,024.44	$133,985.21	$267,916.09	$450,925.74	$583,427.99
7500 - Contract/Consultant Services	$0.00	$639.58	$464,130.88	$4,150.58	$120,268.80	$5,248.59	$23,663.69	$149,181.08	$618,102.12
8100 - Non personnel expenses	$1,421.10	$4,309.38	$111,517.70	$23,112.37	$44,270.63	$33,794.83	$114,844.65	$192,910.11	$333,270.66
8200 - Facility & equipment expenses	$0.00	$2,992.00	$21,795.00	$17,111.77	$96,418.00	$19,624.83	$62,628.83	$178,671.66	$220,570.43
8300 - Travel & meetings expenses	$0.00	$20,444.06	$13,181.36	$2,779.83	$6,464.73	$7,401.66	$22,760.34	$36,626.73	$73,031.98
8400 - Insurance Expense	$0.00	$0.00	$24,999.25	$16,986.40	($3,413.82)	$19,088.77	$71,070.23	$86,745.18	$128,730.83
8700 - Food Expenses	$0.00	$3,094.95	$495.84	$63,866.93	$95,319.69	$7,360.63	$151,342.88	$254,023.20	$321,480.92
8800 - In-Kind Expenses	$0.00	$0.00	$5,421.53	$4,060.00	$178,086.35	$61,402.32	$256,582.83	$496,071.50	$505,553.03
Other Expense									
8500 - Other Expense	$260.74	$59.70	$257,387.56	$4,167.56	$87,644.47	$28,724.26	$95,230.83	$211,599.56	$473,475.12
Total Expense	**$108,689.06**	**$109,227.64**	##########	##########	##########	**$959,853.60**	##########	##########	##########
8000 - Cost of Goods Sold									
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gross	##########	***$619,742.07***	***$440,647.17***	***($51,772.74)***	***$285,272.46***	##########	***$15,409.10***	***($57,728.14)***	***$842,199.30***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Adjust 2025
Options: Activity Only

Community Services

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$45,000.00**	**$60,335.60**	**($15,335.60)**	**134.08%**
4100 - Inkind Revenue	**$11,900.00**	**$71,274.46**	**($59,374.46)**	**598.95%**
4200 - Miscellaneous Revenue	**$0.00**	**$2,040.37**	**($2,040.37)**	**0.00%**
4400 - State Revenue	**$1,475,772.80**	**$1,068,618.80**	**$407,154.00**	**72.41%**
4500 - Federal Revenue	**$2,345,673.00**	**$1,799,144.66**	**$546,528.34**	**76.70%**
5100 - Program Fee Revenue	**$0.00**	**$90.00**	**($90.00)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$814.78**	**($814.78)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$25,376.00**	**($25,376.00)**	**0.00%**
5800 - Special Event	**$0.00**	**$6,529.45**	**($6,529.45)**	**0.00%**
Total - Income	**$3,878,345.80**	**$3,034,224.12**	**$844,121.68**	**78.24%**
Gross Profit	**$3,878,345.80**	**$3,034,224.12**	**$844,121.68**	**78.24%**
Expense				
7000 - Grants, contracts, & direct assistance	**$43,000.00**	**$54,180.20**	**($11,180.20)**	**126.00%**
7200 - Salaries & related expenses	**$1,821,816.33**	**$1,660,355.93**	**$161,460.40**	**91.14%**
7300 - Indirect Cost Pool Expense	**$321,156.74**	**$258,087.19**	**$63,069.55**	**80.36%**
7500 - Contract/Consultant Services	**$358,169.46**	**$138,511.76**	**$219,657.70**	**38.67%**
8100 - Non personnel expenses	**$361,475.66**	**$231,431.43**	**$130,044.23**	**64.02%**
8200 - Facility & equipment expenses	**$236,731.48**	**$191,240.24**	**$45,491.24**	**80.78%**
8300 - Travel & meetings expenses	**$139,742.70**	**$92,798.27**	**$46,944.43**	**66.41%**
8400 - Insurance Expense	$2,430.00	$8,831.48	($6,401.48)	363.44%
8700 - Food Expenses	**$18,000.00**	**$19,017.03**	**($1,017.03)**	**105.65%**
8800 - In-Kind Expenses	**$11,900.00**	**$71,274.46**	**($59,374.46)**	**598.95%**
Total - Expense	**$3,314,422.37**	**$2,725,727.99**	**$588,694.38**	**82.24%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$563,564.75**	**$500,675.60**	**$62,889.15**	**88.84%**
Total - Other Expense	**$563,564.75**	**$500,675.60**	**$62,889.15**	**88.84%**
Net Income	**$358.68**	**($192,179.47)**	**$192,538.15**	**-53,579.64%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2025 to Aug 2025
Financial Row

	CORE DAD	Choosing Childbirth	Community Services	Emergency Services	Healthy Start	Mentoring	RCOR TRI-CORP	RSVP	RX	Second Chance		CASA	Victim Services SPHH	VOCA	Total	WORK READY OK	Youth Build	Total
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Income																		
Income																		
4000 - Contribution Revenue	$0.00	$0.00	$5,020.94	$10.00	$0.00	$5.00	$34,040.00	$1,015.00	$0.00	$0.00	$154.41	$0.00	$0.00	$0.00	$154.41	$0.00	$20,090.25	$60,335.60
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,802.11	$0.00	$0.00	$2,016.54	$0.00	$0.00	$0.00	$2,016.54	$0.00	$64,455.81	$71,274.46
4200 - Miscellaneous Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$400.00	$0.00	$0.00	$400.00	$0.00	$1,640.37	$2,040.37
4400 - State Revenue	$50,954.23	$120,599.55	$512,131.43	$0.00	$0.00	$0.00	$0.00	$0.00	$7,433.69	$0.00	$976.28	$8,739.78	$0.00	$0.00	$9,716.06	$367,783.84	$0.00	$1,068,618.80
4500 - Federal Revenue	$0.00	$0.00	$156,067.35	$0.00	$758,509.00	$20,378.47	$218,622.08	$51,443.00	$0.00	$120,924.02	$15,963.34	$0.00	$99,145.73	$37,345.67	$152,454.74	$0.00	$320,746.00	$1,799,144.66
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$90.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$90.00
5300 - Interest and Dividends	$0.00	$0.00	$20.34	$5.79	$13.24	$101.57	$81.11	$0.00	$0.00	$15.99	$231.93	$86.73	$0.00	$177.33	$495.99	$0.00	$58.43	$814.78
5400 - Revenue from other sources	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$17,376.00	$8,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$25,376.00
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$876.73	$1,041.83	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,585.89	$6,504.45
Total - Income	$50,954.23	$120,599.55	$673,240.06	$15.79	$758,522.24	$20,485.04	$271,085.92	$66,301.94	$7,433.69	$120,940.01	$19,342.50	$9,226.51	$99,145.73	$37,523.00	$165,237.74	$367,783.84	$411,576.75	$3,034,176.80
Total Income	$50,954.23	##########	$673,240.06	$15.79	##########	$20,485.04	##########	$66,301.94	########	$120,940.01	$19,342.50	########	$99,145.73	$37,523.00	$165,237.74	##########	##########	##########
Expense																		
Expense																		
7000 - Grants, contracts, & direct assistance	$296.24	$4,238.58	$40,431.63	$1,200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$98.65	$0.00	$5,178.32	$592.24	$5,869.21	$0.00	$2,144.54	$54,180.20
7200 - Salaries & related expenses	$31,870.36	$45,388.45	$362,163.90	$0.00	$360,548.30	$14,564.39	$145,785.79	$39,162.00	$5,083.15	$72,437.87	($6,613.94)	$0.00	$81,711.45	$73,868.22	$148,965.73	$34,957.18	$159,790.44	$1,544,543.87
7300 - Indirect Cost Pool Expense	$1,913.53	$9,201.67	$63,604.35	$0.00	$67,407.37	$1,815.54	$22,308.39	$4,959.04	$1,020.74	$7,027.70	($6,283.13)	$40.69	$16,089.74	$14,028.51	$23,875.81	$6,424.15	$3,787.11	$237,677.09
7500 - Contract/Consultant Services	$0.00	$0.00	$17,802.50	$0.00	$74,359.48	$699.48	$5,000.00	$0.00	$0.00	$31,160.68	$1,398.50	$0.00	$411.52	$0.00	$1,810.02	$4,257.50	$3,422.10	$138,511.76
8100 - Non personnel expenses	$3,153.04	$5,438.15	$63,716.10	$0.00	$17,650.18	$1,793.12	$46,386.94	$862.98	$0.00	($299.01)	$350.73	$2,525.95	$1,289.28	$527.30	$4,693.26	$65,028.41	$21,373.25	$230,700.20
8200 - Facility & equipment expenses	$11,409.72	$6,535.73	$23,765.49	$0.00	$35,296.74	$1,472.00	$15,228.46	$1,184.00	$0.00	$4,320.00	$3,735.50	$1,740.00	$4,246.50	$740.00	$10,462.00	$44,147.26	$31,110.74	$191,240.24
8300 - Travel & meetings expenses	$1,558.09	$1,453.20	$15,974.09	$0.00	$20,769.22	$316.40	$5,505.40	$2,093.70	$79.80	$9,029.72	$2,210.97	$5,178.18	$4,366.46	$475.40	$12,231.01	$6,652.30	$17,135.34	$92,798.27
8400 - Insurance Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,324.00	$1,814.48	$0.00	$882.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,811.00	$8,831.48
8700 - Food Expenses	$2,484.33	$612.39	$8,893.14	$0.00	$19.62	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$7,007.55	$0.00	$19,017.03
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,802.11	$0.00	$0.00	$2,016.54	$0.00	$0.00	$0.00	$2,016.54	$0.00	$64,455.81	$71,274.46
Other Expense																		
8500 - Other Expense	$8,870.04	$40,974.05	$91,352.58	$0.00	$118,859.36	$2,313.13	$10,482.01	$631.90	$1,250.00	$6,595.82	$2,553.06	$38.00	$799.38	$29.85	$3,420.29	$121,646.41	$84,732.93	$500,050.60
Total Expense	$61,555.35	##########	$687,703.78	$1,200.00	##########	$22,974.06	##########	$55,510.21	########	$131,154.78	($533.12)	########	##########	$90,261.52	$213,343.87	##########	##########	##########
8000 - Cost of Goods Sold																		
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gross	*($10,601.12)*	*$6,757.33*	*($14,463.72)*	*($1,184.21)*	*$63,611.97*	*($2,489.02)*	*$19,064.93*	*$10,791.73*	*$0.00*	*($10,214.77)*	*$19,875.62*	*($296.31)*	##########	*($52,738.52)*	*($48,106.13)*	*$77,663.08*	*$18,813.49*	*$109,643.56*

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Adjust 2025
Options: Activity Only

Housing

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$7,000.00**	**$7,000.00**	**$0.00**	**100.00%**
4200 - Miscellaneous Revenue	**$0.00**	**$176,299.23**	**($176,299.23)**	**0.00%**
4400 - State Revenue	**$1,186,270.00**	**$867,528.19**	**$318,741.81**	**73.13%**
4500 - Federal Revenue	**$301,918.11**	**$1,738,135.56**	**($1,436,217.45)**	**575.70%**
5000 - Rental Revenue	**$0.00**	**$354,870.00**	**($354,870.00)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$45,426.81**	**($45,426.81)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**($42,885.54)**	**$42,885.54**	**0.00%**
5400 - Revenue from other sources	**$538,836.40**	**$455,142.10**	**$83,694.30**	**84.47%**
Total - Income	**$2,034,024.51**	**$3,601,516.35**	**($1,567,491.84)**	**177.06%**
Gross Profit	**$2,034,024.51**	**$3,601,516.35**	**($1,567,491.84)**	**177.06%**
Expense				
7000 - Grants, contracts, & direct assistance	**$0.00**	**$731,676.11**	**($731,676.11)**	**0.00%**
7200 - Salaries & related expenses	**$146,452.00**	**$825,885.42**	**($679,433.42)**	**563.93%**
7300 - Indirect Cost Pool Expense	**$27,945.00**	**$119,378.75**	**($91,433.75)**	**427.19%**
7500 - Contract/Consultant Services	**$5,850.00**	**$88,690.57**	**($82,840.57)**	**1,516.08%**
8100 - Non personnel expenses	**$27,179.02**	**$55,857.40**	**($28,678.38)**	**205.52%**
8200 - Facility & equipment expenses	**$1,193,224.00**	**$1,140,092.14**	**$53,131.86**	**95.55%**
8300 - Travel & meetings expenses	**$8,000.00**	**$77,545.93**	**($69,545.93)**	**969.32%**
8400 - Insurance Expense	$6,750.00	$107,539.36	($100,789.36)	1,593.18%
8600 - Business expenses	**$118,597.00**	**$0.00**	**$118,597.00**	**0.00%**
8700 - Food Expenses	**$0.00**	**$48.24**	**($48.24)**	**0.00%**
Total - Expense	**$1,533,997.02**	**$3,146,713.92**	**($1,612,716.90)**	**205.13%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$91,648.09**	**$256,490.22**	**($164,842.13)**	**279.86%**
Total - Other Expense	**$91,648.09**	**$256,490.22**	**($164,842.13)**	**279.86%**
Net Income	**$408,379.40**	**$198,312.21**	**$210,067.19**	**48.56%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2025 to Aug 2025

Financial Row	40 Housing Department									
	Amount	Apartments Amount	Construction Amount	HUD Apartments (Lift) Amount	Housing Amount	Weatherization Amount	Total Amount	Self Help Housing Amount	TMA Amount	Total Amount
Income										
Income										
4000 - Contribution Revenue	$0.00	$0.00	$0.00	$0.00	$7,000.00	$0.00	$7,000.00	$0.00	$0.00	$7,000.00
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$0.00	$230.97	$0.00	$0.00	$176,068.26	$0.00	$176,068.26	$0.00	$0.00	$176,299.23
4400 - State Revenue	$0.00	$0.00	$0.00	$0.00	$867,528.19	$0.00	$867,528.19	$0.00	$0.00	$867,528.19
4500 - Federal Revenue	$0.00	$0.00	$101,372.97	$0.00	$727,951.37	$61,124.19	$789,075.56	$0.00	$847,687.03	$1,738,135.56
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$334,311.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$334,311.00
5100 - Program Fee Revenue	$15.00	$11,249.63	$0.00	$11,949.44	$22,212.74	$0.00	$22,212.74	$0.00	$0.00	$45,426.81
5300 - Interest and Dividends	$53,156.00	($101,261.35)	$0.00	$0.00	$5,219.81	$0.00	$5,219.81	$0.00	$0.00	($42,885.54)
5400 - Revenue from other sources	$0.00	$10,300.00	$0.00	$0.00	$444,842.10	$0.00	$444,842.10	$0.00	$0.00	$455,142.10
5800 - Special Event	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - Income	$53,171.00	$254,830.25	$101,372.97	$11,949.44	$2,250,822.47	$61,124.19	$2,311,946.66	$0.00	$847,687.03	$3,580,957.35
Total Income	$53,171.00	##########	$101,372.97	#########	##########	$61,124.19	##########	$0.00	$847,687.03	##########
Expense										
Expense										
7000 - Grants, contracts, & direct assistance	$58,406.00	($97,755.79)	$0.00	$0.00	$446,025.90	$0.00	$446,025.90	$0.00	$325,000.00	$731,676.11
7200 - Salaries & related expenses	$61,606.38	$28,704.34	$253,283.75	($109.44)	($27,144.79)	$174,935.09	$147,790.30	$0.00	$281,227.36	$772,502.69
7300 - Indirect Cost Pool Expense	$12,083.39	$4,268.51	$48,321.42	$3,247.54	($14,768.39)	$21,803.94	$7,035.55	$0.00	$35,065.05	$110,021.46
7500 - Contract/Consultant Services	$0.00	$33,479.92	$12,197.65	$0.00	$42,713.00	$300.00	$43,013.00	$0.00	$0.00	$88,690.57
8100 - Non personnel expenses	$7.68	$7,535.17	$3,598.06	($7.43)	$32,414.80	$1,370.68	$33,785.48	$0.00	$10,938.44	$55,857.40
8200 - Facility & equipment expenses	$0.00	$153,187.46	$5,686.19	$0.00	$949,201.94	$5,602.81	$954,804.75	$0.00	$23,200.00	$1,136,878.40
8300 - Travel & meetings expenses	$60.00	($1,691.06)	$4,719.23	$299.04	$25,490.60	$3,020.39	$28,510.99	$0.00	$45,647.73	$77,545.93
8400 - Insurance Expense	$0.00	$81,333.90	$0.00	$0.00	$23,557.46	$0.00	$23,557.46	$0.00	$2,648.00	$107,539.36
8700 - Food Expenses	$0.00	$0.00	$0.00	$0.00	$48.24	$0.00	$48.24	$0.00	$0.00	$48.24
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Expense										
8500 - Other Expense	$1,185.72	$18,014.11	$935.93	$0.00	$201,784.63	$11,562.44	$213,347.07	$0.00	$23,007.39	$256,490.22
Total Expense	##########	##########	$328,742.23	$3,429.71	##########	$218,595.35	##########	$0.00	$746,733.97	##########
8000 - Cost of Goods Sold										
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Gross	*($80,178.17)*	*$27,753.69*	##########	*$8,519.73*	*$571,499.08*	##########	*$414,027.92*	*$0.00*	*$100,953.06*	*$243,706.97*

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Adjust 2025
Options: Activity Only

Transportation

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4200 - Miscellaneous Revenue	**$54,340.50**	**$67,051.05**	**($12,710.55)**	**123.39%**
4400 - State Revenue	**$0.00**	**$89,971.00**	**($89,971.00)**	**0.00%**
4500 - Federal Revenue	**$307,929.50**	**$608,538.00**	**($300,608.50)**	**197.62%**
5000 - Rental Revenue	**$0.00**	**$2,604.00**	**($2,604.00)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$236,470.92**	**($236,470.92)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$424.57**	**($424.57)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$54,180.73**	**($54,180.73)**	**0.00%**
Total - Income	**$362,270.00**	**$1,059,240.27**	**($696,970.27)**	**292.39%**
Gross Profit	**$362,270.00**	**$1,059,240.27**	**($696,970.27)**	**292.39%**
Expense				
7200 - Salaries & related expenses	**$0.00**	**$650,460.17**	**($650,460.17)**	**0.00%**
7300 - Indirect Cost Pool Expense	**$0.00**	**$108,289.98**	**($108,289.98)**	**0.00%**
7500 - Contract/Consultant Services	**$0.00**	**$10,243.79**	**($10,243.79)**	**0.00%**
8100 - Non personnel expenses	**$0.00**	**$31,311.50**	**($31,311.50)**	**0.00%**
8200 - Facility & equipment expenses	**$362,270.00**	**$31,247.39**	**$331,022.61**	**8.63%**
8300 - Travel & meetings expenses	**$0.00**	**$90,317.06**	**($90,317.06)**	**0.00%**
8400 - Insurance Expense	$0.00	$56,829.88	($56,829.88)	0.00%
Total - Expense	**$362,270.00**	**$978,699.77**	**($616,429.77)**	**270.16%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$0.00**	**$17,453.47**	**($17,453.47)**	**0.00%**
Total - Other Expense	**$0.00**	**$17,453.47**	**($17,453.47)**	**0.00%**
Net Income	**$0.00**	**$63,087.03**	**($63,087.03)**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2025 to Aug 2025

Financial Row	50 Transportation		
		Transit	Total
	Amount	Amount	Amount
Income			
Income			
4000 - Contribution Revenue	$0.00	$0.00	$0.00
4100 - Inkind Revenue	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$0.00	$67,051.05	$67,051.05
4400 - State Revenue	$0.00	$89,971.00	$89,971.00
4500 - Federal Revenue	$0.00	$608,538.00	$608,538.00
4900 - Recoveries from Programs	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$2,604.00	$2,604.00
5100 - Program Fee Revenue	$8,920.20	$226,997.22	$235,917.42
5300 - Interest and Dividends	$0.00	$424.57	$424.57
5400 - Revenue from other sources	$0.00	$54,180.73	$54,180.73
5800 - Special Event	$0.00	$0.00	$0.00
Total - Income	$8,920.20	$1,049,766.57	$1,058,686.77
Total Income	**$8,920.20**	**##########**	**##########**
Expense			
Expense			
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$0.00
7200 - Salaries & related expenses	$21,962.62	$587,703.19	$609,665.81
7300 - Indirect Cost Pool Expense	$4,326.04	$96,780.35	$101,106.39
7500 - Contract/Consultant Services	$0.00	$10,243.79	$10,243.79
8100 - Non personnel expenses	$0.00	$31,057.71	$31,057.71
8200 - Facility & equipment expenses	$0.00	$31,247.39	$31,247.39
8300 - Travel & meetings expenses	$0.00	$90,317.06	$90,317.06
8400 - Insurance Expense	$0.00	$56,829.88	$56,829.88
8700 - Food Expenses	$0.00	$0.00	$0.00
8800 - In-Kind Expenses	$0.00	$0.00	$0.00
Other Expense			
8500 - Other Expense	$0.00	$17,453.47	$17,453.47
Total Expense	**$26,288.66**	**$921,632.84**	**$947,921.50**
8000 - Cost of Goods Sold			
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00
Total - 8000 - Cost of Goods Sold	$0.00	$0.00	$0.00
Gross	***($17,368.46)***	***$128,133.73***	***$110,765.27***

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Jan 2025 to Adjust 2025
Options: Activity Only

Economic Development

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4000 - Contribution Revenue	**$0.00**	**$576.16**	**($576.16)**	**0.00%**
4200 - Miscellaneous Revenue	**$0.00**	**$1,404.79**	**($1,404.79)**	**0.00%**
4400 - State Revenue	**$0.00**	**$68,807.65**	**($68,807.65)**	**0.00%**
5100 - Program Fee Revenue	**$0.00**	**$334,385.92**	**($334,385.92)**	**0.00%**
5300 - Interest and Dividends	**$0.00**	**$15,375.76**	**($15,375.76)**	**0.00%**
5400 - Revenue from other sources	**$0.00**	**$7,905.55**	**($7,905.55)**	**0.00%**
5800 - Special Event	**$0.00**	**$11,524.16**	**($11,524.16)**	**0.00%**
Total - Income	**$0.00**	**$439,979.99**	**($439,979.99)**	**0.00%**
Cost Of Sales				
8000 - Cost of Goods Sold	**$0.00**	**$5,868.12**	**($5,868.12)**	**0.00%**
Total - Cost Of Sales	**$0.00**	**$5,868.12**	**($5,868.12)**	**0.00%**
Gross Profit	**$0.00**	**$434,111.87**	**($434,111.87)**	**0.00%**
Expense				
7200 - Salaries & related expenses	**$0.00**	**$232,141.48**	**($232,141.48)**	**0.00%**
7300 - Indirect Cost Pool Expense	**$0.00**	**$35,641.33**	**($35,641.33)**	**0.00%**
7500 - Contract/Consultant Services	**$0.00**	**$55,864.25**	**($55,864.25)**	**0.00%**
8100 - Non personnel expenses	**$0.00**	**$23,628.03**	**($23,628.03)**	**0.00%**
8200 - Facility & equipment expenses	**$0.00**	**$148,094.85**	**($148,094.85)**	**0.00%**
8300 - Travel & meetings expenses	**$0.00**	**$9,029.22**	**($9,029.22)**	**0.00%**
8400 - Insurance Expense	$0.00	$83,967.80	($83,967.80)	0.00%
Total - Expense	**$0.00**	**$588,366.96**	**($588,366.96)**	**0.00%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense	**$0.00**	**$29,410.62**	**($29,410.62)**	**0.00%**
Total - Other Expense	**$0.00**	**$29,410.62**	**($29,410.62)**	**0.00%**
Net Income	**$0.00**	**($183,665.71)**	**$183,665.71**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Lift Income/Expense Statement Summary
From Jan 2025 to Aug 2025

Financial Row	60 Economic Development								
	Economic Development/Lending			State Parks					Total
	Amount	Lending Amount	Total Amount	Amount	Clayton Lake Amount	Hugo Lake Amount	Raymond Gary Amount	Total Amount	Amount
Income									
Income									
4000 - Contribution Revenue	$0.00	$0.00	$0.00	$574.59	$1.56	$0.00	$0.01	$576.16	$576.16
4100 - Inkind Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4200 - Miscellaneous Revenue	$0.00	$0.00	$0.00	$1,404.79	$0.00	$0.00	$0.00	$1,404.79	$1,404.79
4400 - State Revenue	$0.00	$0.00	$0.00	$9,829.67	$28,515.00	$0.00	$30,462.98	$68,807.65	$68,807.65
4500 - Federal Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4900 - Recoveries from Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000 - Rental Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5100 - Program Fee Revenue	($9,250.76)	$0.00	($9,250.76)	$248,902.40	$25,728.97	$21,272.30	$47,733.01	$343,636.68	$334,385.92
5300 - Interest and Dividends	$15,097.42	$0.00	$15,097.42	$163.28	$0.00	$0.03	$115.03	$278.34	$15,375.76
5400 - Revenue from other sources	$1,183.80	$0.00	$1,183.80	$6,294.28	$85.00	$43.61	$298.86	$6,721.75	$7,905.55
5800 - Special Event	$0.00	$0.00	$0.00	$11,174.16	$0.00	$350.00	$0.00	$11,524.16	$11,524.16
Total - Income	$7,030.46	$0.00	$7,030.46	$278,343.17	$54,330.53	$21,665.94	$78,609.89	$432,949.53	$439,979.99
Total Income	**$7,030.46**	**$0.00**	**$7,030.46**	##########	**$54,330.53**	**$21,665.94**	**$78,609.89**	**$432,949.53**	**$439,979.99**
Expense									
Expense									
7000 - Grants, contracts, & direct assistance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7200 - Salaries & related expenses	$0.00	($19,539.04)	($19,539.04)	$4,643.26	$37,104.41	$144,056.04	$44,551.69	$230,355.40	$210,816.36
7300 - Indirect Cost Pool Expense	$0.00	$618.60	$618.60	($14,001.96)	$7,259.60	$28,983.65	$8,983.49	$31,224.78	$31,843.38
7500 - Contract/Consultant Services	$0.00	$0.00	$0.00	$47,454.00	$640.00	$3,436.75	$4,333.50	$55,864.25	$55,864.25
8100 - Non personnel expenses	$0.00	($151.06)	($151.06)	$15,719.04	$3,520.71	$1,364.36	$2,975.98	$23,580.09	$23,429.03
8200 - Facility & equipment expenses	$0.00	($725.00)	($725.00)	$103,722.93	$17,614.53	$11,084.22	$15,781.50	$148,203.18	$147,478.18
8300 - Travel & meetings expenses	$0.00	($121.10)	($121.10)	$3,277.73	$236.60	$1,552.31	$4,083.68	$9,150.32	$9,029.22
8400 - Insurance Expense	$0.00	$0.00	$0.00	$72,603.90	$4,089.51	$0.00	$7,274.39	$83,967.80	$83,967.80
8700 - Food Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8800 - In-Kind Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Expense									
8500 - Other Expense	$0.00	($20.46)	($20.46)	$24,396.76	$1,264.32	$1,047.59	$2,722.41	$29,431.08	$29,410.62
Total Expense	**$0.00**	#########	#########	##########	**$71,729.68**	**$191,524.92**	**$90,706.64**	**$611,776.90**	**$591,838.84**
8000 - Cost of Goods Sold									
8010 - Resale Fuel Expense	$0.00	$0.00	$0.00	$3,292.11	$0.00	$544.35	$0.00	$3,836.46	$3,836.46
8020 - Ship Store (Resale Inv)	$0.00	$0.00	$0.00	$1,015.90	$0.00	$116.06	$0.00	$1,131.96	$1,131.96
8021 - Ship Store (Beer)	$0.00	$0.00	$0.00	$899.70	$0.00	$0.00	$0.00	$899.70	$899.70
Total - 8000 - Cost of Goods Sold	**$0.00**	**$0.00**	**$0.00**	**$5,207.71**	**$0.00**	**$660.41**	**$0.00**	**$5,868.12**	**$5,868.12**
Gross	########	***$19,938.06***	***$26,968.52***	***$20,527.51***	##########	##########	##########	##########	##########

