

Board of Directors and/or Executive Committee Meeting
LIFT Community Action Agency, Inc.
Tuesday, July 11, 2023 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

***Consent Docket** - The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- D.** Consideration, Discussion, and Vote to Approve June 2023 Regular Meeting Minutes (Organizational Standard 5.5)
- E.** Consideration, Discussion, and Vote to Approve May 2023 Financial Reports; Distribution of June 2023 Financials for August 2023 Consideration and Vote (O.S. 8.7)
- F.** Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$757,760.30**
 - 1. FY 2024 Domestic Violence/Sexual Assault Program Application to Oklahoma Office of Attorney General
 - 2. FY 2024 Base Grant Application to Oklahoma Court Appointed Special Advocates (CASA) Association - **\$23,830**
 - 3. Section 523 Self-Help Housing Technical Assistance Grant Extension Request to U.S. Department of Agriculture, Rural Development - **\$733,930.30**
- G.** Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$25,000**
 - 1. American Rescue Plan Act Child Care Stabilization Grant Award (Cycle 9, Early Learning Centers) from Oklahoma Department of Human Services - **\$25,000**
- H.** Consideration, Discussion, and Vote to Approve Submission of Teacher Qualifications Waiver Request for Sahvanna Walker to Office of Head Start
- I.** Consideration, Discussion, and Vote to Approve Revised Carryover Requests for Head Start/Early Head Start and Early Head Start-Child Care Programs
- J.** Consideration, Discussion, and Vote to Approve 2022-2023 Self-Assessment Plan
- K.** Consideration, Discussion, and Vote to Approve FY 2024 CASA Program Goals and Objectives
- L.** Board Training: NeighborWorks® America - Working Together for Strong Communities® (O.S. 5.7)

- M. Board Training: National CASA Core Model and Guiding Principles (O.S. 5.7)
- N. Board Training: Community Services Block Grant Organizational Standards (O.S. 5.7)
- O. 2023 Customer Satisfaction Report: 2nd Quarter (April – June) Results (O.S. 1.3)
- P. Risk Assessment/Management Report (O.S. 5.9)
- Q. Policy Council Report (O.S. 2.1 & 5.9)
- R. Recognition of July 2023 Employee of the Month: Tasha Clark, Teacher – Head Start Program
- S. Recognition of Service Awards
 - Five Years:* Terra Jackman, Site Supervisor/Family Advocate – Head Start/Early Head Start/EHS-Child Care Programs & Early Learning Centers
 - Makennah Smith, Caregiver – Early Head Start Program
 - Amy Wilson, Bookkeeper – Administration
- T. Other Reports/Announcements/Correspondence: HS/EHS/EHS-CC Monthly Reports (Program Summary, Communication and Guidance, Meals/Snack, Enrollment/Attendance, Data Analysis); Hand to Hand, Inc. Food Pantry Report; AmeriCorps Seniors Retired and Senior Volunteer Program Bingo Event (O.S. 5.7 & 5.9)
- U. Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda, Oklahoma Statute Title 25 § 311*)
- V. Consideration, Discussion, and Vote to Adjourn

Posted: _____ Date: _____ Time: _____