

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, December 10, 2024 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Recognition of Sharon Johnson as Elected Representative for Washington Community Center, a Low-Income Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- D.** Recognition of Kara Maness as Elected Representative for Kiamichi Family Medical Center, a Low-Income Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- E.** Recognition of Carolyn Pool as Elected Representative for Antlers Community Food Bank, a Low-Income Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- F.** Consideration, Discussion, and Vote to Accept Colby Bryant as Appointed Representative for Hugo Rotary Club, a Private Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- G.** Consideration, Discussion, and Vote to Accept Kristi Graham as Appointed Representative for the McCurtain County Board of Commissioners, a Public Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- H.** Consideration, Discussion, and Vote to Accept Andrea Henkel as Appointed Representative for the Broken Bow Ministers Fellowship, a Private Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- I.** Consideration, Discussion, and Vote to Accept Jordan Hill as Appointed Representative for Wright City Schools, a Public Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- J.** Consideration, Discussion, and Vote to Accept Jim Bob Sullivan as Appointed Representative for the Choctaw County Board of Commissioners, a Public Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- K.** Consideration, Discussion, and Vote to Accept Leah Thomas as Appointed Representative for the City of Hugo, a Public Entity on the LIFT CAA Board of Directors (*Entity to Expire 12/31/2027*)
- L.** Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (M and N, O, P) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.

- M. Consideration, Discussion, and Vote to Approve November 2024 Regular Meeting Minutes (*Organizational Standard 5.5*)
- N. Consideration, Discussion, and Vote to Approve October 2024 Financial Reports; Distribution of November 2024 Financials for January 2025 Consideration and Vote (OS 8.7)
- O. Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$1,172,000**
 - 1. Child Care Stabilization Grant Program Application (Year 4, Early Learning Centers) to Choctaw Nation of Oklahoma, Child Care Assistance Program - **\$72,000**
 - 2. FY 2025 Healthy Start Initiative: Eliminating Disparities in Perinatal Health Grant Application (Continuation, Year 12) to Health Resources and Services Administration - **\$1,100,000**
- P. Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$2,618,341**
 - 1. Child Care Stabilization Grant Program Awards (Year 4/Quarter 1, Early Learning Centers) from Choctaw Nation of Oklahoma - **\$18,000**
 - 2. FY 2025 Head Start/Early Head Start Program Grant Award (Continuation) from Administration for Children and Families, Office of Head Start - **\$2,307,266**
 - 3. PY 2024 Department of Energy Weatherization Assistance Program Award from Oklahoma Department of Commerce - **\$293,075**
- Q. Board Training/Programmatic Report: Victim Services Programs and Evaluation (OS 5.7 & 5.9)
- R. Consideration, Discussion, and Vote to Approve Victim Services Programs Evaluation
- S. Consideration, Discussion, and Vote to Approve Updated Integrated Services Policies and Procedures
- T. Board Training: Eligibility, Recruitment, Selection, Enrollment, and Attendance (OS 5.7)
- U. Board Training/Programmatic Report: Head Start/EHS/EHS-Child Care School Readiness/Child Outcomes Results for Fall 2024-2025 (OS 5.7 & 5.9)
- V. Programmatic Report: FY 2025 Office of Head Start Focus Area 1 Monitoring Review (OS 5.9)
- W. Transportation Advisory Council Report (OS 5.9)
- X. 2024 Board Giving Report (OS 5.7)
- Y. Policy Council Report (OS 2.1 & 5.9)
- Z. Recognition of December 2024 Employee of the Month:
Alejondrina Sanchez, Employment Job Coach – Work Ready Idabel
- AA. Recognition of 2024 Employee of the Year:
Johnny Driggers, Energy Auditor – Weatherization Program
- BB. Recognition of Service Award
Five Years: Wayne Hawkins, Park Manager – Clayton Lake State Park

CC. Other Reports/Announcements/Correspondence: HS/EHS/EHS-Child Care Monthly Reports (Program Summary, Communication and Guidance, Meals/Snack, Enrollment/Attendance, Data Analysis); District Attorneys Council/Victims of Crime Act Grant Site Visit Summaries (OS 5.9)

DD. Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)

EE. Consideration, Discussion, and Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____