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Dec 2024 to Adjust 2025
Options: Activity Only

HS 24-25

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Inkind Revenue	**$899,833.00**	**$425,603.06**	**$474,229.94**	**47.30%**
4200 - Miscellaneous Revenue	**$0.00**	**$6,479.20**	**($6,479.20)**	**0.00%**
4500 - Federal Revenue	**$3,592,315.00**	**$2,542,338.00**	**$1,049,977.00**	**70.77%**
Total - Income	**$4,492,148.00**	**$2,974,420.26**	**$1,517,727.74**	**66.21%**
Gross Profit	**$4,492,148.00**	**$2,974,420.26**	**$1,517,727.74**	**66.21%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$2,190,433.24	$1,373,328.02	$817,105.22	62.70%
7230 - Pension plan contributions	$206,265.12	$99,577.84	$106,687.28	48.28%
7240 - Employee benefits - not pension	$176,022.13	$236,542.46	($60,520.33)	134.38%
7250 - Payroll taxes, etc.	$220,091.66	$111,359.48	$108,732.18	50.60%
Total - 7200 - Salaries & related expenses	**$2,792,812.15**	**$1,820,807.80**	**$972,004.35**	**65.20%**
7300 - Indirect Cost Pool Expense	**$538,441.00**	**$318,755.90**	**$219,685.10**	**59.20%**
7500 - Contract/Consultant Services	**$46,700.00**	**$35,429.10**	**$11,270.90**	**75.87%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$14,500.00	$58,656.77	($44,156.77)	404.53%
8120 - Other/Maint Supplies	$0.00	$13,641.06	($13,641.06)	0.00%
8130 - Telephone & Internet	$10,500.00	$44,534.31	($34,034.31)	424.14%
8140 - Postage & shipping	$160.00	$309.46	($149.46)	193.41%
8150 - Medical/Dental Supplies	$0.00	$5,698.97	($5,698.97)	0.00%
8160 - Events/Meeting Expense	$0.00	$203.13	($203.13)	0.00%
8170 - Printing & copying	$1,080.00	$13,070.52	($11,990.52)	1,210.23%
8180 - Fatherhood	$1,000.00	$0.00	$1,000.00	0.00%
Total - 8100 - Non personnel expenses	**$27,240.00**	**$136,114.22**	**($108,874.22)**	**499.69%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$9,997.80	$2,472.59	$7,525.21	24.73%
8220 - Electric	$14,750.00	$31,904.58	($17,154.58)	216.30%
8225 - Water	$5,500.00	$4,644.16	$855.84	84.44%
8230 - Trash	$2,000.00	$6,742.31	($4,742.31)	337.12%
8235 - Sewer	$2,000.00	$3,804.08	($1,804.08)	190.20%
8240 - Natural Gas	$2,000.00	$1,809.94	$190.06	90.50%
8260 - Repair/Maint for Building/Equip	$14,918.40	$29,330.33	($14,411.93)	196.61%
Total - 8200 - Facility & equipment expenses	**$51,166.20**	**$80,707.99**	**($29,541.79)**	**157.74%**
8300 - Travel & meetings expenses				
8310 - Local Travel	$10,000.00	$19,733.05	($9,733.05)	197.33%
8320 - Out of Area Travel	$3,659.65	$0.00	$3,659.65	0.00%
8330 - Fuel Cost	$0.00	$2,444.93	($2,444.93)	0.00%
8335 - Vehicle Repair & Maint	$2,865.00	$13.85	$2,851.15	0.48%
8340 - Child Transportation Exp	$0.00	$1,480.97	($1,480.97)	0.00%
Total - 8300 - Travel & meetings expenses	**$16,524.65**	**$23,672.80**	**($7,148.15)**	**143.26%**
8400 - Insurance Expense	$24,675.00	$67,656.41	($42,981.41)	274.19%
8700 - Food Expenses				
8710 - Food Nutrition Cost	$46,800.00	$111,773.92	($64,973.92)	238.83%
8720 - Non -Food, Nutrition Cost	$0.00	$237.49	($237.49)	0.00%
8730 - Other Food Expense	$0.00	$1,417.23	($1,417.23)	0.00%
Total - 8700 - Food Expenses	**$46,800.00**	**$113,428.64**	**($66,628.64)**	**242.37%**
8800 - In-Kind Expenses	**$899,833.00**	**$425,603.06**	**$474,229.94**	**47.30%**
Total - Expense	**$4,444,192.00**	**$3,022,175.92**	**$1,422,016.08**	**68.00%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$0.00	$2,912.96	($2,912.96)	0.00%
8530 - Fees/Dues	$5,000.00	$2,636.10	$2,363.90	52.72%
8540 - Training & TTA	$39,956.00	$40,878.39	($922.39)	102.31%
8560 - Computer & Software Related Expenses	$0.00	$38,665.76	($38,665.76)	0.00%
8570 - Advertising & Community Sponsorships	$2,000.00	$15,059.69	($13,059.69)	752.98%
8590 - Other Expenses	$1,000.00	$86.91	$913.09	8.69%
Total - 8500 - Other Expense	**$47,956.00**	**$100,239.81**	**($52,283.81)**	**209.02%**
Total - Other Expense	**$47,956.00**	**$100,239.81**	**($52,283.81)**	**209.02%**
Net Income	**$0.00**	**($147,995.47)**	**$147,995.47**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Dec 2024 to Adjust 2025
Options: Activity Only

EHS 24-25

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4100 - Inkind Revenue	**$253,800.00**	**$76,251.01**	**$177,548.99**	**30.04%**
4500 - Federal Revenue	**$1,022,216.00**	**$809,209.00**	**$213,007.00**	**79.16%**
Total - Income	**$1,276,016.00**	**$885,460.01**	**$390,555.99**	**69.39%**
Gross Profit	**$1,276,016.00**	**$885,460.01**	**$390,555.99**	**69.39%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$559,106.00	$454,710.53	$104,395.47	81.33%
7230 - Pension plan contributions	$52,334.65	$23,046.46	$29,288.19	44.04%
7240 - Employee benefits - not pension	$72,191.97	$77,305.01	($5,113.04)	107.08%
7250 - Payroll taxes, etc.	$55,863.38	$37,795.49	$18,067.89	67.66%
Total - 7200 - Salaries & related expenses	**$739,496.00**	**$592,857.49**	**$146,638.51**	**80.17%**
7300 - Indirect Cost Pool Expense	**$140,843.00**	**$106,061.53**	**$34,781.47**	**75.30%**
7500 - Contract/Consultant Services	**$2,500.00**	**$7,722.01**	**($5,222.01)**	**308.88%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$31,840.00	$25,989.37	$5,850.63	81.62%
8120 - Other/Maint Supplies	$0.00	$4,668.47	($4,668.47)	0.00%
8130 - Telephone & Internet	$13,400.00	$7,814.49	$5,585.51	58.32%
8140 - Postage & shipping	$500.00	$85.17	$414.83	17.03%
8150 - Medical/Dental Supplies	$0.00	$1,583.39	($1,583.39)	0.00%
8160 - Events/Meeting Expense	$0.00	$168.61	($168.61)	0.00%
8170 - Printing & copying	$500.00	$4,657.04	($4,157.04)	931.41%
8180 - Fatherhood	$2,500.00	$0.00	$2,500.00	0.00%
Total - 8100 - Non personnel expenses	**$48,740.00**	**$44,966.54**	**$3,773.46**	**92.26%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$0.00	$360.73	($360.73)	0.00%
8220 - Electric	$8,000.00	$10,731.78	($2,731.78)	134.15%
8225 - Water	$1,000.00	$1,490.21	($490.21)	149.02%
8230 - Trash	$1,000.00	$1,775.72	($775.72)	177.57%
8235 - Sewer	$1,000.00	$1,014.53	($14.53)	101.45%
8240 - Natural Gas	$100.00	$1,063.75	($963.75)	1,063.75%
8245 - FURNITURE, APPLIANCES & EQUIPMENT - NOT CAPITALIZED	$0.00	$415.57	($415.57)	0.00%
8260 - Repair/Maint for Building/Equip	$4,000.00	$7,805.33	($3,805.33)	195.13%
Total - 8200 - Facility & equipment expenses	**$15,100.00**	**$24,657.62**	**($9,557.62)**	**163.30%**
8300 - Travel & meetings expenses				
8310 - Local Travel	$5,000.00	$4,032.93	$967.07	80.66%
8320 - Out of Area Travel	$3,400.00	$0.00	$3,400.00	0.00%
8330 - Fuel Cost	$0.00	$916.48	($916.48)	0.00%
8335 - Vehicle Repair & Maint	$0.00	$4.62	($4.62)	0.00%
Total - 8300 - Travel & meetings expenses	**$8,400.00**	**$4,954.03**	**$3,445.97**	**58.98%**
8400 - Insurance Expense	$13,500.00	$19,088.77	($5,588.77)	141.40%
8700 - Food Expenses				
8710 - Food Nutrition Cost	$18,837.00	$24,876.64	($6,039.64)	132.06%
8720 - Non -Food, Nutrition Cost	$0.00	$92.34	($92.34)	0.00%
8730 - Other Food Expense	$0.00	$2,820.98	($2,820.98)	0.00%
Total - 8700 - Food Expenses	**$18,837.00**	**$27,789.96**	**($8,952.96)**	**147.53%**
8800 - In-Kind Expenses	**$253,800.00**	**$76,251.01**	**$177,548.99**	**30.04%**
Total - Expense	**$1,241,216.00**	**$904,348.96**	**$336,867.04**	**72.86%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$0.00	$163.54	($163.54)	0.00%
8530 - Fees/Dues	$3,000.00	$2,770.61	$229.39	92.35%
8540 - Training & TTA	$19,304.00	$19,306.26	($2.26)	100.01%
8560 - Computer & Software Related Expenses	$0.00	$11,835.50	($11,835.50)	0.00%
8570 - Advertising & Community Sponsorships	$1,000.00	$4,234.29	($3,234.29)	423.43%
8590 - Other Expenses	$11,496.00	$0.00	$11,496.00	0.00%
Total - 8500 - Other Expense	**$34,800.00**	**$38,310.20**	**($3,510.20)**	**110.09%**
Total - Other Expense	**$34,800.00**	**$38,310.20**	**($3,510.20)**	**110.09%**
Net Income	**$0.00**	**($57,199.15)**	**$57,199.15**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
LIFT | Budget vs. Actual by Grant
From Dec 2024 to Adjust 2025
Options: Activity Only

EHS CC 24-25

FINANCIAL ROW	BUDGET AMOUNT	AMOUNT EXPENDED	BUDGET BALANCE	% OF BUDGET
Ordinary Income/Expense				
Income				
4500 - Federal Revenue	**$2,267,831.00**	**$37,067.00**	**$2,230,764.00**	**1.63%**
Total - Income	**$2,267,831.00**	**$37,067.00**	**$2,230,764.00**	**1.63%**
Gross Profit	**$2,267,831.00**	**$37,067.00**	**$2,230,764.00**	**1.63%**
Expense				
7200 - Salaries & related expenses				
7220 - Salaries & wages - other	$595,220.00	$49,563.48	$545,656.52	8.33%
7230 - Pension plan contributions	$48,403.00	$4,487.09	$43,915.91	9.27%
7240 - Employee benefits - not pension	$95,892.00	$8,605.81	$87,286.19	8.97%
7250 - Payroll taxes, etc.	$47,435.00	$3,864.93	$43,570.07	8.15%
Total - 7200 - Salaries & related expenses	**$786,950.00**	**$66,521.31**	**$720,428.69**	**8.45%**
7300 - Indirect Cost Pool Expense	**$156,543.00**	**$11,533.37**	**$145,009.63**	**7.37%**
7500 - Contract/Consultant Services				
7540 - Professional Services	$3,500.00	$0.00	$3,500.00	0.00%
7550 - Contract Services	$15,840.00	$540.98	$15,299.02	3.42%
7560 - Partner Contracts	$1,039,235.00	$0.00	$1,039,235.00	0.00%
Total - 7500 - Contract/Consultant Services	**$1,058,575.00**	**$540.98**	**$1,058,034.02**	**0.05%**
8100 - Non personnel expenses				
8110 - Office/Teaching Supplies	$56,000.00	$12,383.69	$43,616.31	22.11%
8120 - Other/Maint Supplies	$0.00	$1,381.47	($1,381.47)	0.00%
8130 - Telephone & Internet	$7,200.00	$380.74	$6,819.26	5.29%
8140 - Postage & shipping	$5,000.00	$9.09	$4,990.91	0.18%
8150 - Medical/Dental Supplies	$2,000.00	$0.00	$2,000.00	0.00%
8170 - Printing & copying	$5,000.00	$31.48	$4,968.52	0.63%
8180 - Fatherhood	$2,000.00	$0.00	$2,000.00	0.00%
Total - 8100 - Non personnel expenses	**$77,200.00**	**$14,186.47**	**$63,013.53**	**18.38%**
8200 - Facility & equipment expenses				
8210 - Space Lease	$0.00	$143.68	($143.68)	0.00%
8220 - Electric	$3,600.00	$1.63	$3,598.37	0.05%
8225 - Water	$1,200.00	$17.84	$1,182.16	1.49%
8230 - Trash	$1,200.00	$70.15	$1,129.85	5.85%
8235 - Sewer	$1,200.00	$10.56	$1,189.44	0.88%
8260 - Repair/Maint for Building/Equip	$45,000.00	$7,382.33	$37,617.67	16.41%
Total - 8200 - Facility & equipment expenses	**$52,200.00**	**$7,626.19**	**$44,573.81**	**14.61%**
8300 - Travel & meetings expenses				
8310 - Local Travel	$7,500.00	$65.15	$7,434.85	0.87%
8320 - Out of Area Travel	$5,000.00	$0.00	$5,000.00	0.00%
8330 - Fuel Cost	$5,000.00	$57.00	$4,943.00	1.14%
Total - 8300 - Travel & meetings expenses	**$17,500.00**	**$122.15**	**$17,377.85**	**0.70%**
8400 - Insurance Expense	$6,000.00	$0.00	$6,000.00	0.00%
8700 - Food Expenses				
8710 - Food Nutrition Cost	$0.00	$275.80	($275.80)	0.00%
8720 - Non -Food, Nutrition Cost	$3,000.00	$0.00	$3,000.00	0.00%
8730 - Other Food Expense	$3,000.00	$0.00	$3,000.00	0.00%
Total - 8700 - Food Expenses	**$6,000.00**	**$275.80**	**$5,724.20**	**4.60%**
Total - Expense	**$2,160,968.00**	**$100,806.27**	**$2,060,161.73**	**4.66%**
Other Income and Expenses				
Other Expense				
8500 - Other Expense				
8520 - Recognition	$25,000.00	$0.00	$25,000.00	0.00%
8530 - Fees/Dues	$1,500.00	$90.64	$1,409.36	6.04%
8540 - Training & TTA	$42,863.00	$859.01	$42,003.99	2.00%
8560 - Computer & Software Related Expenses	$26,000.00	$0.00	$26,000.00	0.00%
8570 - Advertising & Community Sponsorships	$5,000.00	$5,680.08	($680.08)	113.60%
8590 - Other Expenses	$6,500.00	$0.00	$6,500.00	0.00%
Total - 8500 - Other Expense	**$106,863.00**	**$6,629.73**	**$100,233.27**	**6.20%**
Total - Other Expense	**$106,863.00**	**$6,629.73**	**$100,233.27**	**6.20%**
Net Income	**$0.00**	**($70,369.00)**	**$70,369.00**	**0.00%**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Credit Card Vendor Totals
Aug 2025
Options: Show Zeros

NAME	AMOUNT (GROSS)
DOLLAR GENERAL CHARGE SALES	$181.22
Elan Travel Bank	$51,475.56
HOME DEPOT BRC/GECF	$11,482.15
Total	**$63,138.93**

LIFT Community Action Agency Inc
Parent - Lift : LIFT Community Action Agency Inc
Credit Card Report
Aug 2025

Program	Contract/Consultant Services	Facility & equipment expenses				Food Expenses			Grants, contracts, & direct assistance			Non personnel expenses		
	Fundraising Fees Amount	Construction Rehab & Renovation Amount	FURNITURE, APPLIANCES & EQUIPMENT - NOT CAPITALIZED Amount	Repair/Maint for Building/Equip Amount	Total Amount	Non -Food, Nutrition Cost Amount	Other Food Expense Amount	Total Amount	Direct Assistance - Other Amount	Events/Meeting Expense Amount	Fatherhood Amount	Medical/Dental Supplies Amount	Office/Teaching Supplies Amount	Other/Maint Supplies Amount
Administration					$0.00		$222.14	$222.14		$199.96				$133.55
Choosing Childbirth					$0.00			$0.00	$598.66					
Community Services					$0.00			$0.00						
CORE Dad Program			$3,278.96		$3,278.96		$1,736.64	$1,736.64	$63.24		$788.87		$549.99	
Early Head Start Child Care					$0.00			$0.00					$41.05	
Early Learning Centers					$0.00		$347.11	$347.11					$1,017.35	
Emergency Services	$106.11				$0.00			$0.00						
Healthy Start					$0.00			$0.00						
Housing		$22.03			$22.03			$0.00						
HS -Head Start					$0.00	$950.18	$617.24	$1,567.42					$3,635.52	
State Park Operations			$1,532.33	$569.52	$2,101.85			$0.00						$2,455.18
TMA					$0.00			$0.00						
Tri-CORPS					$0.00			$0.00				$1,427.50	$261.79	
WRO					$0.00	$69.56	$656.89	$726.45					$156.00	$67.98
Youth Build					$0.00			$0.00	$398.62				$5,885.81	$2,966.90
Total	**$106.11**	**$22.03**	**$4,811.29**	**$569.52**	**$5,402.84**	**$1,019.74**	**$3,580.02**	**$4,599.76**	**$1,060.52**	**$199.96**	**$788.87**	**$1,427.50**	**$11,547.51**	**$5,623.61**

			Other Expense								Travel & meetings expenses				Total
Postage & shipping Amount	Telephone & Internet Amount	Total Amount	Advertising & Community Sponsorships Amount	Computer & Software Related Expenses Amount	Fees/Dues Amount	Incentive Expense Amount	Other Expenses Amount	Recognition Amount	Training & TTA Amount	WX Health & Safety Amount	Total Amount	Out of Area Travel Amount	Vehicle Repair & Maint Amount	Total Amount	Amount
	$378.69	$712.20		$242.85	$264.84		$12.00	$199.11			$718.80	$565.96		$565.96	$2,219.10
		$0.00				$4,187.93			$25.00		$4,212.93			$0.00	$4,811.59
		$0.00				$158.76					$158.76	$2,000.00		$2,000.00	$2,158.76
		$1,338.86	$2,107.09			$100.00					$2,207.09			$0.00	$8,624.79
		$41.05			$54.25				$735.85		$790.10			$0.00	$831.15
		$1,017.35							$24.00		$24.00			$0.00	$1,388.46
		$0.00									$0.00			$0.00	$106.11
		$0.00				$2,125.00			$111.57		$2,236.57	$1,131.92		$1,131.92	$3,368.49
		$0.00							$626.96	$700.00	$1,326.96			$0.00	$1,348.99
	$274.30	$3,909.82		$814.09	$325.50		$75.00		$2,949.12		$4,163.71			$0.00	$9,640.95
	$285.00	$2,740.18			$83.50						$83.50			$0.00	$4,925.53
		$0.00			$60.45						$60.45	$2,361.86		$2,361.86	$2,422.31
		$1,689.29					$100.00		$199.00		$299.00			$0.00	$1,988.29
$19.74		$243.72	$1,656.94	$30.00			$5,814.40				$7,501.34			$0.00	$8,471.51
$7.63		$8,860.34							$73.35		$73.35	$1,407.31	$93.28	$1,500.59	$10,832.90
$27.37	**$937.99**	**$20,552.81**	**$3,764.03**	**$1,086.94**	**$788.54**	**$6,571.69**	**$6,001.40**	**$199.11**	**$4,744.85**	**$700.00**	**$23,856.56**	**$7,467.05**	**$93.28**	**$7,560.33**	**$63,138.93**

Funding Entity: **Lowes' Foundation**
Funding Opportunity: **Gable Grants**
Amount Requested: **$200,000**
Due Date: **August 31, 2025**

The Lowe's Foundation is an independent 501(c)(3) organization founded by Lowe's Companies, Inc. Founded in 1957, the Lowe's Foundation has shown up and supported communities where and when it is needed most. They invest in partnerships and programs that tackle real challenges and create lasting change. They are there to help others see what's possible in the trades, in their communities and in their own lives.

The Lowe's Foundation is developing a community of skilled tradespeople to build and revitalize our homes, communities and infrastructure for the future. Since 2023, this national grant program is a $50 million commitment over five years that directly supports community and technical colleges and community-based nonprofit organizations to recruit, train and prepare 50,000 job-ready tradespeople to help fill the skilled trades gap.

We are requesting the Board's approval to submit an application to the Lowe's Foundation for the Gable Grant opportunity. If awarded, the funds will be allocated to the LIFT CAA YouthBuild program. LIFT's YouthBuild program takes an innovative, equity-driven approach to skilled trades training by combining hands-on construction experience with academic instruction, industry-recognized certifications, and leadership development. We directly recruit youth ages 16–24 through partnerships with schools, justice-involved programs, foster care systems, and local organizations—specifically targeting women, people of color, rural youth, and individuals facing barriers to employment.

If selected for an award, LIFT YouthBuild will use the funds to purchase materials (lumber, windows, doors, nails, flooring, drywall, etc.) and supplies necessary to build one 1200 square foot single-family home which would be sold to a family of low-income upon completion.

YouthBuild participants would construct the home working under the supervision of the Construction Supervisor and skilled licensed contractors (electricians, plumbers, HVAC installers, etc.) with hands-on participation in every aspect of the home construction. Participants will take the construction skills learned in the shop classroom to the construction site where they will apply the skills resulting in the creation of a home. This activity will ensure that the YouthBuild participants gain valuable construction experience while simultaneously meeting the program requirements to construct at least one unit of affordable housing for a family of low-income.

Funder: **Oklahoma Partnership for School Readiness**
Funding Opportunity: **Preschool Development Grant- Birth to Five Family Engagement**
Amount Requested: **$50,000**
Due Date: **September 8, 2025**

The Preschool Development Grant (PDG B-5) is a federal grant administered by the Oklahoma Department of Human Services collaboratively with the Oklahoma Partnership of School Readiness (OPSR). Oklahoma's PDG B-5 project aims to build infrastructure, enhance families' knowledge about the Early Childhood Care and Education (ECCE) mixed delivery system and support their access to programs and resources, expand access to high-quality ECCE programs, support a qualified, well-compensated, and trained ECCE workforce, evaluate the effectiveness of grant activities, and disseminate information and best practices to enhance awareness and participation in Oklahoma's early care and education system improvements. These outcomes will be achieved by scaling, spreading, and enhancing research-based and promising programs while also investing in innovative pilots and initiatives.

LIFT Community Action Agency, Inc. is requesting the Board's approval to submit an application to OPSR in the amount of $50,000 for the PDG B-5 opportunity. If awarded, LIFT CAA's Family Resource Center staff will take the lead to implement three community resource fairs, one in each county of LIFT's service area (Choctaw, McCurtain and Pushmataha counties). These resource fairs will be designed to meet the goals of the PDG B-5 funding opportunity.

Each community-wide event will be aimed at supporting families with young children, improving their understanding of the mixed delivery system of ECCE, and enhancing their access to quality programs, services, and workforce support. Through strategic collaboration with local and regional resource providers, these events will serve as vibrant community hubs for engagement, education, and empowerment. Each event will function as a comprehensive community resource fair—connecting families to a broad network of services tailored for children from birth to five years of age. With a target of reaching 400 families across the three counties, LIFT CAA will distribute child development kits and parenting kits to each participating family, which will include a comprehensive resource directory featuring QR codes that link directly to provider websites, contact information, and available services. The goal is to bridge the knowledge gap, enhance community capacity, and actively support Oklahoma's statewide goals to improve and expand its ECCE system.

The resource fairs would occur in November and December of 2025. Funding announcements are expected to be made by September 15, 2025.

Funding Entity: **International Paper Valliant Containerboard Mill**
Funding Opportunity: **2025 Local Donation**
Amount Requested: **$2000**

Background:

The International Paper Valliant Mill supports civic and non-profit groups in a 45-mile radius of the mill. They recognize the importance of building strong communities where their employees live, and seek to support charitable causes and organizations where their employees volunteer. Local giving complements the efforts of the IP Foundation and is made in accordance with International Paper's Financial Policy. The Valliant Mill makes donations to non-profit charitable organizations classified under Section 501(c)3 of the United States Internal Revenue Code. In addition, certain municipal, county, state and federal entities are eligible, such as school districts and fire departments

LIFT Community Action Agency, Inc. is requesting the Board's approval to submit an application seeking a $2000 donation from International Paper Valliant Containerboard Mill. Through this partnership with International Paper Valliant Mill, LIFT has been able to address food insecurity that many families face, especially during the holidays. If awarded, these funds will be used to purchase approximately 20 prepared food baskets for families of low-income. The food baskets contain traditional "Thanksgiving" supplies/meals sufficient to feed a family with a household size of four to six members.

Funding Opportunity: Choosing Childbirth Act Funding (Year 2 of 3)
Funding Entity: Oklahoma State Department of Health
Amount Requested: $800,000
Due Date: September 1st, 2025

Choosing Childbirth (CCB) funded organizations provide services, meaning those services that empower women/parents to choose childbirth by providing information, counseling, education and support services that assist pregnant women or women who believe they may be pregnant to choose childbirth and to make informed decisions regarding the choice of adoption or parenting with respect to their children, including additional evidence-based, evidence-informed, or promising practices, early intervention and family support services to maximize their potential thereafter, extending to support the child up to three years of age. The services must be outcome-based with positive results and evaluated with proven methods.

