

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, June 11, 2024 · 10:00 a.m.
HomeOwnership Center · 500 East Rosewood · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Board Training/Report: How to Interpret an Audit Report and Presentation of the 2023 LIFT CAA Audit (*Organizational Standards 5.7, 5.9 & 8.3*)
- D.** Consideration, Discussion, and Vote to Approve the 2023 LIFT CAA Audit (*OS 8.1, 8.2 & 8.4*)
- E.** Finance/Audit/Loan Committee Report

***Consent Docket** - The following items of business indicated by brackets (F and G, H, I) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- F.** Consideration, Discussion, and Vote to Approve May 2024 Regular Meeting Minutes (*OS 5.5*)
- G.** Consideration, Discussion, and Vote to Approve April 2024 Financial Reports; Distribution of May 2024 Financials for July 2024 Consideration and Vote (*OS 8.7*)
- H.** Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$266,745.10**
 - 1. 2024 Oklahoma Asset Development Project Application to Oklahoma Association of Community Action Agencies - **\$5,367**
 - 2. FY 2024 Community Services Block Grant Application (4th Allocation) to Oklahoma Department of Commerce/Community Development - **\$115,169**
 - 3. FY 2024 Regional Supplemental Grant Application to NeighborWorks® America - **\$25,000**
 - 4. FY 2025 Domestic Violence/Sexual Assault Program Application to Oklahoma Office of Attorney General - **\$93,750**
 - 5. FY 2025 Base Grant Application to Oklahoma Court Appointed Special Advocates (CASA) Association - **\$27,459.10**
- I.** Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$531,864**
 - 1. 2024 Oklahoma Asset Development Project Contract Award from OKACAA - **\$5,367**
 - 2. FY 2024 Expendable Grant Award from NeighborWorks® America - **\$187,000**
 - 3. FY 2024 Capital Grant Award from NeighborWorks® America - **\$75,000**
 - 4. 2024 Week of the Young Child Grant Awards (Broken Bow & Idabel Early Learning Centers) from Choctaw Nation of Oklahoma, Child Care Assistance Program - **\$1,000**
 - 5. Know and Grow Oklahoma: Building Resilient Children, Families & Communities – Family Resource Center Grant Award from Potts Family Foundation - **\$263,497**
- J.** Consideration, Discussion, and Vote to Approve Filing of LIFT CAA 2023 Form 990 and Oklahoma Tax Return (*OS 8.6*)

- K.** Consideration, Discussion, and Vote to Approve Submission of 2024-2025 Transportation Waiver for the Head Start Program
- L.** Consideration, Discussion, and Vote to Approve Signing of Proclamation Recognizing June 2024 as National Homeownership Month
- M.** Consideration, Discussion, and Vote to Approve FY 2025 CASA Program Goals and Objectives
- N.** Board Training: Community Needs Assessment/Survey Distribution (OS 5.7)
- O.** Board Training: National CASA Core Model and Guiding Principles (OS 5.7)
- P.** Board Training/Programmatic Report: NeighborWorks Week Presentation (OS 5.7 & 5.9)
- Q.** Board Training/Programmatic Report: Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Training on Head Start/Early Head Start/EHS-Child Care Eligibility (OS 5.7 & 5.9)
- R.** Transportation Advisory Council Report (OS 5.9)
- S.** Risk Assessment/Management Report (OS 5.9)
- T.** Policy Council Report (OS 2.1 & 5.9)
- U.** Recognition of June 2024 Employee of the Month:
Sylvia Watkins, Dispatcher/Trainer – Transit Program
- V.** Other Reports/Announcements/Correspondence: HS/EHS/EHS-CC Monthly Reports (Program Summary, Communication and Guidance, Meals/Snack, Enrollment/Attendance, Data Analysis); Victims of Crime Act Assistance Funding Reduction Notice; NeighborWorks® America/Community Impact Information (OS 5.9)
- W.** Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)
- X.** Consideration, Discussion, and Vote to Adjourn

Posted: _____ Date: _____ Time: _____