Services

The information, counseling and services provided under this program may include, but not limited to:

- Medical care attention for the pregnant woman for the duration of her pregnancy including, but not limited to, obstetric ultrasounds;
- Mental health and substance abuse services; including evidence-based and evidence-informed infant mental health and perinatal specialized services.
- Nutritional support services;
- Transportation assistance;
- Housing assistance;
- Adoption services;
- Education and employment assistance;
- Parenting education and support services; specific evidence-based and evidence-informed

LIFT CAA is requesting the Board's approval to submit a Year 2 budget in the amount of $800,000 to continue operations for the CCB Program. This funding will ensure for continued support for pregnant women and those who may become pregnant through the provision of direct and indirect services. Direct services will include delivery of evidence-based curriculum, parenting education, case management, employment, transportation, housing, emergency, nutrition and education assistance. This program support 7 full-time jobs and and serves over 120 women each year.

Community Event Grant Application

Organization Name	LIFT Community Action Agency
Project Name *(if applicable)*	LIFT Family Resource Center
Contact Person and Title	Ashley Gaddy, Outreach Specialist
Contact Phone	580-326-7581
Contact Email	ashley.gaddy@liftca.org
Brief description of the event and how it supports the Know and Grow Initiative	The Family Resource Center held an informational training session for parents/caregivers over Understanding Your Child's IEP. We partnered with Oklahoma Parents Center to hold this training in our community. This was a recommended training from our Parent Advisory Committee.
Event Details: **Date, time, location, description of those in attendance**	The event took place on Wednesday, August 20th from 10:30-11:30. We had a mix of parents and professionals who attended the training to learn more about the IEP process and how to best advocate for their children and the children they serve.

Desired outcomes for the event:	A total of 35 people registered for the training, so we planned for 40 for food. Although, we ended up having 16 people who actually attended the training.

Budget

Event Budget	650.00
	Sandwiches, chips, water, and cookies

Documents Required: (please attach)

Receipts for purchases

Sign-in sheet for the event

Funding Entity: **Oklahoma Office of Attorney General**
Funding Opportunity: **FY 2026 Family Violence Prevention and Services Act (FVPSA) Grant Application**
Amount Requested: **$10,247.38 (*Match: $2,049.48*)**
Agency Program: **LIFT Victim Services Programs**

LIFT CAA is certified as a Domestic Violence, Sexual Assault, Stalking Victim Services Program through the Oklahoma Office of the Attorney General. The agency was granted temporary certification status in September 2019, and received full certification (for a three-year period) in 2021. The agency is currently undergoing the recertification process. The agency's Victim and Youth Services programming arm of operations, which often work in collaboration to extend and complement services provided, is comprised of the following (listed in order of inception year):

- Court Appointed Special Advocates Program, 1997
- Passport to the Future Mentoring Program, 2003
- Victim Advocacy Services, 2015
- Safe Place Healing Hearts, 2017
- Safe Place Healing Hearts Too, 2021.

With the Board's approval, we are requesting to submit an FY 2026 FVPSA Grant Application to the Oklahoma Office of the Attorney General. This funding is supported through Federal Family Violence Prevention and Services Act Funds. If awarded funding by the State, LIFT CAA will be required to meet the matching requirements (not less than $1 for every $5 of Federal funds provided to the agency under the program funding), for a total of $2,049.48.

Under the proposed one-year grant, FVPSA funding will be used to support LIFT CAA's Victim Services programs, staff, and their work to:

1.) prevent incidents of family violence, domestic violence, and dating violence;
2.) provide immediate shelter, supportive services, and access to community-based programs for victims of family violence, domestic violence, or dating violence, and their dependents; and
3.) provide specialized services for children exposed to family violence, domestic violence, or dating violence, including victims who are members of underserved populations.

The grant application is due September 12, 2025.

Funding Entity: **Oklahoma Department of Education**
Funding Opportunity: **Child and Adult Care Food Program Grant**
Award Amount: **$2,061,466.49**
Agency Programs: **Head Start/Early Head Start Programs; Early Learning Centers; Child and Adult Care Food Program**

The Child and Adult Care Food Program (CACFP) is a Federal program that provides reimbursements for nutritious meals and snacks to eligible children and adults who are enrolled for care at participating child care centers, day care homes, and adult day care centers. CACFP also provides reimbursements for meals served to children and youth participating in afterschool care programs, children residing in emergency shelters, and adults over the age of 60 or living with a disability and enrolled in day care facilities. CACFP contributes to the wellness, healthy growth, and development of young children and adults in the United States. Funding is provided to the Oklahoma State Department of Education (the state sponsoring agency) from the United States Department of Agriculture based on claims submitted by program participants.

LIFT Community Action Agency has operated a stand-alone Child and Adult Care Food Program since 1984 and currently provides the program in 37 counties in Oklahoma. Through this program, our agency provides daycare home providers with training in nutrition, child development, safety, and sanitation. The program also provides daycare home providers with a reimbursement check based on meals served, up to a maximum of two main meals and one snack per child per day. This ensures that the children in these daycare homes receive nutritious meals. By providing free and low-cost food to child care providers, CACFP helps to ensure that children are well fed, able to concentrate, and ready to learn. As a result, providers in the program are being reimbursed for meals served to more than 3,000 children daily.

In addition, LIFT CAA's Head Start, Early Head Start, and Early Learning Centers provide the children they serve with well-balanced meals and snacks each day with support from the Child and Adult Care Food Program. This program not only promotes good nutrition and healthy development but also supports families by ensuring that children receive consistent access to high-quality, USDA-approved meals while in our centers.

We are requesting the Board's approval to submit a joint 2025-2026 Grant Application for the Child and Adult Care Food Program to the Oklahoma Department of Education. The combined request will total $2,061,466.49 and encompass the three components of LIFT CAA's programming:

- Daycare Home Sponsorship – funding to support training for daycare home providers, site visits for monitoring and technical assistance, and reimbursement of food costs for participating providers across the state *(Program Operations – $174,551.25; Daycare Home Meal Reimbursement – Up to $1,080,000)*;
- Head Start/Early Head Start Programs – funding to partially reimburse the costs of meals and snacks served to children enrolled in 18 Head Start classrooms and 3 Early Head Start centers, covering food, milk, food-related supplies, and a portion of cooks' salaries/benefits (*$688,050);*
- Early Learning Centers (Antlers, Broken Bow, Hugo, Idabel) – funding to partially reimburse the costs of meals and snacks served to children enrolled in the four agency-operated centers (*$118,865.24)*.

Department of Health and Human Services
Health Resources and Services Administration

Notice of Award
FAIN# H4927826
Federal Award Date: 08/21/2025

Recipient Information

1. Recipient Name
LIFT COMMUNITY ACTION AGENCY, INC.
209 N 4th St
Hugo, OK 74743-3809

2. Congressional District of Recipient
02

3. Payment System Identifier (ID)
1730772321A1

4. Employer Identification Number (EIN)
730772321

5. Data Universal Numbering System (DUNS)
095453171

6. Recipient's Unique Entity Identifier
XL9DVU1YDGU2

7. Project Director or Principal Investigator
Macy Self
macy.self@liftca.org
(580)579-4901

8. Authorized Official
Rebecca Reynolds Porter
Executive Director
becky.reynolds@liftca.org
(580)326-3351 Ext. 220

Federal Agency Information

9. Awarding Agency Contact Information
Tya T Renwick
Grants Management Specialist
Office of Federal Assistance Management (OFAM)
Division of Grants Management Office (DGMO)
trenwick@hrsa.gov
(301) 594-0227

10. Program Official Contact Information
Shontelle Dixon
Project Officer
Maternal and Child Health Bureau (MCHB)
sdixon@hrsa.gov
(301) 443-0543

Federal Award Information

11. Award Number
6 H49MC27826-12-03

12. Unique Federal Award Identification Number (FAIN)
H4927826

13. Statutory Authority
42 U.S.C. § 254c-8

14. Federal Award Project Title
Healthy Start Initiative

15. Assistance Listing Number
93.926

16. Assistance Listing Program Title
Healthy Start Initiative

17. Award Action Type
Administrative

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 04/01/2025 - End Date 03/31/2026	
20. Total Amount of Federal Funds Obligated by this Action	$312,324.00
20a. Direct Cost Amount	
20b. Indirect Cost Amount	$132,943.00
21. Authorized Carryover	$0.00
22. Offset	$0.00
23. Total Amount of Federal Funds Obligated this budget period	$1,100,000.00
24. Total Approved Cost Sharing or Matching, where applicable	$0.00
25. Total Federal and Non-Federal Approved this Budget Period	$1,100,000.00
26. Project Period Start Date 05/01/2024 - End Date 03/31/2029	
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	$2,257,789.00

28. Authorized Treatment of Program Income
Addition

29. Grants Management Officer – Signature
Tya Renwick on 08/21/2025

30. Remarks

A printer version document only. The document may contain some accessibility challenges for the screen reader users. To access same information, a fully 508 compliant accessible HTML version is available on the HRSA Electronic Handbooks. If you need more information, please contact HRSA contact center at 877-464-4772, 8 am to 8 pm ET, weekdays.

HRSA
Health Resources & Services Administration

Notice of Award
Award Number: 6 H49MC27826-12-03
Federal Award Date: 08/21/2025

Maternal and Child Health Bureau (MCHB)

31. APPROVED BUDGET: (Excludes Direct Assistance)

[X] Grant Funds Only

[ ] Total project costs including grant funds and all other financial participation

a.	Salaries and Wages:	$505,485.00
b.	Fringe Benefits:	$172,421.00
c.	Total Personnel Costs:	$677,906.00
d.	Consultant Costs:	$0.00
e.	Equipment:	$0.00
f.	Supplies:	$17,958.00
g.	Travel:	$46,887.00
h.	Construction/Alteration and Renovation:	$0.00
i.	Other:	$117,630.00
j.	Consortium/Contractual Costs:	$106,676.00
k.	Trainee Related Expenses:	$0.00
l.	Trainee Stipends:	$0.00
m.	Trainee Tuition and Fees:	$0.00
n.	Trainee Travel:	$0.00
o.	TOTAL DIRECT COSTS:	$967,057.00
p.	INDIRECT COSTS (Rate: % of S&W/TADC):	$132,943.00
	i. Indirect Cost Federal Share:	$132,943.00
	ii. Indirect Cost Non-Federal Share:	$0.00
q.	TOTAL APPROVED BUDGET:	$1,100,000.00
	i. Less Non-Federal Share:	$0.00
	ii. Federal Share:	$1,100,000.00

32. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:

a.	Authorized Financial Assistance This Period	**$1,100,000.00**
b.	Less Unobligated Balance from Prior Budget Periods	
	i. Additional Authority	$0.00
	ii. Offset	$0.00
c.	Unawarded Balance of Current Year's Funds	$0.00
d.	Less Cumulative Prior Award(s) This Budget Period	$787,676.00
e.	AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	**$312,324.00**

33. RECOMMENDED FUTURE SUPPORT:
(Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
13	$1,100,000.00
14	$1,100,000.00
15	$1,100,000.00

34. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash)

a. Amount of Direct Assistance	$0.00
b. Less Unawarded Balance of Current Year's Funds	$0.00
c. Less Cumulative Prior Award(s) This Budget Period	$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	**$0.00**

35. FORMER GRANT NUMBER

36. OBJECT CLASS
41.51

37. BHCMIS#

38. THIS AWARD IS BASED ON THE APPLICATION APPROVED BY HRSA FOR THE PROJECT NAMED IN ITEM 14. FEDERAL AWARD PROJECT TITLE AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE AS:
a. The program authorizing statue and program regulation cited in this Notice of Award; b. Conditions on activities and expenditures of funds in certain other applicable statutory requirements, such as those included in appropriations restrictions applicable to HRSA funds; c. 45 CFR Part 75; d. National Policy Requirements and all other requirements described in the HHS Grants Policy Statement; e. Federal Award Performance Goals; and f. The Terms and Conditions cited in this Notice of Award. In the event there are conflicting or otherwise inconsistent policies applicable to the award, the above order of precedence shall prevail. Recipients indicate acceptance of the award, and terms and conditions by obtaining funds from the payment system.

39. ACCOUNTING CLASSIFICATION CODES

FY-CAN	CFDA	DOCUMENT NUMBER	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
25 - 3898020	93.926	24H49MC27826	$312,324.00	$0.00	N/A	24H49MC27826

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e.,created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

Terms and Conditions

Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. This Notice of Award provides the balance of FY25 funding for the HRSA-24-033 grantees.
2. By applying for or accepting federal funds from HHS, recipients certify compliance with all federal antidiscrimination laws and these requirements and that complying with those laws is a material condition of receiving federal funding streams. Recipients are responsible for ensuring subrecipients, contractors, and partners also comply.
3. Applicable Regulations – Prior to October 1, 2025, the recipient agrees this award will be subject to 45 C.F.R. Part 75 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards), with the exception of eight flexibilities HHS adopted on October 1, 2024, from 2 C.F.R. Part 200. See 2 C.F.R. § 300.1 (Adoption of 2 C.F.R. Part 200). After October 1, 2025, this award will be subject to all applicable provisions of 2 C.F.R. Parts 200 and 300 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
4. The Recipient hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964, as amended (codified at 42 U.S.C. 2000d *et seq.),* and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80); Section 504 of the Rehabilitation Act of 1973, as amended (codified at 29 U.S.C. 794), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84); Title IX of the Education Amendments of 1972, as amended (codified at 20 U.S.C. § 1681 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part **86);** The Age Discrimination Act of 1975, as amended (codified at 42 U.S.C. § 6101 et seq.), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91); and Section 1557 of the Patient Protection and Affordable Care Act, as amended (codified at 42 U.S.C. § 18116), and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 92).
5. Funding beyond this budget period is contingent upon the availability of appropriated funds for this program, recipient satisfactory performance, program authority, compliance with the Terms and Conditions of the award, and a decision that continued funding is in the best interest of the Federal government.
   This award action is based on HRSA's approval of the recipient's application and any modifications at the time of this award. Continued support for this award may be subject to other programmatic considerations to the extent permitted by law, including, but not limited to, Administration priorities and court orders.
   Should additional federal funds not be available and/or shifting priorities affect the programmatic objectives of this award, the recipient will work with HRSA to revise any workplan tasks and budget in accordance with 45 CFR 75.308 (Revision of budget and program plans).
6. Prior to October 1, 2025, this award is subject to the termination provisions at 45 C.F.R. 75.372. Starting on October 1, 2025, this award is subject to the termination provisions at 2 C.F.R. 200.340. Pursuant to 2 C.F.R. 200.340, the recipient agrees by accepting this award that continued funding for the award is contingent upon the availability of appropriated funds, recipient satisfactory performance, compliance with the Terms and Conditions of the award, and a decision by the agency that the award continues to effectuate program goals or agency priorities.
7. By accepting this award, including the obligation, expenditure, or drawdown of award funds, recipients, whose programs are covered by Title IX, certify as follows:
   • Recipient is compliant with Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. §§ 1681 et seq., including the requirements set forth in Presidential Executive Order 14168 titled Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government, and Title VI of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000d et seq., and Recipient will remain compliant for the duration of the Agreement.
   • The above requirements are conditions of payment that go the essence of the Agreement and are therefore material terms of the Agreement.

• Payments under the Agreement are predicated on compliance with the above requirements, and therefore Recipient is not eligible for funding under the Agreement or to retain any funding under the Agreement absent compliance with the above requirements.
• Recipient acknowledges that this certification reflects a change in the government's position regarding the materiality of the foregoing requirements and therefore any prior payment of similar claims does not reflect the materiality of the foregoing requirements to this Agreement.
• Recipient acknowledges that a knowing false statement relating to Recipient's compliance with the above requirements and/or eligibility for the Agreement may subject Recipient to liability under the False Claims Act, 31 U.S.C. § 3729, and/or criminal liability, including under 18 U.S.C. §§ 287 and 1001.

All prior terms and conditions remain in effect unless specifically removed.

Contacts

NoA Email Address(es):

Name	Role	Email
Macy Self	Program Director	macy.self@liftca.org
Rebecca Reynolds Porter	Authorizing Official	becky.reynolds@liftca.org

Note: NoA emailed to these address(es)

All submissions in response to conditions and reporting requirements (with the exception of the FFR) must be submitted via EHBs. Submissions for Federal Financial Reports (FFR) must be completed in the Payment Management System (https://pms.psc.gov/).



AWARD NOTICE

AWARD NOTICE
District Attorneys Council
421 N.W. 13th, Suite 290
Oklahoma City OK 73103

Organization:	LIFT Community Action Agency, Inc.	**SUBGRANT NO:**	2025-VOCA-LIFT CAA-104
PHONE:	(580) 326-3351	**Project Name:**	LIFT CASA
FAX:	(580) 326-2305	**START DATE:**	10/1/2025
		END DATE:	09/30/2026
Federal ID Number:	73-0772321	**DAC CONTACT:**	(405) 264-5008 or VOCAhelp@dac.state.ok.us
UEI Number:	XL9DVU1YDGU2		
CFDA:	16.575		
		Program Director:	
Grant Amount:	$14,420	Dianna (DeeDee) Atwood	
Match Amount:	$0		

Special Conditions:

All:
Subgrantee will ensure accurate reporting within the Program Measurements Tool (PMT). Only report services performed by VOCA funded staff. If the VOCA funded staff member is split funded only report services performed during VOCA time.
Due to budget cuts, prior to accepting award subgrantee must do a Grant Adjustment Notice (GAN) to ensure goals and objectives only reflect VOCA funded services and activities. Goals and Objectives must be modified before the first drawdown.
Subgrantee must ensure objectives are measurable and verifiable.
All VOCA funded subgrantees are required to allocate their grant funds for salaries exclusively for direct victim service provider positions. No grant funds may be used to support administrative or directorial positions that do not provide direct victims services. Direct services refer to immediate assistance and support provided to victims such as crisis intervention, counseling and mental health services, legal services, safety planning, emergency shelter, advocacy, information and referral services.

Non-Profit:
Due to budget cuts, prior to accepting award, subgrantee must do a Grant Adjustment Notice (GAN) to ensure goals and objectives only reflect VOCA-funded services and activities. Goals and Objectives must be modified before the first drawdown. Subgrantee must ensure objectives are measurable and verifiable. All subgrantees are required to allocate their grant funds for salaries exclusively for direct victim service provider positions. No grant funds may be used to support administrative or directorial positions that do not provide direct victims services. Direct services refer to immediate assistance and support provided to victims such as crisis intervention, counseling and mental health services, legal services, safety planning, emergency shelter, advocacy, and information and referral services. Subgrantee will ensure accurate reporting within the Program Measurements Tool (PMT). Only report services performed by VOCA-funded staff. If the VOCA-funded staff member is split funded only report services performed during VOCA time.
Personnel will aid victims in applying for Victims Compensation. Advocates employed less than 12 months with no formal victims services training or education will attend trauma-informed domestic violence training (VAT) online or equivalent within 6 months of hiring and upload verification in OKGrants. Non-attorney victim services advocates will comply with any continuing education requirements. If no requirement exists, advocates will attend training every 3 years with documentation uploaded in OKGrants.

This grant is subject to the terms and conditions set forth in the application which was submitted to the District Attorneys Council. The award is authorized by the District Attorneys Council (DAC) . The federal award number(s) used for this award can be found on the document "Federal Funds Used for Subaward" that has been uploaded to the Correspondence section of the grant. The subgrantees shall administer the project for which this subgrant is awarded in accordance with the applicable rules, regulations, and conditions as set forth in the federal guidelines; the Administrative Guide published by DAC, and the effective edition of the Department of Justice (DOJ) Office of Justice Programs, Financial and Administrative Guide for Grants. The subgrantee shall also administer the project in accordance with the Certified Assurances and Special Conditions of the award.

The subgrantee shall maintain separate accounts and accounting records for the subgrant funds, and shall maintain and furnish to DAC and DOJ upon request, detailed accounting and supportive records. The subgrantee shall file such reports relating to the subgrant as are required by DAC and DOJ.

Back

Document Information: 2025-VOCA-LIFT CAA-105

Details

AWARD NOTICE

AWARD NOTICE
District Attorneys Council
421 N.W. 13th, Suite 290
Oklahoma City OK 73103

Organization:	LIFT Community Action Agency, Inc.	**SUBGRANT NO:**	2025-VOCA-LIFT CAA-105
PHONE:	(580) 326-3351	**Project Name:**	Victim Advocacy Services
FAX:	(580) 326-2305	**START DATE:**	10/1/2025
		END DATE:	09/30/2026
Federal ID Number:	73-0772321	**DAC CONTACT:**	(405) 264-5008 or VOCAhelp@dac.state.ok.us
UEI Number:	XL9DVU1YDGU2		
CFDA:	16.575		
		Program Director:	
Grant Amount:	$21,627	Dianna (DeeDee) Atwood	
Match Amount:	$0		

Special Conditions:

All:
Subgrantee will ensure accurate reporting within the Program Measurements Tool (PMT). Only report services performed by VOCA funded staff. If the VOCA funded staff member is split funded only report services performed during VOCA time.

Non-Profit:
Due to budget cuts, prior to accepting award, subgrantee must do a Grant Adjustment Notice (GAN) to ensure goals and objectives only reflect VOCA-funded services and activities. Goals and Objectives must be modified before the first drawdown. Subgrantee must ensure objectives are measurable and verifiable. All subgrantees are required to allocate their grant funds for salaries exclusively for direct victim service provider positions. No grant funds may be used to support administrative or [SAVE] [MARK AS COMPLETE] [CHECK GLOBAL ERRORS] positions that do not provide direct victims services. Direct services refer to immediate assistance and support provided to victims such as crisis intervention, counseling and mental health services, legal services, safety planning, emergency shelter, advocacy, and information and referral services. Subgrantee will ensure accurate reporting within the Program Measurements Tool (PMT). Only report services performed by VOCA-funded staff. If the VOCA-funded staff member is split funded only report services performed during VOCA time. Personnel will aid victims in applying for Victims Compensation. Advocates employed less than 12 months with no formal victims services training or education will attend trauma-informed domestic violence training (VAT) online or equivalent within 6 months of hiring and upload verification in OKGrants. Non-attorney victim services advocates will comply with any continuing education requirements. If no requirement exists, advocates will attend training every 3 years with documentation uploaded in OKGrants.

This grant is subject to the terms and conditions set forth in the application which was submitted to the District Attorneys Council. The award is authorized by the District Attorneys Council (DAC) . The federal award number(s) used for this award can be found on the document "Federal Funds Used for Subaward" that has been uploaded to the Correspondence section of the grant. The subgrantees shall administer the project for which this subgrant is awarded in accordance with the applicable rules, regulations, and conditions as set forth in the federal guidelines; the Administrative Guide published by DAC, and the effective edition of the Department of Justice (DOJ) Office of Justice Programs, Financial and Administrative Guide for Grants. The subgrantee shall also administer the project in accordance with the Certified Assurances and Special Conditions of the award.

The subgrantee shall maintain separate accounts and accounting records for the subgrant funds, and shall maintain and furnish to DAC and DOJ upon request, detailed accounting and supportive records. The subgrantee shall file such reports relating to the subgrant as are required by DAC and DOJ.

Name of Authorizing Official **Date**

LIFT Community Action Agency, Inc.

Head Start/Early Head Start Training and Technical Assistance Plan

July 2025 – June 2026

Conferences

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
Family & Community Partnership 1302.53	Family Advocates will attend local Family & Community Partnership Trainings	Applicable Staff	As conferences are planned	$500.00 mileage for appropriate staff	Family Advocates will be better prepared to work with families to prepare Family Service Assessments & Family Partnership Agreements reflecting the needs addressed	Family Partnership Tracking Forms
Family & Community Partnership	Applicable Family Advocates will attend classes to obtain the Family Development Credential	Applicable Staff	Enrollment based on hire	$995 per staff X 3 Staff = $2,985	Family Advocates will be more equipped to work with families enrolled in the program	Obtainment of FDC Credential

Head Start/Early Head Start Director Meetings & Head Start Staff Meetings

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
Administration	The Director & Specialists will have bi-monthly staff meetings as appropriate	Director & Specialists & other staff as needed	Bi-monthly	$0	Director & Specialists will be able to coordinate & plan for program services & initiatives &be proactive regarding issues or concerns	Improved overall agency performance & coordination
Administration	The Head Start/Early Head Start/EHS-CC Director will attend	Head Start/Early Head Start/Early	Monthly	$150.00 per trip x 6	The Director will be brought abreast of important details &	Performance Evaluations &

	monthly director meetings in Oklahoma City	Head Start Child Care Director		trips = $900.00	policy movements at the state & national level	day-to-day operations

Child Folder Reviews

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
All Components 1304.-1305	Each Head Start classroom & children's records will be observed & reviewed once per semester to measure compliance with Performance Standards, state & local policies & best practices. Feedback & support are provided to staff	All Specialists	Once per semester with follow up visits as needed	$3,000 Mileage for applicable staff	Staff will continually increase their understanding of the program requirements relating to the Performance Standards & best practices	Component Folder/Center Checks once per semester
All Components 1304.-1305	Each EHS classroom & children's records will be observed & reviewed once each semester to measure compliance with Performance Standards, state & local policies & best practices. Feedback & support are provided to staff along with a plan to enhance performance skills if necessary	All Specialists	Once per semester with follow up visits as needed	$1,765 Mileage for applicable staff	Staff will continually increase their understanding of the program requirements relating to the Performance Standards & best practices	Component Folder/Center Checks once per semester

Integrated Services Policy

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation

All components	The Integrated Services Policy has been created to show how program procedures are followed in accordance with the Head Start Performance Standards in all component areas	Appropriate staff person	Annually in June	$0	Policies and Procedures followed by the program will be easily accessible and encompass the program and component areas as a whole	Federal Review and Self-Assessment

Policy Council & Governing Board Training

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
Administration 1301.2	The Governing Board & Policy Council will receive periodic training on regulations through lecture, PowerPoint, handouts &governing board training/resource manual	Director &All Specialists	Monthly as Appropriate	$0	The Governing Board & Policy Council will be able to carry out their program responsibilities effectively	Self-Assessment
Administration 1301.3	The Policy Council will receive training on: (1) Leadership, Parent Participation and Recruitment (2) School Readiness & Child Outcome Report	Professional Development Specialist; Early Childhood Development & Curriculum Coach	July 2025	$100	Policy Council Members will learn leadership skills, along with portraying what they have accomplished during their term	Self-Assessment
Administration 1301.3	New parents will observe past parents conducting meeting before they are seated. The Policy Council will receive training on: 1. Orientation Part, including Roberts Rules of Order; 2. Roles & Responsibilities; 3. Policy Council Operating Procedures	PD Specialist	September 2025	$100	Policy Council Members will learn what is expected during their term	Self- Assessment

Administration 1301.3	The Policy Council will receive training on: 1. Recognizing and Reporting Child Abuse 2. Activities to Support the Active Engagement of Families in the Program	FCE Specialist	October 2025	$100	Policy Council Members will gain knowledge relating to child abuse awareness. Members will be presented with ideas to take back to Parent Meetings to promote parent involvement.	Self- Assessment
Administration 1031.3	The Policy Council will receive training on: 1. The Open Meeting Act 2. Mission, Vision, and Values 3. School Readiness Training	PD Specialist & Edu/Curriculum Coach	November 2025	$100	Policy Council Members will become familiar with The Open Meeting Act, & the Mission Vision & Values. Members will receive information relating to school readiness and their involvement.	Self- Assessment
Administration 1301.3	The Policy Council will receive training on: 1. Linking Our Voices 2. Leadership Skills 3. Child Outcomes Report	PD Specialist	December 2025	$100	Policy Council Members will watch a video showing other policy council members across the country. Members will be presented with basic leadership skills to share at their Parent Meeting.	Self- Assessment
Administration 1301.3	The Policy Council will receive training on: 1. Activities to Support the Active Engagement of Families in the Program 2. ERSEA	FCE Specialist/ ERSEA Specialist	January 2026	$100	Policy Council Members will be presented with information to share at Parent Meetings. Members will also receive training relating to ERSEA information within the program.	Self- Assessment
Administration 1301.3	The Policy Council will receive training on: 1. Impasse Policy and Conflict Resolution Policy 2. Activities to Support the Active	PD Specialist/ FCE Specialist	February 2026	$100	Policy Council Members will gain knowledge relating to agency Impasse and Conflict Resolution Polices	Self-Assessment

	Engagement of Families in the Program					
Administration 1301.3	The Policy Council will receive: 1. Overview of Self-Assessment	HS/EHS/EHS-CC Director/Assistant Director	March 2026	$100	Policy Council Members will receive information relating to the program's annual self-assessment	Self- Assessment
Administration 1303.1	The Policy Council will receive training on: 1. Re-energizing the Parent Committee 2. Leadership Skills 3. School Readiness & Child Outcome Report & Transitioning	PD Specialist/ Edu/Curriculum Specialist/ Disability/Mental Health, Transition Specialist	April 2026	$100	Policy Council Members will learn leadership skills, how to set goals for their children to be ready for the next school year & how to help them achieve those goals	
Administration 1301.3	The Policy Council will receive training on: 1. Family Interactions and Activities to Do with Your Child During the Summer	PD Specialist/FCE Specialist	May 2026	$100	Policy Council Members will learn new activities to do with their children while at home during the summer	

Entry Level Training

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
All Components	New employees will receive an overview of Head Start/Early Head Start's daily operations/expectations. In addition to viewing videos on blood borne pathogens, OKDHS licensing requirements, & sexual harassment**. New employees will understand that a physical exam is required within 30 days**	Lori Henry, Program Secretary	Date of Hire	$1,000	Staff will be well prepared to perform their daily job in a manner that meets Performance Standards & Licensing requirements	Performance Evaluations; Self-Assessment

	of employment and thereafter, annually to remain employed.					
Education, Health & Disabilities	New Employees will receive 20 hours of ELCCT Training involving classroom techniques, disabilities, and child abuse and confidentiality within 90 days. Employees will also receive CPR and First Aid within 90 days.	EC Development & Curriculum Coach, Health Spec., PD Spec. & Mental Health/Disabilities Specialist	New employees within 90 days of employment	Approx. $125 per person x 10 = $1,250 for mileage	Will meet State licensing requirements as well as train staff to respond to physical & dental emergencies & to provide first aid &CPR until emergency services arrive	Individual Development Plans &performance reviews. Staff certified in CPR & First Aid
Professional Development	New employees will receive one-on-one assistance in creating a written Professional Development Plan	Professional Development Specialist	On day of hire	$0	Staff will gain an understanding of how to execute their PD Plan	Measurement of growth by evaluation and observation
Transportation	New employees will receive orientation training on proper bus monitoring procedures	Transportation Specialist	On day of hire	$0	Staff will gain an understanding of proper bus monitoring procedures, including but not limited to: Child boarding & exiting procedures; Child Restraints; documentation; Emergency/Evacuation Procedures; Use of Special Equipment; Pick-up & release procedures	
Transportation	New bus drivers will receive appropriate training on the proper operation of a bus	Transportation Specialist; Transit	Prior to operating bus	Varies	Potential bus drivers will be trained in various capacities including but not limited to: Online courses, mentor training with licensed CDL, transit training. These trainings ensure bus drivers will learn how to operate the bus in a safe & efficient manner, safely run a fixed route, loading and unloading	Measurement of growth by observation

					children, stopping at rail road crossings, administer basic 1st aid; emergency/evacuation procedures; operating special equipment; daily pre & post safety checks; routine maintenance, proper documentation	

On-Going Mentor Training

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
All Components	Staff will be provided with appropriate coaching relating to skill level, education, experience, self-assessments, performance evaluations, and personal growth reflections	Training Staff/ Mentor Coach	On-going	$7,665 travel to provide coaching, applicable training including travel, hotel, and per diem	Staff will obtain increased knowledge of classroom management, organization, CLASS, ITERS, child development, and school readiness outcomes	Performance Evaluations; Self-Assessment

On-Going Professional Development Training

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
Professional Development	Staff working towards Baccalaureate & Associate degrees will continue to enroll in college courses	Professional Development Specialist	On-going classes are available that meet the	$6,000 for class fees	Staff will obtain Associates or Baccalaureate degrees	Through Individual Development Plans,

			degree requirements			performance reviews, grade reports and conferences
Professional Development	HS/EHS Staff seeking or lacking CDA credentials will receive training in required component areas and make application for CDA credential in order to meet requirements and standards	Professional Development Specialist	On-going with defined staff	$9,000 for books and testing fees	Staff will be knowledgeable of CDA requirements & process. Staff will obtain CDA Credential through the CDA Council	Through Individual Development Plans and performance reviews

Component Area Specialist Trainings

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
Nutrition 1304.23	Nutrition Specialist/ and or Assistant Directors will receive training regarding mandated regulations through lectures & handouts	USDA/CACFP Staff	September 2025	$300 for mileage	Nutrition Specialist will have sufficient knowledge of the CACFP regulations & requirements to train HS/EHS staff	USDA/CACFP Audit
Human Resources	Applicable staff will attend CLASS training to become "reliable"	Applicable Staff	As available	$1,650 for mileage, hotel, and registration	Staff will be deemed as "reliable" to observe classrooms using the CLASS tool	Certificate of reliability

Round Tables
2023-2024

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation

All Components	Head Start Teacher/Teacher Assistant Roundtables	HS/EHS/EHS-CC Director & other Specialists as needed	As needed when an in-service is not scheduled	$1,000 for mileage for applicable staff	Teaching staff will receive answers & direction on any concerns they may have regarding their center operation. Staff will also receive training on topics as data is analyzed.	Federal Review Report; Staff Feedback
All Components	Early Head Start Director Roundtables	HS/EHS/EHS-CC Director & other Specialists as needed	As needed	$375 for mileage	Teaching staff will receive answers & direction on any concerns they may have regarding their center operation	Federal Review Report; Staff Feedback

Pre-Service Trainings

July 2023

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
Mental Health	HS/EHS staff will received training on Conscious Discipline	Oklahoma Early Childhood Program presenters	June/July 2025	$16,070	Staff will feel better equipped to face day-to-day challenges presented by their profession. Staff will feel supported by the program.	Teacher Feedback
Mental Health	Head Start Staff will receive training in mental health and services offered	Disabilities/Mental Health Specialist	June/July 2025	See above	Staff will learn the importance of early identification of potential problems	Anecdotal notes and ongoing observations and referrals if applicable
Human Resources (Professional Development)	HS/EHS staff will receive training in creating professional development plans	Professional Development Specialist	June/July 2025	See above	Staff will gain an understanding of how a professional development plan should flow to produce outcomes	Center checks, Performance Evaluations, Class Scores

Disabilities	HS/EHS staff will receive training on disabilities, Mental Health & Transition	Disabilities/Mental Health Specialist	June/July 2025	See above	Staff will learn the required process involved in referrals and using the component plan as a working document	Folder Checks and Reports
Child Health and Safety	Head Start/Early Head Start Staff will receive training on Fire Safety	Health Specialist	June/July 2025	See above	Staff will be taught the methods of extinguishing fires of various natures and knowledge of fire safety and precautions	Fire drills and reporting and site observations
Health	Head Start/Early Head Start staff will receive training regarding workplace safety	Safety Consultant	June/July 2024	See above	Staff will gain an awareness of hazards in the workplace and how to avoid them	Fewer incident reporting
Health	HS staff will receive Training on Blood Borne Pathogens	Safety Consultant	June/July 2025	See above	Staff will be provided with information necessary to ensure children are properly attended to during illness while protecting staff health	Staff will be able to identify medical concerns, and protect against infections
ERSEA	HS/EHS staff will receive training on using Child Plus for various tracking tools such as Time and Attendance	ERSEA Specialist	June/July 2025	See above	Staff will have the information & tools necessary track children's progress in the program	Specialists check Child Plus regularly and run reports
ERSEA	HS Staff will receive training on Completing Child Enrollment, and Completing Parent interviews	ERSEA Specialist	July 2025	See above	Staff will be better prepared for the enrollment process	Annual folder checks
Family & Community Engagement	Staff will receive training in the roles and responsibilities of their work in connecting with families	Family and Community Engagement Specialist	June/July 2025	See above	Staff will better understand the requirements and expectations of their work	Case by case situations
Child Health & Safety	HS Staff will receive training on how to properly administer medication	Health Specialist	June/July 2025	See above	Staff will be provided with information necessary to ensure they can properly administer medication	Observations and review of medication forms

Nutrition	EHS/EHS-CC/HS staff and cooks will receive up to 1 hour's training on CACFP 2019-2020 Updates to Meal Patterns	Nutrition Specialist	June/July 2025	See above	Staff will learn CACFP 2022-2023 meal patterns updates	Ongoing Monitoring
Transportation	Head Start Staff will receive transportation procedure-related training	ERSEA Specialist	June/July 2025	See above	Staff will know the procedures of the transportation component, including but not limited to: Child boarding & exiting procedures; Child Restraints; documentation; Emergency/Evacuation Procedures; Use of Special Equipment; Pick-up & release procedures	On board observation.

Head Start/Early Head Start/EHS-CC Cooks
Pre-Service Training 2023

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
Nutrition	HS/EHS cooks will receive up to 1 hour of training on purchasing procedures/truck orders	Nutrition Specialist	June/July 2025	See above	Cooks will receive training and information to better understand CACFP responsibilities and required documentation	Ongoing Monitoring
Nutrition	HS/EHS cooks will receive up to 1 hour on HS Performance Standard 1304.23	Nutrition Specialist	June/July 2025	See above	HS/EHS cooks will know &implement HS Performance Standard 1304.23	Ongoing Monitoring
Nutrition	HS/EHS cooks will receive up to 1.5 hours training on kitchen/dining organization & an	Nutrition Specialist	June/July 2025	See above	HS/EHS cooks will receive training in a more organized & user-friendly work space & an	Observations & Site Visits with folder checks

	overview of CACFP menu revisions				overview of new CACFP changes	

In-Service Trainings
2024-2025

Content Area	Training Strategies	Trainer/ Responsible Staff	Date	Cost	Outcome	Evaluation
Family & Community Partnerships	All staff will receive up to 2.5 hours' training in identifying & reporting suspected child abuse & neglect	Department of Human Services/ Management members	October 2025	$1,500.00 Mileage and presenters	Staff will be alert to signs of suspected abuse & know how to report it in a timely manner	Child staffing s, folder reviews, & consultations
Family & Community Engagement	HS/EHS staff will receive up to 45 minutes training regarding various policies on parental involvement in the classroom, child abuse and community engagement	FCE Specialist	October 2025	See above	Staff will know how to handle cases of suspected child abuse and will have increased knowledge of how to involve parents in their classroom	Case by case situations, monthly reporting & center/folder checks
Nutrition	Staff will receive training relating to menu planning	Nutrition Specialist	February 2026	$0	Staff will receive and re-evaluate menus to meet the needs of children and CACFP regulations	Parent and Staff feedback
ERSEA 1305.1-1305-10	Staff will receive training on ERSEA Plans, updates/review & recruitment activities & ideas	ERSEA Specialist	February 2026	$1,500.00 for mileage and presenters	Staff will have the information & tools necessary to promote the recruitment of children & families	Component center checks 1x per year & enrollment of children & maintenance of a waiting list
Personnel	All staff will receive updated information on insurance options	Insurance Representative	February 2026	$0	Staff will have current knowledge of personal & family insurance options	Staff will be informed of insurance planning options

Professional Development	All staff will receive training on meeting the required staff educational guidelines	Professional Development Specialist	February 2026	$0	Staff will have a renewed motivation for keeping credentials current and meeting guidelines	Tracking sheet review
Education	All staff will receive up to 1.5 hours of training on Developmentally Appropriate Practices or a current educational topic	EC Development & Curriculum Coach	February 2026	$0	Staff will have up to date info in the education field to better prepare students for school readiness	Classroom observations
Staff Development	Staff will be provided with an inspirational keynote from a speaker to build employee morale as well as a specialized trainer to offer 2 hours of Cultural diversity and Ethics Training	Applicable Presenters	May 2026	$1,800 for trainers	Staff will be inspired to continue on their journey of impacting on the lives of Head Start eligible families as well	Overall employee wellness

T/TA Total Costs: $59,260
Head Start: $39,956 EHS $19,304

*All in-person conferences are subject to change based on unforeseen cancellations and LIFT Community Action Agency travel restrictions.

2024-2025 HEAD START PROGRAM INFORMATION REPORT
06CH012393-000 LIFT Head Start Program

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	06CH012393
Program Number	000
Program Type	Head Start
Program Name	LIFT Head Start Program
Program Address	1005 S 5th St
Program City, State, Zip Code (5+4)	Hugo, OK, 74743-8013
Program Phone Number	(580) 326 7581
Head Start or Early Head Start Director Name	Ms. Darla Galyon
Head Start or Early Head Start Director Email	darla.galyon@liftca.org
Agency Email	darla.galyon@liftca.org
Agency Web Site Address	https://liftca.org/
Name and Title of Approving Official	Mr. William Smith, Governing Board Chairman
Unique Entity Identifier (UEI)	XL9DVU1YDGU2
Agency Type	Community Action Agency (CAA)
Agency Description	Grantee that directly operates program(s) and has no delegates

FUNDED ENROLLMENT

Funded enrollment by funding source

	# of children
A.1 Funded Enrollment:	387
a. Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	387
b. Funded Enrollment from non-federal sources, i.e., state, local, private	0

Funded enrollment by program option

	# of slots
A.2 Center-based option	
a. Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	387
1. Of these, the number that are available for the full-working-day	0
2. Of these, the number that are available for the full-calendar-year	0
3. Of these, the number that are available for the full-working-day and full-calendar-year	363
b. Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0
1. Of these, the number that are available for 3.5 hours per day for 128 days	0
2. Of these, the number that are available for a full working day	0
A.3 Home-based option	0
A.4 Family child care option	0
A.5 Locally designed option	0

Funded slots at child care partner

	# of slots
A.7 Total number of slots in the center-based or locally designed option	387
a. Of these, the total number of slots at a child care partner	0
A.8 Total funded enrollment at child care partners (includes center-based, locally designed, and family child care program options)	0

CLASSES IN CENTER-BASED

	# of classes
A.9 Total number of center-based classes operated	26
a. Of these, the number of double session classes	0

CUMULATIVE ENROLLMENT

Children by age

	# of children
A.10 Children by age:	
a. Under 1 year	0
b. 1 year old	0
c. 2 years old	10
d. 3 years old	161
e. 4 years old	117
f. 5 years and older	0
g. Total cumulative enrollment of children	288

Total cumulative enrollment

	# of children
A.12 Total cumulative enrollment	288

Primary type of documentation used for determining eligibility

	# of children
A.13 Report each enrollee only once by primary type of eligibility:	
a. Income at or below 100% of federal poverty line	37
b. Public assistance*	168
1. TANF documentation	7
2. SSI documentation	6
3. SNAP documentation	155
c. Foster care	5
d. Homeless	8
e. Eligibility based on other type of need, but not counted in A.13.a through d	62

	# of children
f. Incomes between 100% and 130% of the federal poverty line, but not counted in A.13.a through e	8

A.14 If the program serves enrollees under A.13.f, specify how the program has demonstrated that all children in their area that would be eligible under A.13.a to A.13.d are being served.
Recruitment strategies included targeted social media posts, in person recruitment events throughout communities, local radio and newspaper ads, and flyers and signs posted in the community. We have also been awarded a medically underserved designation in select locations which allows us to enroll up to 50% above income children within those communities.

Prior enrollment

	# of children
A.15 Enrolled in Head Start or Early Head Start for:	
a. The second year	98
b. Three or more years	10

Transition and turnover

	# of children
A.16 Total number of preschool children who left the program any time after classes or home visits began and did not re-enroll	43
a. Of the preschool children who left the program during the program year, the number of preschool children who were enrolled less than 45 days	16

	# of preschool children
A.17 Of the number of preschool children enrolled in Head Start at the end of the current enrollment year, the number projected to be entering kindergarten in the following school year	97

Attendance

	# of children
A.22 The total number of children cumulatively enrolled in the center-based or family child care program option	288
a. Of these children, the number of children that were chronically absent	159
1. Of the children chronically absent, the number that stayed enrolled until the end of enrollment	121

A.23 Comments on children that were chronically absent:
Transportation and illness were the most common causes of chronic absenteeism.

Child care subsidy

	# of children
A.24 The number of enrolled children for whom the program and/or its partners received a child care subsidy during the program year	0

Ethnicity and race

# of children	
(1) Hispanic or Latino origin	*(2) Non-Hispanic or Non-Latino origin*

A.25 Race and ethnicity		
a. American Indian or Alaska Native	6	65
b. Asian	0	0
c. Black or African American	5	35
d. Native Hawaiian or other Pacific Islander	0	0
e. White	10	125
f. Bi-racial/Multi-racial	2	31
g. Other	9	0
Explain:	Hispanic	

	# of children / pregnant women
h. Unspecified ethnicity or race	0

Primary language of family at home

	# of children
A.26 Primary language of family at home:	
a. English	280
1. Of these, the number of children acquiring/learning another language in addition to English	4
b. Spanish	8
c. Native Central American, South American & Mexican Languages (e.g., Mixteco, Quichean.)	0
d. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
e. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
f. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages (e.g., Palauan, Fijian)	0
i. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
j. African Languages (e.g., Swahili, Wolof)	0
k. American Sign Language	0
l. Other (e.g., American Sign Language)	0
m. Unspecified (language is not known or parents declined identifying the home language)	0

Dual language learners

	# of children
A.27 Total number of Dual Language Learners	12

Transportation

	# of children
A.28 Number of children for whom transportation is provided to and from classes	0

RECORD KEEPING

Management Information Systems

A.29 List the management information system(s) your program uses to support tracking, maintaining, and using data on enrollees, program services, families, and program staff.
Name/title
ChildPlus

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by type

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.1 Total number of staff members, regardless of the funding source for their salary or number of hours worked	102	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	45	0

TOTAL VOLUNTEERS

Volunteers by type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program during the program year	762
a. Of these, the number who are current or former Head Start or Early Head Start parents	703

EDUCATION AND CHILD DEVELOPMENT STAFF

Preschool classroom and assistant teachers (HS and Migrant programs)

	(1) # of classroom teachers	(2) # of assistant teachers
B.3 Total number of preschool education and child development staff by position	28	28

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
a. An advanced degree in:		
1. Early childhood education 2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	2	0

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
b. A baccalaureate degree in one of the following:		
1. Early childhood education 2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children or 3. Any field and is part of the Teach for America program and passed a rigorous early childhood content exam	11	0

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
c. An associate degree in:		
1. Early childhood education 2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	9	4

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	6	12
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	6	12

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
e. None of the qualifications listed in B.3.a through B.3.d	0	12

Preschool classroom teachers program enrollment

	# of classroom teachers
B.4 Total number of preschool classroom teachers that do not meet qualifications listed in B.3.a or B.3.b	15
a. Of these preschool classroom teachers, the number enrolled in a degree program that would meet the qualifications described in B.3.a or B.3.b	0

Preschool classroom assistant teachers program enrollment

	# of assistant teachers
B.5 Total number of preschool assistant teachers that do not have any qualifications listed in B.3.a through B.3.d	12
a. Of these preschool assistant teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.3.a through B.3.d.	12

Home visitors and family child care provider staff qualifications

	# of home visitors
B.8 Total number of home visitors	0
a. Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	0
1. Of these, the number of home visitors that hold a baccalaureate or advanced degree	0
b. Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	0
1. Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0

	# of family child care providers
B.9 Total number of family child care providers	0
a. Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
1. Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0
b. Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
1. Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a.	0

	# of child development specialists
B.10 Total number of child development specialists that support family child care providers	0
a. Of these, the number of child development specialists that have a baccalaureate degree in child development, early childhood education, or a related field	0
b. Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0
1. Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a.	0

Ethnicity and race

	# of non-supervisory education and child development staff	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
B.13 Race and Ethnicity		
a. American Indian or Alaska Native	0	9
b. Asian	0	0
c. Black or African American	0	2
d. Native Hawaiian or other Pacific Islander	0	0
e. White	0	41
f. Biracial/Multi-racial	0	4
g. Other	0	0

	# of non-supervisory education and child development staff
h. Unspecified ethnicity or race	0

Language

	# of non-supervisory education and child development staff
B.14 The number who are proficient in a language(s) other than English.	1
a. Of these, the number who are proficient in more than one language other than English	0

B.15 Language groups in which staff are proficient:	# of non-supervisory education and child development staff
a. Spanish	0
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean.)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern and South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	0
h. European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	0
j. American Sign Language	1
k. Other	0
l. Unspecified (language is not known or staff declined identifying the language)	0

STAFF TURNOVER

All staff turnover

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.16 Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g., summer months)	25	0
a. Of these, the number who were replaced	17	0

Education and child development staff turnover

	# of staff
B.17 The number of classroom teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g., during summer months)	20

	# of staff
a. Of these, the number who were replaced	14
b. Of these, the number who left while classes and home visits were in session	12
c. Of these, the number that were classroom teachers who left the program	4

	# of staff
B.18 Of the number of education and child development staff that left, the number that left for the following primary reason:	
a. Higher compensation	0
1. Of these, the number that moved to state pre-k or other early childhood program	0
b. Retirement or relocation	0
c. Involuntary separation	0
d. Other (e.g., change in job field, reason not provided)	20
1. Specify: reason not provided	
B.19 Number of vacancies during the program year that remained unfilled for a period of 3 months or longer	3

C. CHILD AND HEALTH SERVICES

HEALTH SERVICES

Health insurance – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.1 Number of all children with health insurance	288	288
a. Of these, the number enrolled in Medicaid and/or CHIP	252	252
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	36	36
C.2 Number of children with no health insurance	0	0

Accessible health care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.5 Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care	288	288
a. Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility	65	65

Medical services – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.7 Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	26	167

	# of children
C.8. Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed	1
a. Of these, the number who received medical treatment for their diagnosed chronic health condition	0

b. Specify the primary reason that children with any chronic condition diagnosed by a health care professional did not receive medical treatment:	# of children
1. No medical treatment needed	0
2. No health insurance	0
3. Parents did not keep/make appointment	1
4. Children left the program before their appointment date	0
5. Appointment is scheduled for future date	0
6. Other	0

C.9 Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed:	*# of children*
a. Autism spectrum disorder (ASD)	3
b. Attention deficit hyperactivity disorder (ADHD)	0
c. Asthma	6
d. Seizures	2
e. Life-threatening allergies (e.g., food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)	1
f. Hearing Problems	0
g. Vision Problems	0
h. Blood lead level test with elevated lead levels >5 g/dL	2
i. Diabetes	1

Body Mass Index (BMI) – children (HS and Migrant programs)

	# of children at enrollment
C.10 Number of children who are in the following weight categories according to the 2022 CDC BMI-for-age growth charts	
a. Underweight (BMI less than 5th percentile for child's age and sex)	27
b. Healthy weight (at or above 5th percentile and below 85th percentile for child's age and sex)	176
c. Overweight (BMI at or above 85th percentile and below 95th percentile for child's age and sex)	45
d. Obese (BMI at or above 95th percentile for child's age and sex)	34

Immunization services - children

	(1) # of children at enrollment	*(2) # of children at end of enrollment*
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	282	282
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	0	0
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	6	6

ORAL HEALTH

Accessible dental care - children

	(1) # of children at enrollment	*(2) # of children at end of enrollment*
C.18 Number of children with continuous, accessible oral care provided by an oral health care professional which includes access to oral health preventive care and oral treatment	279	279

	# of children
C.19 Number of children who received oral health preventive care during the program year	279
C.20 Number of all children who have completed a professional oral examination during the program year	198
a. Of these, the number of children diagnosed as needing oral treatment during the program year	41
1. Of these, the number of children who received oral treatment during the program year	18
b. Specify the primary reason that children who needed dental treatment did not receive it:	# of children
1. Health insurance doesn't cover oral treatment	0
2. No oral care available in local area	0
3. Medicaid not accepted by dentist	0
4. Dentists in the area do not treat 3- to 5-year-old children	0
5. Dentists in the area do not treat children below age 3	0
6. Parents did not keep/make appointment	10
7. Children left the program before their appointment date	2
8. Appointment is scheduled for future date	4
9. No transportation	0
10. Other	2
1. Specify:	Child dropped

Mental health consultation

	# of staff
C.21 Total number of classroom teachers, home visitors, and family child care providers	28
a. Indicate the number of classroom teachers, home visitors, and family child care providers who received assistance from a mental health consultant through observation and consultation	28

DISABILITIES SERVICES

IDEA eligibility determination

	# of children
C.22 The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	59
a. Of these, the number who received an evaluation to determine IDEA eligibility	59
1. Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	30
2. Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	29
1. Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	3
b. Of these, the number who did not receive an evaluation to determine IDEA eligibility	0

	# of children
C.23 Specify the primary reason that children referred for an evaluation to determine IDEA eligibility did not receive it:	
a. The responsible agency assigned child to Response to Intervention (RTI)	0
b. Parent(s) refused evaluation	0
c. Evaluation is pending and not yet completed by responsible agency	0
d. Other	0

Preschool disabilities services (HS and Migrant programs)

	# of children
C.24 Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the program year, indicating they were determined eligible by the LEA to receive special education and related services under the IDEA	59
a. Of these, the number who were determined eligible to receive special education and related services:	# of children
1. Prior to this program year	30
2. During this program year	29
b. Of these, the number who have not received special education and related services	0

Preschool primary disabilities (HS and Migrant programs)

	(1) # of children determined to have this disability	(2) # of children receiving special services
C.26 Diagnosed primary disability:		
a. Health impairment (i.e., meeting IDEA definition of "other health impairment")	0	0
b. Emotional disturbance	0	0
c. Speech or language impairments	31	31
d. Intellectual disabilities	0	0
e. Hearing impairment, including deafness	0	0
f. Orthopedic impairment	0	0
g. Visual impairment, including blindness	0	0
h. Specific learning disability	0	0
i. Autism	0	0
j. Traumatic brain injury	1	1
k. Non-categorical/developmental delay	27	27
l. Multiple disabilities (excluding deaf-blind)	0	0
m. Deaf-blind	0	0

EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

Screening

	# of children
C.27 Number of all newly enrolled children since last year's PIR was reported	177
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	177
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	59

C.29 The instrument(s) used by the program for developmental screening
Name/title
ASQ (all editions)
PLS 5

Assessment

C.30 Approach or tool(s) used by the program to support ongoing child assessment
Name/title
Teaching Strategies GOLD Online

Curriculum

C.31 Curriculum used by the program:
a. For center-based services
Name/title
Creative Curriculum (PreSchool)

Classroom and home visit observation tools

	Yes (Y) / No (N)
C.32 Does the program routinely use classroom or home visit observation tools to assess quality?	Yes

C.33 If yes, classroom and home visit observation tool(s) used by the program:
a. Center-based settings
Name/title
Classroom Assessment Scoring System (CLASS: Infant, Toddler, or Pre-K)

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	# of families at enrollment
C.34 Total number of families:	274
a. Of these, the number of two-parent families	129
b. Of these, the number of single-parent families	145
C.35 Of the total number of families, the number in which the parent/guardian figures are best described as:	
a. Parent(s) (e.g., biological, adoptive, stepparents)	255
1. Of these, the number of families with a mother only (biological, adoptive, stepmother)	130
2. Of these, the number of families with a father only (biological, adoptive, stepfather)	8
b. Grandparents	13
c. Relative(s) other than grandparents	3
d. Foster parent(s) not including relatives	3
e. Other	0

Parent/guardian education

	# of families at enrollment
C.36 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	
a. An advanced degree or baccalaureate degree	98
b. An associate degree, vocational school, or some college	16
c. A high school graduate or GED	145

	# of families at enrollment
d. Less than high school graduate	29

Employment, Job Training, and School

	# of families at enrollment
C.37 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at enrollment	203
1. Of these families, the number in which one or more parent/guardian is employed	202
2. Of these families, the number in which one or more parent/guardian is in job training (e.g., job training program, professional certificate, apprenticeship, or occupational license)	5
3. Of these families, the number in which one or more parent/guardian is in school (e.g., GED, associate degree, baccalaureate, or advanced degree)	1
b. Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g., unemployed, retired, or disabled)	56

	# of families at end of enrollment
C.38 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at end of enrollment	151
1. Of these families, the number of families that were also counted in C.37.a (as having been employed, in job training, or in school at enrollment)	142
2. Of these families, the number of families that were also counted in C.37.b (as having not been employed, in job training, or in school at enrollment)	9
b. Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g., unemployed, retired, or disabled)	27
1. Of these families, the number of families that were also counted in C.37.a	1
2. Of these families, the number of families that were also counted in C.37.b	26

	# of families at enrollment
C.39 Total number of families in which:	
a. At least one parent/guardian is a member of the United States military on active duty	4
b. At least one parent/guardian is a veteran of the United States military	9

Federal or other assistance

	# of families at enrollment	# of families at end of enrollment
C.40 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program	12	12
C.41 Total number of families receiving Supplemental Security Income (SSI)	18	18
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	143	140
C.43 Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	169	167

Family services

	# of families
C.44 The number of families that received the following program service to promote family outcomes:	
a. Emergency/crisis intervention (e.g., meeting immediate needs for food, clothing, or shelter)	56
b. Housing assistance (e.g., subsidies, utilities, repairs)	1
c. Asset building services (e.g., financial education, debt counseling)	106
d. Mental health services	43
e. Substance misuse prevention	1
f. Substance misuse treatment	0
g. English as a Second Language (ESL) training	4
h. Assistance in enrolling into an education or job training program	6
i. Research-based parenting curriculum	100
j. Involvement in discussing their child's screening and assessment results and their child's progress	185
k. Supporting transitions between programs (i.e., EHS to HS, HS to kindergarten)	146
l. Education on preventive medical and oral health	83
m. Education on health and developmental consequences of tobacco product use	71
n. Education on nutrition	173
o. Education on postpartum care (e.g., breastfeeding support)	3
p. Education on relationship/marriage	3
q. Assistance to families of incarcerated individuals	0
C.45 Of these, the number of families who were counted in at least one of the services listed above	188

Father engagement

	# of father/ father figures
C.46 Number of fathers/father figures who were engaged in the following activities during this program year:	
a. Family assessment	56
b. Family goal setting	60
c. Involvement in child's Head Start child development experiences (e.g., home visits, parent-teacher conferences, etc.)	78
d. Head Start program governance, such as participation in the Policy Council or policy committees	2
e. Parenting education workshops	0

Homelessness services

	# of families
C.47 Total number of families experiencing homelessness that were served during the enrollment year	9

	# of children
C.48 Total number of children experiencing homelessness that were served during the enrollment year	9

	# of families
C.49 Total number of families experiencing homelessness that acquired housing during the enrollment year	1

Foster care and child welfare

	# of children
C.50 Total number of enrolled children who were in foster care at any point during the program year	5
C.51 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	0

D. GRANT LEVEL QUESTIONS

INTENSIVE COACHING

	# of education and child development staff
D.1 The number of education and child development staff (i.e., teachers, preschool assistant teachers, home visitors, family child care providers) that received intensive coaching	0

	# of coaches
D.2 The number of individuals that provided intensive coaching, whether by staff, consultants, or through partnership	0

MANAGEMENT STAFF SALARIES

	(3) Number of Management Staff in this Position
D.3 Management staff:	
a. Executive Director	0
b. Head Start and/or Early Head Start Director	0
c. Education Manager/Coordinator	0
d. Health Services Manager/Coordinator	0
e. Family & Community Partnerships Manager/Coordinator	0
f. Disability Services Manager/Coordinator	0
g. Fiscal Officer	0

FAMILY SERVICES STAFF QUALIFICATIONS

	# of family services staff
D.5 Total number of family services staff:	0
a. Of these, the number that have a credential, certification, associate, baccalaureate, or advanced degree in social work, human services, family services, counseling, or a related field	0
b. Of these, the number that do not meet one of the qualifications described in D.5.a	0
1. Of the family services staff in D.5.b, the number enrolled in a degree or credential program that would meet a qualification described in D.5.a.	0
2. Of the family services staff in D.5.b, the number hired before November 7, 2016	0

FORMAL AGREEMENTS FOR COLLABORATION

	# of partners or agencies
D.6 Total number of child care partners in which a formal agreement was in effect	0
D.7 Total number of LEAs in the service area	13
a. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate services for children with disabilities	13
b. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate transition services	0
D.8 Total number of Part C agencies in the service area	0
a. Of these, the total number of Part C agencies in which a formal agreement was in effect to coordinate services for children with disabilities	0

REPORTING INFORMATION

PIR Report Status	Completed
Confirmation Number	25083168430
Last Update Date	08/31/2025

2024-2025 EARLY HEAD START PROGRAM INFORMATION REPORT
06CH012393-200 LIFT Early Head Start Program

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	06CH012393
Program Number	200
Program Type	Early Head Start
Program Name	LIFT Early Head Start Program
Program Address	1005 S 5th St
Program City, State, Zip Code (5+4)	Hugo, OK, 74743-8013
Program Phone Number	(580) 326 7581
Head Start or Early Head Start Director Name	Ms. Darla Galyon
Head Start or Early Head Start Director Email	darla.galyon@liftca.org
Agency Email	darla.galyon@liftca.org
Agency Web Site Address	https://liftca.org/
Name and Title of Approving Official	Mr. William Smith, Governing Board Chairman
Unique Entity Identifier (UEI)	XL9DVU1YDGU2
Agency Type	Community Action Agency (CAA)
Agency Description	Grantee that directly operates program(s) and has no delegates

FUNDED ENROLLMENT

Funded enrollment by funding source

	# of children / pregnant women
A.1 Funded Enrollment:	48
a. Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	48
b. Funded Enrollment from non-federal sources, i.e., state, local, private	0
c. Funded Enrollment from the MIECHV Grant Program using the Early Head Start home visiting model	0

Funded enrollment by program option

	# of slots
A.2 Center-based option	
a. Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	48
1. Of these, the number that are available for the full-working-day	0
2. Of these, the number that are available for the full-calendar-year	0
3. Of these, the number that are available for the full-working-day and full-calendar-year	48
b. Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0
1. Of these, the number that are available for 3.5 hours per day for 128 days	0
2. Of these, the number that are available for a full working day	0
A.3 Home-based option	0
A.4 Family child care option	0
A.5 Locally designed option	0

	# of pregnant women slots
A.6 Pregnant women slots	0

Funded slots at child care partner

	# of slots
A.7 Total number of slots in the center-based or locally designed option	48
a. Of these, the total number of slots at a child care partner	0
A.8 Total funded enrollment at child care partners (includes center-based, locally designed, and family child care program options)	0

CLASSES IN CENTER-BASED

	# of classes
A.9 Total number of center-based classes operated	7
a. Of these, the number of double session classes	0

CUMULATIVE ENROLLMENT

Children by age

	# of children
A.10 Children by age:	
a. Under 1 year	24
b. 1 year old	31
c. 2 years old	27
d. 3 years old	4
g. Total cumulative enrollment of children	86

Pregnant women (EHS programs)

	# of pregnant women
A.11 Cumulative enrollment of pregnant women	0

Total cumulative enrollment

	# of children / pregnant women
A.12 Total cumulative enrollment	86

Primary type of documentation used for determining eligibility

	# of children / pregnant women
A.13 Report each enrollee only once by primary type of eligibility:	
a. Income at or below 100% of federal poverty line	8
b. Public assistance*	70
1. TANF documentation	3
2. SSI documentation	3
3. SNAP documentation	64
c. Foster care	0
d. Homeless	0

	# of children / pregnant women
e. Eligibility based on other type of need, but not counted in A.13.a through d	6

	# of children / pregnant women
f. Incomes between 100% and 130% of the federal poverty line, but not counted in A.13.a through e	2

A.14 If the program serves enrollees under A.13.f, specify how the program has demonstrated that all children in their area that would be eligible under A.13.a to A.13.d are being served.
Recruitment strategies including targeted social media post, in person recruitment events throughout communities, local radio and newspaper ads, and flyers and signs posted in the community. We have also been awarded a medically underserved designation in select locations which allows us to enroll up to 50% above income children within those communities.

Prior enrollment

	# of children
A.15 Enrolled in Head Start or Early Head Start for:	
a. The second year	29
b. Three or more years	17

Transition and turnover

	# of children
A.18 Total number of infants and toddlers who left the program any time after classes or home visits began and did not re-enroll	38
a. Of the infants and toddlers who left the program above, the number of infants and toddlers who were enrolled less than 45 days	8
b. Of the infants and toddlers who left the program during the program year, the number who aged out of Early Head Start	17
1. Of the infants and toddlers who aged out of Early Head Start, the number who entered a Head Start program	1
2. Of the infants and toddlers who aged out of Early Head Start, the number who entered another early childhood program	16
3. Of the infants and toddlers who aged out of Early Head Start, the number who did not enter another early childhood program	0

	# of pregnant women
A.19 Total number of pregnant women who left the program after receiving Early Head Start services but before the birth of their infant, and did not re-enroll	0
A.20 Number of pregnant women receiving Early Head Start services at the time their infant was born	0
a. Of the pregnant women enrolled when their infant was born, the number whose infant was subsequently enrolled in the program	0
b. Of the pregnant women enrolled when their infant was born, the number whose infant was not subsequently enrolled in the program	0

Attendance

	# of children
A.22 The total number of children cumulatively enrolled in the center-based or family child care program option	86
a. Of these children, the number of children that were chronically absent	62
1. Of the children chronically absent, the number that stayed enrolled until the end of enrollment	31

A.23 Comments on children that were chronically absent:
Transportation and illness were the most common causes of chronic absenteeism seen in the program.

Child care subsidy

	# of children
A.24 The number of enrolled children for whom the program and/or its partners received a child care subsidy during the program year	0

Ethnicity and race

	# of children / pregnant women	
	(1) Hispanic or Latino origin	*(2) Non-Hispanic or Non-Latino origin*
A.25 Race and ethnicity		
a. American Indian or Alaska Native	2	18
b. Asian	0	0
c. Black or African American	1	6
d. Native Hawaiian or other Pacific Islander	0	0
e. White	7	39
f. Bi-racial/Multi-racial	1	11
g. Other	1	0
Explain:	Hispanic	

	# of children / pregnant women
h. Unspecified ethnicity or race	0

Primary language of family at home

	# of children
A.26 Primary language of family at home:	
a. English	86
1. Of these, the number of children acquiring/learning another language in addition to English	0
b. Spanish	0
c. Native Central American, South American & Mexican Languages (e.g., Mixteco, Quichean.)	0
d. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
e. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
f. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages (e.g., Palauan, Fijian)	0
i. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
j. African Languages (e.g., Swahili, Wolof)	0
k. American Sign Language	0
l. Other (e.g., American Sign Language)	0

m. Unspecified (language is not known or parents declined identifying the home language)	0

Dual language learners

	# of children
A.27 Total number of Dual Language Learners	0

Transportation

	# of children
A.28 Number of children for whom transportation is provided to and from classes	0

RECORD KEEPING

Management Information Systems

A.29 List the management information system(s) your program uses to support tracking, maintaining, and using data on enrollees, program services, families, and program staff.
Name/title
ChildPlus

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by type

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.1 Total number of staff members, regardless of the funding source for their salary or number of hours worked	44	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	16	0

TOTAL VOLUNTEERS

Volunteers by type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program during the program year	107
a. Of these, the number who are current or former Head Start or Early Head Start parents	43

EDUCATION AND CHILD DEVELOPMENT STAFF

Infant and toddler classroom teachers (EHS and Migrant programs)

	# of classroom teachers
B.6 Total number of infant and toddler classroom teachers	15

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
a. An advanced degree in:	
1. Early childhood education with a focus on infant and toddler development or 2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	0

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
b. A baccalaureate degree in:	
1. Early childhood education with a focus on infant and toddler development or 2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	2

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
c. An associate degree in:	
1. Early childhood education with a focus on infant and toddler development or 2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers	1

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	7
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	7

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
e. None of the qualifications listed in B.6.a through B.6.d	5

	# of classroom teachers
B.7 Total number of infant and toddler classroom teachers that do not have any qualifications listed in B.6.a through B.6.d	5
a. Of these infant and toddler classroom teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.6.a through B.6.d.	5

Home visitors and family child care provider staff qualifications

	# of home visitors
B.8 Total number of home visitors	0
a. Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	0
1. Of these, the number of home visitors that hold a baccalaureate or advanced degree	0
b. Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	0
1. Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0

	# of family child care providers
B.9 Total number of family child care providers	0
a. Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
1. Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0
b. Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
1. Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a.	0

	# of child development specialists
B.10 Total number of child development specialists that support family child care providers	0
a. Of these, the number of child development specialists that have a baccalaureate degree in child development, early childhood education, or a related field	0
b. Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0

	# of child development specialists
1. Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a.	0

Ethnicity and race

	# of non-supervisory education and child development staff	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
B.13 Race and Ethnicity		
a. American Indian or Alaska Native	0	2
b. Asian	0	0
c. Black or African American	0	3
d. Native Hawaiian or other Pacific Islander	0	1
e. White	0	7
f. Biracial/Multi-racial	0	2
g. Other	0	0

	# of non-supervisory education and child development staff
h. Unspecified ethnicity or race	0

Language

	# of non-supervisory education and child development staff
B.14 The number who are proficient in a language(s) other than English.	1
a. Of these, the number who are proficient in more than one language other than English	0

B.15 Language groups in which staff are proficient:	# of non-supervisory education and child development staff
a. Spanish	0
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean.)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern and South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	1
h. European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	0
j. American Sign Language	0
k. Other	0

l. Unspecified (language is not known or staff declined identifying the language)	0

STAFF TURNOVER

All staff turnover

	(1) # of Head Start or Early Head Start staff	*(2) # of contracted staff*
B.16 Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g., summer months)	10	0
a. Of these, the number who were replaced	10	0

Education and child development staff turnover

	# of staff
B.17 The number of classroom teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g., during summer months)	6
a. Of these, the number who were replaced	6
b. Of these, the number who left while classes and home visits were in session	6
c. Of these, the number that were classroom teachers who left the program	6

	# of staff
B.18 Of the number of education and child development staff that left, the number that left for the following primary reason:	
a. Higher compensation	0
1. Of these, the number that moved to state pre-k or other early childhood program	0
b. Retirement or relocation	0
c. Involuntary separation	0
d. Other (e.g., change in job field, reason not provided)	6
1. Specify: reason not provided	
B.19 Number of vacancies during the program year that remained unfilled for a period of 3 months or longer	0

C. CHILD AND HEALTH SERVICES

HEALTH SERVICES

Health insurance – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.1 Number of all children with health insurance	77	77
a. Of these, the number enrolled in Medicaid and/or CHIP	70	70
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	7	7
C.2 Number of children with no health insurance	9	9

Health insurance - pregnant women (EHS programs)

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.3 Number of pregnant women with at least one type of health insurance	0	0
a. Of these, the number enrolled in Medicaid	0	0
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	0	0
C.4 Number of pregnant women with no health insurance	0	0

Accessible health care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.5 Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care	77	77
a. Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility	77	77

Accessible health care - pregnant women (EHS Programs)

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.6 Number of pregnant women with an ongoing source of continuous, accessible health care provided by a health care professional that maintains their ongoing health record and is not primarily a source of emergency or urgent care	0	0

Medical services – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.7 Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	11	57

	# of children
C.8. Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed	1
a. Of these, the number who received medical treatment for their diagnosed chronic health condition	1

b. Specify the primary reason that children with any chronic condition diagnosed by a health care professional did not receive medical treatment:	# of children
1. No medical treatment needed	0
2. No health insurance	0
3. Parents did not keep/make appointment	0
4. Children left the program before their appointment date	0
5. Appointment is scheduled for future date	0
6. Other	0

C.9 Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed:	# of children
a. Autism spectrum disorder (ASD)	0
b. Attention deficit hyperactivity disorder (ADHD)	0
c. Asthma	3
d. Seizures	1
e. Life-threatening allergies (e.g., food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)	0
f. Hearing Problems	0
g. Vision Problems	0
h. Blood lead level test with elevated lead levels >5 g/dL	1
i. Diabetes	0

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	81	81
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	0	0
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	3	3

Medical and wellbeing services – pregnant women (EHS programs)

	# of pregnant women
C.14 Indicate the number of pregnant women who received the following services while enrolled in EHS:	
a. Prenatal health care	0
b. Postpartum health care	0
c. Scheduled a newborn visit within two weeks after the infant's birth	0
d. A professional oral health assessment, examination, and/or treatment	0
e. Mental health interventions and follow up	0
f. Education on fetal development	0
g. Education on the benefits of breastfeeding	0
h. Education on the importance of nutrition	0
i. Education on infant care and safe sleep practices	0
j. Education on the risks of alcohol, drugs, and/or smoking	0
k. Facilitating access to substance abuse treatment (i.e., alcohol, drugs, and/or smoking)	0

Prenatal health – pregnant women (EHS programs)

	# of pregnant women
C.15 Trimester of pregnancy in which the pregnant women served were enrolled:	
a. 1st trimester (0-3 months)	0
b. 2nd trimester (3-6 months)	0
c. 3rd trimester (6-9 months)	0
C.16 Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	0

Newborn visit - pregnant women(EHS programs)

	# of pregnant women
C.17 Indicate the number of pregnant women that received a newborn visit	
a. Within two weeks after the infant's birth	0
b. Between two to six weeks after the infant's birth	0
c. After six weeks following the infant's birth	0

ORAL HEALTH

Accessible dental care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.18 Number of children with continuous, accessible oral care provided by an oral health care professional which includes access to oral health preventive care and oral treatment	77	77

	# of children
C.19 Number of children who received oral health preventive care during the program year	86
C.20 Number of all children who have completed a professional oral examination during the program year	30
a. Of these, the number of children diagnosed as needing oral treatment during the program year	1
1. Of these, the number of children who received oral treatment during the program year	0
b. Specify the primary reason that children who needed dental treatment did not receive it:	# of children
1. Health insurance doesn't cover oral treatment	0
2. No oral care available in local area	0
3. Medicaid not accepted by dentist	0
4. Dentists in the area do not treat 3- to 5-year-old children	0
5. Dentists in the area do not treat children below age 3	0
6. Parents did not keep/make appointment	0
7. Children left the program before their appointment date	0
8. Appointment is scheduled for future date	1
9. No transportation	0
10. Other	0

Mental health consultation

	# of staff
C.21 Total number of classroom teachers, home visitors, and family child care providers	15
a. Indicate the number of classroom teachers, home visitors, and family child care providers who received assistance from a mental health consultant through observation and consultation	15

DISABILITIES SERVICES

IDEA eligibility determination

	# of children
C.22 The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	8
a. Of these, the number who received an evaluation to determine IDEA eligibility	7
1. Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	6
2. Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	1
1. Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	0
b. Of these, the number who did not receive an evaluation to determine IDEA eligibility	1

	# of children
C.23 Specify the primary reason that children referred for an evaluation to determine IDEA eligibility did not receive it:	
a. The responsible agency assigned child to Response to Intervention (RTI)	0
b. Parent(s) refused evaluation	1
c. Evaluation is pending and not yet completed by responsible agency	0
d. Other	0

Infant and toddler Part C early intervention services (EHS and Migrant programs)

	# of children
C.25 Number of children enrolled in the program who had an Individualized Family Service Plan (IFSP), at any time during the program year, indicating they were determined eligible by the Part C Agency to receive early intervention services under the IDEA	4
a. Of these, the number who were determined eligible to receive early intervention services:	# of children
1. Prior to this program year	3
2. During this enrollment year	1
b. Of these, the number who have not received early intervention services under IDEA	0

EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

Screening

	# of children
C.27 Number of all newly enrolled children since last year's PIR was reported	38
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	38
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	0

C.29 The instrument(s) used by the program for developmental screening
Name/title
ASQ (all editions)
PLS 5

Assessment

C.30 Approach or tool(s) used by the program to support ongoing child assessment
Name/title
Teaching Strategies GOLD Online

Curriculum

C.31 Curriculum used by the program:
a. For center-based services
Name/title
Creative Curriculum (Infant & Toddler)
e. For building on the parents' knowledge and skill (i.e., parenting curriculum)
Name/title
Love and Logic

Classroom and home visit observation tools

	Yes (Y) / No (N)
C.32 Does the program routinely use classroom or home visit observation tools to assess quality?	Yes

C.33 If yes, classroom and home visit observation tool(s) used by the program:
a. Center-based settings
Name/title
Classroom Assessment Scoring System (CLASS: Infant, Toddler, or Pre-K)

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	# of families at enrollment
C.34 Total number of families:	74
a. Of these, the number of two-parent families	26
b. Of these, the number of single-parent families	48
C.35 Of the total number of families, the number in which the parent/guardian figures are best described as:	
a. Parent(s) (e.g., biological, adoptive, stepparents)	73
1. Of these, the number of families with a mother only (biological, adoptive, stepmother)	45
2. Of these, the number of families with a father only (biological, adoptive, stepfather)	2
b. Grandparents	1
c. Relative(s) other than grandparents	0
d. Foster parent(s) not including relatives	0
e. Other	0

Parent/guardian education

	# of families at enrollment
C.36 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	
a. An advanced degree or baccalaureate degree	24
b. An associate degree, vocational school, or some college	4
c. A high school graduate or GED	39
d. Less than high school graduate	7

Employment, Job Training, and School

	# of families at enrollment
C.37 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at enrollment	54
1. Of these families, the number in which one or more parent/guardian is employed	53
2. Of these families, the number in which one or more parent/guardian is in job training (e.g., job training program, professional certificate, apprenticeship, or occupational license)	3
3. Of these families, the number in which one or more parent/guardian is in school (e.g., GED, associate degree, baccalaureate, or advanced degree)	1
b. Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g., unemployed, retired, or disabled)	16

	# of families at end of enrollment
C.38 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at end of enrollment	41
1. Of these families, the number of families that were also counted in C.37.a (as having been employed, in job training, or in school at enrollment)	40
2. Of these families, the number of families that were also counted in C.37.b (as having not been employed, in job training, or in school at enrollment)	1
b. Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g., unemployed, retired, or disabled)	7
1. Of these families, the number of families that were also counted in C.37.a	2
2. Of these families, the number of families that were also counted in C.37.b	5

	# of families at enrollment
C.39 Total number of families in which:	
a. At least one parent/guardian is a member of the United States military on active duty	0
b. At least one parent/guardian is a veteran of the United States military	4

Federal or other assistance

	# of families at enrollment	# of families at end of enrollment
C.40 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program	3	3
C.41 Total number of families receiving Supplemental Security Income (SSI)	5	5
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	58	58
C.43 Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	57	57

Family services

	# of families
C.44 The number of families that received the following program service to promote family outcomes:	
a. Emergency/crisis intervention (e.g., meeting immediate needs for food, clothing, or shelter)	17
b. Housing assistance (e.g., subsidies, utilities, repairs)	0
c. Asset building services (e.g., financial education, debt counseling)	16
d. Mental health services	16
e. Substance misuse prevention	0
f. Substance misuse treatment	0
g. English as a Second Language (ESL) training	0
h. Assistance in enrolling into an education or job training program	15
i. Research-based parenting curriculum	16
j. Involvement in discussing their child's screening and assessment results and their child's progress	17
k. Supporting transitions between programs (i.e., EHS to HS, HS to kindergarten)	18
l. Education on preventive medical and oral health	17
m. Education on health and developmental consequences of tobacco product use	2
n. Education on nutrition	17
o. Education on postpartum care (e.g., breastfeeding support)	0
p. Education on relationship/marriage	0
q. Assistance to families of incarcerated individuals	0
C.45 Of these, the number of families who were counted in at least one of the services listed above	20

Father engagement

	# of father/ father figures
C.46 Number of fathers/father figures who were engaged in the following activities during this program year:	
a. Family assessment	4
b. Family goal setting	4
c. Involvement in child's Head Start child development experiences (e.g., home visits, parent-teacher conferences, etc.)	5
d. Head Start program governance, such as participation in the Policy Council or policy committees	1
e. Parenting education workshops	0

Homelessness services

	# of families
C.47 Total number of families experiencing homelessness that were served during the enrollment year	0

	# of children
C.48 Total number of children experiencing homelessness that were served during the enrollment year	0

	# of families
C.49 Total number of families experiencing homelessness that acquired housing during the enrollment year	0

Foster care and child welfare

	# of children
C.50 Total number of enrolled children who were in foster care at any point during the program year	0
C.51 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	0

REPORTING INFORMATION

PIR Report Status	Completed
Confirmation Number	25083168422
Last Update Date	08/31/2025

2024-2025 EARLY HEAD START PROGRAM INFORMATION REPORT
06HP000581-200 LIFT Early Head Start-Child Care Program

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	06HP000581
Program Number	200
Program Type	Early Head Start
Program Name	LIFT Early Head Start-Child Care Program
Program Address	1005 S 5th St
Program City, State, Zip Code (5+4)	Hugo, OK, 74743-8013
Program Phone Number	(580) 326 7581
Head Start or Early Head Start Director Name	Ms. Darla Galyon
Head Start or Early Head Start Director Email	darla.galyon@liftca.org
Agency Email	darla.galyon@liftca.org
Agency Web Site Address	https://liftca.org/
Name and Title of Approving Official	Mr. David Hawkins, Governing Board Chairperson
Unique Entity Identifier (UEI)	XL9DVU1YDGU2
Agency Type	Community Action Agency (CAA)
Agency Description	Grantee that directly operates program(s) and has no delegates

FUNDED ENROLLMENT

Funded enrollment by funding source

	# of children / pregnant women
A.1 Funded Enrollment:	120
a. Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	120
b. Funded Enrollment from non-federal sources, i.e., state, local, private	0
c. Funded Enrollment from the MIECHV Grant Program using the Early Head Start home visiting model	0

Funded enrollment by program option

	# of slots
A.2 Center-based option	
a. Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	120
1. Of these, the number that are available for the full-working-day	0
2. Of these, the number that are available for the full-calendar-year	0
3. Of these, the number that are available for the full-working-day and full-calendar-year	120
b. Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0
1. Of these, the number that are available for 3.5 hours per day for 128 days	0
2. Of these, the number that are available for a full working day	0
A.3 Home-based option	0
A.4 Family child care option	0
A.5 Locally designed option	0

	# of pregnant women slots
A.6 Pregnant women slots	0

Funded slots at child care partner

	# of slots
A.7 Total number of slots in the center-based or locally designed option	120
a. Of these, the total number of slots at a child care partner	120
A.8 Total funded enrollment at child care partners (includes center-based, locally designed, and family child care program options)	120

CLASSES IN CENTER-BASED

	# of classes
A.9 Total number of center-based classes operated	24
a. Of these, the number of double session classes	0

CUMULATIVE ENROLLMENT

Children by age

	# of children
A.10 Children by age:	
a. Under 1 year	53
b. 1 year old	48
c. 2 years old	68
d. 3 years old	11
e. 4 years old	0
f. 5 years and older	0
g. Total cumulative enrollment of children	180

Pregnant women (EHS programs)

	# of pregnant women
A.11 Cumulative enrollment of pregnant women	0

Total cumulative enrollment

	# of children / pregnant women
A.12 Total cumulative enrollment	180

Primary type of documentation used for determining eligibility

	# of children / pregnant women
A.13 Report each enrollee only once by primary type of eligibility:	
a. Income at or below 100% of federal poverty line	22
b. Public assistance*	122
1. TANF documentation	2
2. SSI documentation	4
3. SNAP documentation	116
c. Foster care	6
d. Homeless	3
e. Eligibility based on other type of need, but not counted in A.13.a through d	17

	# of children / pregnant women
f. Incomes between 100% and 130% of the federal poverty line, but not counted in A.13.a through e	10

A.14 If the program serves enrollees under A.13.f, specify how the program has demonstrated that all children in their area that would be eligible under A.13.a to A.13.d are being served.
Recruitment strategies included targeted social media posts, in person recruitment events throughout communities, local radio and newspaper ads, and flyers and signs posted in the community. We have also been awarded a medically underserved designation in select locations which allows us to enroll up the 50% above income children within those communities.

Prior enrollment

	# of children
A.15 Enrolled in Head Start or Early Head Start for:	
a. The second year	69
b. Three or more years	36

Transition and turnover

	# of children
A.18 Total number of infants and toddlers who left the program any time after classes or home visits began and did not re-enroll	78
a. Of the infants and toddlers who left the program above, the number of infants and toddlers who were enrolled less than 45 days	25
b. Of the infants and toddlers who left the program during the program year, the number who aged out of Early Head Start	45
1. Of the infants and toddlers who aged out of Early Head Start, the number who entered a Head Start program	11
2. Of the infants and toddlers who aged out of Early Head Start, the number who entered another early childhood program	33
3. Of the infants and toddlers who aged out of Early Head Start, the number who did not enter another early childhood program	0

	# of pregnant women
A.19 Total number of pregnant women who left the program after receiving Early Head Start services but before the birth of their infant, and did not re-enroll	0
A.20 Number of pregnant women receiving Early Head Start services at the time their infant was born	0
a. Of the pregnant women enrolled when their infant was born, the number whose infant was subsequently enrolled in the program	0
b. Of the pregnant women enrolled when their infant was born, the number whose infant was not subsequently enrolled in the program	0

Attendance

	# of children
A.22 The total number of children cumulatively enrolled in the center-based or family child care program option	180
a. Of these children, the number of children that were chronically absent	104
1. Of the children chronically absent, the number that stayed enrolled until the end of enrollment	55

A.23 Comments on children that were chronically absent:
Transportation and illness were the most common causes for chronic absenteeism.

Child care subsidy

	# of children
A.24 The number of enrolled children for whom the program and/or its partners received a child care subsidy during the program year	39

Ethnicity and race

	# of children / pregnant women	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
A.25 Race and ethnicity		
a. American Indian or Alaska Native	1	29
b. Asian	0	0
c. Black or African American	4	38
d. Native Hawaiian or other Pacific Islander	0	0
e. White	5	52
f. Bi-racial/Multi-racial	6	39
g. Other	6	0
Explain:	Hispanic	

	# of children / pregnant women
h. Unspecified ethnicity or race	0

Primary language of family at home

	# of children
A.26 Primary language of family at home:	
a. English	176
1. Of these, the number of children acquiring/learning another language in addition to English	0
b. Spanish	4
c. Native Central American, South American & Mexican Languages (e.g., Mixteco, Quichean.)	0
d. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
e. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
f. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages (e.g., Palauan, Fijian)	0
i. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
j. African Languages (e.g., Swahili, Wolof)	0
k. American Sign Language	0
l. Other (e.g., American Sign Language)	0
m. Unspecified (language is not known or parents declined identifying the home language)	0

Dual language learners

	# of children
A.27 Total number of Dual Language Learners	4

Transportation

	# of children
A.28 Number of children for whom transportation is provided to and from classes	0

RECORD KEEPING

Management Information Systems

A.29 List the management information system(s) your program uses to support tracking, maintaining, and using data on enrollees, program services, families, and program staff.
Name/title
ChildPlus

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by type

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.1 Total number of staff members, regardless of the funding source for their salary or number of hours worked	47	20
a. Of these, the number who are current or former Head Start or Early Head Start parents	12	3

TOTAL VOLUNTEERS

Volunteers by type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program during the program year	51
a. Of these, the number who are current or former Head Start or Early Head Start parents	38

EDUCATION AND CHILD DEVELOPMENT STAFF

Infant and toddler classroom teachers (EHS and Migrant programs)

	# of classroom teachers
B.6 Total number of infant and toddler classroom teachers	30

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
a. An advanced degree in:	
1. Early childhood education with a focus on infant and toddler development or 2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	0

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
b. A baccalaureate degree in:	
1. Early childhood education with a focus on infant and toddler development or 2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	0

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
c. An associate degree in:	
1. Early childhood education with a focus on infant and toddler development or 2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers	2

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	16
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	16

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
e. None of the qualifications listed in B.6.a through B.6.d	12

	# of classroom teachers
B.7 Total number of infant and toddler classroom teachers that do not have any qualifications listed in B.6.a through B.6.d	12
a. Of these infant and toddler classroom teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.6.a through B.6.d.	12

Home visitors and family child care provider staff qualifications

	# of home visitors
B.8 Total number of home visitors	0
a. Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	0
1. Of these, the number of home visitors that hold a baccalaureate or advanced degree	0
b. Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	0
1. Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0

	# of family child care providers
B.9 Total number of family child care providers	0
a. Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
1. Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0
b. Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
1. Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a.	0

	# of child development specialists
B.10 Total number of child development specialists that support family child care providers	0
a. Of these, the number of child development specialists that have a baccalaureate degree in child development, early childhood education, or a related field	0
b. Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0

	# of child development specialists
1. Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a.	0

Ethnicity and race

	# of non-supervisory education and child development staff	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
B.13 Race and Ethnicity		
a. American Indian or Alaska Native	0	7
b. Asian	0	0
c. Black or African American	0	4
d. Native Hawaiian or other Pacific Islander	0	0
e. White	0	15
f. Biracial/Multi-racial	0	3
g. Other	0	1
Explain:	Identified as other	

	# of non-supervisory education and child development staff
h. Unspecified ethnicity or race	0

Language

	# of non-supervisory education and child development staff
B.14 The number who are proficient in a language(s) other than English.	0
a. Of these, the number who are proficient in more than one language other than English	0

B.15 Language groups in which staff are proficient:	# of non-supervisory education and child development staff
a. Spanish	0
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean.)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern and South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	0
h. European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	0
j. American Sign Language	0
k. Other	0

l. Unspecified (language is not known or staff declined identifying the language)	0

STAFF TURNOVER

All staff turnover

	(1) # of Head Start or Early Head Start staff	*(2) # of contracted staff*
B.16 Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g., summer months)	8	4
a. Of these, the number who were replaced	5	4

Education and child development staff turnover

	# of staff
B.17 The number of classroom teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g., during summer months)	8
a. Of these, the number who were replaced	6
b. Of these, the number who left while classes and home visits were in session	8
c. Of these, the number that were classroom teachers who left the program	8

	# of staff
B.18 Of the number of education and child development staff that left, the number that left for the following primary reason:	
a. Higher compensation	0
1. Of these, the number that moved to state pre-k or other early childhood program	0
b. Retirement or relocation	0
c. Involuntary separation	0
d. Other (e.g., change in job field, reason not provided)	8
1. Specify: change in job field	
B.19 Number of vacancies during the program year that remained unfilled for a period of 3 months or longer	2

C. CHILD AND HEALTH SERVICES

HEALTH SERVICES

Health insurance – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.1 Number of all children with health insurance	156	156
a. Of these, the number enrolled in Medicaid and/or CHIP	143	143
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	13	13
C.2 Number of children with no health insurance	24	24

Health insurance - pregnant women (EHS programs)

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.3 Number of pregnant women with at least one type of health insurance	0	0
a. Of these, the number enrolled in Medicaid	0	0
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	0	0
C.4 Number of pregnant women with no health insurance	0	0

Accessible health care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.5 Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care	152	158
a. Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility	29	29

Accessible health care - pregnant women (EHS Programs)

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.6 Number of pregnant women with an ongoing source of continuous, accessible health care provided by a health care professional that maintains their ongoing health record and is not primarily a source of emergency or urgent care	0	0

Medical services – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.7 Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	71	139

	# of children
C.8. Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed	2
a. Of these, the number who received medical treatment for their diagnosed chronic health condition	0

b. Specify the primary reason that children with any chronic condition diagnosed by a health care professional did not receive medical treatment:	# of children
1. No medical treatment needed	0
2. No health insurance	0
3. Parents did not keep/make appointment	1
4. Children left the program before their appointment date	1
5. Appointment is scheduled for future date	0
6. Other	0

C.9 Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed:	# of children
a. Autism spectrum disorder (ASD)	0
b. Attention deficit hyperactivity disorder (ADHD)	0
c. Asthma	1
d. Seizures	2
e. Life-threatening allergies (e.g., food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)	1
f. Hearing Problems	1
g. Vision Problems	1
h. Blood lead level test with elevated lead levels >5 g/dL	2
i. Diabetes	0

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	177	177
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	0	0
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	3	3

Medical and wellbeing services – pregnant women (EHS programs)

	# of pregnant women
C.14 Indicate the number of pregnant women who received the following services while enrolled in EHS:	
a. Prenatal health care	0
b. Postpartum health care	0
c. Scheduled a newborn visit within two weeks after the infant's birth	0
d. A professional oral health assessment, examination, and/or treatment	0
e. Mental health interventions and follow up	0
f. Education on fetal development	0
g. Education on the benefits of breastfeeding	0
h. Education on the importance of nutrition	0
i. Education on infant care and safe sleep practices	0
j. Education on the risks of alcohol, drugs, and/or smoking	0
k. Facilitating access to substance abuse treatment (i.e., alcohol, drugs, and/or smoking)	0

Prenatal health – pregnant women (EHS programs)

	# of pregnant women
C.15 Trimester of pregnancy in which the pregnant women served were enrolled:	
a. 1st trimester (0-3 months)	0
b. 2nd trimester (3-6 months)	0
c. 3rd trimester (6-9 months)	0
C.16 Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	0

Newborn visit - pregnant women(EHS programs)

	# of pregnant women
C.17 Indicate the number of pregnant women that received a newborn visit	
a. Within two weeks after the infant's birth	0
b. Between two to six weeks after the infant's birth	0
c. After six weeks following the infant's birth	0

ORAL HEALTH

Accessible dental care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.18 Number of children with continuous, accessible oral care provided by an oral health care professional which includes access to oral health preventive care and oral treatment	153	158

	# of children
C.19 Number of children who received oral health preventive care during the program year	180
C.20 Number of all children who have completed a professional oral examination during the program year	73
a. Of these, the number of children diagnosed as needing oral treatment during the program year	2
1. Of these, the number of children who received oral treatment during the program year	1
b. Specify the primary reason that children who needed dental treatment did not receive it:	# of children
1. Health insurance doesn't cover oral treatment	0
2. No oral care available in local area	0
3. Medicaid not accepted by dentist	0
4. Dentists in the area do not treat 3- to 5-year-old children	0
5. Dentists in the area do not treat children below age 3	0
6. Parents did not keep/make appointment	0
7. Children left the program before their appointment date	0
8. Appointment is scheduled for future date	1
9. No transportation	0
10. Other	0

Mental health consultation

	# of staff
C.21 Total number of classroom teachers, home visitors, and family child care providers	30
a. Indicate the number of classroom teachers, home visitors, and family child care providers who received assistance from a mental health consultant through observation and consultation	30

DISABILITIES SERVICES

IDEA eligibility determination

	# of children
C.22 The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	19
a. Of these, the number who received an evaluation to determine IDEA eligibility	19
1. Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	9
2. Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	10
1. Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	9
b. Of these, the number who did not receive an evaluation to determine IDEA eligibility	0

	# of children
C.23 Specify the primary reason that children referred for an evaluation to determine IDEA eligibility did not receive it:	
a. The responsible agency assigned child to Response to Intervention (RTI)	0
b. Parent(s) refused evaluation	0
c. Evaluation is pending and not yet completed by responsible agency	0
d. Other	0

Preschool disabilities services (HS and Migrant programs)

	# of children
C.24 Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the program year, indicating they were determined eligible by the LEA to receive special education and related services under the IDEA	0
a. Of these, the number who were determined eligible to receive special education and related services:	# of children
1. Prior to this program year	0
2. During this program year	0
b. Of these, the number who have not received special education and related services	0

Infant and toddler Part C early intervention services (EHS and Migrant programs)

	# of children
C.25 Number of children enrolled in the program who had an Individualized Family Service Plan (IFSP), at any time during the program year, indicating they were determined eligible by the Part C Agency to receive early intervention services under the IDEA	0
a. Of these, the number who were determined eligible to receive early intervention services:	# of children
1. Prior to this program year	0
2. During this enrollment year	0
b. Of these, the number who have not received early intervention services under IDEA	0

EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

Screening

	# of children
C.27 Number of all newly enrolled children since last year's PIR was reported	74
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	74
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	0

C.29 The instrument(s) used by the program for developmental screening
Name/title
ASQ (all editions)
PLS 5

Assessment

C.30 Approach or tool(s) used by the program to support ongoing child assessment
Name/title
Teaching Strategies GOLD Online

Curriculum

C.31 Curriculum used by the program:
a. For center-based services
Name/title
Creative Curriculum (Infant & Toddler)
e. For building on the parents' knowledge and skill (i.e., parenting curriculum)

Name/title
Love and Logic

Classroom and home visit observation tools

	Yes (Y) / No (N)
C.32 Does the program routinely use classroom or home visit observation tools to assess quality?	Yes

C.33 If yes, classroom and home visit observation tool(s) used by the program:
a. Center-based settings
Name/title
Classroom Assessment Scoring System (CLASS: Infant, Toddler, or Pre-K)

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	# of families at enrollment
C.34 Total number of families:	156
a. Of these, the number of two-parent families	40
b. Of these, the number of single-parent families	116
C.35 Of the total number of families, the number in which the parent/guardian figures are best described as:	
a. Parent(s) (e.g., biological, adoptive, stepparents)	148
1. Of these, the number of families with a mother only (biological, adoptive, stepmother)	109
2. Of these, the number of families with a father only (biological, adoptive, stepfather)	3
b. Grandparents	5
c. Relative(s) other than grandparents	1
d. Foster parent(s) not including relatives	2
e. Other	0

Parent/guardian education

	# of families at enrollment
C.36 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	
a. An advanced degree or baccalaureate degree	57
b. An associate degree, vocational school, or some college	7
c. A high school graduate or GED	78
d. Less than high school graduate	14

Employment, Job Training, and School

	# of families at enrollment
C.37 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at enrollment	119
1. Of these families, the number in which one or more parent/guardian is employed	117
2. Of these families, the number in which one or more parent/guardian is in job training (e.g., job training program, professional certificate, apprenticeship, or occupational license)	2
3. Of these families, the number in which one or more parent/guardian is in school (e.g., GED, associate degree, baccalaureate, or advanced degree)	2
b. Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g., unemployed, retired, or disabled)	33

	# of families at end of enrollment
C.38 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at end of enrollment	82
1. Of these families, the number of families that were also counted in C.37.a (as having been employed, in job training, or in school at enrollment)	78
2. Of these families, the number of families that were also counted in C.37.b (as having not been employed, in job training, or in school at enrollment)	4
b. Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g., unemployed, retired, or disabled)	11
1. Of these families, the number of families that were also counted in C.37.a	1
2. Of these families, the number of families that were also counted in C.37.b	10

	# of families at enrollment
C.39 Total number of families in which:	
a. At least one parent/guardian is a member of the United States military on active duty	1
b. At least one parent/guardian is a veteran of the United States military	4

Federal or other assistance

	# of families at enrollment	# of families at end of enrollment
C.40 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program	2	2
C.41 Total number of families receiving Supplemental Security Income (SSI)	13	13
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	123	126
C.43 Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	107	109

Family services

	# of families
C.44 The number of families that received the following program service to promote family outcomes:	
a. Emergency/crisis intervention (e.g., meeting immediate needs for food, clothing, or shelter)	50
b. Housing assistance (e.g., subsidies, utilities, repairs)	2
c. Asset building services (e.g., financial education, debt counseling)	29
d. Mental health services	42
e. Substance misuse prevention	32
f. Substance misuse treatment	0
g. English as a Second Language (ESL) training	0
h. Assistance in enrolling into an education or job training program	37
i. Research-based parenting curriculum	65
j. Involvement in discussing their child's screening and assessment results and their child's progress	71
k. Supporting transitions between programs (i.e., EHS to HS, HS to kindergarten)	48
l. Education on preventive medical and oral health	55
m. Education on health and developmental consequences of tobacco product use	36
n. Education on nutrition	71
o. Education on postpartum care (e.g., breastfeeding support)	0
p. Education on relationship/marriage	28
q. Assistance to families of incarcerated individuals	0
C.45 Of these, the number of families who were counted in at least one of the services listed above	73

Father engagement

	# of father/ father figures
C.46 Number of fathers/father figures who were engaged in the following activities during this program year:	
a. Family assessment	6
b. Family goal setting	9
c. Involvement in child's Head Start child development experiences (e.g., home visits, parent-teacher conferences, etc.)	25
d. Head Start program governance, such as participation in the Policy Council or policy committees	1
e. Parenting education workshops	2

Homelessness services

	# of families
C.47 Total number of families experiencing homelessness that were served during the enrollment year	1

	# of children
C.48 Total number of children experiencing homelessness that were served during the enrollment year	2

	# of families
C.49 Total number of families experiencing homelessness that acquired housing during the enrollment year	0

Foster care and child welfare

	# of children
C.50 Total number of enrolled children who were in foster care at any point during the program year	7
C.51 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	2

D. GRANT LEVEL QUESTIONS

INTENSIVE COACHING

	# of education and child development staff
D.1 The number of education and child development staff (i.e., teachers, preschool assistant teachers, home visitors, family child care providers) that received intensive coaching	30

	# of coaches
D.2 The number of individuals that provided intensive coaching, whether by staff, consultants, or through partnership	2

MANAGEMENT STAFF SALARIES

	(3) Number of Management Staff in this Position
D.3 Management staff:	
a. Executive Director	1
b. Head Start and/or Early Head Start Director	1
c. Education Manager/Coordinator	3
d. Health Services Manager/Coordinator	1
e. Family & Community Partnerships Manager/Coordinator	1
f. Disability Services Manager/Coordinator	1
g. Fiscal Officer	1

FAMILY SERVICES STAFF QUALIFICATIONS

	# of family services staff
D.5 Total number of family services staff:	3
a. Of these, the number that have a credential, certification, associate, baccalaureate, or advanced degree in social work, human services, family services, counseling, or a related field	3
b. Of these, the number that do not meet one of the qualifications described in D.5.a	0
1. Of the family services staff in D.5.b, the number enrolled in a degree or credential program that would meet a qualification described in D.5.a.	0
2. Of the family services staff in D.5.b, the number hired before November 7, 2016	0

FORMAL AGREEMENTS FOR COLLABORATION

	# of partners or agencies
D.6 Total number of child care partners in which a formal agreement was in effect	0
D.7 Total number of LEAs in the service area	13
a. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate services for children with disabilities	0
b. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate transition services	0
D.8 Total number of Part C agencies in the service area	1
a. Of these, the total number of Part C agencies in which a formal agreement was in effect to coordinate services for children with disabilities	1

REPORTING INFORMATION

PIR Report Status	Completed
Confirmation Number	25083168419
Last Update Date	08/31/2025

Introduction to ROMA Implementation for Boards

A Video Series for CAA Board Members

1

Implementing ROMA – A Video Series for CAA Boards

- Introduction to Implementing ROMA for Boards
- Community Needs Assessments
- Creating a Local Theory of Change
- Strategic Planning
- Implementation of Services and Strategies
- Observing and Reporting Results
- Analysis and Evaluation

2

The Results Oriented Management and Accountability Cycle

Assessment
Community needs and resources, agency data

Planning
Use agency mission statement and assessment data to identify results and strategies

Implementation
Services and strategies produce results

Achievement of Results
Observe and report progress

Evaluation
Analyze data, compare with benchmarks

3

The Results Oriented Management and Accountability Cycle

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Community needs and resources, agency data

Planning
Use agency mission statement and assessment data to identify results and strategies

Implementation
Services and strategies produce results

Achievement of Results
Observe and report progress

Evaluation
Analyze data, compare with benchmarks

4

WHY a Results Orientation?

It's important for the Board to understand why a **results orientation** is the focus of the new Performance Management climate

5

Results – Not *Just* Services

Why is reporting on services provided by your agency not enough?

6

Take Me Out to the Ballgame

Baseball Case Study

Here's the situation:

The local team finished ***last*** in the prior season. To boost dwindling attendance, the team promotes the following statistics…



7

Take Me Out to the Ballgame

- Outfielders ran **3X more laps** during spring training
- Pitchers threw **2x many pitches** during spring training
- Batters took **4X** as much **hitting practice** during spring training
- The team hired **2 new coaches**
- The team also invested **$100,000** in a state-of-the-art **communications system** to enable the Manager to talk with them & give real-time perspectives on each play from strategic vantage points in the stands during the games
- By the All-Star break, the team is taking an average of **17 more swings** at pitches per game . . .

8

Take Me Out to the Ballgame

And the fans say,

"So what?"

because they're still in last place,
without a single player
who deserves to be on
the All-Star Team

9

Playing Ball with Community Action

The **Board of Directors** are like the **Owners** of a ball team

The **Executive Director** is like the **Manager**

The **funders, community, & clients** are like the **fans** who ***want to see results***



10

Remember:

While it is important to be able to talk about the services that your agency provides, you must also be able to identify **how these interventions** produce results

What has changed because of your agency's work?

11

Work in Progress

Results Oriented Management & Accountability (ROMA)

WHERE WE ARE TODAY

12

ROMA and the Organizational Standards

- **As of January 2016, the Community Action Organizational Standards became a part of the new Performance Management Framework presented to the CSBG network by the US Office of Community Services**
  - All of the ROMA principles and practices are embedded in the Organizational Standards
  - Many of the Org Standards are directed at the actions of the CAA Board of Directors
  - Through the Org Standards, the ROMA principles are reinforced and they are expected to be supported and promoted by the Board

13

ROMA Next Generation

- What's been called **ROMA Next Generation** is a way of talking about an increased focus on the elements of ROMA
  - It is also about using some new tools to assure the network is implementing the full ROMA Cycle to constantly achieve results for individuals, families and communities

14

New and Renewed

- **The adoption of a National Community Action Theory of Change (TOC)**
  - *Support for creation of local TOCs*
- Renewal of the CSBG network understanding of the necessity of working toward **community change**
  - *as well as individual and family outcomes*
- **Focus on improved collection and analysis of data**
  - *Connection of identified needs, populations served, services and strategies implemented, and indicators of performance*
  - *Increased understanding of the importance of data collection, analysis and use at every point of the full ROMA Cycle*

15

New and Renewed

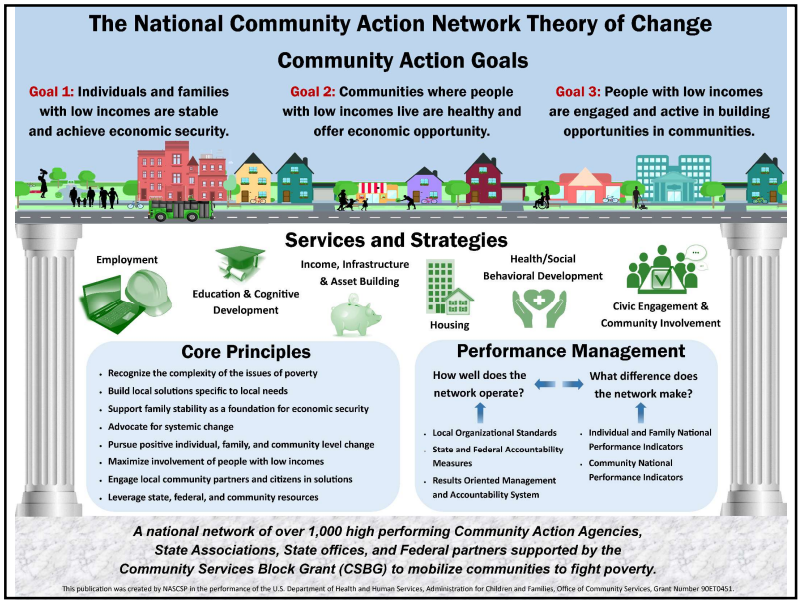
- **Continuous improvement** utilizing the Community Needs Assessment (CNA), the Community Action Strategic Plan, the State Plan, the Annual Report, & the Congressional Report
- **Integration** of ***all*** of the phases of the **ROMA Cycle**
- **Integration** of ***all*** aspects of the **Performance Management Framework**

16

Elements of the Performance Management Framework

- ❑ **Organizational Standards**
- ❑ **Automated State Plans**
- ❑ **State and Federal Accountability Measures**
- ❑ **American Customer Satisfaction Index (ASCI)**
- ❑ **New CSBG Annual Report Approved by Office of Management and Budget (OMB)**
  - Includes new National Performance Indicators at family and community levels

17



18

Foundation

A national network of over 1,000 high performing Community Action Agencies, State Associations, State offices, and Federal partners supported by the Community Services Block Grant (CSBG) to mobilize communities to fight poverty.

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This publication was created by NASCSP in the performance of the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Community Services, Grant Number 90ETO451.

19

19

Core Principles

- Recognize the complexity of the issues of poverty
- Build local solutions specific to local needs
- Support family stability as a foundation for economic security
- Advocate for systemic change
- Pursue positive individual, family, and community level change
- Maximize involvement of people with low incomes
- Engage local community partners and citizens in solutions
- Leverage state, federal, and community resources

20

20

Performance Management

How well does the network operate?

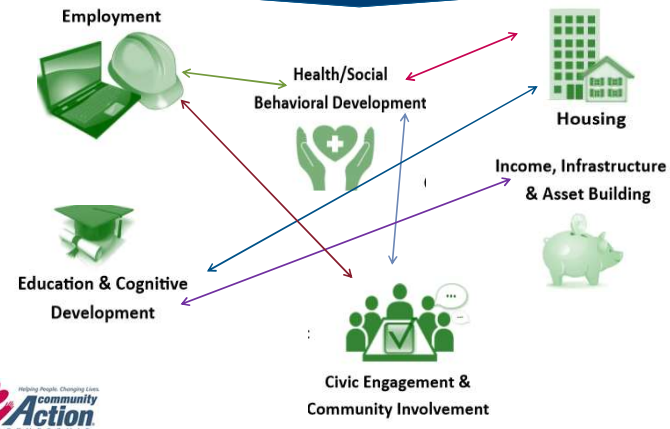
- Local Organizational Standards
- State and Federal Accountability Measures
- Results Oriented Management and Accountability System

What difference does the network make?

- Individual and Family National Performance Indicators
- Community National Performance Indicators

21

Services and Strategies



22

Three National Goals

The National Community Action Network Theory of Change

Community Action Goals

Goal 1: Individuals and families with low incomes are stable and achieve economic security.

Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.

Goal 3: People with low incomes are engaged and active in building opportunities in communities.



23

We Will Discuss

Assessment

- What you need to know, how do you find out, what does it all mean, how will you use it

Planning

- What do you want to change, what needs to be done, do you have the resources to do it, who can help, what actions will you take, how will you measure your performance

Implementing Services & Strategies

- Family: Who are you serving, how many, what services do you give them
- Community: what community partners are engaged

24

We Will Discuss

Observing, Reporting

- What happened, was there progress, what changed?

Analysis and Evaluation

- Did you do what you thought you would do, why or why not?

Assessment

- What new questions do you have about your community?

25

Take Action

- ❑**Make sure you understand the basic principles and practices that define ROMA**
- ❑**Consider how your agency will use the services of a ROMA certified Trainer or Implementer to help you assure you are using the full ROMA Cycle**

Just a few ideas:

- ❑*Create a calendar for the board related to appropriate review of Organizational Standards and ROMA*
- ❑*Create board committees for various aspects that may need additional attention but not full board involvement*

26

Category 8 Standards

Standard 8.1 The Organization's annual audit (or audited financial statements) is completed by a Certified Public Accountant on time in accordance with Title 2 of the Code of Federal Regulations, Uniform Administration Requirements, Cost Principles, and Audit Requirement (if applicable) and/or State audit threshold requirements.

Standard 8.2 All findings from the prior year's annual audit have been assessed by the organization and addressed where the governing board has deemed it appropriate.

Standard 8.3 The organization's auditor presents the audit to the governing board.

Standard 8.4 The governing board formally receives and accepts the audit.

Standard 8.5 The organization has solicited bids for its audit within the past 5 years.

Standard 8.6 The IRS Form 990 is completed annually and made available to the governing board for review.

Standard 8.7 The governing board receives financial reports at each regular meeting that include the following:
1. Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and
2. Balance sheet/statement of financial position.

Standard 8.8 All required filings and payments related to payroll withholdings are completed on time.

Standard 8.9 The governing board annually approves an organization-wide budget.

Standard 8.10 The fiscal policies have been reviewed by staff within the past 2 years, updated as necessary, with changes approved by the governing board.

Standard 8.11 A written procurement policy is in place and has been reviewed by the governing board within the past 5 years.

Standard 8.12 The organization documents how it allocates shared costs through an indirect cost rate or through a written cost allocation plan.

Standard 8.13 The organization has a written policy in place for record retention and destruction.

Lift Community Action Agency

CUSTOMER SATISFACTION

What is the Customer Satisfaction Survey?

CUSTOMER SATISFACTION SURVEYS ARE DESIGNED TO ALLOW CUSTOMERS AN OUTLET FOR PROVIDING FEEDBACK AFTER SERVICES ARE RENDERED. LDCAA ANALYZES THESE SURVEYS AS AN ADDITIONAL TOOL TO DETERMINE OVERALL EFFECTIVENESS OF PROGRAMS.



Satisfaction Level

100%

SATISFIED

Surveys Completed

12 surveys

2ND QUARTER 2025

Demographics

5 FEMALE

7 MALE

25% AFRICAN AMERICAN	18 - 30	17%
66% CAUCASAIN	31-50	25%
9% AMERICAN INDIAN	51 +	58%

Counties Represented

McCurtain County	47%
Choctaw County	53%

Programs Represented



66% WEATHERIZATION

34% APARTMENTS



LIFT SERVICES

LIFT C.A.A., Inc.
Head Start/Early Head Start/Early Head Start-Child Care
Policy Council
1005 South 5th Street
Hugo, OK 74743

August 19, 2025
MINUTES

LIFT Community Action Agency's Head Start/Early Head Start/EHS-CC Policy Council met on Tuesday, August 19, 2025 at 10:30 a.m. at 1005 S. 5th Street in Hugo, Oklahoma. Notice of time, place and agenda of meeting was posted within prominent view at 1005 S 5th Street, Hugo, Oklahoma twenty-four (24) hours prior to the meeting.

The meeting was called to order at 10:33 a.m. by Darla Galyon, HS/EHS/EHS-CC Director. A quorum was established. Members present Brittany Ransom, Antlers HS; Shade Dill, Boswell I; Michael Morris, Hugo IV; Angel Rayburn, Soper II HS; Bessi Black, and Clinton Crawley, Community Representatives.

HS/EHS/EHS-CC staff present included: Darla Galyon; HS/EHS/EHS-CC Director, Jordan Mack; HS/EHS/EHS-CC Assistant Director, Mattie McKee; EHS-CC Assistant Director, Ronda Spear; Health Assistant Specialist, Lauren Barger; Nutrition Specialist, Johonna House; Nutrition Assistant, Susie Mashburn; Education Specialist, Sommer Springfield; Assistant Education Specialist, Sara Moore; Professional Development Specialist, Brittany Bailey; ERSEA Specialist, Brianna Nelson; Assistant ERSEA Specialist, Christina Merritt; Family/Community Engagement Specialist, Tori Williams; Health Specialist, and Ashley Gaddy; Outreach Specialist, and Sheree Ensley: Fiscal Officer

Discussion and Possible to Accept the minutes from the July 15, 2025 meeting. Copies of the minutes were provided to the council for review. Bessi Black made a motion to accept the minutes as presents, Shade Dill seconded, all voted in favor, motion passed.

Discussion and Possible Action to Enter into Executive Session to Discuss the employment, transfer, hiring, appointment, promotion, demotion or disciplining of employees: Harley Malakowsky- HM 2 Teacher Aide, Cheyenne Tramble-EHS Caregiver, Addison Gamblin-Substitute, Ashley Sheets-Substitue, Stormey Garcia-Forest Grove 1 Teacher Aide, Bree'Ann French-Idabel 3 Teacher, Joelle Conley-EHS-CC Family Advocate(Pushmataha & Choctaw Co.), Ashley Sheets-Transfer from Substitue to EHS Caregiver, Brianna Nelson-transfer from Assistant ERSEA Specialist to Substitute, Crysta Hotella- SNA, Laverna Finley-SNA, Ryen Knight- SNA, and Jaely Martin- transfer from Program Clerk to Assistant ERSEA Specialist pursuant LIFT, CAA Okla. Stat. title 25§ 307 (b) (1). No motion was made to enter into executive session.

Discussion and Possible Action to Adjourn Out of the Executive Session and the Regular Board Meeting Be Reconvened. Did not enter into Executive Session.

Discussion and Possible Action to Approve New Hires, Transfers and Terminations Recommended by the Personnel Committee. Motion to approve the new hires and transfers was made by Shade Dill, seconded by Brittany Ransom, all voted in favor, motion passed.

Discussion and Possible Action to Approve the Submission of SFT 2026 Community Action Agency State Appropriated Funds (Head Start) Appliction to Oklahoma Department of Commerce- $101,158. Darla Galyon presented that these funds are used to help supplement Head Start Teacher and Family Advocate salaries. Motion to approve was made by Bessi Black, seconded by Angel Rayburn, all voted in favor, motion passed.

Discussion and Possible Action on submission of FY 2026 Head Start/EHS Program Grant Application (continuation) to Administration for Children and Families, Office of Head Start. Darla Galyon presented members with information regarding the continuation grant application for our Head Start program. This grant serves children 3 and 4 years old in classrooms across 3 counties in collaboration with various public schools. Total requested funding in the amount of $4,614,531 would be comprised of $3,336,104 for Head Start and $1,278,427 for Early Head Start (Funding Period: 12/1/2025–11/30/2026), with a Federal Funded Enrollment of 282 children (234 Head Start, 48 EHS). Galyon detailed the program plan and budgets for Head Start and Early Head Start being proposed. The Policy Council discussed the request and provided input regarding the application. A motion was made by Shade Dill, seconded by Clinton Crawley, all voted in favor, motion passed.

Discussion and Possible Action on Acceptance SFY 2026 Community Action Agencies State Appropriated Funds (Head Start) Application to Oklahoma Department of Commerce $101,158. Darla Galyon presented the funds accepted would be used to supplement salaries for Head Start Teachers and Family Advocates. Motion to approved was made by Shade Dill, seconded by Brittany Ransom, all voted in favor, motion passed.

Discussion and Possible Action on Acceptance of Oklahoma Early Childhood Program Grant Award (Year 20) from Community Action Project of Tulsa County- $181,239.68 (Match $90,812.94) Darla Galyon presented that the funding received from the OECP program helps to supplement Early Head Start staffing salaries. The partnership also provides training and resources to EHS staff. Motion to accept was made by Shade Dill, seconded by Brittany Ransom, all voted in favor, motion passed.

Discussion and Possible Action on Acceptance FY 2025 Early Head Start Child Care Partnership Grant Award (Continuation) from OHS in the amount of $2,267,831 (nonfederal share waiver- $566,958) Darla Galyon presented the funds accepted would continue operation of our EHS-CC program funding slots for children at 6 partner locations across three counties, teaching staff, family advocates, and other support staff. Motion to accept was made by Bessi Black, seconded by Shade Dill, all voted in favor, motion passed.

Discussion and Possible Action on 2024-2025 Head Start Programs Self-Assessment Plan. Jordan Mack presented the final overview of the Head Start Self-Assessment that has been completed. This assessment took an in-depth look into the inner working of the program processes in each focus area. Teams reviewed program data to see what processes are working

well and what areas the program can achieve growth in for the upcoming years. Motion to approve was made by Bessi Black, seconded by Clinton Crawley, all voted in favor, motion passed.

Discussion and Possible Action on Updates to 2023-2028 Head Start Programs Strategic Plan. Jordan Mack presented that the Strategic Plan outlines a program's 5-year goals, which also align with grant cycles. These goals are developed based on trends, data, and information gathered by the program in various ways, including child data and community assessments. Mrs. Mack presented that the program has made great strides in reaching many of the goals outlined in the strategic plan and are working diligently to achieve the remaining goals with successful steps being taken. Motion to approve was made by Bessi Black, seconded by Brittany Ransom, all voted in favor, motion passed.

Discussion and Possible Action on Head Start/EHS/EHS-CC Program Menus for the 2025-2026 School Year. Lauren Barger presented the menus for children enrolled in the program, menus rotate on a 6-week cycle and are approved by a registered dietician. Menu items follow the Child Adult Food Care Program guidelines and meal patterns. Motion to approve was made by Bessi Black, seconded by Brittany Ransom, all voted in favor, motion passed.

Discussion and Possible Action on 2025 Head Start Program's Community Assessment Update. Christina Merritt presented an update for the 2025 Community Assessment. This assessment looks at demographic information for the populations across our three counties served, Pushmataha, Choctaw, and McCurtain, and also compares county data to state wide data. The community assessment tells us information relating to the population in counties, the percentage of ages within our service area, and a variety of additional information as well that helps to drive program goals and decision making. A motion to approve was made by Brittany Ransom, seconded by Angel Rayburn, all voted in favor, motion passed.

Discussion and Possible Action to accept HS, EHS, EHS-CC, SAF, Community Facilities, OECP, USDA, and Non-Fed June 2025 Financial Statements and Credit Card Distribution Reports. Shade Dill made a motion to accept, seconded by Bessi Black, all voted in favor, motion passed.

Discussion and Possible Action on the HS, EHS, SAF, Community Facilities, OECP, USDA and Non-Fed June, 2025 Financial Statements and Credit Card Distribution Reports and Presentation of July 2025 Financial Statements and Credit Card Distribution Reports for September Discussion and Action. Darla Galyon presented an overview of the financial reports. A motion to approve was made by Bessi Black, seconded by Shade Dill, all voted in favor, motion passed.

Presentation and Discussion of Spring 2024-2025 Child Outcomes/Assessment Results. Susie Mashburn presented the Policy Council with child assessment data for the Head Start and EHS/EHS-CC programs in each domain which data is gathered. Gains were seen in each domain across each program.

Other Reports/Announcements:

Recruitment & Enrollment Update/Enrollment and Attendance Report-Brittany Bailey, ERSEA Specialist: Brittany Bailey, ERSEA Specialist reported that as of today, 8/19/2025 184 children have been accepted and enrolled in the Head Start classrooms. Enrollment for EHS is at 42 children and EHS-CC is at 82. Attendance for Head Start in June was not reported as HS was out for summer break. Attendance for EHS in June was 80.1% and June 88.2%. Early Head Start-CC attendance was 83%. Recruitment is on-going and applications are still be accepted and processed.

USDA Meals and Snack Report-Lauren Barger, **Lauren Barger**, Nutrition Specialist provided a copy and an overview summary of meals and snacks served for July 2025.

Governing Board Report: Mattie McKee- Mattie McKee reported the Governing Board met on August 12, 2025 and gave an overview of the agenda, which was attached for review and that all HS/EHS/EHS-CC items were approved.

Data Analysis-Jordan Mack-Jordan Mack gave an overview of the data assessed for July 2025

OHS Communications and Guidance-Darla Galyon presented and reviewed all OHS Communications and Guidance received since the last council meeting.

P**rogram Summary Report-Darla Galyon** presented the HS/EHS/EHS-CC Program Summary for the council to review.

Outreach & Family Resource Center Update- Ashley Gaddy presented that the FRC would be hosting a training to help parents better understand their child's IEP partnering with the Oklahoma Parent Center on 8/20/2025 and invited all to attend.

Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the agenda. Okla. Stat. Title 25 § 311): There was none.

There being no other business to come before the board, the meeting ended at 11:25 a.m.

_____

Michael Morris-Chairperson
Angel Rayburn-Vice Chairperson
Teaha Crow-Secretary

Community Action Agency

Employee of the Month Nomination

Please place an X beside all of the qualities that apply to the person you are nominating, and then write a few words about how each characteristic applies to the person being nominated.

Example: X --Has good customer service-Mary always smiles and says hi to everyone who comes in the office.

Not all qualities will apply to every person. You may also add additional good qualities that the person has in the "other" blanks on the back side of this form. If you would like to elaborate, you can use the empty square on the second page of this form to provide more details of the good work habits of the person you are nominating. Or, you can use the empty space to describe something really good that the person has done.

Date: 8/28/2025

Name of Person being nominated for Employee of the Month: Ashley Gaddy

Name of Person submitting the nomination: Paige Smith

____ Is a hard worker ____

X Respects others She demonstrates respect and professionalism in every interaction.

X Is on time Always shows up on time and ready to work.

____ Is organized ____

X Keeps a positive attitude She makes the workplace better through her effort and attitude.

____ Encourages other people ____

X Is willing to help others She is always willing to help her coworkers without being asked.

____ Makes a good first impression ____

____ Follows all workplace rules ____

____ Uses resources wisely ____

____ Has good work attendance ____

X Represents the agency well She leaves a lasting positive impression on the people she serves.

____ Is a loyal employee ____

X Handles crisis well Handles difficult situations calmly and professionally.

X Goes above and beyond the call of duty She goes above and beyond to ensure task are done with excellence.

X Works well with others (team player) She collaborates effectively and contributes positively to the team.

LIFT Community Action Agency, Inc.
209 North 4th Street, Hugo, OK 74743
Telephone (580) 326-3351 Fax (580) 326-2305
www.liftca.org

Community Action Agency

_____ Is creative _____

_____ Likes to learn new things _____

_____ Is a good listener _____

X Communicates well She communicates clearly and effectively with others.

X Dependable She is highly dependable and can always be counted on to get the job done.

X Respectful, considerate of others She shoes thoughtfulness and respect in every interaction.

_____ Safety conscious _____

_____ Good problem solving skills _____

_____ Other _____

_____ Other _____

_____ Other _____

Use this space if you have anything additional that you would like to say about the person being nominated.

I am nominating Ashley Gaddy for Employee of the Month because she consistently goes above and beyond in everything she does. She is dependable, hardworking, and always willing to lend a hand to her coworkers and the community. Ashley's positive attitude is contagious and helps create a supportive, uplifting work environment. She takes initiative, handles challenges with professionalism, and always strives to give her best effort. Ashley also builds strong connections within the community and is dedicated to making a positive difference. She truly represents what it means to be a dedicated and valued employee, and I believe she deserves to be recognized for the impact she makes every day.

Submit nominations by the 30th of the month for consideration. Submit nominations to Kathy James at the Administration Office, by mail (209 N. 4th St., Hugo, OK 74743), by fax (580-326-2305), or by email (kathy.james@liftca.org). Nominations are judged by a five-member committee. If the person you nominate is not selected, it is okay to nominate that person again the following month if you feel he/she is deserving of the award.

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Program Summary
Head Start/Early Head Start/Early Head Start-Child Care Programs
August 2025

Eligibility, Recruitment, Selection, Enrollment & Attendance

During the month of August there were 44 children, age birth to 3, that were provided services in the Early Head Start centers and 95 children served, age birth to 3, in the Early Head Start – Child Care locations. Services were provided for 205 children, age 3 to 4 years old in the Head Start centers within the tri-county service area.

The Outreach Specialist prepared and sent out flyers and posters that reached across our service area. Our ad was included on local restaurant menus. Daily social media posts are also made on our LIFTCA Facebook page.

Family Advocates and other Head Start, Early Head Start, and Early Head Start Child Care staff have been placing recruitment flyers, recruitment apple signs, recruitment cards and other recruitment items in and around various businesses within the tri-county service area, along with placing recruitment items online, to ensure all enrollment opportunities are filled as they occur. Partnering childcare facilities are also actively recruiting children for the program.

Family & Community Engagement

For the Month of July, we had 41 parents that participated in Parent Meetings. Family Advocates are continuing goals with families through the Family Partnership Agreements. The centers continue to invite parents and community members to participate in Parent Ready to Read by having a story time with the children; there were 12 participants, with 1 of them being father figures.

Father Involvement

The dad's day activities for the month of July were various flag activities, 4th of July wreaths, and sun catcher activities. For the month of July Dad's Day, there were 29 people, which participated in dad's day activities with 9 being father figures. In addition, 6 dads/father figures participated in parent meetings for July. Since the beginning of the 2024-2025 school year, we have had 1,281 father figures participate in family engagement activities.

Nutrition

In the month of August, the nutrition team kicked off the new school year by getting a jump start on ordering food trucks, and getting our HS kitchens set back up for the new school year. The food allergies are an abundant amount starting off with red dye allergies, and milk intolerances. We are continuing to get ready for 2025-2026 school year, as the food allergies are still rolling in. We are still collecting updated paperwork for our CACFP (Child and Adult-Care Food Program).

Health

During the month of August employee physical tracking continued with reminder phone calls and emails to staff on past dues and upcoming. Monthly reports are due to Jordan Mack by the 15th of each month. Three CPR classes were held. PIR for Health report for EHS, EHS/CC, and HS for 2024-

2025 was compiled and turned in to Mattie McKee. We continue to receive updates for immunizations, dentals and physicals for entry into Child Plus on a daily basis. An update of past due and due health requirements was emailed to CC/ELC, EHS, & HS centers and called to inform them of the screenings that are due.

Education

Head Start classes began anywhere from August 4th to August 14th. This month has been extremely busy with getting online classroom programs set up and more importantly making sure our staff are ready for students. We have assisted many new teachers with online programs, developmental screenings, classroom schedules, and lesson plans. Sommer and I have been out to visit several EHS, EHS-Child Care, and Head Start classrooms. We are looking forward to a successful year.

Professional Development

During the month of August, the Professional Development Specialist scheduled CPR/First Aid classes taught by LIFT CPR Instructors Tori Williams and/or Ronda Spear, where several LIFT employees received or renewed their Adult and Infant CPR and First Aid certifications. An ELCCT class was held in August for new hires, as part of their required training, in which each Specialist gave insight and training on their component area. Also, with the help of the Professional Development Specialist, several staff members renewed their Professional Development Ladders and/or Oklahoma Director's Credentials.

We have been working to ensure all new staff meet requirements for the programs they work for including trainings as well. We strive for excellence and want to make staff as well seasoned and informed as possible.

Disabilities/Mental Health/Transition

Sooner Start has an online process for referrals that goes directly to the Oklahoma State Department of Education. This process has streamlined the referral process. In Early Head Start, two children who have an IFSP and three others have been referred to Sooner Start through the online process.

In the EHS-Child Care program, there are two children that have been identified to receive Sooner Start services and five others are in the referral process.

In Head Start for the school year 2023-2024, fifty-eight students were evaluated and had an IEP and received special education services from the staff/consultants from the public schools.
Early Head Start-Child Care Center Staff and the Early Head Start Center staff have been providing transition activities for children ages 2 ½ to 3 years old to promote a smoother transition to the next level. In the month of May our Head Start 4-year-olds completed transition visits to their next school setting.

Recruitment/Outreach

The following recruitment and outreach strategies/activities were implemented or held during the month of August 2025.

Community Outreach

Radio Ad:

- *"Parents — are you ready for Back to School? So are we! Head Start is now accepting applications for the new school year for LIFT Head Start, Early Head Start, or Early Head Start-Child Care! At LIFT, we nurture every aspect of your child's development—helping them grow strong, confident, and ready for school success. But Head Start is more than just a program—it's a community. Head Start serves children ages 3 to 4, with full-day services available in: Antlers, Boswell, Broken Bow, Forest Grove, Fort Towson, Hugo, Idabel, Rattan, and Soper. Early Head Start and Early Head Start-Child Care serve children from birth to 36 months, with full-day care in: Antlers, Broken Bow, Hugo, and Idabel. And here's the best part—all services are completely free to families! We provide school supplies, diapers, formula, meals, and snacks—everything your child needs to thrive. Receive SNAP benefits? That means you're automatically eligible to apply! Apply online today at www.liftca.org, stop by any LIFT Head Start Center, or call us at 580-326-7581 to have an application mailed to you. Don't miss this opportunity to give your child a head start in life—apply now!*

Newspaper Ad:

- Head Start, Early Head Start, and Early Head Start Child Care programs were featured in the McCurtain County Gazette's Back to School advertisement, helping raise awareness among families and caregivers throughout McCurtain County.



Football Program Advertisement:

- Head Start, Early Head Start, and Early Head Start Child Care programs were advertised in the Antlers High School football program to support recruitment efforts and raise awareness among families and caregivers. To maintain consistency across outreach efforts, the same flyer used in the McCurtain County Gazette's Back to School ad was featured, helping reinforce program visibility and messaging across multiple counties.

Community Partner Meetings:

- Outreach Specialist attends local and state partner meetings. Attending community partner meetings is essential for effective Head Start recruitment because it fosters collaboration, builds trust, and strengthens outreach efforts. These meetings provide a valuable platform to connect with local organizations, schools, healthcare providers, and social service agencies that serve families who may benefit from Head Start programs. By participating regularly, staff can share program information, identify potential referrals, and stay

informed about community needs and resources. This collaborative approach not only enhances visibility but also ensures that more children and families have access to the comprehensive early childhood education and support services that Head Start offers.

Community Events

Back to School Bash- McCurtain County

- Head Start, Early Head Start, and Early Head Start Child Care programs participated in the McCurtain County Back to School Bash to promote early childhood education opportunities. This event provided a valuable platform to connect with families and caregivers, increase program visibility, and support recruitment efforts. Engaging directly with the community helped raise awareness about available services and encouraged enrollment in Head Start programs.



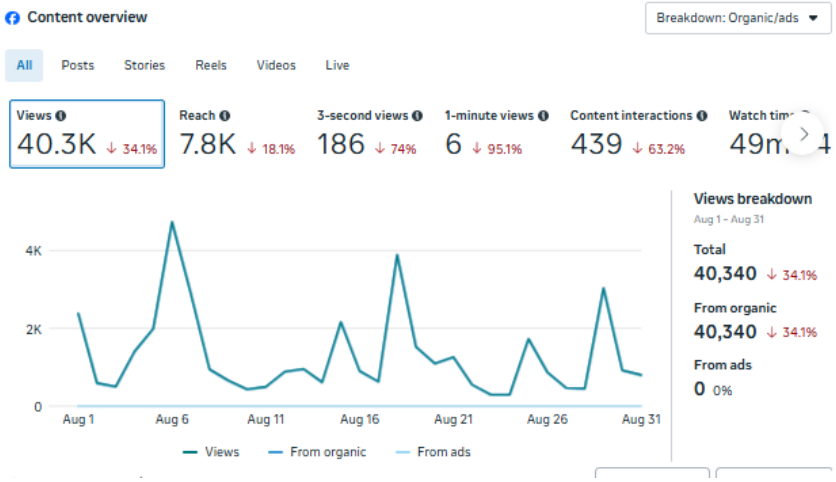
Idabel Family Support Day

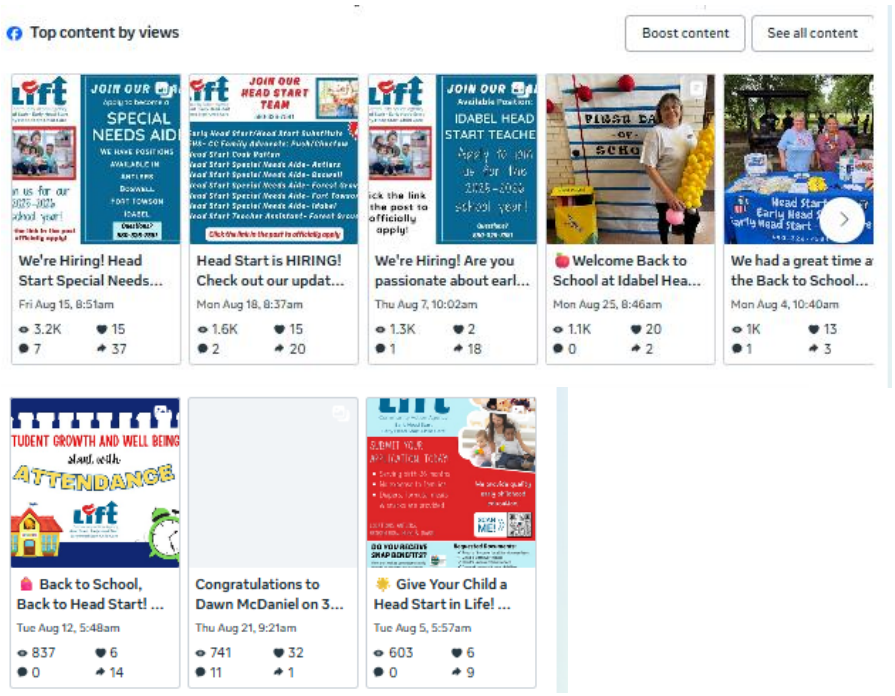
- The LIFT Family Resource Center (FRC) and Head Start program hosted a Family Support Day in Idabel, focused on engaging families with children ages 0–6. During the event, the FRC distributed Family Support Bags filled with helpful resources and materials. To encourage enrollment, families who completed a Head Start, Early Head Start, or Early Head Start Child Care application on-site received a gift card incentive. This event served as a dual opportunity to promote both FRC services and Head Start programs within the community.

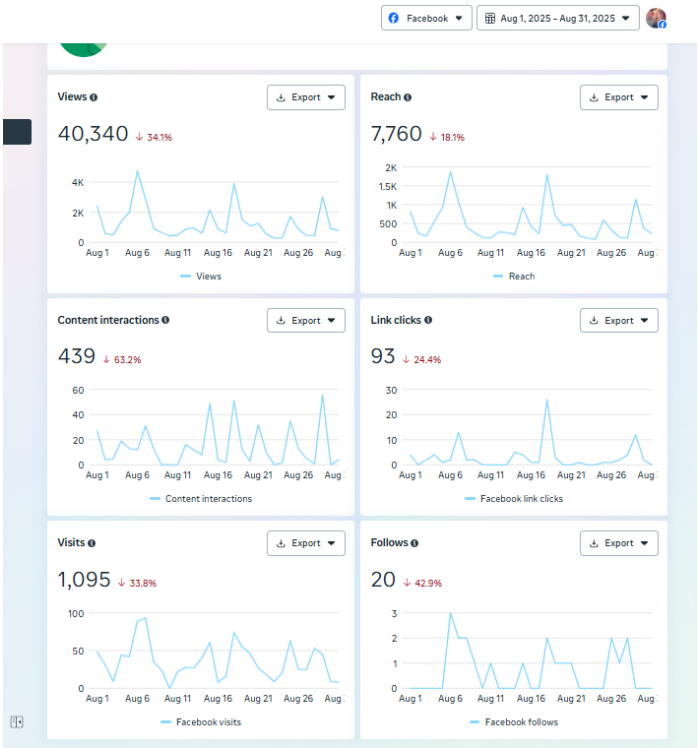


Social Media Impact

- Social media continues to be an essential tool in supporting Head Start recruitment efforts by allowing programs to reach a wider audience quickly and efficiently. This month, there has been a clear uptick in page views and engagement, reflecting increased community interest. By regularly posting updates about our programs, enrollment opportunities, and educational content, we're able to connect with families who might not be reached through traditional outreach methods such as printed flyers or in-person events.
- Although Facebook interaction and page views were lower in August compared to July, the drop is likely due to the targeted engagement strategy used during Head Start Pre-Service in July. During that time, staff were encouraged to share specific posts each day as part of a coordinated call to action, which significantly boosted visibility and ensured coverage across all service areas. This effort also supported our back-to-school campaign by increasing awareness of Head Start programs among families and caregivers. Without a similar push in August, engagement levels returned to their usual baseline.







Family Resource Center

- Understanding Your Child's IEP
- Medication Safety NARCAN Training in partnership with TCORP
- FAN (Facilitating Attuned Interactions) Training
- Idabel Family Support Day
- CLIMB Training- CLIMB (Creating Lasting Income with Money Basics) is designed to support low-income and vulnerable communities by focusing on financial capability, emotional regulation, and community empowerment. The FRC is looking forward to offering this to our communities.
- Help Me Grow Newsletter



Administration for Children & Families

Office of Head Start

New to HeadStart.gov in August 2025

Wondering what's new from the Office of Head Start? This collection features all of the great content posted to **HeadStart.gov** last month. It also includes last month's email announcements and newsletters for Head Start and other early childhood professionals.

Select the links below to find information and tools that support your work with children and families. Use the **Español button** on each page to see its Spanish translation.

News from OHS

Nourishing Futures with Healthy Eating and Nutrition



The Administration for Children and Families announced the availability of one-time supplemental funding to enhance nutrition services and promote healthy eating in Head Start programs nationwide. Visit this page for information on how to request and use the funds.
Visit the Page

High-quality Nutrition Programming in the Field



Explore examples of what a comprehensive approach to nutrition and healthy eating can look like in Head Start settings, from urban New York to arctic Alaska. This is a place to learn about new and innovative ideas for your unique setting.

Read Stories from the Field

Other OHS News

- ACF-OHS-PI-25-02 One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families
    - Available in Spanish (español)
- Improving Educational Freedom for Young Children and Families (video)
- Incident Reporting Requirements in the Head Start Program Performance Standards (video)
- Flood Emergency Response Resources (email)

Training and Technical Assistance Resources

Early Childhood Development, Teaching, and Learning

- It's Time for Play! Loose Parts (video)

Health, Behavioral Health, and Safety

- Physical Activity Is Good for the Mind and Body (video)
- Talking About Substance Use and Pregnancy During Home Visits
- Tips for Working with a Ventilation Consultant

Head Start Careers



Early Childhood Education Coach
Kingman, Arizona
Get the Details



Prenatal and Early Learning Manager
Fort Worth, Texas
Get the Details

Find hundreds of **Head Start program employment opportunities** in the Job Center.

Upcoming Events

- Tuesday, Aug. 5: MyPeers Orientation for Health and Family Staff
- Wednesday, Aug. 6: All About the Head Start Coaching Companion [in Spanish]
- Thursday, Aug. 7: Launching the 2026–2028 Tribal Early Learning Initiative (TELI) Collaborative Cohort

- Wednesday, Aug. 13: Supporting Home-based Families During Challenging Conversations
- Thursday, Aug. 14: MyPeers Orientation for Education Staff
- Tuesday, Aug. 19: Inspiring Education Staff Through Vision and Values
- Thursday, Aug. 21
    - Developing Effective Health and Mental Health Services Advisory Committees
    - Reflective Supervision: Modeling Positive, Goal-oriented Relationships
- Tuesday, Aug. 26: Decision Making to Support Highly Individualized Instruction

Visit HeadStart.gov for a full list of **upcoming events**.

Join the Conversation on MyPeers

Sign up in just seconds to connect with Head Start and early childhood colleagues around the country on this and other topics. Community members are already networking, sharing, and learning from each other.

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Office of Head Start

The Office of Head Start (OHS) supports children's growth from birth to age 5 through services focused on early learning and development, health, and family well-being.

👉 Visit Headstart.gov

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July 2025 HEAD START TIME & ATTENDANCE REPORT

As of 7/31/25	ENROLLED			DROPPED									ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Drop	Monthly Drop	YTD Drop	Currently Enrolled	30 Day Count	Date Dropped	Total Enrollment	AI	Kid Days	Monthly ADA
Antlers			0			0	0	0		0			
Battiest			0			0	0	0		0			
Boswell 1			0			0	0	0		0			
Boswell 2			0			0	0	0		0			
Broken Bow 1			0			0	0	0		0			
Broken Bow 3			0			0	0	0		0			
Clayton 1			0			0	0	0		0			
Clayton 2			0			0	0	0		0			
Forest Grove 1			0			0	0	0		0			
Forest Grove 2			0			0	0	0		0			
Fort Towson			0			0	0	0		0			
Haworth			0			0	0	0		0			
Horace Mann 1			0			0	0	0		0			
Horace Mann 2			0			0	0	0		0			
Horace Mann 3			0			0	0	0		0			
Hugo 2			0			0	0	0		0			
Hugo 4			0			0	0	0		0			
Idabel 1			0			0	0	0		0			
Idabel 2			0			0	0	0		0			
Idabel 3			0			0	0	0		0			
Rattan 1			0			0	0	0		0			
Rattan 2			0			0	0	0		0			
Rattan 3			0			0	0	0		0			
Soper 1			0			0	0	0		0			
Soper 2			0			0	0	0		0			
Valliant			0			0	0	0		0			
TOTALS	0	0	0	0	0	0	0	0		0	0		

July 2025 Pre-K TIME & ATTENDANCE REPORT

As of 7/31/25	ENROLLED			DROPPED					ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Drop	Monthly Drop	YTD Drop	Currently Enrolled	Kid Days	Monthly ADA
Antlers 2			0			0	0		
Battiest			0			0	0		
Boswell 1			0			0	0		
Boswell 2			0			0	0		
Broken Bow 3			0			0	0		
Clayton 2			0			0	0		
Forest Grove 1			0			0	0		
Fort Towson			0			0	0		
Horace Mann 2			0			0	0		
Hugo 2			0			0	0		
Hugo 4			0			0	0		
Rattan 2			0			0	0		
Rattan 3			0			0	0		
Soper 2			0			0	0		
TOTALS	0	0	0	0	0	0	0		

July 2025 EHS Time and Attendance

As of 7/31/25	ENROLLED			DROPPED								ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Dropped	Monthly Drop	YTD Drop	Currently Enrolled	AI	30 Day Count	Date Dropped	Kid Days	Monthly ADA
Antlers	38	2	40	14	2	16	24	2	2	7/10/2025	22	80.4%
Hugo	25	1	26	13	1	14	12		1	7/3/2025	22	81.8%
Idabel	22		22	10		10	12	2	0		22	80.7%
TOTALS	85	3	88	37	3	40	48	4	3			80.8%

July 2025 EHS-CC Time and Attendance

As of 7/31/25	ENROLLED			DROPPED								ATTENDANCE
CENTER	Previously Enrolled	Monthly Enrolled	YTD Enrolled	Previously Dropped	Monthly Drop	YTD Drop	Currently Enrolled	AI	30 Day Count	Date Dropped	Kid Days	Monthly ADA
ELC-Antlers	14		14	6		6	8	1	0		22	83.0%
ELC-Broken Bow	19	1	20	12		12	8		0		22	88.0%
ELC-Hugo	19	1	20	12		12	8	1	0		22	81.7%
ELC-Idabel	23		23	7	1	8	15	3	1	7/28/2025	22	78.2%
Cabbage Patch	35		35	11	1	12	23	3	1	7/8/2025	22	93.4%
The LearningTree	65	8	73	28	6	34	39	2	6	7/18/2025	22	86.0%
TOTALS	**175**	**10**	**185**	**76**	**8**	**84**	**101**	**10**	**8**			**86.0%**

MEALS SERVED TO CHILDREN IN HEAD START & EARLY HEAD START 12 Month Summary Report

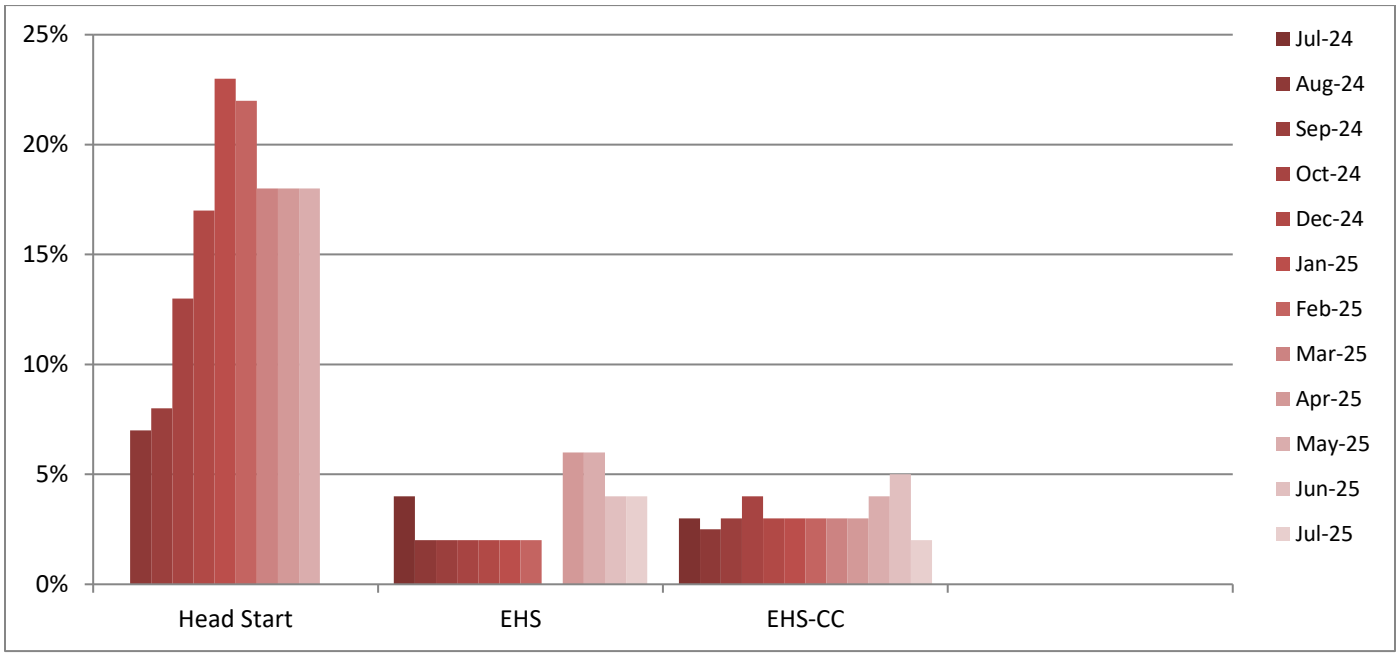
Children that eat 2 meals and a snack at Head Start/ Early Head Start receives 1/2 to 2/3 of their daily nutritional needs.

Month	Breakfast	Lunch	Snack	Monthly Total
August-24	2483	2461	3082	8026
September-24	2981	2967	3874	9822
October-24	3074	3043	3757	9874
November-24	2277	2261	2827	7365
December-24	2296	2270	2796	7362
January-25	2207	2195	2809	7211
February-25	2307	2293	2928	7528
March-25	2182	2185	2943	7310
April-25	2590	2797	3804	9191
May-25	1749	1730	1877	5356
June-25	558	577	522	1657
July-25	758	806	741	2305
August-25	2277	2317	2738	7332
YEARLY TOTALS	27739	27902	34698	90339

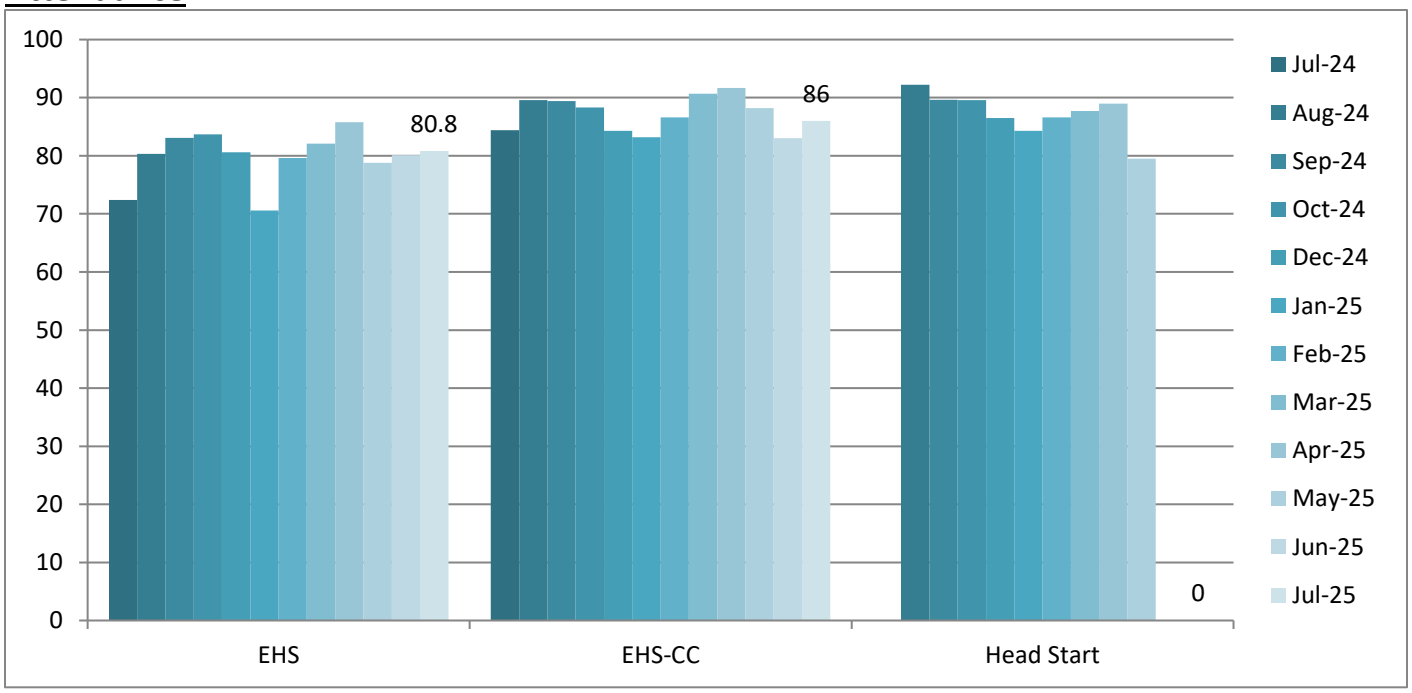
Data Analysis Report Summary
July 2025

Disabilities

IEP/IFSP –

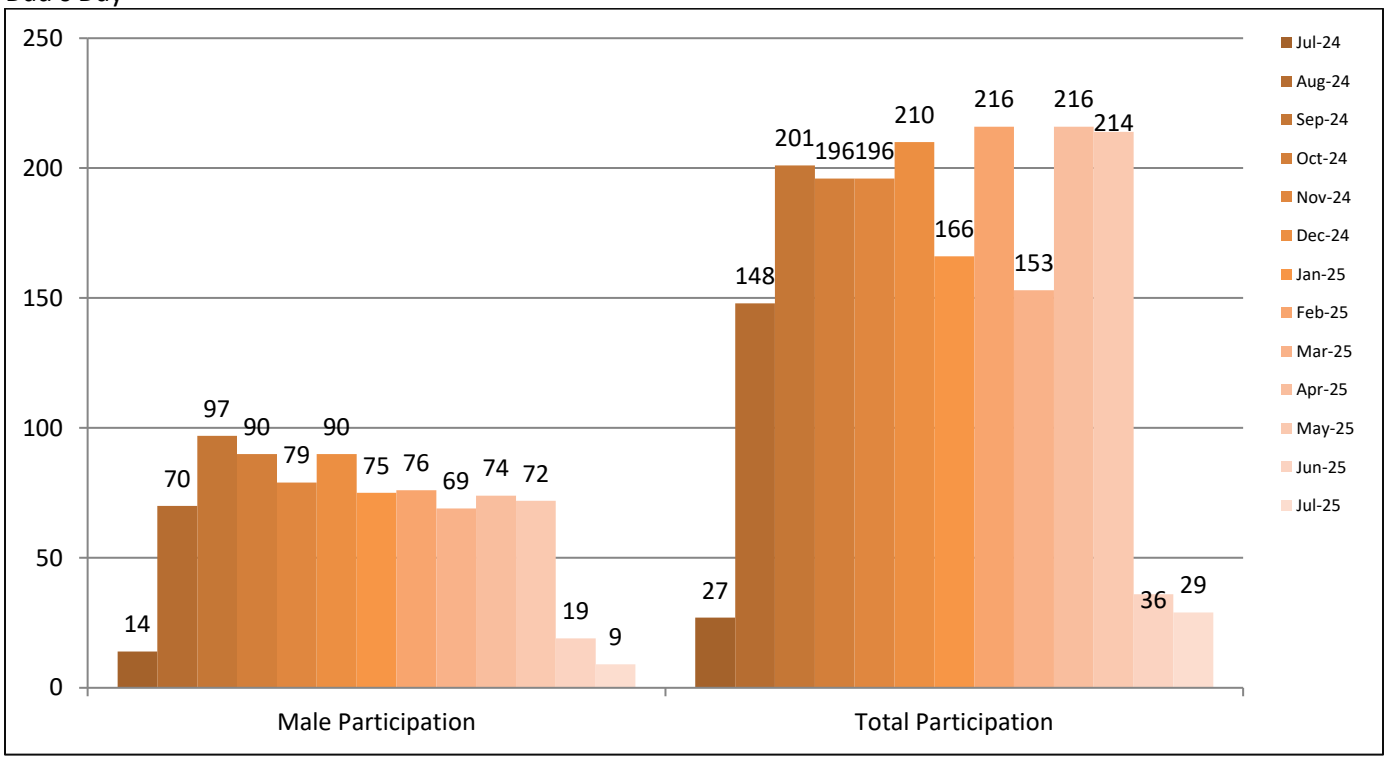


Attendance

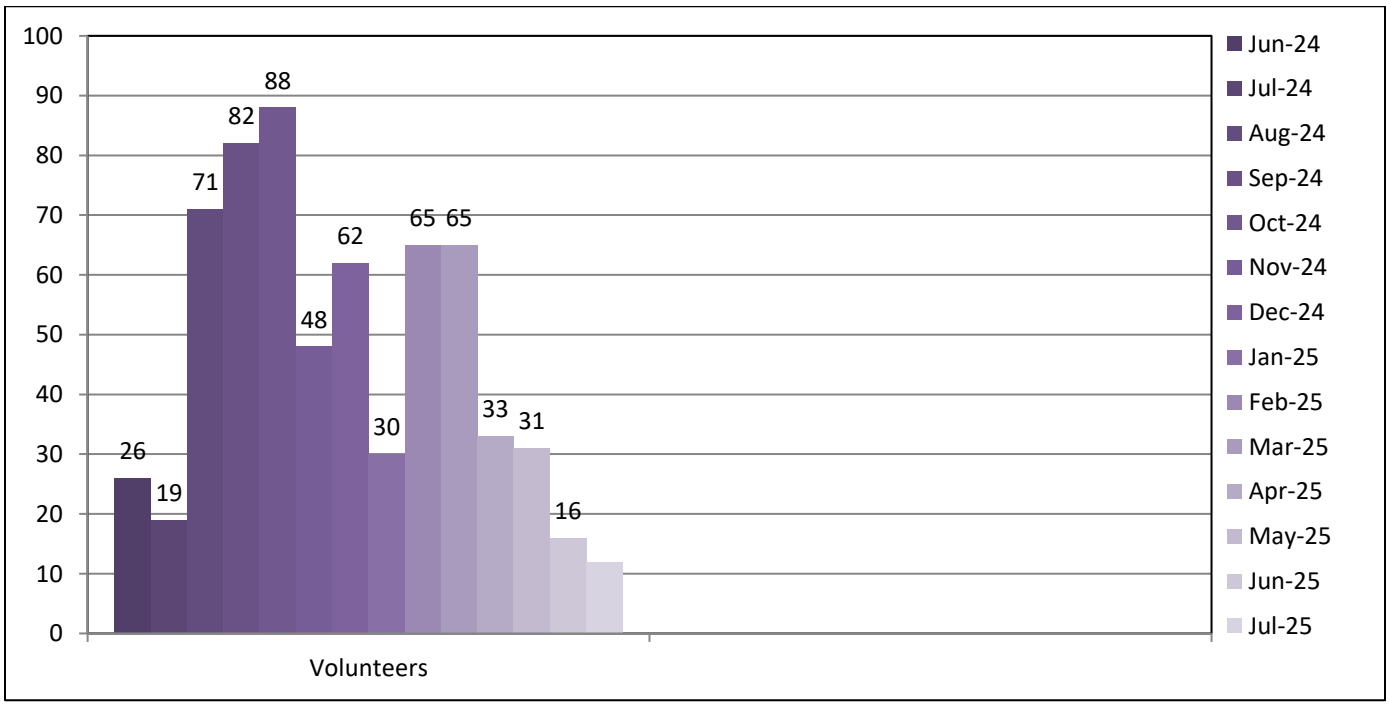


Family & Community Engagement

Dad's Day



Parents Ready to Read



ADMINISTRATION FOR CHILDREN & FAMILIES
Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | **headstart.gov**

September 4, 2025

Darla Galyon, Head Start Director
William Smith, Board Chair
Lift Community Action Agency, Inc.
209 N 4th Street
Hugo OK, 74743-3809

Re: Grant Number: 06CH012393

Dear Ms. Darla Galyon:

This letter is in response to your request to waive provisions of 45 C.F.R. Part 1303 pursuant to the criteria defined in 45 C.F.R. § 1303.70(c).

Your request is consistent with the regulatory requirements, and the waiver is approved for the following provision(s):

45 C.F.R. § 1303.72(a)(1) – Child Restraint System
45 C.F.R. § 1303.72(a)(4) - Bus Monitors

This waiver is approved because, as you note in your letter, even absent a monitor and child restraint system, a school bus is the safest form or transportation. This waiver is effective for the 2025-2026 program year for children who receive Head Start transportation services on school buses or allowable alternate vehicles.

As you know, requests to waive the child restraint system and/or bus monitor requirements are required annually. The application must be submitted by June 1 of the upcoming program year. Thank you for all you do on behalf of children and families.

Sincerely,
Amanda Bryans
Amanda Bryans
Supervisory Program Analyst
Office of Head Start

Cc: Rebecca Reynolds Porter, Executive Director
Michael Morris, Policy Council Chair
Darla Galyon, Head Start Director